



# WASECA COUNTY BOARD OF COMMISSIONERS

**January 19, 2021 · 9:30 a.m.**

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

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**9:30 a.m.**

## **1. Call to Order and Pledge of Allegiance**

### **Public Comment**

*Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.*

## **2. Approval of Agenda**

### **3. Ditch Authority**

- a. Crop Damage Rate
- b. CD #48

### **4. Approval of County Board Minutes**

- a. End of the Year Check Run
- b. Waseca County Board of Commissioner Meeting Minutes December 15, 2020
- c. Waseca County Board of Commissioner Work Session December 15, 2020
- d. Waseca County Board of Commissioner Meeting Minutes January 5, 2021

### **5. Consent Agenda**

- a. Approval of Bills
- b. Recorder's Compliance Report
- c. Veterans Services Transfer of Funds
- d. Approval of Coles Paper Invoices

### **6. Request for an Extension of Deadline to Complete Required Code Improvements – Boerigter Touch of Country Class Mark Leiferman, Planning and Zoning Administrator**

### **7. Approval of Final Payment to BlueScope - Michael Johnson, County Administrator**

**8. Highway Department – Michael Johnson, County Administrator**

- a. Set bid opening and closing dates for 2021 seal coat oil
- b. Set bid opening and closing dates for Bituminous reconstruction of 6.776 miles of CSAH 4 (Snake Trail) from Clear Lake Drive on the East edge of City of Waseca to the East County Line

**9. Administration**

- a. Administration Update
- b. Human Resources Announcements

**10. Commissioner Reports**

**11. Other Business**

Lunch – Pizza Ranch

## **Upcoming Board Events**

*January 19 – February 2, 2021*

**January 19, 2021, 8:00 a.m.**

**County Board Work Session**

Board Room, East Annex

**January 19, 2021, 9:30 a.m.**

**County Board Meeting**

Board Room, East Annex

**January 19, 2 p.m.**

**MN Prairie Finance Committee Meeting**

Virtual Meeting

**January 19, 3 p.m.**

**MN Prairie Joint Powers Board Meeting**

Virtual Meeting

**February 2, 2021, 9:30 a.m.**

**County Board Meeting**

Board Room, East Annex



**Waseca County Board of Commissioners  
Request for Board Action**

**Set Crop Damage Rate**

<b>Meeting Date:</b>	January 19, 2021	<b>Fiscal/FTE Impact:</b>	<input checked="" type="checkbox"/> None
<b>Item Type:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
<b>Department:</b>	Auditor/Treasurer	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
<b>Contact:</b>	Tammy Spooner		
<b>Contact Phone:</b>	507-835-0616		
<b>Prepared by:</b>	Tammy Spooner		

**PURPOSE/ACTION REQUESTED**

Request to adopt a Crop Damage Rate Schedule for 2021.

**SUMMARY**

Upon our request, the Ditchviewers have established a Crop Damage Rate Schedule for 2021. This is a fair and impartial assessment and final determination by uninterested parties.

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioners, acting as the Drainage Authority, adopt the schedule for the calendar year of 2021.

**EXPLANATION OF FISCAL/FTE IMPACTS**

**Supporting Documents:**  
Attachment A: 2021 Rate Schedule  
Attachment B:

**Previous Board Action(s):**  
Resolution #

## **Waseca County Crop Damage Rate for 2021**

It is the policy of Waseca County to set a rate of pay for crop damages that may occur due to repair, improvement, or construction projects. This is done at the beginning of the year for the entire year.

The yield is determined by using a three year average yield for Waseca County from data received from the USDA. (National Agricultural Statistics Services)

The sale price is determined by using an average sale price for “new crop” corn and beans from three local elevators on January 3, 2021.

**Corn damage rate                      198.7 bushels @ \$3.83 = \$761 per acre**

**Bean damage rate                      56.1 bushels @ \$10.57 = \$593 per acre**

Drainage Ditch Viewers:

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Mark Behrends

---

Robert M. Hansen

---

Kendall Langseth

---

Tammy Spooner

Date

Waseca County Auditor / Treasurer

# DITCH INSPECTION EMERGENCY REPAIRS

DATE 1/12/2021

COMMISSIONER'S DISTRICT Doug Christopherson

DITCH # CD #48

## LOCATION (SECTION NUMBER AND LAND OWNER)

New Richland township sections 15,22,and 27  
All landowners

## INSPECTION:

Ditch has lot of trees and brush.  
The channel of the Ditch is very erratic and unstable. Lots of sediment and erosion.

## CORRECTION AND NATURE OF REPAIRS:

Remove trees and brush also clean sediment from the channel

COST ESTIMATE: See attached

IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF THE CONTRACTOR:

See attached

SUBMITTED BY: *Russell Duro*  
COUNTY COMMISSIONER OR DITCH INSPECTOR

## REMARKS:

SUBMITTED TO THE COUNTY BOARD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.



**Chris Howard**  
Cell: 507-838-7799

12-7-20

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12487 290th Avenue • Waseca, MN 56093  
handexcavatinginc@gmail.com  
www.handexcavatinginc.com

Estimate For:

Waseca County Ditch System

C/O Russ Guse

3215 403<sup>rd</sup> Ave

Janesville, MN 56048

CD# 48 Tree And Brush Removal- Clean Ditch and re slope both banks – grass seed slopes and buffer strips.

Tree and brush removal	\$ 10,500.00
12,750 ditch cleaning and re slope both sides @ \$ 2.60/ ft	\$ 33,150.00
Seed ditch banks, prep buffer strips and seed	\$ 9,500.00
<b>TOTAL ESTIMATE AMOUNT</b>	<b>\$ 53,150.00</b>

Thank you,

Chris Howard

H&H Excavating Inc

DIGGER ENTERPRISES

29448 20TH STREET  
 PEMBERTON, MN  
 56078

**Estimate**

Date	Estimate #
1/12/2021	86

<b>Name / Address</b>
Waseca County Auditor Tresurer 307 N State Street Waseca, MN 56093

<b>Project</b>

Description	Qty	Rate	Total
RE SLOPE BOTH SIDES OF DITCH AND CLEAN BOTTOM	12,750	3.10	39,525.00
REMOVE BRUSH AND TREES		12,250.00	12,250.00
SEEDING BANKS AND BUFFER		4,500.00	4,500.00
		<b>Total</b>	<b>\$56,275.00</b>

**Borneke Construction, Inc.**

Phone: 507-234-2221 Fax: 507-234-6235

**Project:** Waseca County Ditch # 48

**Location:** Waseca County , MN

**Submitted By:** Chuck DeGrood

Borneke Construction, Inc.

P 507-234-2221

**Date:** 12/7/2020

[chuck.69@outlook.com](mailto:chuck.69@outlook.com)

**To:** Ruse Guse / Ditch Inspector

507-381-1896

Cell [507-291-0675](tel:507-291-0675)

[russguse@gmail.com](mailto:russguse@gmail.com)

County Ditch # 48 Clearing , Cleaning and Seeding

<u>BASE BID:</u>	<u>Quantity</u>	<u>UM</u>	<u>Unit Price</u>	<u>Total</u>
1 Mobilization of Equipment	1	Ls	\$ 1,100.00	\$1,100.00
2 Tree and Brush Removal from Ditch	1	Ls	\$ 11,450.00	\$11,450.00
3 Clean Ditch and Slope both Sides	12,800	Lf	\$ 2.85	\$36,480.00
4 Seed Ditch Banks and Buffer Strip	12,800	Lf	\$ 0.85	\$10,880.00
5				\$0.00
6				\$0.00
7				\$0.00
8				\$0.00
9				\$0.00
10				\$0.00
11				\$0.00
12				\$0.00
<b>Total</b>				<b>\$59,910.00</b>

CLARIFICATIONS:

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9

**ACCEPTED**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Borneke Construction, Inc.

\_\_\_\_\_  
Date

The following bills were approved for a December 30, 2020 check run with approval by the Board Chair in the December 15, 2020 Waseca County Board of Commissioners Meeting.

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Doug Christopherson, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	\$ 179.59
ACCESS TONNA LOCK SERVICE	11.00
ADV CORRECTIONAL HEALTHCARE INC	125.27
AMAZON CAPITAL SERVICES	421.19
ASSOC OF MN COUNTIES	200.00
BENTLEY SYSTEMS INC	787.50
BOCKS SERVICE INC	117.50
BOMGAARS SUPPLY	29.97
BOMGAARS SUPPLY	64.89
BORNEKE CONSTRUCTION INC	1,600.00
BRITTON PLUMBING & HEATING LLC	736.88
CDW GOVERNMENT INC	2,380.97
CJ MASONRY	2,300.00
CLARIS INTERNATIONAL INC	2,225.00
COLE PAPERS INC	781.90
COMMUNITY COMPLIANCE MONITORING	108.00
CONSOLIDATED COMMUNICATIONS MN CO	121.00
CONTINENTAL RESEARCH CORPORATION	722.45
CONTROL SOLUTIONS INC	58.00
CPS TECHNOLOGY SOLUTIONS INC	98.00
DEANNE MALTERER	19.15
DEML FORD INC	1,083.86
DONAHUE ELECTRIC LLC	7,540.58

DONNELLY LAW FIRM PLLC	250.00
DS SOLUTIONS INC.	99.00
EMERGENCY AUTOMOTIVE TECH, INC	3,026.74
FIRST STATE TIRE RECYCLING	2,997.10
FLEET PRIDE	1,146.20
FORCE AMERICA DISTRIBUTING LLC	918.18
GIDGETS LLC	366.50
GUARDIAN SUPPLY	2,337.87
H&H EXCAVATING INC	32,850.00
HOMETOWN HAULERS LLC	175.00
HOUSTON ENGINEERING INC	290.00
IDENTISYS, INC	3,033.10
INNOVATIVE OFFICE SOLUTIONS LLC	506.23
IPMA-HR	417.00
JANE T HOFMEISTER	171.50
JOBS PLUS INC	89.20
JOHN DEERE FINANCIAL	230.17
L & L STREET ROD & SPORTS TRUCK	2,958.00
LEAGUE OF MN CITIES FINANCE DEPT	1,035.00
LES TLOUGAN	300.00
LITTLE FALLS MACHINE INC	1,668.48
LOFFLER	175.49
LOWER 48 TRANSPORT SERVICE INC	711.04
MANKATO MOTORSPORTS LLC	512.94
MARY SACK	633.68
MATHESON	66.80
MEI TOTAL ELEVATOR SOLUTIONS	68.89
MENARDS-MANKATO	718.00
MIDWEST MONITORING & SURVEILLANCE	297.30
MIDWEST MOTOR SUPPLY CO INC	594.90
MJB HANSEN FAMILY LP	1,219.78
MN COMM OF TRANSPORTATION	1,925.77
MN SHERIFFS ASSOC	600.00
MN.IT SERVICES	1,300.00
MOTOROLA SOLUTIONS, INC	22,743.00
MUSTANG SIGNS & GRAPHICS	10,029.20
NAPA AUTO PARTS MPEC	1.98
NCH CORPORATION	134.22
NO WAIT INSIDE LLC	29.00
NORTHLAND BUSINESS SYSTEMS	1,932.08
NORTHLAND FARM SYSTEMS	204.67

NOW MICRO	8,464.36
NUTRIEN AG SOLUTIONS INC.	203.96
OMG MIDWEST INC	3,361.84
PERRY MORTENSEN	5,757.00
RAMSEY COUNTY	1,542.00
RIVER BEND BUSINESS PRODUCTS	407.26
RIVER VALLEY FORENSIC SERVICES PA	1,250.00
RS EDEN	117.15
RUPP ANDERSON SQUIRES & WALDSPURGER PA	2,617.00
RUSSELL GUSE	1,289.35
RWV SIGNS INC	25.00
SNAP ON INCORPORATED	105.72
SOUTH COUNTRY HEALTH ALLIANCE	4.50
SPORTSMAN STOP	19.27
STATE BANK OF NEW RICHLAND	15,323.45
STEVE HARGUTH	6,185.25
STONEBROOKE ENGINEERING INC	11,732.91
STREAMLINE COMMUNICATIONS LLC	4,256.50
TAFT STETTINIUS & HOLLISTER LLP	900.00
TERMINAL SUPPLY CO	265.83
TEXAS REFINERY CORP	225.94
THOMAS L LITTLE	5,625.58
TYLER TECHNOLOGIES, INC	1,920.00
ULINE	369.46
WALMART PYMT PROCESSING ATLANTA	58.63
WASECA GLASS INC	58.50

WASECA COUNTY BOARD OF COMMISSIONERS — DECEMBER 15, 2020

The Waseca County Board of Commissioners met in regular session on Tuesday, December 15, 2020, in the boardroom, 300 North State Street, Waseca, Minnesota. Members present were Chair Doug Christopherson, Brian Harguth, Blair Nelson, DeAnne Malterer and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Russ Guse, Ditch Inspector; and Brad Milbrath, Sheriff; Nathan Richman, County Engineer; Lyle Sopkowiak, Assistant County Engineer. A representative of the Waseca County News was present via the online platform.

Chair Christopherson called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no public comment.

Krause moved and Nelson seconded to approve the Agenda as presented. Motion carried unanimously.

Russ Guse, Ditch Inspector, requested approval for repairs to ditches.

Nelson moved and Krause seconded to approve payment for buffer mowing to control weeds on CD #51 in Vivian Township in the amount of \$2,880.00. Motion carried unanimously.

Nelson moved and Krause seconded to approve projects on CD #8 in the amount of \$2,967.75 for buffer work plus \$2,000.00 for beaver dam removal. Motion carried unanimously.

Malterer moved and Krause seconded to approve crop damage payments on JD #10 to Larry Huber in the amount of \$846.86; Orlin Bauman in the amount of \$2,582.66; and Shirley Hansel Trust in the amount of \$3,201.66. Motion carried unanimously.

