



WASECA COUNTY BOARD OF COMMISSIONERS

June 15, 2021 • 9:30 a.m.

East Annex Public Meeting Room

300 North State Street – East Annex • Waseca, Minnesota 56093

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9:30 a.m.

1. Call to Order and Pledge of Allegiance

Public Comment

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

2. Approval of Agenda

3. Approval of County Board Minutes

- a. Waseca County Board of Commissioners Meeting May 18, 2021
- b. Waseca County Board of Commissioners Work Session May 18, 2021
- c. Waseca County Board of Commissioners Work Session June 1, 2021

4. Consent Agenda

- a. Approval of Bills
- b. Electronic Funds Transfer
- c. Riparian Protection Cost Share Program
- d. Residential Tax Abatement 2021
- e. 2021 Tobacco Board Approval

5. Approve Remote Electronic Alcohol Monitor Grant Agreement - Jonathan Schiro, Court Services Director

- a. Grant Agreement

6. Public Works, Jim Kollar, Public Works Director/County Engineer

- a. Approval to Advertise – Highway Contracts
- b. Contract 81206 Final Payment & Acceptance
- c. Project Update/Information

7. Appointment of County Ditch Inspector – Michael Johnson, County Administrator

8. Administration

- a. Administration Update
- b. Human Resources Announcements

9. Commissioner Reports

Lunch – Barney's

Upcoming Board Events

June 15 – July 6, 2021

June 15, 2021, 8:30 a.m.

County Board Work Session

Board Room, East Annex

June 15, 2021, 9:30 a.m.

County Board Meeting

Board Room, East Annex

June 15, 2021, 2 p.m.

MN Prairie Finance Committee Meeting

Virtual Meeting

June 15, 2021, 3 p.m.

MN Prairie Joint Powers Board Meeting

Virtual Meeting

June 15, 2021 6:30 p.m.

County Board of Appeal and Equalization

Board Room, East Annex

July 6, 2021, 9:30 a.m.

County Board Meeting

Board Room, East Annex

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – MAY 18, 2021

The Waseca County Board of Commissioners met in a work session on Tuesday, May 18, 2021, in the public meeting room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Tammy Spooner, Auditor-Treasurer; Brad Milbrath, Sheriff; Melissa Sexton, Human Resources Manager; Brian Tomford, Buildings & Grounds Director; Mark Leiferman, Planning & Zoning Administrator and James Brady, Steele County Commissioner.

Chair Malterer called the Work Session to order at 8:05 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Brad Milbrath, Sheriff, shared history of jail discussions and issues with the current jail facility.

Brian Tomford, Buildings & Grounds Director, presented quotes for extending water and electricity at Courthouse Park. If a trench was shared for both utilities, the total cost would be approximately \$23,000.00.

Mark Leiferman, Planning & Zoning Administrator, facilitated discussions regarding Transfer of Development Rights.

Michael Johnson, Administrator, brought for discussion the lack of applicants for the Ditch Inspector position. An alternative may be to contract with a company to provide inspection services. The job description would need to be revised and the position be re-advertised.

The work session ended at 9:27 a.m.

DeAnne R. Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS — MAY 18, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, May 18, 2021 in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Melissa Sexton, Human Resources Manager; Sarah Berry, Public Health Director; Jesse Jennings, Assistant County Attorney; Mark Leiferman, Planning & Zoning Director; Russ Guse, Ditch Inspector; Linda Karst, Recorder.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no public comment.

Krause moved and Nelson seconded to approve the agenda revised to move “item d. Add Water and Electrical to Campsites 5 and 6” from the consent agenda to an action item, and to add discussion of Community Resilience Money. Motion carried unanimously.

Russ Guse, Ditch Inspector, requested approval of repairs to County Ditch #30 in Section 1 of Alton Township. Krause moved and Christopherson seconded to approve the repairs to County Ditch #30 in the estimated amount of \$31,000.00. Motion carried unanimously.

Russ Guse, Ditch Inspector, requested approval of a repair to County Ditch #32 in Section 17 of New Richland Township. Christopherson moved and Nelson seconded to approve the repair to County Ditch #32 in the estimated amount of \$3,300.00. Motion carried unanimously.

Russ Guse, Ditch Inspector, requested repairs to County Ditch #48 in Sections 15, 22 and 27 of New Richland Township. Nelson moved and Harguth seconded to approve the repairs to County Ditch #48 in the estimated amount of \$21,100.00. Motion carried 4-0 with Commissioner Christopherson abstaining.

Russ Guse request to increase the rate for beaver trapping to \$75.00. Waseca County has been paying \$50.00, which is low for the state average and he is experiencing difficulty in finding someone to do the trapping. Christopherson moved and Krause seconded to approve changing the rate to \$75.00 per beaver trapped. Motion carried unanimously.

Harguth moved and Christopherson seconded to approve the minutes for April 27, 2021 Special Session; May 4, 2021 Work Session; and May 4, 2021 Commissioner Meeting. Motion carried unanimously.

Krause moved and Christopherson seconded to approve the Consent Agenda with the removal letter “d”, which was moved to an action item. Motion carried unanimously.

- a. Approval of Bills
- b. Transfer Between \$1,200.00 from Fund 89 to Fund 01 to close out 2020 Flex Dependent Care
- c. April Electronic Funds Report
- ~~d. Add Water and Electrical to Campsites 5 and 6~~
- e. Approve / Sign Grant Contract with the Waseca Lakes Association in the amount of \$5,000.00
- f. Initial Report on May 6, 2021 Waseca County Planning Commission Meeting

Sarah Berry, Public Health Director, provided an overview for the Public Hearing for licensing fees. Sarah requested to set the fees to 75% of the normal fee. The Public Hearing was opened for public comment at 9:56 a.m. There was no public comment and the comment period was closed at 9:59 a.m. Nelson moved and Krause seconded to adopt Resolution 2021-24 to set the licensing fees. Motion carried unanimously. The Public Hearing ended at 10:00 a.m.

RESOLUTION # 2021-24

WHEREAS, Ordinance 104, the Food and Beverage Ordinance, Ordinance 100, the Lodging Ordinance, Ordinance 103, the Public Swimming Pool Ordinance, Ordinance 101, the Youth Camp Ordinance, and Ordinance 102, the Mobile Home Park / Recreational Camping Area Ordinance, provide for the licensing of food service establishments, lodging establishments, and mobile home parks and recreational camping areas; and

WHEREAS, Ordinance 104, Ordinance 100, Ordinance 103, Ordinance 101, and Ordinance 102 all provide that the County Board of Commissioners shall, by resolution, establish the license fees and penalty fees of such establishments; and

WHEREAS, the Le Sueur-Waseca Community Health Board passed a motion to implement the Minnesota Department of Health fee schedule and any subsequent adjustments, with the exception of adjustments made during the COVID-19 Emergency of 2020.

THEREFORE BE IT RESOLVED, that the annual fees shall be charged at 75% as per Minnesota Statute 157.16, effective for the license period ending May 31, 2022; and shall return to 100% as per Minnesota Statute 157.16, effective for licenses effective June 1, 2022 or later

BE IT FURTHER RESOLVED, that the following procedures shall apply to food service establishments, beverage service establishments, lodging establishments, and mobile home parks/recreational camping areas:

- a) License category definitions shall follow those of the Minnesota Department of Health.
- b) The license period shall run from June 1 through May 31 of the following year, with the exception of licenses for Board and Lodging facilities who also hold Housing with Services Licenses. These licenses are extended to July 31, 2021 until the State of Minnesota assumes licensure of these facilities under Minnesota Statute 144G.
- c) A late fee shall be added when application is made and license fee paid on or after June 1 or after the first date of opening.
- d) The license fee for a new operator purchasing an establishment previously licensed in this license year is one-half the annual license fee, plus any penalty that may be required.

e) The license fee for operators opening on or after March 1 is one-half the appropriate license fee, plus any penalty fee that may be required. In no case shall the fee be reduced lower than one-half the regular annual fee.

f) A re-inspection fee equal to the base fee shall be assessed for each subsequent inspection to establishments which are deemed necessary to visit a third or fourth time in less than 12 months due to a failure to comply with corrective orders issued during previous inspections.

g) As the Minnesota Department of Health Food, Beverage and Lodging and Mobile Home Park and Recreational Camping Area fee schedules are revised, so shall the corresponding Waseca County fees.

Discussion was held regarding the addition of water and electrical to campsites 5 and 6 at Courthouse Park. Michael Johnson, Administrator, shared that it is possible that American Rescue Plan Act (ARPA) dollars could be used under the category of tourism. Harguth moved and Nelson seconded to move forward with the expansion of water and electrical at Courthouse Park, with an cost of approximately \$23,000.00, using ARPA dollars, if it falls within the guideline. Motion carried unanimously.

Michael requested authorization to allow use of Public Works equipment to assist the Waseca County Fairboard in preparation of the grounds for the county fair. All labor is voluntary and is completed after hours. Krause moved and Christopherson seconded to adopt Resolution #2021-22 authorizing the use of equipment. Motion carried unanimously.

Resolution # 2021-22

Authorized Use of Public Works Equipment to Assist Waseca County Free Fair

WHEREAS, the Waseca County Free Fair has requested and received assistance from the Waseca County Board of Commissioners in the past; and

WHEREAS, the Waseca County Board of Commissioners considers the Waseca County Free Fair to be an essential community service; and

WHEREAS, the Waseca County Free Fair does not have access to adequate equipment to meet the demands of the work needing to be done in preparation for the Waseca County Free Fair; and

WHEREAS, any work being done or requested would be subject to the approval and discretion of the Waseca County Public Works Director.

NOW, THEREFORE, BE IT RESOLVED. The Waseca County Board of Commissioners hereby authorize a continued relationship with the Waseca County Free Fair by allowing intermittent use of Public Works equipment by volunteer Public Works staff.

Michael Johnson, Administrator, requested adoption of Resolution #2021-23 Granting Annual Authority to the Auditor/Treasurer to Designate Depositories. The request action is just formalizing the process and is not an additional duty.