Nelson moved and Harguth seconded to approve buffer mowing on CD #6 in New Richland Township in the amount of \$2,385.00.

Malterer moved and Harguth seconded to approve buffer mowing on CD #47 in the amount of \$832.50 and CD #26 in the amount of \$585.00, both in New Richland Township. Motion carried unanimously.

Malterer moved and Krause seconded to approve mowing, stump grinding, and seeding along CD #3 in the amount of \$11,685.00 buffer. Motion carried unanimously.

Harguth moved and Krause seconded to approve mowing, seeding, tree removal, and beaver dam removal on Jt. CD #1, near Lake Elysian, in the amount of \$9,792.75. Motion carried unanimously.

Malterer moved and Nelson seconded to approve replacement of 900 feet of tile main on JD #51 in Section 16 of Vivian Township in the estimated amount of \$18,500.00. Motion carried unanimously.

Krause moved and Harguth seconded to approve replacement of 1,500 feet of tile/pipe, in Section 11 of Otisco Township, and reseed the CRP buffer on JD #5 at an estimated cost of \$7,000.00. Motion carried unanimously.

Krause moved and Harguth seconded to approval of the following minutes:

November 3, 2020 Commissioner Meeting  
November 17, 2020 Work Session  
November 17, 2020 Commissioner Meeting  
November 24, 2020 Work Session  
November 30, 2020 Special Meeting

Motion carried unanimously.

Nelson moved and Harguth seconded to approve the Consent Agenda as presented. Motion carried unanimously.

- a. Approval of Bills
- b. Approval of Year End Check Run
- c. Beacon Yearly Maintenance in the amount of \$13,248.00
- d. Radio Acct Transfer \$30,000.00 from (01) General Fund-Sheriff's Office to Assigned Fund (01.2821)
- e. Economic Development Tax Abatements
  - DRP Properties \$2,071.50
  - Winegar Inc. \$3,507.50
  - Berry Family LLC \$6,322.50
  - City of New Richland \$1,758.00
- f. 2021 Board of Commissioner Meeting Calendar
- g. Residential Tax Abatement Payments for the Second Half of 2020
  - Brass \$ 272.00
  - Royer/Grunwald \$ 416.00
  - Wenzel \$ 466.00
  - Nelson \$ 224.00
  - Glaser \$ 409.50
  - Fennert \$ 264.50
  - Boerboom \$ 266.50
  - Cone \$ 470.00
  - Tedars \$ 304.00
  - Wilker \$ 224.50
  - Breitbarth \$ 192.00
  - Butler \$1,187.00
  - Kramer \$ 337.50
- h. Report on Waseca County Planning Commission Meeting December 3, 2020
- i. Amendment of Exclusive Agricultural Use Zone Restrictive Covenant; Jerry & Joette Gleason

At 9:55 a.m. a Public Hearing was held regarding the county fee schedule. Michael Johnson, Administrator, presented the fee schedule and indicated the purpose of

the process was to consolidate all county fees into one schedule. There are no new fees at this time. The Public Hearing was opened for comments at 10:05 a.m. There was no public comment. Malterer moved and Krause seconded to close Public Hearing at 10:06 a.m. Motion carried unanimously. Harguth moved and Malterer seconded to adopt Resolution 2020-48 approving the fee schedule. Motion carried unanimously.

**Resolution #2020-48  
2021 Waseca County Fee Schedule**

WHEREAS, Minnesota Statutes 373.41 provides that the County may charge fees for services provided by any county office, official, department, court or employee; and

WHEREAS, the County Board may, after public hearing, establish the amounts of fees to be charged for the services unless a statute has specified the amount; and

WHEREAS, there must be a reasonable relation between the fee and the cost of providing the service; and

WHEREAS, Waseca County staff review their fee schedules each year for reasonability and compliance.

NOW, THEREFORE, BE IT RESOLVED by the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, does hereby adopt the 2021 Waseca County Fee Schedule as presented to their governing body, in-person, on December 15, 2020, and after holding public hearing, as part of their regular meeting.

Michael Johnson, County Administrator, presented a request to accept a County Veterans Services Office Operational Enhancement Grant in the amount of \$10,000.00. Harguth moved and Krause seconded to adopt Resolution #2020-45 to accept the grant. Motion carried unanimously.

**RESOLUTION # 2020-45  
RESOLUTION OF WASECA COUNTY**

BE IT RESOLVED by **Waseca County** that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program**. The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the county veterans service office, as specified in Minnesota Statutes 197.608 and Minnesota Laws 2019, Chapter 10 Article 1, Section 37, Subdivision 2. This Grant should not be used to supplant or replace other funding.

BE IT FURTHER RESOLVED Waseca County that **Christopher Hinton** the **County Veterans Service Officer**, be authorized to execute the FY2021 CVSO Grant Agreement (an example of which is attached) for the above-mentioned Program on behalf of the County.

Tammy Spooner, Auditor-Treasurer, requested authorization to transfer \$333,000.00 from the General Fund (01) to the Ditch Fund (41) to cover deficit balances on individual ditches. This transfer is to be a loan with a 1% annual rate of interest. Krause moved and Malterer seconded to approve the transfer. Motion carried unanimously.

Tammy Spooner, Auditor-Treasurer, requested to transfer \$523,612.54 from the Ditch Fund (41) to the General Fund (01) to repay prior years' loans on ditches that have an adequate balance to repay. The repayment is \$510,959.16 principal and \$12,653.37 interest. Malterer moved and Krause seconded to approve the transfer. Motion carried unanimously.

Tammy Spooner, Auditor-Treasurer, presented a list of ditch assessments to place on the 2021 tax rolls. She requested approval of the assessments and a decision by the Board of Commissioners regarding interest on the multi-year assessments. Krause moved and Harguth seconded to approve the assessment schedule and to charge 2.5% interest on the assessments that are amortized over more than one year. Motion carried unanimously.

## 2021 Ditch Assessments

Ditch #	Original Benefits	% to Levy	Total Amount to Collect	2021 Amount to Collect	Duration of Assessment
CD 3 Imp	\$151,129.00	.50%	\$755.65	\$755.65	1 Year
CD 18	\$257,179.00	2.00%	\$5,143.58	\$5,143.58	1 Year
CD 21 Imp	\$1,554,932.00	26.50%	\$412,056.98	\$41,205.70	*10 Years
CD 26	\$26,725.00	5.00%	\$1,336.25	\$1,336.25	1 Year
CD 30	\$4,929,802.00	.50%	\$24,649.01	\$24,649.01	1 Year
CD 47	\$124,471.00	10.00%	\$12,447.10	\$12,447.10	1 Year
CD 48	\$4,964,305.00	4.50%	\$223,393.73	\$55,848.43	*4 Years
CD 48 Imp	\$304,339.00	61.00%	\$185,646.79	\$18,564.68	*10 Years
JT CO 1-BE	\$1,832,068.00	3.00%	\$54,962.04	\$54,962.04	1 Year
JT CO 83-BE	\$254,426.00	1.50%	\$3,816.39	\$3,816.39	1 Year
JD 5-S	\$42,432.00	20.00%	\$8,486.40	\$8,486.40	1 Year
JD 8-FR	\$239,786.00	1.00%	\$2,397.86	\$2,397.86	1 Year
JD 10-S	\$30,328.16	20.00%	\$6,065.63	\$6,065.63	1 Year
JD 51-BE	\$142,990.60	20.00%	\$28,598.12	\$28,598.12	1 Year

\* 2.5% Annual Interest Rate

Tammy Spooner, Auditor-Treasurer, presented a Legal Services Agreement from Rinke Noonan for services for the Drainage Authority. County Attorney, Rachel Cornelius, has reviewed the document. Spooner recommends approving the agreement with Option 1 for a \$200 per month retainer fee, which is the same monthly fee we have been paying for many years. This offers the best value for answering general drainage questions. Nelson moved and Malterer seconded to approve the agreement with Option 1 for the fee structure. Motion carried unanimously.

Nathan Richman, County Engineer, requested to purchase a Ford F550 crew cab pickup truck from Deml Ford, who had the low quote. Nelson moved and Harguth seconded to approve the purchase from Deml Ford in the amount of \$42,099.00. Motion carried unanimously.

Nathan Richman, County Engineer, requested to purchase a box and hoist for the new crew cab pickup from Crysteel Truck Equipment. Malterer moved and Harguth seconded to approve the purchase from Crysteel Truck Equipment in the amount of \$13,993.00. This decision is based on delivery and service at a cost \$84.00 higher than the low quote. Motion carried unanimously.

Nathan Richman, County Engineer, presented purchase amounts and lease amount for a riding shop sweeper. After review, Richman requested to purchase an Advance SW8000 riding shop sweeper from Nilfisk, Inc. with the low quote. Nelson moved and Malterer seconded to purchase the Advance SW8000 shop sweeper from Nilfisk, Inc. in the amount of \$41,111.60. Motion carried unanimously.

Mark Leiferman, presented a revised Greater Blue Earth River Basin Alliance Joint Powers Agreement and requested approval of the agreement. Harguth moved and Krause seconded to approve and enter into the revised joint powers agreement. Motion carried unanimously.

Michael Johnson, Administrator, shared information regarding the Budget and Levy Meeting and presented Resolution #2020-46 to approve the 2021 Budget with a 1.95% Levy increase. Harguth moved and Malterer seconded to adopt Resolution 2020-46. Motion carried unanimously.

**Resolution # 2020-46  
2021 Waseca County Budget**

**WHEREAS**, Minnesota Statutes 375A.06 provides that the County Administrator shall prepare and submit to the County Board a proposed annual budget including detailed estimates of revenues and expenditures and enforce the provisions of the budget when adopted by the County Board; and

**WHEREAS**, budget documents have been prepared and the County Board has met in regular sessions for the purpose of adopting a proposed budget for fiscal year 2020; and

**WHEREAS**, the County Board has come to the conclusion that the budget so prepared is adequate and meets Minnesota Statute provisions;

**NOW, THEREFORE, BE IT RESOLVED** by the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, does hereby adopt a budget of \$29,644,536.00 to be certified to the County Auditor/Treasurer. A copy of the budget summary statement is attached to this resolution.

**BE IT FURTHER RESOLVED** by the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, does hereby adopt a final tax levy of \$17,068,927 reflecting a 1.95% increase to be certified to the Waseca County Auditor/Treasurer as shown in the below table summary.

FUND	EXPENDITURES	NON-LEVY REVENUE	2021 NET TAX LEVY
General Fund	\$ 12,677,214	\$ (3,290,201)	\$ 9,387,013
Building	\$ 789,769		\$ 789,769
Public Works	\$ 9,408,637	\$ (6,312,804)	\$ 3,095,833
Human Services	\$ 3,226,752	\$ -	\$ 3,226,752

Waste Management	\$ 1,032,455	\$ (1,032,455)	\$ -
Debt Service	\$ 1,035,989	\$ (466,428)	\$ 569,561
Ditch Authority	\$ 600,000	\$ (600,000)	\$ -
<b>TOTAL</b>	<b>\$ 28,770,814</b>	<b>\$ (11,701,888)</b>	<b>\$ 17,068,927</b>

Michael Johnson, Administrator, provided an update on recent activities

Melissa Sexton, Human Resources Director, presented the Human Resources Agenda and announced the retirement of long-time Assistant County Engineer, Lyle Sopkowiak. The Board thanked Lyle for his 36 years of service to Waseca County. Nelson moved and Harguth seconded to approve the Human Resources Agenda. Motion carried unanimously.

- Resignation of Lyle Sopkowiak, Assistant Engineer effective March 6, 2021.

Discussion was held regarding the statutory requirement to set the 2021 Commissioner's salary and per diem rates. Nelson moved and Krause seconded to increase the salary by 2% for 2021. Motion failed 3-2 by the following roll call: Harguth-nay; Nelson-aye; Malterer-nay; Krause-aye; and Christopherson-nay.

After further discussion, Malterer moved and Krause seconded to adopt Resolution #2020-47 with a 1% increase to salary and the per diem rate remaining the same. Motion carried unanimously.

**RESOLUTION #2020-47**

**WHEREAS**, Minnesota Statute 375.055, Subdivision 1, requires the County Board of Commissioners to set salaries and per diem payments for its members prior to January 1 of the effective year; and

**WHEREAS**, the County Board of Commissioners desires to set salaries and per diem payments for its members prior to January 1 of the effective year.

**NOW, THEREFORE, BE IT RESOLVED** that the salary rate for Waseca County Commissioners be \$24,846.00 per year with the chair receiving an additional \$2,000.00, effective January 1, 2021.

**BE IT FURTHER RESOLVED** that the Waseca County Commissioner's 2021 per diem is set as follows: A county commissioner may collect one per diem of \$95.00 for each day spent in performing the official duties pertaining to county business as per resolution appointing commissioners to boards and committees. Regularly scheduled county board meetings are exempt from per diems. Per Diem reimbursement requests should be turned in for payment within six (6) months after the per diem was incurred and no later than January 31st of the following year.

Having no further county board business, Nelson moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:27 a.m.

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Doug Christopherson, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	\$ 224.09
ADV CORRECTIONAL HEALTHCARE	3,470.77
ALLIED 100, LLC	2,864.00
ALVIN GRAMS	75.00
AMAZON CAPITAL SERVICES	202.35
AMERICAN SOLUTIONS FOR BUSINESS	714.45
APH STORES, INC.	549.79
ASSOC OF MN COUNTIES ST. PAUL	129.00
AUTO TRIM DESIGN INC	486.00
BAKER TILLY VIRCHOW KRAUSE LLP	5,167.00
BARBARA J. BUKER	55.90
BOCKS SERVICE INC	625.00
BOMGAARS SUPPLY	172.20
BRITTON PLUMBING & HEATING LLC	706.15
CDW GOVERNMENT INC	10,192.15
CHRISTENSEN TIRE & AUTO REPAIR	2,521.36
CITY OF WASECA	2,574.32
COLE PAPERS INC	1,577.74
CONSOLIDATED COMMUNICATION MN	1,729.69
CONTINENTAL RESEARCH CORP	1,827.21
DAVE SYVERSON FORD TRUCK INC	404.34
DEANNE MALTERER	60.09
DEB WESTPHAL	127.65
DEML FORD INC	77.20
DENNIS FUNERAL HOMES	575.00
DENNISON TECHNOLOGY GROUP	69,455.28
DUANE RATHMANN	76.15
ELECTION SYSTEMS & SOFTWARE LLC	7,312.34
EMERGENCY AUTOMOTIVE TECH, INC	3,854.83
ENVIRO SYSTEMS RESEARCH INST INC	27,500.00

FIRST NATIONAL BANK 6946	403.94
FIRST NATIONAL BANK 9655	299.81
FIRST NATIONAL BANK 3975	22.04
FIRST NATIONAL BANK OMAHA 7265	725.65
FIRST NATIONAL BANK 5529	1,218.97
FIRST NATIONAL BANK 8194	19.79
FIRST NATIONAL BANK OMAHA 4669	96.60
FIRST NATIONAL BANK OMAHA 7462	86.00
FIRST NATIONAL BANK OMAHA 1325	188.00
FIRST NATIONAL BANK OMAHA 3150	422.38
FIRST NATIONAL BANK OMAHA 3979	78.00
FIRST NATIONAL BANK OMAHA 4986	61.98
FIRST NATIONAL BANK OMAHA 5215	279.00
FIRST NATIONAL BANK OMAHA 5295	17.67
FIRST NATIONAL BANK OMAHA 5348	250.00
FIRST NATIONAL BANK OMAHA 6114	150.00
FIRST NATIONAL BANK OMAHA 6755	160.00
FIRST NATIONAL BANK OMAHA 6908	250.00
FIRST NATIONAL BANK OMAHA 7236	450.00
FIRST NATIONAL BANK OMAHA 8006	23.25
FIRST NATIONAL BANK OMAHA 8263	897.19
FIRST NATIONAL BANK OMAHA 8264	1,086.57
FLEET PRIDE	1,205.12
FORCE AMERICA DISTRIBUTING LLC	112.96
GUARDIAN SUPPLY	2,677.86
HOMETOWN HAULERS LLC	225.00
INFORMATION SYSTEMS CORP	2,170.00
INNOVATIVE OFFICE SOLUTIONS LLC	557.20
J SCOTT BRADEN LAW OFFICE	1,564.25
JAGUAR COMMUNICATIONS	250.00
JANESVILLE HARDWARE LLC	15.48
JANESVILLE JOURNAL	99.00
JDL PUBLICATIONS	139.50
JOEL D EATON	210.00
JUDY HILLER	65.36
KENDALL LANGSETH	2,268.55
L & L STREET ROD & SPORTS TRUCK	6,267.80
LEAGUE OF MN CITIES FINANCE DEPT	2,970.00
LEON SCHOENROCK	91.10
LINDA L KARST	382.62
MARK BEHREND	1,000.45

MARK SOMMERS	85.70
MARVIN PEARSON	89.72
MATHESON	36.99
MEI TOTAL ELEVATOR SOLUTIONS	391.40
MIDWEST MOTOR SUPPLY CO INC	117.24
MINNESOTA PAVING & MATERIALS	2,541.00
MN COMM OF TRANSPORTATION	1,013.33
MN COUNTIES INTERGOVT TRUST	196.00
MN COUNTY ATTORNEY ASSOC	3,517.00
NAPA AUTO PARTS MPEC	17.98
NUSS TRUCK GROUP INC	4,192.94
POWERPLAN INC	5,076.84
RAMSEY COUNTY	1,542.00
RDO EQUIPMENT CO INC-N MANKATO	1,471.64
RINKE-NOONAN ATTORNEYS AT LAW	520.00
RIVER BEND BUSINESS PRODUCTS	450.42
RIVER VALLEY FORENSIC SERVICES PA	1,250.00
ROBERT VOGELSANG	96.28
RODNEY BORN	77.88
RUSSELL GUSE	1,413.40
RUSSELL J FREDERICK	78.57
SNAP ON INCORPORATED	941.49
SPORTSMAN STOP	66.41
STATE OF MINNESOTA	64.00
STEELE CO DETENTION CENTER	920.00
STEPHANIE ROEMHILDT	157.71
THOMPSON SANITATION	22,354.71
TODD P CHRISTIANSON PROF CORP	301.00
TOTAL GLASS-LOCK INC	95.40
TRIMIN SYSTEMS INC	41,802.15
US VENTURE INC	5,612.88
WALMART PYMT PROCESS ATLANTA	347.89
WASECA GLASS INC	99.00
WASECA HARDWARE LLC	183.94
WASECA HARDWARE LLC	159.83
WASECA MOTOR CO	131.40
WATCHGUARD SERVICES INC	312.00
WEST GROUP PAYMENT CTR	491.42
WRIGHT & ASSOCIATES LLC	2,095.08
ZIEGLER INC	1,188.61

WASECA COUNTY BOARD OF COMMISSIONERS — January 5, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, January 5, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. Members present were Doug Christopherson, Brian Harguth, Blair Nelson, DeAnne Malterer and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Brad Milbrath, Sheriff; and Joe Udermann, Assessor; Judge Carol Hanks. A representative of Waseca County News was present via online platform.

Judge Carol Hanks administered the Oath of Office to Doug Christopherson, Commissioner District 1; Brian Harguth, Commissioner District 2; and Joseph Udermann, Assessor.

Tammy Spooner, Auditor-Treasurer called the meeting to order at 9:35 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Spooner called for nominations for the 2021 Board Chair. Christopherson nominated and Harguth seconded to nominate DeAnne Malterer. There were no other nominations and the nomination carried unanimously.

Chair Malterer called for nominations for the 2021 Vice Chair. Nelson nominated and Christopherson seconded to nominate Brad Krause. There were no other nomination and the nomination carried unanimously.

Chair Malterer called for nominations for the 2021 Clerk to the Board. Nelson nominated and Harguth seconded to nominate Tammy Spooner, Auditor-Treasurer. There were no other nominations and the nomination carried unanimously.

Harguth moved and Krause seconded to approve the Agenda as presented. Motion carried unanimously.

Krause moved and Christopherson seconded to approve the Minutes from December 1, 2020 Commissioner Meeting; December 8, 2020 Budget and Levy Hearing; and December 15, 2020 Work Session. Motion carried unanimously.

Motion by Christopherson moved and Krause seconded to approve the Consent Agenda. Motion carried unanimously.

- a. Approval of Bills
- b. Transfer \$65.00 from Fund 25 to Fund 01- Sheriff's Office
- c. Investment Portfolio
- d. Electronic Funds Report
- e. Delegation –Wire Transfer Policy
  - i. *Appendix A*
- f. 2020 Transfer of Development Rights Report

Tammy Spooner, Auditor-Treasurer, requested to set a Public Hearing for February 16, 2021 at 9:45 a.m. for a Final Hearing on County Ditch #19 Improvement.

Nelson moved and Krause seconded to set the Public Hearing as requested. Motion carried unanimously.

A 2021 calendar and meeting schedule was distributed. Harguth moved and Christopherson seconded to approve the calendar with regular meetings held the first and third Tuesday of each month at 9:30 a.m. Motion carried unanimously.

Board Committee Assignments were distributed. Krause moved and Christopherson seconded to approve the Committee Assignments for 2021. Motion carried unanimously.

Type / Committee Delegate

**Chair:**

Purchasing Agent	Malterer/Krause
Extension	Malterer/Christopherson
Union Contract Grievances	Malterer (Alt. Harguth)

**Internal:**

Budget (including Economic Development)	All Commissioners
Labor Relations/Group Insurance	Harguth/Nelson
Law Enforcement (including Emergency Comm., Security & Domestic Abuse)	Harguth/Malterer
Roads and Bridges (Hwy Subcommittee)	Christopherson/Krause
Planning/Zoning/EDA	Krause/Christopherson
Solid Waste Committee	Harguth/Krause
Building and Grounds Committee	Nelson/Christopherson
Ditch Committee	Krause/Malterer

**County-Wide:**

Road Inspections	All Commissioners
Ditch Inspections	All Commissioners
Township Board Meetings	All Commissioners
City Council Meetings	All Commissioners
School Board Meetings	All Commissioners
Waseca Arts Council	Nelson
FCI-Community Relations Board	Administrator (Malterer)
Planning Commission	Malterer
Neighborhood Service Center	Nelson
Family Collaborative	Malterer
Waseca County Historical Society	Harguth
Waseca Lakes Assoc./Clear Lake Trail	Nelson/Harguth
Ag Society	Krause ( Harguth alt.)
Soil & Water Conservation District	Christopherson/Krause
LeSueur County Public Library	Malterer

**Area-Wide:**

AMC District VII General Sessions	All Commissioners
Amberfield Place Post-Litigation	All Commissioners

AMC District Policy Committees	Appointed by AMC District VII
South Country MN EMS	Malterer
MN Valley Council of Governments	Administrator/Sexton/Krause
Regional Radio Board	Malterer (Krause alt.)
So. Central Multi-County HRA	Malterer(Christopherson alt.)
Minnesota Valley Action Council	Malterer
Greater Blue Earth River Basin Alliance	Christopherson
Region Nine Development Commission	Nelson (Krause alt.)
IMMTRAC	Sarah Berry (Harguth alt.)
So. Central Human Relations Center	Christopherson/Krause
Southern Minnesota Tourism Association	Nelson
South Country Health Alliance	Nelson(Christopherson alt.)
MNPrairie County Alliance	Christopherson/Malterer(Krause alt.)
South Central Workforce Council	Malterer
SEMREX Joint Powers Board	Harguth (Krause)
One Watershed/One Plan Cannon River	Christopherson
One Watershed/One Plan LeSueur River	Malterer/Krause
SHIP (CLT) Community Leadership Team	Krause

**State/National:**

Association of Minnesota Counties (AMC)	All Commissioners
Great Lakes Co. Council Association	All Commissioners
MN Social Services Association	All Commissioners
Department of Human Services	All Commissioners
National Association of Counties (NACo)	All Commissioners
NACO - Western Region	All Commissioners
MN Transportation Alliance	All Commissioners
Minnesota Co. Intergovernmental Trust	Nelson (Malterer alt.)

**Ditch Committees:**

Joint County Ditch (BE)	Krause/Christopherson/Malterer
Joint County Ditch 3 (BE)	Krause/Malterer
Joint County Ditch 6	Christopherson/Krause
Joint County Ditch 11	Christopherson/Malterer/Krause
Joint County Ditch 24	Harguth/Christopherson
Joint County Ditch 83	Krause/Malterer
Joint County Ditch 1 (Steele)	Harguth/Christopherson/Krause
Joint County Ditch 5 (Steele)	Harguth/Christopherson
Joint County Ditch 8 (Freeborn)	Christopherson/Krause
Joint County Ditch 10 (Steele)	Harguth/Christopherson/Krause
Joint County Ditch 50 (BE)	Krause/Malterer
Joint County Ditch 51 (BE)	Krause/Malterer/Christopherson

Nelson moved and Krause seconded to approve the AMC 2021 Policy Committee Members and Voting Delegate Appointments as follows:

Environment & Natural Resources Policy Committee	Commissioner Malterer
General Government Policy Committee	Commissioner Nelson
Health & Human Services Policy Committee	Commissioner Christopherson
Public Safety Policy Committee	Commissioner Harguth
Transportation & Infrastructure Policy Committee	Commissioner Krause

Voting Delegates

1. Commissioner Malterer
2. Commissioner Christopherson
3. Commissioner Harguth
4. Commissioner Nelson
5. Commissioner Krause
6. Michael Johnson, County Administrator
7. Tammy Spooner, County Auditor-Treasurer
8. Nathan Richman, County Engineer

Motion carried unanimously.

Discussion was held regarding 2021 Citizen Appointment to Boards and Commissions. Nelson moved and Krause seconded to approve the following appointments:

Louise Lund	Library		
Russ Frederick	Planning Commission	2021-2023	District 2
Mark Sommers	Planning Commission	2021-2023	District 5
Robert Vogelsang	Board of Adjustment	2021-2023	District 1

Motion carried unanimously.

Tammy Spooner, Auditor-Treasurer, requested adoption of Resolution #2021-1 to award the bid for the official county newspaper to Waseca County News, the lowest bidder. Christopherson moved and Harguth seconded to adopt Resolution #2021-1 Designating the Legal Paper of Waseca County for 2021. Motion carried unanimously.

**RESOLUTION # 2021-1**  
**Resolution Designating the Legal Paper of Waseca County for 2021**

**BE IT RESOLVED**, that the Waseca County News of Waseca, Minnesota, a legal paper of the County of Waseca, be and hereby is designated the official newspaper to publish the proceedings of the County Board, ordinances, official notices, real estate delinquent tax lists, County Board of Equalization, and all other legal notices required by law to be published in the official newspaper of Waseca County for the year 2021.

**BE IT FURTHER RESOLVED**, that the Waseca County Website [www.co.waseca.mn.us](http://www.co.waseca.mn.us) will be the official website for the posting of the 2020 financial statement.

This resolution shall become effective upon its passage and without further publication.

Tammy Spooner, Auditor-Treasurer, requested authorization for the County Auditor-Treasurer to process payments by Auditor's Warrants, for which the precise amount is fixed by law or authorized by some other person, officer, or tribunal, which incidental fees, utility bills, salaries, highway department fuel bills, freight, postage, and sheriff's paper service to other counties. Incidental fees include prepayment of expenses for seminars and other county business trips. Further to authorize payments to contractors for work and material in place on the job as certified by the Engineer or

Architect except that the final payment on any project be approved by Board action; to authorize payments for bonds and interest payments for the bonded debt fund and for investments; to authorize payments for purchases made by the County Board wherein an amount has been set and entered in the Board minutes; to authorize payment of emergency welfare funds and Social Service funds as an emergency issuance procedure, as prescribed by state and federal law. Also, to refund an application fee or overpayment and to purchase miscellaneous supplies for the jail as authorized by the jail administrator. Nelson moved and Christopherson seconded to approve Auditor’s Warrants for 2021. Motion carried unanimously.