Christopherson moved and Harguth seconded to adopt resolution #2021-23 approving the designation. Motion carried unanimously.

Resolution #2021-23
Granting Annual Authority to the Auditor/Treasurer to Designate Depositories and Authorize others to Conduct Banking Transactions

I, Tammy Spooner, County Auditor/Treasurer, do hereby certify that I am the Clerk to the Board of Waseca County, a county government organized under the laws of the State of Minnesota, Federal Tax I.D. Number 41-6005917, and that the following is a true, complete and correct copy of resolutions duly adopted by the Board of Directors of this entity as of May 18, 2021, and that said resolutions are in full force and effect and have not been rescinded or modified.

THEREFORE BE IT RESOLVED, pursuant to Minnesota Statute 118A.02 the Auditor/Treasurer is hereby authorized to designate depositories for the funds of the County and any officer or other person named below is hereby authorized to open or cause to be opened an account or accounts on behalf of and in the name of the County with the Bank according to the Bank's "Terms and Conditions of Deposit Accounts" and any modifications or amendments thereto, and to execute and enter into any other agreement with the Bank for the deposit, withdrawal or transfer of any funds from or to said account(s).

BE IT FURTHER RESOLVED, that any officer or person hereinafter named is hereby authorized for and on behalf of the county to endorse in the name of the county and to cash, negotiate or deposit in such account(s) any money, checks, drafts, orders, notes and any other instruments for the payment of money held by or payable to the county.

BE IT FURTHER RESOLVED, that any checks, drafts, orders or any other withdrawal order including any withdrawal and/or transfer of funds requested to be made by electronic (Minnesota Statute 471.38 subs. 3 and 3a) or similar means and any and all other directions and instructions of any character with respect to funds of the County with the Bank may be signed or initiated with a signature by any one of the following or by any person purporting to be authorized by the following:

Signature: S/ Tamara J. Spooner
Printed Name: Tamara J. Spooner
Title: Waseca County Auditor-Treasurer

And the Bank is hereby fully authorized to pay and charge to any such account(s) of the County any item, so signed or initiated, including those payable to the individual order of the person signing them or to the Bank or to any other person or corporation, which are applied in payment of any indebtedness owing to the Bank from the person or persons who signed same.

I FURTHER CERTIFY that the Board of Directors of Waseca County has full power and lawful authority to adopt the foregoing resolution and to confer the powers therein granted to the person's named.

Michael Johnson, Administrator, provided an administrative update.

Human Resources Announcements were distributed by Melissa Sexton, Human Resources Manager. Linda Karst, County Recorder, was present at the meeting to announce her retirement effective November 5, 2021. The Board expressed appreciation to Linda for her 34 years of dedicated service to Waseca County.

Discussion was held regarding unspent funds for community resilience. A request has been received from Leah Jacobson requesting assistance for the New Richland Laundromat building with an upstairs apartment. Christopherson moved and Krause seconded to authorize Administrator Michael Johnson to work with the owner, as he would with any small business owner. Motion carried 4-1 by the following roll call: Christopherson – aye, Harguth – aye, Nelson – nay, Krause – aye, and Malterer – aye.

Discussion was held regarding transfer of development rights. Michael Johnson will schedule a work session for this topic.

Having no further county board business, Harguth moved and Nelson seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:56 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	\$ 198.47
ACCESS TONNA LOCK SERVICE	12.00
AMAZON CAPITAL SERVICES	120.54
APG MEDIA OF SOUTHERN MN LLC	112.56
AT SCENE, LLC	4,250.00
BAKER TILLY LLP	1,640.00
BARBARA J. BUKER	178.90
BOCKS SERVICE INC	391.00
CDW GOVERNMENT INC	1,789.07
CHRISTENSEN TIRE & AUTO REPAIR	250.00
COLE PAPERS INC	1,756.16
CONCEPT SEATING	3,810.00
CRYSTEEL TRUCK EQUIPMENT	13,843.92
DAVE'S BODY SHOP	585.72
DEANNE MALTERER	46.14
DEML FORD INC	3,008.89
DONAHUE ELECTRIC LLC	1,322.48
DOTY & SONS CONCRETE PRODUCTS INC	2,012.00

DUANE RATHMANN	81.12
ELITE FORENSIC SERVICES	800.00
EXPRESS CARE INC	43.19
FIRST NATIONAL BANK 4135	44.68
FIRST NATIONAL BANK 9655	2,206.32
FIRST NATIONAL BANK 3975	2,986.20
FIRST NATIONAL BANK OMAHA 7265	603.88
FIRST NATIONAL BANK OMAHA 4208	170.44
FIRST NATIONAL BANK OMAHA 7462	250.00
FIRST NATIONAL BANK OMAHA 9296	825.00
FIRST NATIONAL BANK OMAHA 1957	51.50
FIRST NATIONAL BANK OMAHA 2967	48.72
FIRST NATIONAL BANK OMAHA 4404	1,428.58
FIRST NATIONAL BANK OMAHA 4669	13.60
FIRST NATIONAL BANK OMAHA 4986	96.73
FIRST NATIONAL BANK OMAHA 5215	604.20
FIRST NATIONAL BANK OMAHA 5295	29.36
FIRST NATIONAL BANK OMAHA 5348	1,961.92
FIRST NATIONAL BANK OMAHA 5640	476.69
FIRST NATIONAL BANK OMAHA 6072	126.25
FIRST NATIONAL BANK OMAHA 6171	119.74
FIRST NATIONAL BANK OMAHA 6755	15.97
FIRST NATIONAL BANK OMAHA 6908	737.48
FIRST NATIONAL BANK OMAHA 8006	23.85
FIRST NATIONAL BANK OMAHA 8263	635.24
FIRST NATIONAL BANK OMAHA 8264	508.66
FOUR SEASONS APPAREL & MORE LLC	458.00
INNOVATIVE OFFICE SOLUTIONS LLC	681.60
J SCOTT BRADEN LAW OFFICE	634.00
JARED KRASSIN	107.11
JOBS PLUS INC	202.14
JONES AND MAGNUS LLC	510.00
L & L STREET ROD & SPORTS TRUCK	3,153.90
LITTLE FALLS MACHINE INC	780.92
LOFFLER	739.88
MACVSO-GAYLORD	250.00
MAIRS CHIROPRACTIC INC	84.00
MARK BEHREND	1,441.70
MARK SOMMERS	90.42
MARVIN PEARSON	94.34
MATHESON	30.00
MEI TOTAL ELEVATOR SOLUTIONS	430.55
MESSICK LAW PLLC	1,460.00

METRO FIBERNET LLC	250.00
MIDWEST MONITORING & SURVEILLANCE	5,749.62
MN COUNTIES COMPUTER COOP	525.00
M-R SIGN COMPANY INC	83.09
NAPA AUTO PARTS MPEC	905.33
NCH CORPORATION	145.19
NO WAIT INSIDE LLC	29.00
OLYMPIC FIRE PROTECTION	325.00
POWERPLAN INC	882.81
PROFESSIONAL DEVELOPMENT ACADEMY LLC	1,545.00
RICHARD POSSIN	96.24
RIVER BEND BUSINESS PRODUCTS	361.30
ROBERT VOGELSANG	100.72
RODNEY BORN	82.80
RUSSELL GUSE	670.02
RUSSELL J FREDERICK	83.47
SANCO EQUIPMENT LLC	797.81
SOUTHERN MINNESOTA INSPECTION CO LLC	1,221.02
STEELE CO DETENTION CENTER	805.00
STEPHANIE ROEMHILDT	167.50
STREAMLINE COMMUNICATIONS LLC	4,040.00
THOMPSON SANITATION	22,588.74
TITAN ENERGY SYSTEMS INC	1,493.01
TRUCK CENTER COMPANIES	135.37
ULINE	1,392.30
WASECA HARDWARE LLC	177.42
WASECA HARDWARE LLC	72.48
WASECA SAND & GRAVEL INC	501.00
WASECA, CITY OF	11,815.72

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – JUNE 1, 2021

The Waseca County Board of Commissioners met in a work session on Tuesday, June 1, 2021, in the Commissioner Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Tammy Spooner, Auditor-Treasurer; Brad Milbrath, Sheriff; Melissa Sexton, Human Resources Manager; Mark Leiferman, Planning & Zoning Administrator; Brian Zabel, Planning & Zoning Technician; and Haley Byron, Water Resource Specialist.

Chair Malterer called the Work Session to order at 8:00 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Discussion was held regarding Planning & Zoning codes, laws and processes.

The work session ended at 9:27 a.m.

DeAnne R. Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

06/10/2021 10:46
5264aschauer

Waseca, MN
Vendor Warrant List Report

P
apwarnt 1

DATE: 06/15/2021 CHECK RUN: C061521 AMOUNT: \$ 243,714.04

APPROVED BY: _____

06/10/2021 10:46
5264aschauer

Waseca, MN
PREPAID INVOICE LIST

Papwarnt 2

CHECK RUN: C061521 06/15/2021

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	CHECK	COMMENT
CASH ACCOUNT: 990000000 1001			FNB Checking						
352	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	409.96	1209	MN POLLUTION CONTR
354	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	83.40	1210	POSTAGE/COTTON ROU
364	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	952.77	1211	GLOVES/TOOLS/MOWER
598	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	43.40	1212	CHAIRS/LOCK/BUNGEE
634	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	154.55	1213	LAPTOP BAGS/PHONE
1152	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	185.00	1214	SMARB REGISTRATION
1213	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	189.00	1215	NOTICE OF EXPIRATI
1481	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	471.65	1216	LODGING & FOOD 811
1722	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	6.63	1217	PLACTIC CUPS FOR U
2065	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	13.96	1218	LUNCH WHILE AT TRA
2089	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	12.20	1219	PICTURE FRAMES
2091	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	1,004.35	1220	PAPER STANDS/MACPO
2417	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	27.66	1221	SQUAD CAR HEADLIGH
3151	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	798.40	1222	RUBBER MULCH BLOWE
3455	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	999.00	1223	SMART DESK CORNER
3914	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	13.95	1224	FUSES
3919	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	1,599.99	1225	WOOD SPLITTER COUR
1960	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	2,283.01	1226	2021 NACVSO CONF R
705	FIRST NATIONAL	000000	5/21 STMN		DD	06/18/2021	1,408.20	1227	OVER LIMIT FEE/IND
4874	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	88.12	1228	HOARDING DISORDER
606	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	65.00	1229	2021 WORLD ELDER A
1995	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	224.96	1236	MAWP CONF FOOD/GAS
511	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	160.68	1237	ST CLOUD HOTEL
570	FIRST NATIONAL	000000	5/21 STMNT		DD	06/18/2021	100.82	1238	FAS/WASTEBASKET/BA
CASH ACCOUNT 990000000 1001							11,296.66	TOTAL	