Harguth moved and Nelson seconded to set the 2021 mileage rate at 56 cents per mile, following the IRS guideline. Motion carried unanimously.

Harguth moved Christopherson seconded to reappoint Tammy Spooner, Auditor-Treasurer, to the MnPrairie Finance Committee for 2021. Motion carried unanimously.

Discussion was held regarding annual salaries for Elected Officials. Nelson moved and Harguth seconded to adopt Resolution #2021-2 to set salaries of Elected Officials for 2021. Motion carried unanimously.

**RESOLUTION #2021-2**

**WHEREAS**, the County Board of Commissioner has the duty and responsibility, by law, to establish by resolution the minimum and annual salaries to be paid to its elected officials; and

**WHEREAS**, the County Board of Commissioner has considered the position responsibilities and duties, as well as, the elected officials individual’s experience, qualifications and performance;

**NOW, THEREFORE, BE IT RESOLVED** that effective January 1, 2021, the annual salaries of elected officials shall be as follows:

Title	Minimum Salary 2020	Annual Salary 2020	Minimum Salary 2021	Annual Salary 2021
Attorney (MN Stat. §388.18)	\$66,633.42	\$105,019.20	\$66,633.42	\$108,169.78
Auditor-Treasurer (MN Stat. §385.373)	\$60,942.29	\$95,992.00	\$60,942.29	\$98,871.76
Recorder (MN Stat. §386.16)	\$49,792.37	\$83,408.00	\$49,792.37	\$85,076.16
Sheriff (MN Stat. §387.20)	\$66,633.42	\$99,999.00	\$66,633.42	\$107,000.00

Discussion was held regarding the 2021 Per diems for citizens serving on boards and commissions. Christopherson moved and Harguth seconded to set the 2021 per diem rate at \$80.00. Motion carried unanimously.

Michael Johnson, Administrator, provided an update regarding the COVID-19 Business Relief Program. The state has now finalized the program and the funds should be received by Waseca County in the near future. Ann Fitch at the Waseca Area Chamber will administer the program. A review panel made up of two commissioners

will be implemented. Commissioners Malterer and Christopherson volunteered to serve with Nelson volunteering to serve as an alternate. Johnson requested that payments be made on Auditor Warrants in order for the funds to be distributed in a timely manner. Nelson moved and Krause seconded to move forward with the administration of the Business Relief Program as requested. Motion carried unanimously.

Melissa Sexton, Human Resources Manager, brought forward policies regarding Probationary and Trial Periods; Severance Compensation; Holidays; Paid Time Off; and Leave of Absence for review and requested adoption for non-represented employees. Harguth moved and Nelson seconded to adopt Resolution #2021-3 to approve and implement the new personnel policies. Motion carried unanimously.

### **RESOLUTION # 2021-3**

**WHEREAS**, the Waseca County Board of Commissioners has authority to establish and revise county personnel policies; and

**WHEREAS**, these policy recommendations have been reviewed in consultation with the Labor Committee, Labor Attorney; and

**WHEREAS**, the County Human Resources Department recommends the adoption of new and updated policies to promote positive, productive, safe, and effective workplace culture and practices, and to support continued compliance with applicable law and regulations, and effective delivery of public services; and

**Therefore, be it resolved**, Waseca County shall adopt the following personnel policies effective January 1, 2021:

SECTION: STAFFING & EMPLOYMENT PRACTICES

1. #2010 Probationary and Trial Periods

SECTION: CLASSIFICATION AND COMPENSATION

1. #3004 Severance Compensation

SECTION: BENEFITS AND LEAVE OF ABSENCES

1. #4000 Holidays
2. #4001 Paid Time Off (PTO)
3. #4002 Leave of Absence

Melissa Sexton, Human Resources Manager, presented the Human Resources Agenda and requested approval. Nelson moved and Christopherson seconded to approve the Human Resources Agenda as presented. Motion carried unanimously.

- a. Resignation of Darin Milbrett, Highway Shop Foreman, effective January 8, 2021.
- b. Recruitment initiated for Highway Shop Foreman (grade 6: \$22.22 – 27.77)

Commissioner Reports were shared.

Having no further county board business, Harguth moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:13 a.m.

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DeAnne Malterer, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

JONES HAUGH & SMITH	4,106.00
MACO-AITKIN (MN ASSOC OF CO OFF)/MOMS	1,080.00
MN COUNTIES COMPUTER COOP	46,926.97
SAGE SOFTWARE INC	1,064.00
TECH TRONIX INC	3,600.00

01/14/2021 09:21  
5264aschauer

Waseca, MN  
Vendor Warrant List Report

P 1  
apwarrnt

DATE: 01/19/2021 CHECK RUN: C200119 AMOUNT: \$ 76,209.74

APPROVED BY: \_\_\_\_\_

01/14/2021 09:21  
5264aschauer

Waseca, MN  
PREPAID INVOICE LIST

P 2  
apwarrnt

CHECK RUN: C200119 01/19/2021

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	CHECK COMMENT
CASH ACCOUNT: 99000000 1001			Cash					
<a href="#">570</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	1,204.13	866 BOXES/SCALE/INK CA
<a href="#">287</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	27.93	867 FUEL FOR SQUAD
<a href="#">354</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	53.11	868 PRIORITY MAIL/PENS
<a href="#">3151</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	548.26	869 TOOLS FOR CSB/WATE
<a href="#">428</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	374.74	870 JAIL CLEANING EQUI
<a href="#">511</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	17.55	871 SQUAD FUEL
<a href="#">1213</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	395.00	872 VARIDesk
<a href="#">465</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	252.00	873 MN LAWYER REGISTRA
<a href="#">2065</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	1,334.15	874 FIREARM TRAINING/E
<a href="#">598</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	490.00	875 AMEM DUES/TWO WAY
<a href="#">634</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	908.47	876 EH MGR/CASE & SCRE
<a href="#">2091</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	225.00	883 MACPO REGISTRATION
<a href="#">2089</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	82.64	884 NEEDLES
<a href="#">632</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	845.66	888 TOOLS & SHOP MATER
<a href="#">364</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	309.45	889 OFFICE SUPPLIES &
<a href="#">424</a>	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">12/20 STMNT</a>		DD	12/31/2020	145.72	890 TACTICAL BIPOD/HEL
CASH ACCOUNT 99000000 1001							7,213.81	TOTAL

01/14/2021 09:21  
5264aschauer

Waseca, MN  
| DETAIL INVOICE LIST

P 3  
| apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">4915</a>	<a href="#">AMAZON CAPITAL SERVICE</a>	00000		INV	12/31/2020	<a href="#">111-0276127-0411414</a>	
	1 <a href="#">01451451 6401</a>			PHNrsng	OffcSuppls	28.13	
				Invoice Net		28.13	
				CHECK TOTAL		28.13	_____
<a href="#">4915</a>	<a href="#">AMAZON CAPITAL SERVICE</a>	00000		INV	12/31/2020	<a href="#">1KVX-F19V-MV3V</a>	
	1 <a href="#">01451451 6401</a>			PHNrsng	OffcSuppls	49.71	
				Invoice Net		49.71	
<a href="#">4915</a>	<a href="#">AMAZON CAPITAL SERVICE</a>	00000		INV	12/31/2020	<a href="#">111-5499816-1791465</a>	
	1 <a href="#">01451451 6803</a>			PHNrsng	MiscExp	1,463.10	
				Invoice Net		1,463.10	
<a href="#">4915</a>	<a href="#">AMAZON CAPITAL SERVICE</a>	00000		INV	12/31/2020	<a href="#">111-7265467-4240228</a>	
	1 <a href="#">01451451 6803</a>			PHNrsng	MiscExp	299.95	
				Invoice Net		299.95	
				CHECK TOTAL		1,812.76	_____
<a href="#">4088</a>	<a href="#">ANCOM COMMUNICATIONS I</a>	00000		INV	12/31/2020	<a href="#">99212</a>	
	1 <a href="#">25207000 6481</a>			E911	E911Equip	116.00	
				Invoice Net		116.00	
				CHECK TOTAL		116.00	_____
<a href="#">2401</a>	<a href="#">APH STORES, INC.</a>	00000		INV	12/31/2020	<a href="#">5064050 12/25/20</a>	
	1 <a href="#">13340000 6590</a>			HwyEqMt/Sh	TlsShpMat	35.53	
	2 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	369.89	
				Invoice Net		405.42	
				CHECK TOTAL		405.42	_____
<a href="#">3839</a>	<a href="#">AUTOMATED LOGIC CONTRA</a>	00001		INV	12/31/2020	<a href="#">313499</a>	
	1 <a href="#">13340000 6260</a>			HwyEqMt/Sh	ProTechSvc	860.00	
				Invoice Net		860.00	
				CHECK TOTAL		860.00	_____
<a href="#">2809</a>	<a href="#">BAKER TILLY VIRCHOW KR</a>	00000		EFT	12/31/2020	<a href="#">BT1731972</a>	
	1 <a href="#">25067000 6260</a>			CARES	ProTechSvc	375.00	
				Invoice Net		375.00	
				CHECK TOTAL		375.00	_____
<a href="#">7771</a>	<a href="#">BLAIR NELSON</a>	00000		INV	12/31/2020	<a href="#">11/27/20 STMNT</a>	
	1 <a href="#">01002000 6334</a>			Commssnrs	Mileage	13.80	
				Invoice Net		13.80	
<a href="#">7771</a>	<a href="#">BLAIR NELSON</a>	00000		INV	12/31/2020	<a href="#">11/7/20 STMNT</a>	
	1 <a href="#">01002000 6334</a>			Commssnrs	Mileage	20.70	
				Invoice Net		20.70	
				CHECK TOTAL		34.50	_____
<a href="#">2779</a>	<a href="#">BLUE EARTH CO</a>	00000		INV	12/31/2020	<a href="#">11836</a>	
	1 <a href="#">01201217 6268</a>			ShrfBrdPrs	Medical	452.02	
				Invoice Net		452.02	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">2779 BLUE EARTH CO</a>	<a href="#">1 01061061 6262</a>	00000		INV	12/31/2020	<a href="#">17503</a>	
				ITTechnlgy	SftwrSpprt	1,170.00	
				Invoice Net		1,170.00	
				CHECK TOTAL			1,622.02
<a href="#">1713 BOCKS SERVICE INC</a>	<a href="#">1 01201201 6260</a>	00000		INV	12/31/2020	<a href="#">23220</a>	
				GenSheriff	ProTechSvc	219.00	
				Invoice Net		219.00	
<a href="#">1713 BOCKS SERVICE INC</a>	<a href="#">1 01201201 6260</a>	00000		INV	12/31/2020	<a href="#">23136</a>	
				GenSheriff	ProTechSvc	85.00	
				Invoice Net		85.00	
<a href="#">1713 BOCKS SERVICE INC</a>	<a href="#">1 01201223 6471</a>	00000		INV	12/31/2020	<a href="#">189692</a>	
				ShrfEqRepM	Tires	24.00	
				Invoice Net		24.00	
<a href="#">1713 BOCKS SERVICE INC</a>	<a href="#">1 01201223 6471</a>	00000		INV	12/31/2020	<a href="#">189933</a>	
				ShrfEqRepM	Tires	24.00	
				Invoice Net		24.00	
				CHECK TOTAL			352.00
<a href="#">4469 BRITTON PLUMBING &amp; HEA</a>	<a href="#">1 01113000 6310</a>	00000		INV	12/31/2020	<a href="#">999770</a>	
				StorBldMtc	EqRepMtc	275.84	
				Invoice Net		275.84	
<a href="#">4469 BRITTON PLUMBING &amp; HEA</a>	<a href="#">1 01117000 6310</a>	00000		INV	12/31/2020	<a href="#">999764</a>	
				HSPHBldgMt	EqRepMtc	276.87	
				Invoice Net		276.87	
				CHECK TOTAL			552.71
<a href="#">400 BUDACH IMPLEMENT INC</a>	<a href="#">1 13340000 6564</a>	00000		INV	12/31/2020	<a href="#">ARWA20 12/28/20</a>	
				HwyEqMt/Sh	MchVehPrts	15.81	
				Invoice Net		15.81	
				CHECK TOTAL			15.81
<a href="#">4624 CDW GOVERNMENT INC</a>	<a href="#">1 01061061 6480</a>	00000		INV	12/31/2020	<a href="#">5876699</a>	
				ITTechnlgy	NonCapInv	166.47	
				Invoice Net		166.47	
				CHECK TOTAL			166.47
<a href="#">4186 NCH CORPORATION</a>	<a href="#">1 13340000 6260</a>	00000		INV	12/31/2020	<a href="#">7215966</a>	
				HwyEqMt/Sh	ProTechSvc	134.28	
				Invoice Net		134.28	
				CHECK TOTAL			134.28
<a href="#">308 CHRISTENSEN TIRE &amp; AUT</a>	<a href="#">1 13340000 6564</a>	00000		INV	12/31/2020	<a href="#">70078</a>	
				HwyEqMt/Sh	MchVehPrts	760.00	
				Invoice Net		760.00	
<a href="#">308 CHRISTENSEN TIRE &amp; AUT</a>	<a href="#">1 13340000 6564</a>	00000		INV	12/31/2020	<a href="#">70093</a>	
				HwyEqMt/Sh	MchVehPrts	166.20	
				Invoice Net		166.20	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021 DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">308</a>	<a href="#">CHRISTENSEN TIRE &amp; AUT</a>	00000		INV	12/31/2020	<a href="#">70112</a>	
	1 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	1,182.36	
				Invoice Net		1,182.36	
<a href="#">308</a>	<a href="#">CHRISTENSEN TIRE &amp; AUT</a>	00000		INV	12/31/2020	<a href="#">70161</a>	
	1 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	43.85	
				Invoice Net		43.85	
				CHECK TOTAL		2,152.41	_____
<a href="#">2252</a>	<a href="#">CIT INC</a>	00000		INV	12/31/2020	<a href="#">119874</a>	
	1 <a href="#">01061061 6310</a>			ITTechnlgy	EqRepMtc	1,788.00	
				Invoice Net		1,788.00	
				CHECK TOTAL		1,788.00	_____
<a href="#">3477</a>	<a href="#">COLE PAPERS INC</a>	00000		INV	12/31/2020	<a href="#">9909431</a>	
	1 <a href="#">01111000 6410</a>			CHBldgMtc	CstBldgSpp	30.00	
				Invoice Net		30.00	
				CHECK TOTAL		30.00	_____
<a href="#">2445</a>	<a href="#">COMMUNITY COMPLIANCE M</a>	00000		INV	12/31/2020	<a href="#">DEC20A-WSC</a>	
	1 <a href="#">01254000 6264</a>			ElecMonit	ElecMntrg	186.00	
				Invoice Net		186.00	
				CHECK TOTAL		186.00	_____
<a href="#">7099</a>	<a href="#">CONNORS PLUMBING &amp; HTG</a>	00000		INV	12/31/2020	<a href="#">161655</a>	
	1 <a href="#">13340000 6260</a>			HwyEqMt/Sh	ProTechSvc	485.00	
				Invoice Net		485.00	
				CHECK TOTAL		485.00	_____
<a href="#">7775</a>	<a href="#">CONSOLIDATED COMMUNICA</a>	00000		EFT	12/31/2020	<a href="#">507-052-2813 12/22</a>	
	1 <a href="#">25207000 6340</a>			E911	RntSvcAgrt	64.21	
				Invoice Net		64.21	
<a href="#">7775</a>	<a href="#">CONSOLIDATED COMMUNICA</a>	00000		EFT	12/31/2020	<a href="#">507-052-7447/0 12/15</a>	
	1 <a href="#">13340000 6201</a>			HwyEqMt/Sh	CelTelPhn	69.82	
				Invoice Net		69.82	
<a href="#">7775</a>	<a href="#">CONSOLIDATED COMMUNICA</a>	00000		EFT	12/31/2020	<a href="#">507-231-6708/0 12/22</a>	
	1 <a href="#">13340000 6201</a>			HwyEqMt/Sh	CelTelPhn	56.79	
				Invoice Net		56.79	
<a href="#">7775</a>	<a href="#">CONSOLIDATED COMMUNICA</a>	00000		EFT	12/31/2020	<a href="#">507-463-8212/0</a>	
	1 <a href="#">13340000 6201</a>			HwyEqMt/Sh	CelTelPhn	53.28	
				Invoice Net		53.28	
				CHECK TOTAL		244.10	_____
<a href="#">420</a>	<a href="#">DEML FORD INC</a>	00000		INV	12/31/2020	<a href="#">351505 12/31/20</a>	
	1 <a href="#">01201223 6310</a>			ShrfEqRepM	SqRepMtc	1,684.89	
				Invoice Net		1,684.89	
				CHECK TOTAL		1,684.89	_____

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">8580 DENNISON TECHNOLOGY GR</a>	<a href="#">1 01061061 6201</a>	00000		INV	12/31/2020	<a href="#">2-6618</a>	
				ITTechnlgy	CelTelPhn	50.00	
				Invoice Net		50.00	
				CHECK TOTAL		50.00	_____
<a href="#">412 DRIESSEN WATER INC</a>	<a href="#">1 13340000 6252</a>	00001		INV	12/31/2020	<a href="#">16891614-12312020</a>	
				HwyEqMt/Sh	Wtr&Swr	55.00	
				Invoice Net		55.00	
				CHECK TOTAL		55.00	_____
<a href="#">2375 JOEL D EATON</a>	<a href="#">1 25252101 6260</a>	00000		INV	12/31/2020	<a href="#">49</a>	
				DrgCrtFed	ProTechSvc	380.00	
				Invoice Net		380.00	
				CHECK TOTAL		380.00	_____
<a href="#">31 EXPRESS CARE INC</a>	<a href="#">1 01119000 6561</a>	00000		INV	12/31/2020	<a href="#">16032</a>	
				Fleet	Oil&Grease	35.01	
				Invoice Net		35.01	
<a href="#">31 EXPRESS CARE INC</a>	<a href="#">1 01119000 6561</a>	00000		INV	12/31/2020	<a href="#">16048</a>	
				Fleet	Oil&Grease	35.01	
				Invoice Net		35.01	
<a href="#">31 EXPRESS CARE INC</a>	<a href="#">1 01119000 6563</a>	00000		INV	12/31/2020	<a href="#">16047</a>	
				Fleet	TrTbsBatt	115.95	
				Invoice Net		115.95	
				CHECK TOTAL		185.97	_____
<a href="#">613 FASTENAL CO</a>	<a href="#">1 13340000 6590</a>	00001		INV	12/31/2020	<a href="#">MNOWA228442</a>	
				HwyEqMt/Sh	TlsShpMat	74.05	
				Invoice Net		74.05	
				CHECK TOTAL		74.05	_____
<a href="#">4587 FIRST STATE TIRE RECYC</a>	<a href="#">1 19393000 6260</a>	00000		INV	12/31/2020	<a href="#">116041</a>	
				Recycling	ProTechSvc	3,186.72	
				Invoice Net		3,186.72	
<a href="#">4587 FIRST STATE TIRE RECYC</a>	<a href="#">1 19393000 6260</a>	00000		INV	12/31/2020	<a href="#">116021</a>	
				Recycling	ProTechSvc	3,139.09	
				Invoice Net		3,139.09	
				CHECK TOTAL		6,325.81	_____
<a href="#">880 H&amp;L MESABI INC</a>	<a href="#">1 13340000 6589</a>	00000		INV	12/31/2020	<a href="#">1079 12/31/20</a>	
				HwyEqMt/Sh	CtEdSnwEqp	3,367.17	
				Invoice Net		3,367.17	
				CHECK TOTAL		3,367.17	_____
<a href="#">8532 HAMMER &amp; STAIN OF SO M</a>	<a href="#">1 01451451 6803</a>	00000		INV	12/31/2020	<a href="#">201</a>	
				PHNrnsng	MiscExp	888.00	
				Invoice Net		888.00	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	888.00
8340	HEARTSMART.COM			INV	12/31/2020	<u>219408</u>	
	1 01201229 6478	00001		OffSupShrf	DepSppl	4,020.00	
				Invoice Net		4,020.00	
						CHECK TOTAL	4,020.00
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3212156</u>	
	1 01201229 6475	00000		OffSupShrf	AdmnOffSpl	12.86	
				Invoice Net		12.86	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3213926</u>	
	1 01201229 6475	00000		OffSupShrf	AdmnOffSpl	49.95	
				Invoice Net		49.95	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3211861</u>	
	1 01107000 6401	00000		P&Z	OffcSuppls	19.85	
				Invoice Net		19.85	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3211896</u>	
	1 01041000 6401	00000		Aud-Treas	OffcSuppls	13.08	
				Invoice Net		13.08	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3206724</u>	
	1 01041000 6401	00000		Aud-Treas	OffcSuppls	33.26	
				Invoice Net		33.26	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3212557</u>	
	1 01061061 6401	00000		ITTechnlgy	OffcSuppls	158.08	
				Invoice Net		158.08	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3205384</u>	
	1 01252000 6401	00000		CrtSvcs	OffcSuppls	22.76	
				Invoice Net		22.76	
235	INNOVATIVE OFFICE SOLU			INV	12/31/2020	<u>IN3212116</u>	
	1 13310000 6401	00000		HwyAdmin	OffcSuppls	58.03	
	2 13340000 6410			HwyEqMt/Sh	CstBldgSpp	41.00	
				Invoice Net		99.03	
						CHECK TOTAL	408.87
4122	INTERSTATE POWER SYSTE			INV	12/31/2020	<u>R001171162:01</u>	
	1 01111000 6340	00000		CHBldgMtc	RntSvcAgrt	220.00	
	2 01112000 6340			LEBldgMtc	RntSvcAgrt	220.00	
				Invoice Net		440.00	
						CHECK TOTAL	440.00
301	JANESVILLE HARDWARE LL			INV	12/31/2020	<u>12873</u>	
	1 13340000 6590	00000		HwyEqMt/Sh	TlsShpMat	94.48	
				Invoice Net		94.48	
						CHECK TOTAL	94.48
1237	MIDWEST MOTOR SUPPLY C			INV	12/31/2020	<u>1237</u>	
	1 13340000 6562	00000		HwyEqMt/Sh	OthAutoSup	1,045.54	
				Invoice Net		1,045.54	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	1,045.54
<a href="#">107</a>	<a href="#">LESUEUR CO TREASURER</a>	00000		INV	12/31/2020	<a href="#">12/28/20 STMNT</a>	
	<a href="#">1 01451454 6882</a>			LSCoHlthSv	LeCoPHN0th	167.75	
				Invoice Net		167.75	
						CHECK TOTAL	167.75
<a href="#">1940</a>	<a href="#">LINDA LARES</a>	00000		INV	12/31/2020	<a href="#">115</a>	
	<a href="#">1 01252000 6260</a>			CrtSvcs	ProTechSvc	100.00	
				Invoice Net		100.00	
						CHECK TOTAL	100.00
<a href="#">719</a>	<a href="#">LITTLE FALLS MACHINE I</a>	00000		INV	12/31/2020	<a href="#">360080</a>	
	<a href="#">1 13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	305.00	
				Invoice Net		305.00	
<a href="#">719</a>	<a href="#">LITTLE FALLS MACHINE I</a>	00000		INV	12/31/2020	<a href="#">360085</a>	
	<a href="#">1 13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	896.76	
				Invoice Net		896.76	
<a href="#">719</a>	<a href="#">LITTLE FALLS MACHINE I</a>	00000		INV	12/31/2020	<a href="#">360093</a>	
	<a href="#">1 13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	882.46	
				Invoice Net		882.46	
						CHECK TOTAL	2,084.22
<a href="#">2336</a>	<a href="#">LOFFLER</a>	00000		INV	12/31/2020	<a href="#">3616086</a>	
	<a href="#">1 01062000 6341</a>			CenSvcs	CopierMain	189.43	
				Invoice Net		189.43	
						CHECK TOTAL	189.43
<a href="#">8594</a>	<a href="#">MATTHEW JIRELE</a>	00000		INV	12/31/2020	<a href="#">12/30 MILEAGE</a>	
	<a href="#">1 25252103 6334</a>			DrgCrtDWI	Mileage	17.48	
				Invoice Net		17.48	
						CHECK TOTAL	17.48
<a href="#">8593</a>	<a href="#">MESSICK LAW PLLC</a>	00000		INV	12/31/2020	<a href="#">425</a>	
	<a href="#">1 01014000 6261</a>			CrtAdmnCo	CrtAptAtty	720.00	
				Invoice Net		720.00	
						CHECK TOTAL	720.00
<a href="#">5168</a>	<a href="#">MID STATES ORGANIZED C</a>	00000		INV	12/31/2020	<a href="#">42033-1539</a>	
	<a href="#">1 01201201 6260</a>			GenSheriff	ProTechSvc	150.00	
				Invoice Net		150.00	
						CHECK TOTAL	150.00
<a href="#">1287</a>	<a href="#">MIDWEST MONITORING &amp; S</a>	00001		INV	12/31/2020	<a href="#">DT 1220147</a>	
	<a href="#">1 25252000 6213</a>			CrtSvcs	DrgTstgSvc	75.75	
				Invoice Net		75.75	
<a href="#">1287</a>	<a href="#">MIDWEST MONITORING &amp; S</a>	00001		INV	12/31/2020	<a href="#">DT 1220200</a>	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 <a href="#">01254000</a> <a href="#">6264</a>			ElecMonit Invoice Net	ElecMntrg	125.00 125.00	
						CHECK TOTAL	200.75
<a href="#">2400</a>	<a href="#">MN BUREAU OF CRIMINAL</a>	00000		INV	12/31/2020	<a href="#">638947</a>	
	1 <a href="#">01201201</a> <a href="#">6260</a>			GenSheriff Invoice Net	ProTechSvc	390.00 390.00	
						CHECK TOTAL	390.00
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a>	00000		INV	12/31/2020	<a href="#">295951</a>	
	1 <a href="#">01201223</a> <a href="#">6310</a>			ShrfEqRepM Invoice Net	SqRepMtc	54.49 54.49	
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a>	00000		INV	12/31/2020	<a href="#">295470</a>	
	1 <a href="#">01119000</a> <a href="#">6564</a>			Fleet Invoice Net	VehPrts	8.09 8.09	
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a>	00000		INV	12/31/2020	<a href="#">295271</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	91.34 91.34	
						CHECK TOTAL	153.92
<a href="#">8386</a>	<a href="#">NO WAIT INSIDE LLC</a>	00001		INV	12/31/2020	<a href="#">1344</a>	
	1 <a href="#">01061061</a> <a href="#">6262</a>			ITTechnlgy Invoice Net	SftwrSpprt	29.00 29.00	
						CHECK TOTAL	29.00
<a href="#">3350</a>	<a href="#">NORTH CENTRAL INTERNAT</a>	00000		INV	12/31/2020	<a href="#">189228</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	62.50 62.50	
						CHECK TOTAL	62.50
<a href="#">4282</a>	<a href="#">NUSS TRUCK GROUP INC</a>	00000		INV	12/31/2020	<a href="#">2209875P</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	455.84 455.84	
<a href="#">4282</a>	<a href="#">NUSS TRUCK GROUP INC</a>	00000		CRM	12/31/2020	<a href="#">CM2208718P</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	-281.70 -281.70	
<a href="#">4282</a>	<a href="#">NUSS TRUCK GROUP INC</a>	00000		INV	12/31/2020	<a href="#">2210119P</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	75.55 75.55	
<a href="#">4282</a>	<a href="#">NUSS TRUCK GROUP INC</a>	00000		INV	12/31/2020	<a href="#">2210596P</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	337.71 337.71	
<a href="#">4282</a>	<a href="#">NUSS TRUCK GROUP INC</a>	00000		INV	12/31/2020	<a href="#">2210597P</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	47.70 47.70	
<a href="#">4282</a>	<a href="#">NUSS TRUCK GROUP INC</a>	00000		INV	12/31/2020	<a href="#">2210648P</a>	
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	349.32 349.32	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	984.42
<a href="#">4009</a>	<a href="#">OWATONNA METAL RECYCLI</a>	00000		INV	12/31/2020	<a href="#">42695</a>	
	1 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	84.00	
				Invoice Net		84.00	
						CHECK TOTAL	84.00
<a href="#">269</a>	<a href="#">PATTON HOVERSTEN &amp; BER</a>	00000		INV	12/31/2020	<a href="#">39</a>	
	1 <a href="#">25252101 6260</a>			DrgCrtFed	ProTechSvc	1,630.00	
				Invoice Net		1,630.00	
						CHECK TOTAL	1,630.00
<a href="#">6099</a>	<a href="#">PLUNKETT'S PEST CONTRO</a>	00000		INV	12/31/2020	<a href="#">6917366</a>	
	1 <a href="#">13340000 6260</a>			HwyEqMt/Sh	ProTechSvc	96.75	
				Invoice Net		96.75	
						CHECK TOTAL	96.75
<a href="#">3415</a>	<a href="#">POWERPLAN INC</a>	00000		INV	12/31/2020	<a href="#">8850247600 12/26/20</a>	
	1 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	1,077.67	
	2 <a href="#">13340000 6590</a>			HwyEqMt/Sh	TlsShpMat	186.14	
				Invoice Net		1,263.81	
						CHECK TOTAL	1,263.81
<a href="#">1953</a>	<a href="#">REGENTS OF UNIVERSITY</a>	00000		INV	12/31/2020	<a href="#">0300026318</a>	
	1 <a href="#">01107000 6241</a>			P&Z	CnfTrngRgD	150.00	
				Invoice Net		150.00	
						CHECK TOTAL	150.00
<a href="#">4574</a>	<a href="#">RINKE-NOONAN ATTORNEYS</a>	00000		INV	12/31/2020	<a href="#">322042</a>	
	1 <a href="#">41610000 6260</a>			Ditch	ProTechSvc	200.00	
				Invoice Net		200.00	
						CHECK TOTAL	200.00
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	12/31/2020	<a href="#">518787</a>	
	1 <a href="#">01062000 6341</a>			CenSvcs	CopierMain	109.93	
				Invoice Net		109.93	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	12/31/2020	<a href="#">518527</a>	
	1 <a href="#">01062000 6341</a>			CenSvcs	CopierMain	6.71	
				Invoice Net		6.71	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	12/31/2020	<a href="#">518788</a>	
	1 <a href="#">01062000 6341</a>			CenSvcs	CopierMain	150.35	
				Invoice Net		150.35	
						CHECK TOTAL	266.99
<a href="#">3966</a>	<a href="#">RONCO ENGINEERING SALE</a>	00000		INV	12/31/2020	<a href="#">3230959</a>	
	1 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	1,984.80	
				Invoice Net		1,984.80	