06/10/2021 10:46
 5264aschauer

 | Waseca, MN
 | DETAIL INVOICE LIST

 | P 3
 | apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
3653 A.H. HERMEL COMPANY		00000		EFT	06/09/2021	877329	
1 25257000 6807		JailCntn		JailCanMis		183.40	
		Invoice Net				183.40	
				CHECK TOTAL		183.40	
8622 ALAN FORSBERG		00000		INV	06/09/2021	5/24-26 MILEAGE	
1 13310000 6334		HwyAdmin		Mileage		82.88	
		Invoice Net				82.88	
				CHECK TOTAL		82.88	
4561 ALVIN GRAMS		00000		INV	06/09/2021	5/26/21 STMNT	
1 01062000 6111		CenSvcs		PerDiems		80.00	
2 01062000 6334		CenSvcs		Mileage		23.52	
		Invoice Net				103.52	
				CHECK TOTAL		103.52	
4915 AMAZON CAPITAL SERVICE		00000		INV	06/09/2021	149K-VN73-JC7T	
1 01451451 6401		PHNrsg		OffcSuppls		42.98	
2 01451456 6401		EBFHVFHA		OffcSuppls		20.77	
		Invoice Net				63.75	
				CHECK TOTAL		63.75	
4088 ANCOM COMMUNICATIONS I		00000		INV	06/09/2021	102123	
1 01201220 6344		ShrfProTch		RadioMntc		94.75	
		Invoice Net				94.75	
4088 ANCOM COMMUNICATIONS I		00000		INV	06/09/2021	101810	
1 13340000 6670		HwyEqMt/Sh		Vehicles		556.02	
		Invoice Net				556.02	
				CHECK TOTAL		650.77	
1143 APG MEDIA OF SOUTHERN		00000		INV	06/09/2021	10710-0521	
1 01041000 6240		Aud-Treas		AdLgNtSub		384.68	
		Invoice Net				384.68	
				CHECK TOTAL		384.68	
2455 ASSOC OF MN COUNTIES		00000		INV	06/09/2021	58591	
1 01111000 6241		CHBldgMtc		CnfTrngRgD		129.00	
		Invoice Net				129.00	
				CHECK TOTAL		129.00	
2401 APH STORES, INC.		00000		INV	06/09/2021	5064050 5/25/21	
1 13340000 6564		HwyEqMt/Sh		MchVehPrts		282.33	
2 13340000 6590		HwyEqMt/Sh		TlsShpMat		297.07	
		Invoice Net				579.40	
				CHECK TOTAL		579.40	
2779 BLUE EARTH CO		00000		INV	06/09/2021	17597	

06/10/2021 10:46
 5264aschauer

Waseca, MN

| DETAIL INVOICE LIST

 | P 4
 | apwarnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 01201220 6344			ShrfProTch Invoice Net	RadioMntc	844.77 844.77	
						CHECK TOTAL	844.77
807 BOB BARKER COMPANY INC	00000			INV	06/09/2021	INV1621167	
	1 01201217 6459			ShrfBrdPrs Invoice Net	InmtClths	755.68 755.68	
						CHECK TOTAL	755.68
1713 BOCKS SERVICE INC	00000			INV	06/09/2021	23680	
	1 01201201 6260			GenSheriff Invoice Net	ProTechSvc	116.00 116.00	
1713 BOCKS SERVICE INC	00000			INV	06/09/2021	23670	
	1 13340000 6310			HwyEqMt/Sh Invoice Net	EqRepMtc	90.00 90.00	
						CHECK TOTAL	206.00
238 BORNEKE CONSTRUCTION I	00000			INV	06/09/2021	6/7/21 STMNT	
	1 01107000 6260			P&Z Invoice Net	ProTechSvc	3,400.00 3,400.00	
						CHECK TOTAL	3,400.00
400 BUDACH IMPLEMENT INC	00000			INV	06/09/2021	ARWA20 5/27/21	
	1 13340000 6564			HwyEqMt/Sh Invoice Net	MchVehPrts	2.58 2.58	
						CHECK TOTAL	2.58
8642 CAPITAL ONE	00000			INV	06/09/2021	1635689019	
	1 19398000 6465			SdWstAdmn Invoice Net	ReplSupSvc	210.56 210.56	
8642 CAPITAL ONE	00000			INV	06/09/2021	614523 5/19/21	
	1 13340000 6590			HwyEqMt/Sh Invoice Net	TlsShpMat	70.55 70.55	
						CHECK TOTAL	281.11
4624 CDW GOVERNMENT INC	00000			INV	06/09/2021	D641758	
	1 25067000 6205			CARES Invoice Net	TelewrkSup	2,183.28 2,183.28	
						CHECK TOTAL	2,183.28
3175 CJ MASONRY	00000			INV	06/09/2021	1523	
	1 19391000 6602			TransStatn Invoice Net	GrndsImp	6,500.00 6,500.00	
						CHECK TOTAL	6,500.00
2445 COMMUNITY COMPLIANCE M	00000			INV	06/09/2021	MAY21A-WSC	
	1 01254000 6264			ElecMonit Invoice Net	ElecMntrg	493.00 493.00	

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CHECK RUN: C061521 06/15/2021

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	493.00
4390	DDA HUMAN RESOURCES IN	00000		INV	06/09/2021	297	
	1 01065000 6260			HumnRsrcs	ProTechSvc	13,500.00	
				Invoice Net		13,500.00	
						CHECK TOTAL	13,500.00
498	DEANNE MALTERER	00000		EFT	06/09/2021	6/1/21 STMT	
	1 01002000 6334			Commssnrs	Mileage	37.02	
				Invoice Net		37.02	
						CHECK TOTAL	37.02
420	DEML FORD INC	00000		INV	06/09/2021	145798	
	1 01121000 6310			Vets Svcs	EqRepMtc	32.45	
				Invoice Net		32.45	
420	DEML FORD INC	00000		INV	06/09/2021	351505 5/31/21	
	1 01201223 6310			ShrfEqRepM	SqRepMtc	1,117.83	
				Invoice Net		1,117.83	
420	DEML FORD INC	00000		INV	06/09/2021	350660	
	1 13340000 6310			HwyEqMt/Sh	EqRepMtc	540.00	
	2 13340000 6564			HwyEqMt/Sh	MchVehPrts	1,188.44	
				Invoice Net		1,728.44	
						CHECK TOTAL	2,878.72
8382	DONNELLY LAW FIRM PLLC	00000		INV	06/09/2021	CA200044	
	1 01014000 6261			CrtAdmnCo	CrtAptAtty	203.10	
				Invoice Net		203.10	
8382	DONNELLY LAW FIRM PLLC	00000		INV	06/09/2021	CA200038	
	1 01014000 6261			CrtAdmnCo	CrtAptAtty	77.11	
				Invoice Net		77.11	
						CHECK TOTAL	280.21
4908	GARY ARNOLD	00000		INV	06/09/2021	5/27/21 STMT	
	1 01014000 6812			CrtAdmnCo	JryAtndts	100.00	
				Invoice Net		100.00	
						CHECK TOTAL	100.00
1635	GARY L. FISCHLER & ASS	00000		INV	06/09/2021	3563426	
	1 01201229 6475			OffSupShrf	AdmnOffSpl	650.00	
				Invoice Net		650.00	
						CHECK TOTAL	650.00
913	GILSON COMPANY INC	00000		INV	06/09/2021	I384193	
	1 13320000 6501			HwyEng/Con	EngSurSppl	665.47	
				Invoice Net		665.47	
						CHECK TOTAL	665.47

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CASH ACCOUNT: 99000000 1001

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
4964 H&H EXCAVATING INC	1 19391000 6602	00000		INV	06/09/2021	5/21/21 STMNT	
		TransStatn		GrndsImp		1,380.00	
		Invoice Net				1,380.00	
4964 H&H EXCAVATING INC	1 19391000 6602	00000		INV	06/09/2021	5/21/21 STMNT 2	
		TransStatn		GrndsImp		3,850.00	
		Invoice Net				3,850.00	
		CHECK TOTAL				5,230.00	
4833 HAWK ALARM SYSTEMS INC	1 13340000 6611	00000		INV	06/09/2021	HW1164 6/2/21	
		HwyEqMt/Sh		BldgImp		7,096.11	
		Invoice Net				7,096.11	
		CHECK TOTAL				7,096.11	
1536 HOWARD E NYHART CO INC	1 01062000 6260	00000		INV	06/09/2021	0168121	
		CenSvcs		ProTechSvc		2,550.00	
		Invoice Net				2,550.00	
		CHECK TOTAL				2,550.00	
3057 HY-VEE OWATONNA	1 01065000 6803	00000		INV	06/18/2021	4 5/1/21	
		HumnRsrcs		MiscExp68		343.61	
		Invoice Net				343.61	
3057 HY-VEE OWATONNA	1 01065000 6803	00000		INV	06/09/2021	5/29/21 RECEIPT	
		HumnRsrcs		MiscExp68		449.59	
		Invoice Net				449.59	
		CHECK TOTAL				793.20	
235 INNOVATIVE OFFICE SOLU	1 01091000 6401	00000		INV	06/09/2021	IN3359956	
		Attrny		OffcSuppls		85.67	
		Invoice Net				85.67	
235 INNOVATIVE OFFICE SOLU	1 01065000 6401	00000		INV	06/09/2021	IN3354419	
		HumnRsrcs		OffcSuppls		39.37	
		Invoice Net				39.37	
235 INNOVATIVE OFFICE SOLU	1 25259000 6401	00000		INV	06/09/2021	IN3358351	
		PermtCrry		OffcSuppls		8.62	
		Invoice Net				8.62	
235 INNOVATIVE OFFICE SOLU	1 01602000 6401	00000		INV	06/09/2021	IN3370622	
		Extsn		OffcSuppls		367.92	
		Invoice Net				367.92	
235 INNOVATIVE OFFICE SOLU	1 01061061 6401	00000		INV	06/09/2021	IN3363936	
		ITTechnlgy		OffcSuppls		6.52	
		Invoice Net				6.52	
235 INNOVATIVE OFFICE SOLU	1 01061061 6401	00000		INV	06/09/2021	IN3361288	
		ITTechnlgy		OffcSuppls		42.94	
		Invoice Net				42.94	
235 INNOVATIVE OFFICE SOLU	1 01061061 6401	00000		INV	06/09/2021	IN3370662	
		ITTechnlgy		OffcSuppls		25.54	
		Invoice Net				25.54	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
235 INNOVATIVE OFFICE SOLU	1 01061061 6401	00000		INV	06/09/2021	IN3355450	
		ITTechnlgy		OffcSuppls		120.04	
		Invoice Net				120.04	
235 INNOVATIVE OFFICE SOLU	1 25259000 6401	00000		INV	06/09/2021	IN3369385	
		PermtCrry		OffcSuppls		8.16	
		Invoice Net				8.16	
235 INNOVATIVE OFFICE SOLU	1 01065000 6401	00000		INV	06/09/2021	IN3365680	
		HumnRsrcs		OffcSuppls		31.94	
		Invoice Net				31.94	
235 INNOVATIVE OFFICE SOLU	1 01031000 6401	00000		INV	06/09/2021	IN3365709	
		CoAdmn		OffcSuppls		18.12	
		Invoice Net				18.12	
				CHECK TOTAL		754.84	
4554 JANE ROBERTA BLUHM	1 01014000 6812	00000		INV	06/09/2021	5/27/21 STMNT	
		CrtAdmnCo		JryAttndts		300.00	
		Invoice Net				300.00	
				CHECK TOTAL		300.00	
985 JANE T HOFMEISTER	1 01201229 6475	00000		INV	06/09/2021	5/27/21 STMNT	
		OffSupShrf		AdmnOffSpl		217.00	
		Invoice Net				217.00	
				CHECK TOTAL		217.00	
301 JANESVILLE HARDWARE LL	1 13340000 6590	00000		INV	06/09/2021	13280	
		HwyEqMt/Sh		TlsShpMat		8.47	
		Invoice Net				8.47	
				CHECK TOTAL		8.47	
4853 JENNIFER NOVAK	1 01091000 6241	00000		INV	06/09/2021	6/8/21 REIM	
		Attrny		CnfTrngRgD		252.00	
		Invoice Net				252.00	
				CHECK TOTAL		252.00	
8644 JIM KOLLAR	1 13310000 6401	00000		INV	06/09/2021	6/7/21 REIM	
		HwyAdmin		OffcSuppls		48.08	
		Invoice Net				48.08	
				CHECK TOTAL		48.08	
2670 JOBS PLUS INC	1 01111000 6260	00000		EFT	06/09/2021	5/28/21 STMNT	
		CHBldgMtc		ProTechSvc		179.68	
		Invoice Net				179.68	
				CHECK TOTAL		179.68	
1410 L & L STREET ROD & SPO	1 01201201 6670	00000		INV	06/09/2021	3208	
		GenSheriff		Vehicles		2,958.90	
		Invoice Net				2,958.90	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
1410 L & L STREET ROD & SPO	1 01201201 6670	00000		INV	06/09/2021	3207	
		GenSheriff		Vehicles		81.00	
		Invoice Net				81.00	
1410 L & L STREET ROD & SPO	1 01201201 6670	00000		INV	06/09/2021	3216	
		GenSheriff		Vehicles		350.00	
		Invoice Net				350.00	
				CHECK TOTAL		3,389.90	
2562 LARKSTUR ENGINEERING &	1 13340000 6564	00000		INV	06/09/2021	368785-001	
		HwyEqMt/Sh		MchVehPrts		395.79	
		Invoice Net				395.79	
2562 LARKSTUR ENGINEERING &	1 13340000 6564	00000		INV	06/09/2021	368625-001	
		HwyEqMt/Sh		MchVehPrts		41.12	
		Invoice Net				41.12	
				CHECK TOTAL		436.91	
3987 LOCATORS & SUPPLIES IN	1 13340000 6590	00000		INV	06/09/2021	0292608-IN	
		HwyEqMt/Sh		TlsShpMat		197.74	
		Invoice Net				197.74	
				CHECK TOTAL		197.74	
2336 LOFFLER	1 01062000 6341	00001		INV	06/09/2021	3740689	
		CenSvcs		CopierMain		358.50	
		Invoice Net				358.50	
				CHECK TOTAL		358.50	
4315 M-R SIGN COMPANY INC	1 13330000 6503	00000		INV	06/09/2021	212285	
		HwyMntnc		TrffcSgns		321.05	
		Invoice Net				321.05	
				CHECK TOTAL		321.05	
857 MACHOVEC	1 01201202 6406	00000		INV	06/09/2021	41517	
		Bt&WtrEnft		EquipSppls		485.38	
		Invoice Net				485.38	
				CHECK TOTAL		485.38	
3854 MADDEN, GALANTER, HANS	1 01065000 6260	00000		INV	06/09/2021	5/21/21 STMNT	
		HumnRsrcls		ProTechSvc		720.00	
		Invoice Net				720.00	
3854 MADDEN, GALANTER, HANS	1 01065000 6260	00000		INV	06/09/2021	1/21 STMNT	
		HumnRsrcls		ProTechSvc		1,710.00	
		Invoice Net				1,710.00	
3854 MADDEN, GALANTER, HANS	1 01065000 6260	00000		INV	06/09/2021	10/20 STMNT	
		HumnRsrcls		ProTechSvc		3,693.83	
		Invoice Net				3,693.83	
				CHECK TOTAL		6,123.83	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
2655 MARK BEHREND		00000		INV	06/09/2021	6/1/21 STMNT	
1	41610000 6260			Ditch		1,292.50	
2	41610000 6334			Ditch		86.80	
				Invoice Net		1,379.30	
				CHECK TOTAL		1,379.30	
2 MEI TOTAL ELEVATOR SOL		00000		EFT	06/09/2021	910853	
1	01111000 6340			CHBldgMtc		143.52	
2	01112000 6340			LEBldgMtc		143.51	
3	01117000 6340			HSPHBldgMt		143.52	
				Invoice Net		430.55	
				CHECK TOTAL		430.55	
8593 MESSICK LAW PLLC		00000		INV	06/09/2021	877	
1	01014000 6261			CrtAdmnCo		40.00	
				Invoice Net		40.00	
8593 MESSICK LAW PLLC		00000		INV	06/09/2021	918	
1	01014000 6261			CrtAdmnCo		20.00	
				Invoice Net		20.00	
8593 MESSICK LAW PLLC		00000		INV	06/09/2021	902	
1	01014000 6261			CrtAdmnCo		20.00	
				Invoice Net		20.00	
8593 MESSICK LAW PLLC		00000		INV	06/09/2021	873	
1	01014000 6261			CrtAdmnCo		380.00	
				Invoice Net		380.00	
				CHECK TOTAL		460.00	
8628 METRO FIBERNET LLC		00001		INV	06/09/2021	1682361 6/1/21	
1	01061061 6260			ITTechnlgy		250.00	
				Invoice Net		250.00	
				CHECK TOTAL		250.00	
1287 MIDWEST MONITORING & S		00001		INV	06/09/2021	DT0521110	
1	25252000 6213			CrtSvcs		376.39	
				Invoice Net		376.39	
1287 MIDWEST MONITORING & S		00001		INV	06/09/2021	0521512	
1	25252000 6213			CrtSvcs		90.00	
				Invoice Net		90.00	
				CHECK TOTAL		466.39	
241 MIDWEST SPECIAL INSTRU		00000		INV	06/09/2021	2106078-IN	
1	01451451 6310			PHNrsg		35.00	
				Invoice Net		35.00	
				CHECK TOTAL		35.00	
4852 MN ASSOC FOR CHILDREN'		00000		INV	06/09/2021	490	
1	01451456 6260			EBFHVHFA		1,000.00	
				Invoice Net		1,000.00	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	1,000.00
559	MN COUNTIES INTERGOVER	00000		EFT	06/09/2021	5218	
1	01062000 6350			CenSvcs	PrpLbilIns	185.00	
				Invoice Net		185.00	
559	MN COUNTIES INTERGOVER	00000		EFT	06/09/2021	D2276796	
1	01062000 6350			CenSvcs	PrpLbilIns	796.23	
				Invoice Net		796.23	
						CHECK TOTAL	981.23
26	MN DEPT OF TRANSPORTAT	00000		INV	06/09/2021	657741	
1	42836000 6660			GOARMR13A	CaptLassts	18,628.85	
				Invoice Net		18,628.85	
						CHECK TOTAL	18,628.85
5666	MN HIGHWAY SAFETY & RE	00000		INV	06/09/2021	629430-8602	
1	01201214 6339			ShrftTrng	RegCsts	1,925.00	
				Invoice Net		1,925.00	
						CHECK TOTAL	1,925.00
2707	MN VALLEY TESTING LAB	00000		INV	06/09/2021	1089278	
1	01107000 6260			P&Z	ProTechSvc	114.60	
				Invoice Net		114.60	
						CHECK TOTAL	114.60
2797	NAPA AUTO PARTS MPEC	00000		INV	06/09/2021	33090 5/30/21	
1	13340000 6564			HwyEqMt/Sh	MchVehPrts	399.60	
2	13340000 6590			HwyEqMt/Sh	TlsShpMat	4,040.03	
				Invoice Net		4,439.63	
						CHECK TOTAL	4,439.63
1962	NEW RICHLAND FARM & HO	00000		INV	06/09/2021	5/21 STMNTS	
1	13340000 6564			HwyEqMt/Sh	MchVehPrts	29.98	
				Invoice Net		29.98	
						CHECK TOTAL	29.98
5772	NEW RICHLAND SPORTSMAN	00000		INV	06/09/2021	6/4/21 STMNT	
1	25521000 6602			CoParks	GrndsImp	3,000.00	
				Invoice Net		3,000.00	
						CHECK TOTAL	3,000.00
3340	NORTH MEMORIAL AMBULAN	00001		INV	06/09/2021	2075691 5/19/21	
1	01201217 6268			ShrftBrdPrs	Medical	1,722.00	
				Invoice Net		1,722.00	
						CHECK TOTAL	1,722.00
8445	NOW MICRO	00000		INV	06/09/2021	IV521217	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 01061061 6480			ITTechnlgy Invoice Net	NonCapInv	426.00 426.00	
						CHECK TOTAL	426.00
4282	NUSS TRUCK GROUP INC	00000		INV	06/09/2021	37617B 5/31/21	
	1 13340000 6310			HwyEqMt/Sh	EqRepMtc	243.25	
	2 13340000 6564			HwyEqMt/Sh	MchVehPrts	652.00	
				Invoice Net		895.25	
						CHECK TOTAL	895.25
2381	PANTHEON COMPUTER SYST	00000		INV	06/09/2021	132608	
	1 01061061 6401			ITTechnlgy Invoice Net	OffcSuppls	129.99 129.99	
						CHECK TOTAL	129.99
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-73N 1	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	1,117.50 1,117.50	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-56N 4	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	205.00 205.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-53N 4	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	70.00 70.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-68N 2	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	340.00 340.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-542 3	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	210.00 210.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-71N 1	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	315.00 315.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-55N 4	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	90.00 90.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-72N 1	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	987.00 987.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-70N 3	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	205.00 205.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-693N 3	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	125.00 125.00	
269	PATTON HOVERSTEN & BER	00000		INV	06/09/2021	33221-52N 4	
	1 01014000 6261			CrtAdmnCo Invoice Net	CrtAptAtty	530.00 530.00	