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Waseca, MN  
| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	1,984.80
<a href="#">138</a>	<a href="#">RUSSELL GUSE</a>			00000	INV 12/31/2020	<a href="#">1/10/21 STMNT 1</a>	
	1 <a href="#">41610000 6334</a>			Ditch	Mileage	146.07	
	2 <a href="#">41610000 6105</a>			Ditch	S&WRgPT	720.00	
					Invoice Net	866.07	
<a href="#">138</a>	<a href="#">RUSSELL GUSE</a>			00000	INV 12/31/2020	<a href="#">1/10/21 STMNT 2</a>	
	1 <a href="#">41610000 6334</a>			Ditch	Mileage	32.20	
	2 <a href="#">41610000 6105</a>			Ditch	S&WRgPT	135.00	
					Invoice Net	167.20	
						CHECK TOTAL	1,033.27
<a href="#">1905</a>	<a href="#">SAND CREEK EAP LLC</a>			00000	INV 12/31/2020	<a href="#">SDC17332-IN</a>	
	1 <a href="#">01451451 6803</a>			PHNrsng	MiscExp	837.50	
					Invoice Net	837.50	
						CHECK TOTAL	837.50
<a href="#">242</a>	<a href="#">SEACHANGE PRINTING &amp; M</a>			00000	INV 12/31/2020	<a href="#">519140</a>	
	1 <a href="#">01063000 6401</a>			Electns	OffcSuppls	90.76	
					Invoice Net	90.76	
						CHECK TOTAL	90.76
<a href="#">466</a>	<a href="#">SMITHS MILL IMPLEMENT</a>			00000	INV 12/31/2020	<a href="#">72320</a>	
	1 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	57.97	
					Invoice Net	57.97	
						CHECK TOTAL	57.97
<a href="#">4631</a>	<a href="#">SPORTSMAN STOP</a>			00000	INV 12/31/2020	<a href="#">12/29/20 79</a>	
	1 <a href="#">01521000 6566</a>			CoParks	Gas	6.59	
					Invoice Net	6.59	
						CHECK TOTAL	6.59
<a href="#">972</a>	<a href="#">STATE OF MN BUREAU OF</a>			00000	INV 12/31/2020	<a href="#">638946</a>	
	1 <a href="#">01252000 6260</a>			CrtSvcs	ProTechSvc	120.00	
					Invoice Net	120.00	
						CHECK TOTAL	120.00
<a href="#">2241</a>	<a href="#">STEELE CO DETENTION CE</a>			00000	INV 12/31/2020	<a href="#">12/20 STMNT</a>	
	1 <a href="#">01201217 6258</a>			ShrfBrdPrs	OtCoInmts	115.00	
					Invoice Net	115.00	
						CHECK TOTAL	115.00
<a href="#">1324</a>	<a href="#">STREAMLINE COMMUNICATI</a>			00000	INV 12/31/2020	<a href="#">1155</a>	
	1 <a href="#">01061061 6260</a>			ITTechnlgy	ProTechSvc	480.00	
					Invoice Net	480.00	
						CHECK TOTAL	480.00

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DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">4767</a>	<a href="#">THOMPSON SANITATION</a>	00000		INV	12/31/2020	<a href="#">21464 12/31/20</a>	
	1 <a href="#">19391000 6254</a>			TransStatn	RefRmvl	9,290.52	
	2 <a href="#">19391000 6254</a>			TransStatn	RefRmvl	10,200.00	
	3 <a href="#">19393000 6229</a>			Recycling	Trucking	539.00	
				Invoice Net		20,029.52	
				CHECK TOTAL			20,029.52
<a href="#">2934</a>	<a href="#">ULINE</a>	00000		INV	12/31/2020	<a href="#">128304180</a>	
	1 <a href="#">19391000 6410</a>			TransStatn	CstBldgSpp	659.05	
	2 <a href="#">19393000 6410</a>			Recycling	CstBldgSpp	303.06	
				Invoice Net		962.11	
<a href="#">2934</a>	<a href="#">ULINE</a>	00000		INV	12/31/2020	<a href="#">128280911</a>	
	1 <a href="#">13340000 6590</a>			HwyEqMt/Sh	TlsShpMat	483.11	
				Invoice Net		483.11	
				CHECK TOTAL			1,445.22
<a href="#">4746</a>	<a href="#">VOIANCE LANGUAGE SERVI</a>	00000		INV	12/31/2020	<a href="#">1229725</a>	
	1 <a href="#">01201217 6803</a>			ShrfBrdPrs	MiscExp	9.20	
				Invoice Net		9.20	
				CHECK TOTAL			9.20
<a href="#">2703</a>	<a href="#">WASECA CO AUDITOR-TREA</a>	00000		INV	12/31/2020	<a href="#">12/31/20 STMT</a>	
	1 <a href="#">25252103 6334</a>			DrgCrtDWI	Mileage	338.10	
	2 <a href="#">25252000 6334</a>			CrtSvcs	Mileage	166.75	
				Invoice Net		504.85	
				CHECK TOTAL			504.85
<a href="#">4541</a>	<a href="#">WASECA HARDWARE LLC</a>	00000		INV	12/31/2020	<a href="#">900551 12/20</a>	
	1 <a href="#">01111000 6410</a>			CHBldgMtc	CstBldgSpp	37.24	
	2 <a href="#">01112000 6410</a>			LEBldgMtc	CstBldgSpp	11.58	
	3 <a href="#">01115000 6410</a>			EABldMtc	CstBldgSpp	51.97	
	4 <a href="#">01521000 6310</a>			CoParks	EqRepMtc	24.60	
	5 <a href="#">01201229 6478</a>			OffSupShrf	DepSppl	29.97	
				Invoice Net		155.36	
				CHECK TOTAL			155.36
<a href="#">4541</a>	<a href="#">WASECA HARDWARE LLC</a>	00000		INV	12/31/2020	<a href="#">900562 12/31/20</a>	
	1 <a href="#">13330000 6503</a>			HwyMntnc	TrffcSgns	6.59	
	2 <a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	413.80	
				Invoice Net		420.39	
				CHECK TOTAL			420.39
<a href="#">2312</a>	<a href="#">WEST GROUP PAYMENT CTR</a>	00000		INV	12/31/2020	<a href="#">843589426</a>	
	1 <a href="#">01091000 6453</a>			Attrny	InfoLibChg	412.25	
				Invoice Net		412.25	
				CHECK TOTAL			412.25

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
4933 WRIGHT & ASSOCIATES LL	00000			INV	12/31/2020	12/20 STMNT	
1 25252101 6260	DrgCrtFed			ProTechSvc		1,971.84	
	Invoice Net					1,971.84	
				CHECK TOTAL		1,971.84	
=====							
108 INVOICES				CHECK RUN TOTAL		68,995.93	68,995.93
				CASH ACCOUNT BALANCE			9,806,085.18
=====							

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Waseca, MN  
CHECK RUN SUMMARY

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CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
01	01002000	County Commissione	01-002-010-000-0000-0000-6334-	Mileage	34.50	2,913.30
01	01014000	Court Admin Waseca	01-014-010-000-0000-0000-6261-	Court Appointed Attorn	720.00	5,999.60
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6401-	Office Supplies	46.34	3,573.14
01	01061061	IT Technology	01-061-010-061-0000-0000-6201-	Cell/Telephone	50.00	91.58
01	01061061	IT Technology	01-061-010-061-0000-0000-6260-	Prof & Tech Services	480.00	-5,359.97
01	01061061	IT Technology	01-061-010-061-0000-0000-6262-	Software Support	1,199.00	42,162.43
01	01061061	IT Technology	01-061-010-061-0000-0000-6310-	Equipment Repairs/Main	1,788.00	-1,266.00
01	01061061	IT Technology	01-061-010-061-0000-0000-6401-	Office Supplies	158.08	-3,589.29
01	01061061	IT Technology	01-061-010-061-0000-0000-6480-	Non-Capitalized Invent	166.47	-10,207.87
01	01062000	Central Services	01-062-010-000-0000-0000-6341-	Copier Maintenance	456.42	-10,230.54
01	01063000	Elections	01-063-010-000-0000-0000-6401-	Office Supplies	90.76	-12,020.69
01	01091000	Attorney	01-091-010-000-0000-0000-6453-	Information/Library Ch	412.25	2,062.47
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6241-	Conference/Trainig/Reg	150.00	3,562.76
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6401-	Office Supplies	19.85	439.19
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6340-	Rentals & Service Agre	220.00	138.20
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6410-	Custodial & Building S	67.24	-163.75
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6340-	Rentals & Service Agre	220.00	99.55
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6410-	Custodial/Building Sup	11.58	-811.04
01	01113000	Storage Building M	01-113-020-000-0000-0000-6310-	Equipment Repairs/Main	275.84	1,724.16
01	01115000	East Annex Buildin	01-115-010-000-0000-0000-6410-	Custodial/Building Sup	51.97	-1,132.65
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6310-	Equipment Repairs/Main	276.87	119.15
01	01119000	Fleet	01-119-010-000-0000-0000-6561-	Oil & Grease	70.02	132.68
01	01119000	Fleet	01-119-010-000-0000-0000-6563-	Tires Tubes & Batterie	115.95	798.10
01	01119000	Fleet	01-119-010-000-0000-0000-6564-	Vehicle Parts	8.09	885.84
01	01201201	General Sheriff	01-201-020-201-0000-0000-6260-	Prof & Tech Services	844.00	37,175.58
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6258-	Out Of County Inmates	115.00	41,679.38
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6268-	Medical Costs	452.02	7,531.19
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6803-	Miscellaneous Expense	9.20	7,542.00
01	01201223	Sheriff Eqpmnt Rep	01-201-020-223-0000-0000-6310-	Squad Repairs/Maintena	1,739.38	3,652.63
01	01201223	Sheriff Eqpmnt Rep	01-201-020-223-0000-0000-6471-	Tires	48.00	-4,284.04
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6475-	Administrative Office	62.81	7,324.69
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6478-	Deputies Supplies	4,049.97	2,178.26
01	01252000	Court Services	01-252-020-000-0000-0000-6260-	Prof & Tech Services	220.00	3,785.40
01	01252000	Court Services	01-252-020-000-0000-0000-6401-	Office Supplies	22.76	1,273.77
01	01254000	Electronic Monitor	01-254-020-000-0000-0000-6264-	Electronic Monitoring	311.00	6,439.00
01	01451451	Public Health Nurs	01-451-050-451-0000-0000-6401-	Office Supplies	77.84	-5,234.68
01	01451451	Public Health Nurs	01-451-050-451-0000-0000-6803-	Miscellaneous Expense	3,488.55	387.79
01	01451454	LeSueur Co Comm Hl	01-451-050-454-0000-0000-6882-	Lesueur Co Phn - Other	167.75	-34,673.64
01	01521000	County Parks	01-521-070-000-0000-0000-6310-	Equipment Repairs/Main	24.60	-1,129.15
01	01521000	County Parks	01-521-070-000-0000-0000-6566-	Gas	6.59	574.58
			FUND TOTAL		18,728.70	
CASH ACCOUNT	99000000	1001	BALANCE	9,806,085.18		
13	13310000	Highway Administra	13-310-030-000-0000-0000-6401-	Office Supplies	58.03	542.41
13	13330000	Highway Maintenanc	13-330-030-000-0000-0000-6503-	Traffic Signs	6.59	-3,492.51
13	13340000	Hwy Equipment Main	13-340-030-000-0000-0000-6201-	Cell/Telephone	179.89	-1,124.98
13	13340000	Hwy Equipment Main	13-340-030-000-0000-0000-6252-	Water & Sewer	55.00	-1,251.04