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VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	4,194.50
1472 PENGUIN MANAGEMENT INC	00000			INV	06/09/2021	65353	
1 25207000 6480	E911			NonCapInv		3,276.00	
	Invoice Net					3,276.00	
						CHECK TOTAL	3,276.00
333 BARBARA J. BUKER	00000			INV	06/09/2021	17378	
1 01201229 6475	OffSupShrf			AdmnOffSpl		247.30	
	Invoice Net					247.30	
						CHECK TOTAL	247.30
3415 POWERPLAN INC	00000			INV	06/09/2021	8850247600 5/26/21	
1 13340000 6310	HwyEqMt/Sh			EqRepMtc		7,344.15	
2 13340000 6564	HwyEqMt/Sh			MchVehPrts		38,425.01	
	Invoice Net					45,769.16	
						CHECK TOTAL	45,769.16
1885 QUILL CORPORATION	00000			INV	06/09/2021	16738763	
1 01252000 6401	CrtSvcs			OffcSuppls		49.99	
	Invoice Net					49.99	
1885 QUILL CORPORATION	00000			INV	06/09/2021	16897978	
1 01252000 6401	CrtSvcs			OffcSuppls		17.59	
	Invoice Net					17.59	
						CHECK TOTAL	67.58
3336 RAMY TURF PRODUCTS LLC	00000			INV	06/09/2021	OP-77591-06	
1 13330000 6559	HwyMntnc			MscRdMat		429.00	
	Invoice Net					429.00	
						CHECK TOTAL	429.00
8354 RAW CONSTRUCTION LLC	00000			INV	06/09/2021	81206 FINAL	
1 13320000 6280	HwyEng/Con			ConstCoFnd		31,678.86	
	Invoice Net					31,678.86	
						CHECK TOTAL	31,678.86
2620 RDO EQUIPMENT CO INC-N	00000			INV	06/09/2021	W1683404	
1 19391000 6310	TransStatn			EqRepMtc		511.06	
	Invoice Net					511.06	
						CHECK TOTAL	511.06
4859 RECOVERY TREK LLC	00000			INV	06/09/2021	4048001121	
1 25252103 6213	DrgCrtDWI			DrgTstgSvc		180.00	
	Invoice Net					180.00	
						CHECK TOTAL	180.00
4574 RINKE-NOONAN ATTORNEYS	00000			INV	06/09/2021	328432	

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| Waseca, MN
| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 41610000 6260			Ditch	ProTechSvc	200.00	
				Invoice Net		200.00	
4574 RINKE-NOONAN ATTORNEYS	000000			INV	06/09/2021	328433	
	1 41610000 6260			Ditch	ProTechSvc	162.50	
				Invoice Net		162.50	
4574 RINKE-NOONAN ATTORNEYS	000000			INV	06/09/2021	41951	
	1 41610000 6260			Ditch	ProTechSvc	10,140.00	
				Invoice Net		10,140.00	
				CHECK TOTAL		10,502.50	
8316 RIVER VALLEY FORENSIC	000000			INV	06/09/2021	1466	
	1 01211000 6260			Coroner	ProTechSvc	250.00	
				Invoice Net		250.00	
				CHECK TOTAL		250.00	
8377 CHARLES VINCENT DAWLEY	000000			INV	06/09/2021	INVOICE#81JV21228	
	1 01252000 6261			CrtSvcs	JuvCrtStud	1,500.00	
				Invoice Net		1,500.00	
				CHECK TOTAL		1,500.00	
2862 ROBERT HANSEN	000000			INV	06/09/2021	6/1/21 STMNT	
	1 41610000 6260			Ditch	ProTechSvc	357.50	
	2 41610000 6334			Ditch	Mileage	15.68	
				Invoice Net		373.18	
				CHECK TOTAL		373.18	
1629 RS EDEN	000000			INV	06/09/2021	64691	
	1 01252000 6412			CrtSvcs	UATstng	131.60	
				Invoice Net		131.60	
				CHECK TOTAL		131.60	
2587 RWV SIGNS INC	000000			INV	06/09/2021	21370	
	1 01201201 6401			GenSheriff	OffcSuppls	150.00	
				Invoice Net		150.00	
				CHECK TOTAL		150.00	
4519 SNAP ON INCORPORATED	000000			INV	06/09/2021	ARV/48307203	
	1 13340000 6590			HwyEqMt/Sh	TlsShpMat	565.22	
				Invoice Net		565.22	
				CHECK TOTAL		565.22	
2749 SPEE-DEE DELIVERY SERV	000000			INV	06/09/2021	4241983	
	1 01107000 6260			P&Z	ProTechSvc	10.12	
				Invoice Net		10.12	
2749 SPEE-DEE DELIVERY SERV	000000			INV	06/09/2021	4238441	
	1 01107000 6260			P&Z	ProTechSvc	10.10	
				Invoice Net		10.10	

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Waseca, MN
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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	20.22
2241 STEELE CO DETENTION CE	00000			INV	06/09/2021	5/21 STMT	
1 01201217 6258	ShrfBrdPrs			OtCoInmts		1,437.00	
	Invoice Net					1,437.00	
						CHECK TOTAL	1,437.00
1324 STREAMLINE COMMUNICATI	00000			INV	06/09/2021	1207	
1 01061061 6260	ITTechnlgy			ProTechSvc		409.00	
	Invoice Net					409.00	
1324 STREAMLINE COMMUNICATI	00000			INV	06/09/2021	1209	
1 01061061 6260	ITTechnlgy			ProTechSvc		723.00	
	Invoice Net					723.00	
						CHECK TOTAL	1,132.00
4767 THOMPSON SANITATION	00000			INV	06/09/2021	21464 5/28/21	
1 19393000 6229	Recycling			Trucking		539.00	
2 19391000 6254	TransStatn			RefRmvl		13,824.00	
3 19391000 6254	TransStatn			RefRmvl		10,850.68	
	Invoice Net					25,213.68	
						CHECK TOTAL	25,213.68
2312 THOMSON REUTERS	00000			INV	06/09/2021	844529186	
1 01091000 6453	Attrny			InfoLibChg		84.71	
	Invoice Net					84.71	
2312 THOMSON REUTERS	00000			INV	06/09/2021	844439842	
1 01091000 6453	Attrny			InfoLibChg		412.25	
	Invoice Net					412.25	
						CHECK TOTAL	496.96
2254 MONROE TOWMASTER LLC	00000			INV	06/09/2021	3411 5/31/21	
1 13340000 6564	HwyEqMt/Sh			MchVehPrts		85.43	
	Invoice Net					85.43	
						CHECK TOTAL	85.43
8631 TRUCK CENTER COMPANIES	00000			INV	06/09/2021	X201128207:01	
1 13340000 6564	HwyEqMt/Sh			MchVehPrts		667.04	
	Invoice Net					667.04	
						CHECK TOTAL	667.04
3844 UNITED GROUP INC	00000			INV	06/10/2021	QU04090	
1 25207000 6480	E911			NonCapInv		66.72	
	Invoice Net					66.72	
						CHECK TOTAL	66.72
1495 NEWRICH FOODS	00000			INV	06/09/2021	5/31/21 STMT	
1 13340000 6590	HwyEqMt/Sh			TlsShpMat		5.39	
	Invoice Net					5.39	

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| Waseca, MN
| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	5.39
4441 WASECA ABSTRACT COMPAN	1 01031000 6260	00000		INV	06/09/2021	12165	
		CoAdmn		ProTechSvc		175.00	
		Invoice Net				175.00	
						CHECK TOTAL	175.00
15 WASECA AREA CHAMBER OF	1 01031000 6331	00000		INV	06/09/2021	10268	
		CoAdmn		TxMeals		16.00	
		Invoice Net				16.00	
						CHECK TOTAL	16.00
2812 WASECA MOTOR CO	1 13340000 6564	00000		INV	06/09/2021	WAS307 6/1/21	
		HwyEqMt/Sh		MchVehPrts		65.78	
		Invoice Net				65.78	
						CHECK TOTAL	65.78
179 WASECA CO SOIL & WATER	1 01107109 6260	00000		INV	06/09/2021	6/9/21 STMNT	
		StrmLkEly		ProTechSvc		1,452.20	
		Invoice Net				1,452.20	
						CHECK TOTAL	1,452.20
2316 WASECA GLASS INC	1 01111000 6310	00000		INV	06/09/2021	3076	
		CHBldgMtc		EqRepMtc		89.95	
		Invoice Net				89.95	
2316 WASECA GLASS INC	1 13340000 6310	00000		INV	06/09/2021	3048	
		HwyEqMt/Sh		EqRepMtc		65.00	
		Invoice Net				65.00	
						CHECK TOTAL	154.95
4541 WASECA HARDWARE LLC	1 01111000 6410	00000		INV	06/09/2021	900551 5/31/21	
	2 01116000 6310	CHBldgMtc		CstBldgSpp		26.74	
	3 01117000 6410	ExtBldMtc		EqRepMtc		34.96	
	4 01117000 6602	HSPHBldgMt		CstBldgSpp		7.74	
	5 01521000 6561	HSPHBldgMt		GrndsImp		84.86	
	6 01521000 6509	CoParks		Oil&Grease		55.13	
	7 01521000 6310	CoParks		MntcSppl		53.96	
		CoParks		EqRepMtc		24.00	
		Invoice Net				287.39	
						CHECK TOTAL	287.39
4541 WASECA HARDWARE LLC	1 13340000 6590	00000		INV	06/09/2021	900562 5/31/21	
		HwyEqMt/Sh		TlsShpMat		43.96	
		Invoice Net				43.96	
						CHECK TOTAL	43.96
304 WASECA SAND & GRAVEL I		00000		INV	06/09/2021	15472	

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| Waseca, MN
| CHECK RUN SUMMARY

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CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
01	01002000	County Commissione	01-002-010-000-0000-0000-6334-	Mileage	37.02	4,867.73
01	01014000	Court Admin Waseca	01-014-010-000-0000-0000-6261-	Court Appointed Attorn	4,934.71	66,394.18
01	01014000	Court Admin Waseca	01-014-010-000-0000-0000-6812-	Jury Attendants	400.00	2,200.00
01	01031000	County Administrat	01-031-010-000-0000-0000-6260-	Prof & Tech Services	175.00	3,825.00
01	01031000	County Administrat	01-031-010-000-0000-0000-6331-	Taxable Meals	16.00	484.00
01	01031000	County Administrat	01-031-010-000-0000-0000-6401-	Office Supplies	18.12	1,227.49
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6240-	Advertising/Legal Noti	384.68	4,080.95
01	01061061	IT Technology	01-061-010-061-0000-0000-6260-	Prof & Tech Services	1,382.00	17,875.72
01	01061061	IT Technology	01-061-010-061-0000-0000-6401-	Office Supplies	325.03	5,007.90
01	01061061	IT Technology	01-061-010-061-0000-0000-6480-	Non-Capitalized Invent	426.00	27,291.19
01	01062000	Central Services	01-062-010-000-0000-0000-6111-	Per Diems	80.00	1,460.00
01	01062000	Central Services	01-062-010-000-0000-0000-6260-	Prof & Tech Services	2,550.00	-101,334.30
01	01062000	Central Services	01-062-010-000-0000-0000-6334-	Mileage	23.52	313.76
01	01062000	Central Services	01-062-010-000-0000-0000-6341-	Copier Maintenance	358.50	2,766.76
01	01062000	Central Services	01-062-010-000-0000-0000-6350-	Property Liability Ins	981.23	-688.23
01	01065000	Human Resources	01-065-010-000-0000-0000-6260-	Prof & Tech Services	19,623.83	2,010.57
01	01065000	Human Resources	01-065-010-000-0000-0000-6401-	Office Supplies	71.31	-233.57
01	01065000	Human Resources	01-065-010-000-0000-0000-6803-	Miscellaneous Expense	793.20	-1,572.74
01	01091000	Attorney	01-091-010-000-0000-0000-6241-	Conference/Trainig/Reg	252.00	5,013.00
01	01091000	Attorney	01-091-010-000-0000-0000-6401-	Office Supplies	85.67	1,518.85
01	01091000	Attorney	01-091-010-000-0000-0000-6453-	Information/Library Ch	496.96	11,782.23
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6260-	Prof & Tech Services	3,534.82	21,795.54
01	01107109	Storm Damage Lake	01-107-010-109-0000-0000-6260-	Professional & Technic	1,452.20	-1,452.20
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6241-	Conference/Trainig/Reg	129.00	722.00
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6260-	Prof & Tech Services	179.68	-1,944.84
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6310-	Equipment Repairs/Main	89.95	3,148.03
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6340-	Rentals & Service Agre	143.52	3,442.80
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6410-	Custodial & Building S	26.74	3,471.69
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6340-	Rentals & Service Agre	143.51	2,671.99
01	01116000	Extension Building	01-116-090-000-0000-0000-6310-	Equipment Repairs/Main	34.96	1,796.04
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6340-	Rentals & Service Agre	143.52	4,291.92
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6410-	Custodial/Building Sup	7.74	6,605.36
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6602-	Grounds Improvements	84.86	1,415.14
01	01121000	Veterans Services	01-121-010-000-0000-0000-6310-	Equipment Repairs/Main	32.45	-479.52
01	01201201	General Sheriff	01-201-020-201-0000-0000-6260-	Prof & Tech Services	116.00	65,515.22
01	01201201	General Sheriff	01-201-020-201-0000-0000-6401-	Office Supplies	150.00	-150.00
01	01201201	General Sheriff	01-201-020-201-0000-0000-6670-	Vehicles	3,389.90	-250,720.34
01	01201202	Boat and Water Enf	01-201-020-202-0000-0000-6406-	Equipment or Supplies	485.38	-485.38
01	01201214	Sheriff Training	01-201-020-214-0000-0000-6339-	Registration Costs	1,925.00	12,135.51
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6258-	Out Of County Inmates	1,437.00	48,738.00
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6268-	Medical Costs	1,722.00	31,228.88
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6459-	Inmate Clothes	755.68	744.32
01	01201220	Sheriff Profssnl/T	01-201-020-220-0000-0000-6344-	Radio Maintenance	939.52	31,041.48
01	01201223	Sheriff Eqpmnt Rep	01-201-020-223-0000-0000-6310-	Squad Repairs/Maintena	1,117.83	12,188.79
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6475-	Administrative Office	1,114.30	-595.31
01	01211000	Coroner	01-211-020-000-0000-0000-6260-	Prof & Tech Services	250.00	13,107.31
01	01252000	Court Services	01-252-020-000-0000-0000-6261-	Juvenile Court Studies	1,500.00	500.00
01	01252000	Court Services	01-252-020-000-0000-0000-6401-	Office Supplies	67.58	1,251.39
01	01252000	Court Services	01-252-020-000-0000-0000-6412-	UA Testing	131.60	823.45

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| Waseca, MN
| CHECK RUN SUMMARY

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CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET
01	01254000	Electronic Monitor	493.00	7,580.00	
01	01451451	Public Health Nurs	35.00	315.00	
01	01451451	Public Health Nurs	42.98	4,745.83	
01	01451456	EBFHV-HFA	1,000.00	.00	
01	01451456	EBFHV-HFA	20.77	3,425.77	
01	01521000	County Parks	24.00	1,277.25	
01	01521000	County Parks	53.96	455.86	
01	01521000	County Parks	55.13	244.87	
01	01602000	Extension	367.92	904.99	
FUND TOTAL			56,612.28		
CASH ACCOUNT	99000000	1001	BALANCE	5,388,626.43	
13	13310000	Highway Administra	82.88	-1,311.84	
13	13310000	Highway Administra	48.08	-559.50	
13	13320000	Hwy Engineering/Co	31,678.86	825,785.79	
13	13320000	Hwy Engineering/Co	665.47	467.34	
13	13330000	Highway Maintenanc	321.05	27,235.79	
13	13330000	Highway Maintenanc	1,260.00	32,375.00	
13	13330000	Highway Maintenanc	429.00	9,503.13	
13	13340000	Hwy Equipment Main	8,282.40	-10,451.27	
13	13340000	Hwy Equipment Main	42,235.10	11,930.85	
13	13340000	Hwy Equipment Main	5,228.43	8,892.96	
13	13340000	Hwy Equipment Main	7,096.11	309,553.49	
13	13340000	Hwy Equipment Main	556.02	181,928.54	
FUND TOTAL			97,883.40		
CASH ACCOUNT	99000000	1001	BALANCE	5,388,626.43	
19	19391000	Transfer Station	24,674.68	216,657.98	
19	19391000	Transfer Station	511.06	853.88	
19	19391000	Transfer Station	11,730.00	-22,351.80	
19	19393000	Recycling	539.00	383.00	
19	19398000	Solid Waste Admini	210.56	-745.93	
FUND TOTAL			37,665.30		
CASH ACCOUNT	99000000	1001	BALANCE	5,388,626.43	
25	25067000	CARES	2,183.28	.00	
25	25207000	E911	3,342.72	-17,392.72	
25	25252000	Court Services	466.39	-10,777.36	
25	25252103	Drug Court DWI Tra	180.00	17,357.00	
25	25257000	Jail Canteen	183.40	-3,901.25	
25	25259000	Permit To Carry	16.78	-1,509.77	
25	25521000	County Parks	3,000.00	-9,968.94	

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| Waseca, MN
CHECK RUN SUMMARY

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CHECK RUN: C061521 06/15/2021