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Waseca, MN  
CHECK RUN SUMMARY

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CHECK RUN: C200119 01/19/2021

DUE DATE: 01/13/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET	
13	13340000 Hwy Equipment Main 13-340-030-000-0000-0000-6260-	Prof & Tech Services	1,576.03	-5,544.96
13	13340000 Hwy Equipment Main 13-340-030-000-0000-0000-6410-	Custodial/Building Sup	41.00	-966.47
13	13340000 Hwy Equipment Main 13-340-030-000-0000-0000-6562-	Other Auto Supplies	1,045.54	19,342.21
13	13340000 Hwy Equipment Main 13-340-030-000-0000-0000-6564-	Machinery/Vehicle Part	9,378.83	-68.68
13	13340000 Hwy Equipment Main 13-340-030-000-0000-0000-6589-	Cutting Edges - Snow E	3,367.17	-9,526.84
13	13340000 Hwy Equipment Main 13-340-030-000-0000-0000-6590-	Tools & Shop Materials	873.31	-4,571.42
		FUND TOTAL	16,581.39	
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18			
19	19391000 Transfer Station 19-391-040-000-0000-0000-6254-	Refuse Removal	19,490.52	-165,415.36
19	19391000 Transfer Station 19-391-040-000-0000-0000-6410-	Custodial/Building Sup	659.05	-1,837.94
19	19393000 Recycling 19-393-040-000-0000-0000-6229-	Trucking	539.00	-4,785.05
19	19393000 Recycling 19-393-040-000-0000-0000-6260-	Prof & Tech Services	6,325.81	9,158.96
19	19393000 Recycling 19-393-040-000-0000-0000-6410-	Custodial/Building Sup	303.06	-729.97
		FUND TOTAL	27,317.44	
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18			
25	25067000 CARES 25-067-000-000-0000-0000-6260-	Professional & Technic	375.00	.00
25	25207000 E911 25-207-020-000-0000-0000-6340-	Rentals & Service Agre	64.21	-10,406.05
25	25207000 E911 25-207-020-000-0000-0000-6481-	Notify Emgncy Svcs Equ	116.00	-42,619.64
25	25252000 Court Services 25-252-020-000-0000-0000-6213-	Drug Testing Services	75.75	7,936.36
25	25252000 Court Services 25-252-020-000-0000-0000-6334-	Mileage	166.75	915.55
25	25252101 Drug Court Federal 25-252-020-101-0000-0000-6260-	Prof & Tech Services	3,981.84	-24,052.04
25	25252103 Drug Court DWI Tra 25-252-020-103-0000-0000-6334-	Mileage	355.58	959.60
		FUND TOTAL	5,135.13	
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18			
41	41610000 Ditch 41-610-090-000-0000-0000-6105-	Salaries & Wages Reg P	855.00	-8,665.00
41	41610000 Ditch 41-610-090-000-0000-0000-6260-	Prof & Tech Services	200.00	-61,387.50
41	41610000 Ditch 41-610-090-000-0000-0000-6334-	Mileage	178.27	-2,368.60
		FUND TOTAL	1,233.27	
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18			
		CHECK RUN SUMMARY TOTAL	68,995.93	
		GRAND TOTAL	76,209.74	

\*\* END OF REPORT - Generated by Amy Schauer \*\*

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Waseca, MN  
Vendor Warrant List Report

P 1  
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DATE: 01/19/2021 CHECK RUN: C011921 AMOUNT: \$ 76,765.94

APPROVED BY: \_\_\_\_\_

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Waseca, MN  
| DETAIL INVOICE LIST

P 2  
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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C011921 01/19/2021 DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<u>4035</u>	<u>ADVANCED CORRECTIONAL</u>	00000		EFT	01/13/2021	<u>103119</u>	
1	<u>01201217 6268</u>			ShrfBrdPrs	Medical	3,470.77	
				Invoice Net		3,470.77	
				CHECK TOTAL			3,470.77
<u>166</u>	<u>C&amp;D OIL SERVICES OF WA</u>	00000		INV	01/13/2021	<u>10111/48909</u>	
1	<u>19392000 6340</u>			SpecWM	RntSvcAgrt	100.00	
				Invoice Net		100.00	
				CHECK TOTAL			100.00
<u>7775</u>	<u>CONSOLIDATED COMMUNICA</u>	00000		EFT	01/13/2021	<u>507-150-0054/0 12/22</u>	
1	<u>01451451 6201</u>			PHNrsng	CelTelPhn	214.75	
				Invoice Net		214.75	
<u>7775</u>	<u>CONSOLIDATED COMMUNICA</u>	00000		EFT	01/13/2021	<u>507-833-2015/0 12/22</u>	
1	<u>01281000 6201</u>			EmrgyMgmt	CelTelPhn	121.05	
				Invoice Net		121.05	
<u>7775</u>	<u>CONSOLIDATED COMMUNICA</u>	00000		EFT	01/13/2021	<u>507-150-0764/0 12/22</u>	
1	<u>01002000 6201</u>			Commssnrs	CelTelPhn	18.55	
3	<u>01031000 6201</u>			CoAdmn	CelTelPhn	18.55	
4	<u>01041000 6201</u>			Aud-Treas	CelTelPhn	65.56	
5	<u>01042000 6201</u>			LicBureau	CelTelPhn	42.06	
6	<u>01061061 6201</u>			ITTechnlgy	CelTelPhn	65.56	
7	<u>01062000 6201</u>			CenSvcs	CelTelPhn	383.45	
8	<u>01091000 6201</u>			Attrny	CelTelPhn	29.69	
9	<u>01101000 6201</u>			Rcrdr	CelTelPhn	48.24	
10	<u>01103000 6201</u>			Assr	CelTelPhn	35.87	
11	<u>01107000 6201</u>			P&Z	CelTelPhn	29.69	
12	<u>01111000 6201</u>			CHBldgMtc	CelTelPhn	6.18	
13	<u>01121000 6201</u>			Vets Svcs	CelTelPhn	29.69	
14	<u>01201211 6201</u>			ShrfPhn	CelTelPhn	157.09	
15	<u>01252000 6201</u>			CrtSvcs	CelTelPhn	54.43	
16	<u>01281000 6201</u>			EmrgyMgmt	CelTelPhn	65.56	
17	<u>01451451 6201</u>			PHNrsng	CelTelPhn	60.61	
18	<u>01451453 6201</u>			CmEnvrHlth	CelTelPhn	18.55	
19	<u>01602000 6201</u>			Extsn	CelTelPhn	54.43	
20	<u>13310000 6201</u>			HwyAdmin	CelTelPhn	29.69	
21	<u>19391000 6201</u>			TransStatn	CelTelPhn	23.49	
22	<u>01062000 6201</u>			CenSvcs	CelTelPhn	33.60	
				Invoice Net		1,270.54	
				CHECK TOTAL			1,606.34
<u>2623</u>	<u>DWIGHT E THOMPSON</u>	00000		INV	01/13/2021	<u>1/5/21 STMNT</u>	
1	<u>13340000 6564</u>			HwyEqMt/Sh	MchVehPrts	535.00	
				Invoice Net		535.00	
				CHECK TOTAL			535.00
<u>4603</u>	<u>FLEET PRIDE</u>	00000		INV	01/13/2021	<u>66223220</u>	

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Waseca, MN  
| DETAIL INVOICE LIST

P 3  
| apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C011921 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 <a href="#">13340000</a> <a href="#">6564</a>			HwyEqMt/Sh Invoice Net	MchVehPrts	444.32 444.32	
						CHECK TOTAL	444.32
<a href="#">4330</a>	<a href="#">GBERBA (GREATER BLUE E</a>	00000		INV	01/13/2021	<a href="#">123120</a>	
	1 <a href="#">01107000</a> <a href="#">6279</a>			P&Z Invoice Net	GBERBA	4,973.00 4,973.00	
						CHECK TOTAL	4,973.00
<a href="#">3408</a>	<a href="#">JANESVILLE TILE SUPPLY</a>	00000		INV	01/13/2021	<a href="#">12817</a>	
	1 <a href="#">41610000</a> <a href="#">6260</a>			Ditch Invoice Net	ProTechSvc	293.20 293.20	
						CHECK TOTAL	293.20
<a href="#">727</a>	<a href="#">LAMPERT YARDS INC</a>	00000		INV	01/13/2021	<a href="#">3404925</a>	
	1 <a href="#">01521000</a> <a href="#">6611</a>			CoParks Invoice Net	BldgImp	29.72 29.72	
						CHECK TOTAL	29.72
<a href="#">474</a>	<a href="#">MACPZA (MN ASSOC OF CO</a>	00000		INV	01/13/2021	<a href="#">2021 DUES</a>	
	1 <a href="#">01107000</a> <a href="#">6241</a>			P&Z Invoice Net	CnfTrngRgD	250.00 250.00	
						CHECK TOTAL	250.00
<a href="#">8526</a>	<a href="#">MAVERICK DRONE SYSTEMS</a>	00000		EFT	01/13/2021	<a href="#">7913</a>	
	1 <a href="#">01201229</a> <a href="#">6478</a>			OffSupShrf Invoice Net	DepSppl	15.00 15.00	
						CHECK TOTAL	15.00
<a href="#">2</a>	<a href="#">MEI TOTAL ELEVATOR SOL</a>	00000		EFT	01/13/2021	<a href="#">887851</a>	
	1 <a href="#">01111000</a> <a href="#">6340</a>			CHBldgMtc Invoice Net	RntSvcAgrt	130.46 130.46	
	2 <a href="#">01112000</a> <a href="#">6340</a>			LEBldgMtc	RntSvcAgrt	130.46	
	3 <a href="#">01117000</a> <a href="#">6340</a>			HSPHBldgMt Invoice Net	RntSvcAgrt	130.48 391.40	
						CHECK TOTAL	391.40
<a href="#">689</a>	<a href="#">MN DEPUTY REGISTRARS A</a>	00000		INV	01/13/2021	<a href="#">2021 DUES</a>	
	1 <a href="#">01042000</a> <a href="#">6241</a>			LicBureau Invoice Net	CnfTrngRgD	330.00 330.00	
						CHECK TOTAL	330.00
<a href="#">169</a>	<a href="#">MN SHERIFFS ASSOC</a>	00000		INV	01/13/2021	<a href="#">21-0081</a>	
	1 <a href="#">01201201</a> <a href="#">6260</a>			GenSheriff Invoice Net	ProTechSvc	2,809.06 2,809.06	
<a href="#">169</a>	<a href="#">MN SHERIFFS ASSOC</a>	00000		INV	01/13/2021	<a href="#">21-0168</a>	
	1 <a href="#">01201229</a> <a href="#">6475</a>			OffSupShrf Invoice Net	AdmnOffSpl	2,989.42 2,989.42	

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Waseca, MN  
| DETAIL INVOICE LIST

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| apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C011921 01/19/2021 DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">169</a>	<a href="#">MN SHERIFFS ASSOC</a>	00000		INV	01/13/2021	<a href="#">21-0255</a>	
	1 <a href="#">01201214 6339</a>			ShrfTrng	RegCsts	1,029.00	
				Invoice Net		1,029.00	
<a href="#">169</a>	<a href="#">MN SHERIFFS ASSOC</a>	00000		INV	01/13/2021	<a href="#">224750</a>	
	1 <a href="#">01201214 6339</a>			ShrfTrng	RegCsts	620.00	
				Invoice Net		620.00	
				CHECK TOTAL		7,447.48	_____
<a href="#">4376</a>	<a href="#">ONSOLVE INTERMEDIATE H</a>	00000		INV	01/13/2021	<a href="#">INV54661833902</a>	
	1 <a href="#">25207000 6480</a>			E911	NonCapInv	14,050.00	
				Invoice Net		14,050.00	
				CHECK TOTAL		14,050.00	_____
<a href="#">4574</a>	<a href="#">RINKE-NOONAN ATTORNEYS</a>	00000		INV	01/13/2021	<a href="#">322043</a>	
	1 <a href="#">41610000 6260</a>			Ditch	ProTechSvc	630.00	
				Invoice Net		630.00	
<a href="#">4574</a>	<a href="#">RINKE-NOONAN ATTORNEYS</a>	00000		INV	01/13/2021	<a href="#">322044</a>	
	1 <a href="#">41610000 6260</a>			Ditch	ProTechSvc	75.00	
				Invoice Net		75.00	
				CHECK TOTAL		705.00	_____
<a href="#">4336</a>	<a href="#">RTVISION INC</a>	00000		INV	01/13/2021	<a href="#">2021-101305</a>	
	1 <a href="#">01061061 6262</a>			ITTechnlgy	SftwrSpprt	2,407.00	
				Invoice Net		2,407.00	
				CHECK TOTAL		2,407.00	_____
<a href="#">600</a>	<a href="#">SEMREX</a>	00000		INV	01/13/2021	<a href="#">1/11/21 STMNT</a>	
	1 <a href="#">19393000 6241</a>			Recycling	CnfTrngRgD	1,533.00	
				Invoice Net		1,533.00	
				CHECK TOTAL		1,533.00	_____
<a href="#">4589</a>	<a href="#">SOUTH CENTRAL DRUG INV</a>	00000		INV	01/13/2021	<a href="#">1/12/21 STMNT</a>	
	1 <a href="#">01201201 6331</a>			GenSheriff	TxMeals	11,500.00	
				Invoice Net		11,500.00	
				CHECK TOTAL		11,500.00	_____
<a href="#">972</a>	<a href="#">STATE OF MN BUREAU OF</a>	00000		INV	01/13/2021	<a href="#">81-00067</a>	
	1 <a href="#">25259000 6803</a>			PermtCrry	PermtCarry	1,215.00	
				Invoice Net		1,215.00	
				CHECK TOTAL		1,215.00	_____
<a href="#">6711</a>	<a href="#">TRIMIN SYSTEMS INC</a>	00000		INV	01/13/2021	<a href="#">050686</a>	
	1 <a href="#">01101000 6340</a>			Rcrdr	RntSvcAgrt	25,385.00	
				Invoice Net		25,385.00	
				CHECK TOTAL		25,385.00	_____
<a href="#">2312</a>	<a href="#">WEST GROUP PAYMENT CTR</a>	00000		INV	01/13/2021	<a href="#">843676285</a>	