DUE DATE: 06/10/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
CASH ACCOUNT 99000000 1001			
	BALANCE 5,388,626.43		
		FUND TOTAL	9,372.57
41 41610000 Ditch	41-610-090-000-0000-0000-6260-	Prof & Tech Services	12,152.50
41 41610000 Ditch	41-610-090-000-0000-0000-6334-	Mileage	102.48
			-49,497.42
			-334.50
		FUND TOTAL	12,254.98
CASH ACCOUNT 99000000 1001			
	BALANCE 5,388,626.43		
42 42836000 GO CAP Notes ARMER	42-836-020-000-0000-0000-6660-	Capital Assets (5000+)	18,628.85
			-18,628.85
		FUND TOTAL	18,628.85
CASH ACCOUNT 99000000 1001			
	BALANCE 5,388,626.43		
=====			
CHECK RUN SUMMARY TOTAL			232,417.38
=====			
GRAND TOTAL			243,714.04
=====			

** END OF REPORT - Generated by Amy Schauer **

Waseca County Board of Commissioners

Monthly Electronic Funds Transfer Report

May 2021

Date	From Account	To Account	Amount	Description
05/14/21	First National Bank	Granite Falls Bank	\$225,000	Cash to Cash New CD #24799
05/14/21	First National Bank	United Prairie Bank	\$225,000	Cash to Cash New CD #50110016175
05/14/21	First National Bank	First National Bank of Osakis	\$247,000	Cash to Cash New CD#26839
05/24/21	First National Bank	Rushford State Bank	\$248,000	Cash to Cash New CD
05/25/21	First National Bank	ISD 2168	\$130,558.70	Advance on Settlement
05/25/21	First National Bank	ISD 2835	\$339,702.02	Advance on Settlement
05/25/21	First National Bank	ISD 829	\$1,072,892.85	Advance on Settlement
05/03/21	First National Bank	BTSC	\$53,125	Bond Payment
05/03/21	First National Bank	BTSC	\$34,425	Bond Payment
05/07/21	First National Bank	MAGIC	\$4,000,000	Investment
05/07/21	First National Bank	Roundbank	\$1,000,000	Payroll
05/11/21	First National Bank	MAGIC	\$4,000,000	Investment

Approved



**Waseca County Board of Commissioners
Request for Board Action**

Riparian Protection Cost Share Program

Meeting ate: June 15, 2021
Item Type: ☒ Consent ☐ Action
Department: Planning and Zoning
Contact: Byron, Haley
Contact Phone: (507) 835-0615
Prepared by: Byron, Haley

Fiscal/FTE Impact:
☐ None
☒ Current budget
☐ New FTE(s) Requested
☐ Other
☐ Amendment Requested

PURPOSE/ACTION REQUESTED

Provide information to the Board of Commissioners regarding the creation of the Riparian Protection Cost Share Program using Riparian Protection Aid funds. Approve the creation of the program.

SUMMARY

In 2017 the MN Dept. of Revenue began providing counties and watershed districts with funds to implement and enforce Minnesota Statutes, section 103F.48, that requires buffers or alternative riparian water quality practices along all public water and public drainage systems in the state. These funds can also be used to implement projects that protect water resources from erosions, runoff pollution and riparian corridors, and stabilize soils, shores and banks.

Compliance with the Buffer Law is currently at 97.4% in Waseca County and minimal staff time is spent on enforcement at this stage. The Planning and Zoning Department and the Waseca SWCD propose creating a Riparian Protection Cost Share Program to incentivize adoption of conservation practices that will help protect riparian areas and improve water quality.

For additional information on eligible practices, administration and funding review attachment “Waseca County Riparian Protection Cost Share Program”.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioner approve the creation of the Waseca County Riparian Protection Cost Share Program

EXPLANATION OF FISCAL/FTE IMPACTS

Funding Source: MN Dept. of Revenue, Riparian Protection Aid Funds

Current Account Balance: \$319,755

Yearly funding allotments to date:

- 2021: \$76,942
- 2020: \$77,062
- 2019: \$77,195
- 2018: \$96,164
- 2017: \$76,931

Waseca County Riparian Protection Cost Share Program



JUSTIFICATION

The Riparian Protection Aid program is for counties and watershed districts to oversee the riparian protection and water quality practices required under statutes 477A.21 and 103F.48. It is the policy of the state to establish riparian buffers and water quality practices to protect state water resources from erosion and runoff pollution; stabilize soils, shores and banks; and protect or provide riparian corridors. Creating a cost share program with Riparian Protection Aid funds follows the intent of the law to decrease surface water pollution.

RIPARIAN PROTECTION PRACTICES

COVER CROP

Eligibility: Land within ¼ miles of a public waterway or public ditch

Commitment: Minimum 1 year

Compensation: Flat rate \$40/acre

ALTERNATIVE SIDE INLETS

County Ditches Cost Share

- 50% of cost to install new alternative side inlets
- 75% of the difference in cost to replace traditional with alternative

Public Waters Cost Share

- 75% of cost to install or replace

GRASSED WATERWAYS

Eligibility: Direct connection to public waters, public ditches, or outlets within 600 feet of a public water or public ditch.

Cost Share: 75%

TERRACE/WATER AND SEDIMENT CONTROL BASIN

Eligibility: Direct connection to public waters or public ditches or with 600 feet of a public water or public ditch.

Cost Share:

- 75%
- Up to \$2,000 for underground outlet, minimum size that's need.

GRADE STABILIZATION

Eligibility: Adjacent to public waters for public ditches.

Cost Share: 75%

STREAM BANK OR LAKESHORE STABILIZATION

Eligibility: High priority areas adjacent to public waters or public ditch system, or directly connected.

Cost Share: 50%, \$50,000 cap

WETLAND RESTORATION

Eligibility: Provides increased treatment/storage capacity and within 600 feet of public water or public ditch, or direct connection.

Cost Share:

- 50% non-cropland
- 100% existing cropland and no other program funds are used.
- Cannot be used for existing or future wetland banking properties.
- Cap \$50,000

WATER STORAGE

Eligibility: Adjacent to public waters, public ditch system or direct connection. Projects must follow NRCS standards or be designed by a professional engineer. Water quality improvements to county ditch systems are eligible.

Cost Share: 75%, \$50,000 cap

POLLINATOR UPGRADE

Eligibility: Upgrade grass or introduced species on buffers to a pollinator mix. Includes site prep, seed, seeding, and clipping for first year. Limited disturbance during flowering period.

Cost Share: 75%

LIVESTOCK FENCING

Eligibility: Exclude livestock from watercourses or lakes on existing pasture used by livestock with the past year. Livestock crossing may be cost shared when erosion is a concern.

Cost Share: 75%

OTHER PRACTICES

To be considered by the Waseca County Water Resource Specialist and Waseca SWCD District Manager on a case-by-case basis. County will determine rates and limitations as needed for additional practices.

ADMINISTRATION

Contract Holder: Waseca County

Waseca SWCD Board of Supervisors will bring a recommendation for a proposed project to the Waseca County Board of Commissioners. The recommendation will be placed on the consent agenda. After approval by the County Board the County will enter into a contract with the landowner or operator.

Contracts will be modeled after SWCD state cost share program.

- Structural practices must be in place and maintained for 10 years
- Landowner or operator may apply
- Practices will be inspected by SWCD and/or County

FUNDING

Source: Minnesota Department of Revenue, Riparian Protection Aid

First Year: \$150,000 dedicated to Riparian Protection Cost Share Program

Funds can be used with other forms of cost share but cannot exceed 100% of the cost with all sources combined. Use NRCS or equivalent standards. Projects that do not have other cost share options will be prioritized.

STAFF TIME

Staff hours for administration, site inspections, and other efforts necessary to ensure the correct design, implementation, and maintenance of the projects has occurred are reimbursable to the SWCD and County. Use of MN Board of Water and Soil Resources billable rate recommended.

Annual Report to be submitted to the Board of Commissioners detailing projects, financials, pollution reductions, and other benefits. Waseca County is responsible for any reporting to the MN. Dept. of Revenue.

Waseca County Tax Abatement Program							
Pay Schedule for First Half 2021 Taxes							
City Tax Abatement Applications - 2021					First Half		
Name:	PID	Percent Option	Years		\$2,021 Payment	Total Over Term	
City of Waseca Abatements							
1	Brent and Julianna Brass	17.535.0500	50%	10	\$272.00	\$ 5,440.00	
2	Jessica Royer and Chad Grunwald	17.712.0040	50%	10	\$416.00	\$ 8,320.00	
3	Frank Wenzel	17.451.0010	75%	6	\$466.00	\$ 5,592.00	
4	Joe and Kristi Nelson	17.535.0480	75%	6	\$224.00	\$ 2,688.00	
5	Thomas and Jean Glaser	17.711.0200	50%	10	\$409.50	\$ 8,190.00	
6	Gerald and Kristi Fennert	17.712.0110	50%	10	\$264.50	\$ 5,290.00	
7	James and Mary Jo Boerboom	17.528.0340	50%	10	\$266.50	\$ 5,330.00	
8	Charles and Linda Cone	17.709.0030	75%	6	\$264.36	\$ 5,434.36	
9	Eric and MelanieTedars	17.712.0120	50%	10	\$304.00	\$ 6,080.00	
10	Alan and Barbara Wilker	17.328.0050	50%	10	\$224.50	\$ 4,490.00	
11	Alan and Cathy Breitbarth	17.535.0630	50%	10	\$192.00	\$ 3,840.00	
12	Todd and Cathy Donahue	17.712.1900	50%	10	\$409.50	\$ 8,190.00	
County Abatements							
13	Jonathan and Lyric Butler	12.004.0600	50%	10	\$851.46	\$ 23,404.46	
14	Scott Kramer	12.402.0010	50%	10	\$337.50	\$ 6,750.00	
15	Joshua and Megan Lynch	12.428.0140	75%	6	\$438.39	\$ 6,763.39	

Approved by the County Board on:

6/15/2021

Total

\$5,340.21

Tamara J. Spooner, County Auditor / Treasurer

Notes:

1. Charles and Linda Cone were overpaid in 2020 by \$205.64. Their first half 2021 tax payment is being adjusted to \$264.36 (\$470.00-\$205.64=264.36). The Cone’s second half payment will be \$470.00.

2. Jonathan and Lyric Butler were overpaid in 2020 by \$335.54. Their first half 2021 tax payment is being adjusted to \$851.46 (\$1,187.00-\$335.54=\$851.46). The Butler’s second half payment will be \$1,187.00.