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Waseca, MN  
| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C011921 01/19/2021

DUE DATE: 01/13/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
1	<a href="#">01091000</a> <a href="#">6453</a>			Attrny	InfoLibChg	84.71	
				Invoice Net		84.71	
						CHECK TOTAL	84.71
=====							
27	INVOICES				CHECK RUN TOTAL	76,765.94	76,765.94
					CASH ACCOUNT BALANCE		9,806,085.18
=====							

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Waseca, MN  
CHECK RUN SUMMARY

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CHECK RUN: C011921 01/19/2021

DUE DATE: 01/13/2021

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
01	01002000	County Commissione	01-002-010-000-0000-0000-6201-	Cell/Telephone	18.55	-149.27
01	01031000	County Administrat	01-031-010-000-0000-0000-6201-	Cell/Telephone	18.55	-510.90
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6201-	Cell/Telephone	65.56	-18.16
01	01042000	License Bureau	01-042-010-000-0000-0000-6201-	Cell/Telephone	42.06	139.31
01	01042000	License Bureau	01-042-010-000-0000-0000-6241-	Conference/Trainig/Reg	330.00	716.75
01	01061061	IT Technology	01-061-010-061-0000-0000-6201-	Cell/Telephone	65.56	91.58
01	01061061	IT Technology	01-061-010-061-0000-0000-6262-	Software Support	2,407.00	42,162.43
01	01062000	Central Services	01-062-010-000-0000-0000-6201-	Cell/Telephone	417.05	-337.26
01	01091000	Attorney	01-091-010-000-0000-0000-6201-	Cell/Telephone	29.69	29.80
01	01091000	Attorney	01-091-010-000-0000-0000-6453-	Information/Library Ch	84.71	2,062.47
01	01101000	Recorder	01-101-010-000-0000-0000-6201-	Cell/Telephone	48.24	51.55
01	01101000	Recorder	01-101-010-000-0000-0000-6340-	Rentals & Service Agre	25,385.00	824.00
01	01103000	Assessor	01-103-010-000-0000-0000-6201-	Cell/Telephone	35.87	1,607.06
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6201-	Cell/Telephone	29.69	374.80
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6241-	Conference/Trainig/Reg	250.00	3,562.76
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6279-	Gberba	4,973.00	.00
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6201-	Cell/Telephone	6.18	-112.51
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6340-	Rentals & Service Agre	130.46	138.20
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6340-	Rentals & Service Agre	130.46	99.55
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6340-	Rentals & Service Agre	130.48	1,229.88
01	01121000	Veterans Services	01-121-010-000-0000-0000-6201-	Cell/Telephone	29.69	268.24
01	01201201	General Sheriff	01-201-020-201-0000-0000-6260-	Prof & Tech Services	2,809.06	37,175.58
01	01201201	General Sheriff	01-201-020-201-0000-0000-6331-	Taxable Meals	11,500.00	.00
01	01201211	Sheriff Telephone	01-201-020-211-0000-0000-6201-	Cell/Telephone	157.09	79.16
01	01201214	Sheriff Training	01-201-020-214-0000-0000-6339-	Registration Costs	1,649.00	14,016.45
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6268-	Medical Costs	3,470.77	7,531.19
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6475-	Administrative Office	2,989.42	7,324.69
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6478-	Deputies Supplies	15.00	2,178.26
01	01252000	Court Services	01-252-020-000-0000-0000-6201-	Cell/Telephone	54.43	833.32
01	01281000	Emergency Manageme	01-281-020-000-0000-0000-6201-	Cell/Telephone	186.61	529.30
01	01451451	Public Health Nurs	01-451-050-451-0000-0000-6201-	Cell/Telephone	275.36	-3,622.69
01	01451453	Comm Environmntal H	01-451-050-453-0000-0000-6201-	Cell/Telephone	18.55	139.09
01	01521000	County Parks	01-521-070-000-0000-0000-6611-	Building Improvements	29.72	7,702.85
01	01602000	Extension	01-602-090-000-0000-0000-6201-	Cell/Telephone	54.43	103.82
				FUND TOTAL	57,837.24	
CASH ACCOUNT	99000000	1001	BALANCE	9,806,085.18		
13	13310000	Highway Administra	13-310-030-000-0000-0000-6201-	Cell/Telephone	29.69	572.47
13	13340000	Hwy Equipment Main	13-340-030-000-0000-0000-6564-	Machinery/Vehicle Part	979.32	-68.68
				FUND TOTAL	1,009.01	
CASH ACCOUNT	99000000	1001	BALANCE	9,806,085.18		
19	19391000	Transfer Station	19-391-040-000-0000-0000-6201-	Cell/Telephone	23.49	-120.00
19	19392000	Special Waste Mana	19-392-040-000-0000-0000-6340-	Rentals & Service Agre	100.00	-50.00
19	19393000	Recycling	19-393-040-000-0000-0000-6241-	Conference/Trainig/Reg	1,533.00	-533.00

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| Waseca, MN  
CHECK RUN SUMMARY

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CHECK RUN: C011921 01/19/2021

DUE DATE: 01/13/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
		FUND TOTAL	
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18	1,656.49	
25 25207000 E911	25-207-020-000-0000-0000-6480-	Non-Capitalized Invent	14,050.00
25 25259000 Permit To Carry	25-259-020-000-0000-0000-6803-	Permit To Carry Fees	1,215.00
		FUND TOTAL	15,265.00
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18		
41 41610000 Ditch	41-610-090-000-0000-0000-6260-	Prof & Tech Services	998.20
		FUND TOTAL	998.20
CASH ACCOUNT 99000000 1001	BALANCE 9,806,085.18		
=====		CHECK RUN SUMMARY TOTAL	76,765.94
=====		GRAND TOTAL	76,765.94
=====			

\*\* END OF REPORT - Generated by Amy Schauer \*\*



**Waseca County Board of Commissioners  
Request for Board Action**

---

**Insert Purpose/Action requested here.**

**Meeting Date:** January 19, 2021  
**Item Type:**  Consent  Action  
**Department:** Recorder's Office  
**Contact:** Linda Karst  
**Contact Phone:** 835-0671  
**Prepared by:** Linda Karst

**Fiscal/FTE Impact:**  
 None  
 Current budget  
 New FTE(s) Requested  
 Other  
 Amendment Requested

---

**PURPOSE/ACTION REQUESTED**

This Compliance Report indicates the Recorder's Office is in compliance with recording/returning documents.

**SUMMARY**

**RECOMMENDATION**

**EXPLANATION OF FISCAL/FTE IMPACTS**

**Supporting Documents:**  
Attachment A:  
Attachment B:

**Previous Board Action(s):**  
Resolution #

**WASECA  
Compliance Report  
From 1/1/20 to 12/31/20  
Days Compliant 10**

<b>Total Number of Documents</b>	<b>4,343</b>
<b>Total Number of Compliant documents</b>	<b>4,182</b>
<b>Percent Compliant</b>	<b>96.29 %</b>



**Waseca County Board of Commissioners  
Request for Board Action**

**Transfer Travel Pay Money**

<b>Meeting Date:</b>	January 19, 2021	<b>Fiscal/FTE Impact:</b>	<input checked="" type="checkbox"/> None
<b>Item Type:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action		<input type="checkbox"/> Current budget
<b>Department:</b>	Veteran Services		<input type="checkbox"/> New FTE(s) Requested
<b>Contact:</b>	Christopher Hinton		<input type="checkbox"/> Other
<b>Contact Phone:</b>	507-835-0680		<input type="checkbox"/> Amendment Requested
<b>Prepared by:</b>	Christopher Hinton		

**PURPOSE/ACTION REQUESTED**

Transfer travel pay money to assigned account to purchase new mobility van.

**SUMMARY**

Transferring travel pay money.

**RECOMMENDATION**

Waseca County Veterans Director recommends that the Waseca County Board of Commissioner Transfers money received via travel pay, and deposited in acct 01.121.5860 from veterans to the assigned fund 01.2824 in order to save for purchase of a new van.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None

**Supporting Documents:**

Attachment A:  
Attachment B:

**Previous Board Action(s):**

Resolution #

# ACCOUNT TRANSFER REQUEST

Transfer From Accounts:      01.121.000.6905      \$2,790.00  
\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_  
\$ \_\_\_\_\_

To Accounts:      01.2824      \$2,790.00  
\_\_\_\_\_  
\$ \_\_\_\_\_  
\_\_\_\_\_  
\$ \_\_\_\_\_

Attach copy of agenda request if transfer has been board approved.

\*\*Keep in mind, if you are using a 6905 code, you must use a 5910 code and vice versa.

      1/7/2020  
Signature      Date



**Waseca County Board of Commissioners  
Request for Board Action**

Approval of Cole Papers Invoices

---

<b>Meeting Date:</b>	January 14, 2021	<b>Fiscal/FTE Impact:</b>	<input type="checkbox"/> None
<b>Item Type:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
<b>Department:</b>	Administration	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
<b>Contact:</b>	Michael Johnson		
<b>Contact Phone:</b>	507-835-0631		
<b>Prepared by:</b>	Beth Weimert		

---

**PURPOSE/ACTION REQUESTED**

Request approval of Cole Papers invoice #9907204 and invoice #9910208.

**SUMMARY**

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioners approve Cole's Paper invoice #9907204 and invoice #9910208.

**EXPLANATION OF FISCAL/FTE IMPACTS**

2020 Budget.

**Supporting Documents:**

Attachment A:  
Attachment B:

**Previous Board Action(s):**

Resolution #



**Waseca County Board of Commissioners  
Request for Board Action**

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**Boerigter Touch of Country Class;  
Request for an Extension of Deadline to  
Complete Required Code Improvements**

<b>Meeting Date:</b>	January 19, 2021	<b>Fiscal/FTE Impact:</b>	<input checked="" type="checkbox"/> None
<b>Item Type:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action		<input type="checkbox"/> Current budget
<b>Department:</b>	Planning and Zoning Department		<input type="checkbox"/> New FTE(s) Requested
<b>Contact:</b>	Mark Leiferman, Planning and Zoning Administrator		<input type="checkbox"/> Other
<b>Contact Phone:</b>	(507) 835-0651		<input type="checkbox"/> Amendment Requested
<b>Prepared by:</b>	Mark Leiferman		

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**PURPOSE/ACTION REQUESTED**

Consider Extension of deadline to complete required code improvements.

**SUMMARY**

Waseca County sent a letter to Deloris Boerigter and advised the Cease and Desist Order is still in effect on her property regarding her wedding barn/event center. Staff asked her to provide documentation that she is making progress on the project and that if she cannot the County would be forced to cancel her Conditional Use permit. The letter gave her until February 1, 2021 to provide the documentation.

Deloris Boerigter called staff on January 13, 2021 and indicated she has a contractor at her facility installing/reinstalling doors to meet exit requirements. Staff explained the critical factor in allowing wedding to continue was to complete the plans to show the building meets Minnesota State Building Code Requirements and then to complete the improvements outlined in the plans. Staff provided Deloris the name of the architect used by two other County Agri-tourism to meet state code requirements. She indicated she would contact the architect. Staff provided the plans in our files to the architect. Staff suggested Ms. Boerigter provide a formal request to extend the deadline to the Planning and Zoning Department. She said she would do so. Staff will provide the letter upon receipt by staff.

Since her facility does not operate during the winter months, staff does not feel the extension of the deadline will put the public at risk. Ms. Boerigter indicated she has never booked a wedding before May in the past.

**RECOMMENDATION**

Staff recommends extending the timeframe for compliance for 60 days (April 1, 2021) and consider further extensions if progress is made on compliance with the requirements and provided the factors prohibiting large gatherings stay in place.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None

**Administrator's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed – No Recommendation
- Reviewed – Information Only
- Submitted at Commissioner Request

**Reviewed By (if required):**

- County Attorney's Office
- Risk Management
- Human Resources
- Information Technology
- Building and Grounds

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County Administrator

ATTACHMENT A

Extension Request Letter

02.016.0310  
RECEIVED

JAN 13 2021

WASECA COUNTY  
PLANNING & ZONING

To Whom It May Concern:

I am contacting you to let me know that I am working on my barn to get it up to code.

Waseca Dues will be putting the proper doors and spit signs will be up.

Contacting RDS Architects about the other codes to see what I have to do.

Hoping that you can extend my time to work on this project. Nothing is plan in my barn all summer!

 James Bergels