3. Joshua J. and Megan Lynch were overpaid in 2020 by \$193.11. Their first half 2021 tax payment is being adjusted to \$438.39 (\$632.50-193.11=439.39). The Lynch second half payment will be \$632.50.



**Waseca County Board of Commissioners
Request for Board Action**

Tobacco License Renewals

Meeting Date: June 15th, 2021
Item Type: ☐ Consent ☒ Action
Department: Auditor/Treasurer
Contact: Tammy Spooner
Contact Phone: 507-835-0610
Prepared by: Mary Jo Stangler

Fiscal/FTE Impact:
☒ None
☐ Current budget
☐ New FTE(s) Requested
☐ Other
☐ Amendment Requested

PURPOSE/ACTION REQUESTED

Board approval to renew the tobacco licenses for:

Casey's General Store- 2 locations in Janesville and New Richland

Dollar General Stores- 2 locations in Janesville and New Richland

New Richland Liquor Company

South End Bar & Grill LLC

Wagner Foods Inc.

SUMMARY

Applicants have supplied necessary documentation to proceed forward to renew their 2021-2022 tobacco licenses.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners approve the renewal of the 7 tobacco licenses.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

Supporting Documents:

Attachment A:

Attachment B:

Previous Board Action(s):

Resolution #



**Waseca County Board of Commissioners
Request for Board Action**

Request approval and signature of the FY22 and FY23 Remote Electronic Alcohol Monitor Grant Agreement

Meeting Date:	June 15, 2021	Fiscal/FTE Impact:	
Item Type:	☐ Consent ☒ Action	☐ None	
Department:	Court Services	☒ Current budget	
Contact:	Jonathan J. Schiro	☐ New FTE(s) Requested	
Contact Phone:	507-835-0554	☐ Other	
Prepared by:	Jonathan J. Schiro	☐ Amendment Requested	

PURPOSE/ACTION REQUESTED

Consider approval of the FY22 and FY23 Remote Electronic Alcohol Monitoring Grant Agreement

SUMMARY

- Waseca County Court Services receives the Remote Electronic Alcohol Monitoring (REAM) Grant from the State of Minnesota Department of Corrections. The REAM grant assists DWI related clients ordered to complete remote electronic alcohol monitoring by offsetting the cost of electronic alcohol monitoring. The grant agreement is a continuation from FY20 and FY21. The total four years grant agreement (FY20 to FY23) will not exceed \$30,000. Remaining amount in the agreement for FY22 and FY23 will not exceed \$18,000.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioner consider approval of the FY22 and FY23 Remote Electronic Alcohol Monitoirng Grant Agreement, not to exceed \$18,000.

EXPLANATION OF FISCAL/FTE IMPACTS

The Remote Electronic Alcohol Monitoring Grant is included in the Waseca County Court Services budget.

Supporting Documents:

Attachment A: State of MN Encumbrance
Worksheet
Attachment B:

Previous Board Action(s):

Resolution #

STATE OF MINNESOTA ENCUMBRANCE WORKSHEET

State Accounting Information:
SWIFT Contract No. _ 155549

PO No.: 3-134139

Agency: P78 Corrections	Fiscal Year(s): FY 2022-23	Vendor Number: 0000197320
Total Amount of Contract: \$30,000 (FY22 - \$9,000 + FY23 - \$9,000)		
Category Code: 84101501		
Account Code: 441302		

Accounting Distribution 3: FY22	Accounting Distribution 4: FY23	Accounting Distribution 3:
Fund: 1000	Fund: 1000	Fund:
AppropID: P7837235	AppropID: P7837235	AppropID:
Fin DeptID: P787210	Fin DeptID: P787210	Fin DeptID:
Project: REAM Grant	Project: REAM Grant	Project:
Amount: \$9,000	Amount: \$9,000	Amount:

Contract Start Date: July 1, 2019

Expiration Date: June 30, 2023

Contractor/Grantee Name and Address:
Waseca County Treasurer
307 North State Street
Waseca, MN 56093

THIS PAGE OF THE GRANT AGREEMENT CONTAINS PRIVATE INFORMATION. EXCEPT AS DEFINED ABOVE, THIS PAGE SHOULD NOT BE REPRODUCED OR DISTRIBUTED EXTERNALLY WITHOUT EXPRESS WRITTEN PERMISSION OF THE GRANTEE.

AMENDMENT NO. 1
FY 2022-23
To Contract # 155549

Agreement Start Date: **July 1, 2019**
 Original Agreement Expiration Date: **June 30, 2021**
 Current Agreement Expiration Date: **June 30, 2021**
 Requested Agreement Expiration Date: **June 30, 2023**

Total Agreement Amount: **\$30,000**
 Original Agreement: **\$18,000**
 Previous Revision w/o Amendment Total: **\$12,000**
 This Amendment: **\$18,000**

This grant agreement is between the State of Minnesota, acting through its commissioner of corrections (STATE), and **Waseca County Court Services, 307 North State Street, Waseca, MN 56093 (Grantee)**.

Recitals

The STATE has a Grant Agreement with the Grantee identified as **contract # 155549** ("Original Agreement").

1. Under Minn. Stat. § 241.31, subd. 7, the STATE is empowered to enter into this grant.
2. The STATE is in need of Remote Electronic Alcohol Monitoring programming therefore the grant has been extended for another two-years.
3. The GRANTEE represents that it is duly qualified and agrees to perform all services described in this grant agreement to the satisfaction of the STATE.

The STATE and the GRANTEE are willing to amend the Original Grant Agreement as stated below.

Grant Agreement Amendment

In this Amendment, deleted Grant Agreement terms will be struck out, and the added Grant Agreement terms will be underlined.

REVISION 1. Clause 1. "**Term of Grant Agreement**" is amended as follows:

- 1.1 **Effective date:** July 1, 2019, or the date the State obtains all required signatures under Minn. Stat. §16C.05, Subd. 2. The Grantee must not begin work under this grant contract agreement until this grant contract agreement is fully executed and the Grantee has been notified by the State's Authorized Representative to begin the work.
- 1.2 **Expiration date:** ~~June 30, 2021~~ June 30, 2023, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2, Clause 4, "Consideration and Payment," Paragraph 4.1 "Consideration" is amended as follows:

Consideration and Payment

4.1 **Consideration.** The STATE will pay for all services performed by the GRANTEE under this grant agreement as follows:

Compensation. The GRANTEE will be paid:

Fiscal Year 2022

<u>\$9,000</u>	Remote Electronic Alcohol Monitoring
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Fiscal Year 2023

<u>\$9,000</u>	Remote Electronic Alcohol Monitoring
----------------	--------------------------------------

22

Any unused grant funds from Year 1 of the grant agreement may be applied to Year 2 of the grant agreement. Any unused grant funds from Year 1 will be spent in Year 2 before Year 2 funds are utilized.

Total Obligation. The total obligation of the State for all compensation and reimbursements to the Grantee under this grant agreement will not exceed ~~\$12,000~~, \$30,000.

Except as amended herein, the terms and conditions of the Original Grant Agreement and all previous amendments remain in full force and effect.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§16A.15 and 16C.05

Signed	DocuSigned by: <i>Mary Myers</i>
Date	CFC5B59F734244C... 5/4/2021
SWIFT Contract No. C-155549 PO 3-134139	

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the Grant Agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By	DocuSigned by: <i>Jonathan Schiro</i>
Title	0794AD1A4104408... Court Services Director
Date	5/11/2021

By	
Title	
Date	

3. STATE AGENCY

With delegated authority

By	DocuSigned by: <i>Curtis Franklin</i>
Title	3449B1EDDB4549A... Deputy Commissioner
Date	5/11/2021

Distribution:

DOC Financial Services Unit – Original (fully executed) contract
Grantee
State's Authorized Representative



**Waseca County Board of Commissioners
Request for Board Action**

Approval to Advertise – Highway Contracts

Meeting Date:	June 15, 2021	Fiscal/FTE Impact:	☐ None
Item Type:	☐ Consent ☒ Action	☒ Current budget	
Department:	Highway	☐ New FTE(s) Requested	
Contact:	Jim Kollar	☐ Other	
Contact Phone:	507.835.0661	☐ Amendment Requested	
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

Approval to advertise for bids for: aggregate surfacing and CSAH 15 culvert replacements.

SUMMARY

The Department is requesting approval to advertise for bids for remaining maintenance and construction projects. Aggregate surfacing of 2" planned thickness on approximately 13 miles to build strength and supplement existing material on selected aggregate roads (CSAH 10, CSAH 33, CR 64 and CR 81). Culvert replacements on CSAH 15 in advance of planned pavement rehabilitation in 2022.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners approve the department to set a bid date and time for the opening of sealed bids.

EXPLANATION OF FISCAL/FTE IMPACTS

2021 Budget – County Maintenance funds for aggregate surfacing and Wheelage Tax for CSAH 15 culverts

Supporting Documents:

Attachment A:

Attachment B:

Previous Board Action(s):

Resolution #



**Waseca County Board of Commissioners
Request for Board Action**

Contract 81206 Final Payment & Acceptance

Meeting Date: June 15, 2021
Item Type: ☐ Consent ☒ Action
Department: Highway
Contact: Jim Kollar
Contact Phone: 507.835.0661
Prepared by: Jim Kollar

Fiscal/FTE Impact:
☐ None
☒ Current budget
☐ New FTE(s) Requested
☐ Other
☐ Amendment Requested

PURPOSE/ACTION REQUESTED

Final Acceptance and payment of Contract 81206

SUMMARY

Final compensation in the amount \$31,678.86 is due to RAW Construction, LLC for culvert replacements on CSAH 4 (Snake Trl), completed in 2020. The total project cost is \$636,077.05 or 101% of the original contract amount of \$626,855.80.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioner approve final acceptance and make payment in the amount of \$31,678.86.

EXPLANATION OF FISCAL/FTE IMPACTS

2020 Budget Encumbrance- None

Supporting Documents:

Attachment A: Final Contract Voucher
Attachment B:

Previous Board Action(s):

Resolution #