



WASECA COUNTY BOARD OF COMMISSIONERS

February 2, 2021 · 9:30 a.m.

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

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9:30 a.m.

1. Call to Order and Pledge of Allegiance

Public Comment

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

2. Approval of Agenda

3. Ditch Authority

- a. CD #45

4. Approval of County Board Minutes

- a. Waseca County Board of Commissioner Work Session January 19, 2021
- b. Waseca County Board of Commissioner Meeting Minutes January 19, 2021
- c. Waseca County Board of Commissioner Emergency Meeting January 22, 2021
- d. Waseca County Board of Commissioner Work Session January 27, 2021

5. Consent Agenda

- a. Approval of Bills
- b. Transferring Money From 911 Fund
- c. Eaton Goat Ranch LLC Feedlot Site Inspection Team Report

6. MnCCC Tax CAMA - Tammy Spooner, Auditor/Treasurer

- a. Amendment No. 7

7. Property Tax and CAMA Systems – Tammy Spooner, Auditor/Treasurer

- a. Quote

8. County Engineer Services Contract - Michael Johnson, County Administrator

- a. Resolution 2021-5 Appointment of Interim Department Head to Fulfill County Engineer Services

9. Administration

- a. Administration Update
- b. Human Resources Announcements

10. Commissioner Reports

11. Other Business

Lunch – Mis Tres Flores

Upcoming Board Events

February 2 - February 16, 2021

February 2, 2021, 9:30 a.m.

County Board Meeting

Board Room, East Annex

February 2, 2021, 1:30 p.m.

LeSueur Waseca Community Health Board

February 4, 2021, 6-7 p.m.

Board of Adjustment Meeting

Board Room, East Annex

February 4, 2021, 7:30-9 p.m.

Planning Commission Meeting

Board Room, East Annex

February 11- 16th, All Day

NACO Legislative Conference

February 15, All Day

Waseca County Offices Closed in Observation of
President's Day

February 16, 2 p.m.

MN Prairie Finance Committee Meeting

Virtual Meeting

February 16, 3 p.m.

MN Prairie Joint Powers Board Meeting

Virtual Meeting

February 16, 2021, 9:30 a.m.

County Board Meeting

Board Room, East Annex

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – JANUARY 19, 2021

The Waseca County Board of Commissioners met in a work session on Tuesday, January 19, 2021, in the public meeting room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Tammy Spooner, Auditor-Treasurer; Melissa Sexton, Human Resources Manager; Rachel Cornelius, County Attorney; and John Donahue.

Chair Malterer called the Work Session to order at 8:09 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Mark Leiferman, Planning & Zoning Administrator, provided information on Transfer of Development Rights. The current program was established in 2009.

Michael Johnson, Administrator, presented organizational structure information outlining roles and responsibilities.

The work session ended at 9:30 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS — JANUARY 19, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, January 19, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Melissa Sexton, Human Resources Manager; Rachel Cornelius, County Attorney; and Brad Milbrath, Sheriff.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Harguth moved and Nelson seconded to approve the Agenda with the addition of an Request for Board Action for Non-Renewal of County Engineer Appointment and to pursue options for interim engineering services. Motion carried unanimously.

There was no public comment.

Russ Guse, Ditch Inspector, presented three bids for cleaning and re-sloping County Ditch #48. Guse recommends awarding the project to H & H Excavating, Inc., who was the low bidder. Christopherson moved and Krause seconded to approve the project with H & H Excavating in the amount of \$53,150.00. Motion carried unanimously.

Tammy Spooner, Auditor-Treasurer, presented the recommended 2021 Crop Damage Rates as calculated by our Ditch Viewers. Krause moved and Christopherson seconded to set the 2021 Crop Damage Rates as follows. Motion carried unanimously.

- Corn damage rate 197.7 bushels @ \$3.83 = \$761 per acre
- Bean damage rate 56.1 bushels @ \$10.57 = \$593 per acre

Russ Guse requested to reimburse Duane Swenson, for repairs he made to the county tile on his own in 2013. Mr. Swenson believed it was his responsibility, when it was in-fact a county tile on County Ditch #48. Christopherson moved to reimburse Duane Swenson in an amount not to exceed \$1,300.00. The motion died for lack of a second. Further discussion was held. Christopherson moved and Nelson seconded to approve payment to Mr. Swenson up to \$1,300.00 for reimbursement, upon receipt of the paid invoice. Motion carried 3-2 by the following roll call: Christopherson-aye; Harguth-nay; Nelson-aye; Krause-aye and Malterer-nay.

Harguth moved and Christopherson seconded to approve the Minutes from December 15, 2020 Commissioner Meeting; December 31, 2020 Check Run; and Minutes from January 5, 2021 Commissioner Meeting. Motion carried unanimously.

Nelson moved and Harguth seconded to approve the Consent Agenda as presented. Motion carried unanimously.

a. Approval of Bills

- b. Recorder's Compliance Report
- c. Veterans Services Transfer of \$2,790.00 from Fund 01.121.6905 to 01.2824 Assigned Fund
- d. Approval of Coles Paper Invoices in the amount of \$1,223.38 to be paid from 2020 Cares Fund

Michael Johnson, Administrator, presented correspondence from Deloris Boerigter, Touch of Country Class. Ms. Boerigter is requesting an extension to April 1, 2021 to comply with requirements of her Conditional Use Permit. Harguth moved and Nelson seconded to approve the extension with a request for a detailed report of progress. Motion carried unanimously.

Michael Johnson, Administrator, requested to approve final payment of \$239,132.15 to Blue Scope for the Solid Waste & Recycling Facility reconstruction project. Harguth moved and Krause seconded to approve the payment to Blue Scope in the amount of \$239,132.15. Motion carried unanimously.

Michael Johnson, Administrator, requested to set a bid opening for February 23, 2021 for Contract #81211 for bituminous materials for annual seal coating work. Nelson moved and Christopherson seconded to set the bid opening for February 23, 2021 at 1:00 p.m. Motion carried unanimously.

Michael Johnson, Administrator, requested to set a bid opening for February 23, 2021 Contract #81212 bituminous pavement work for the Snake Trail project (CSAH 22). Krause moved and Christopherson seconded to set the bid opening for February 23, 2021 at 1:00 p.m. Motion carried unanimously.

Michael Johnson, Administrator, requested adoption of Resolution 2021-4 for Non-Renewal of Appointment of County Engineer. Harguth moved and Nelson seconded to adopt Resolution 2021-4. Motion carried unanimously.

RESOLUTION # 2021-4

WHEREAS, Nathan Richman is the County Highway Engineer of Waseca County serving an appointed term of office expiring May 30, 2021; and

BE IT RESOLVED, by the Waseca County Board of Commissioners that Nathan Richman's current appointment as County Highway Engineer for Waseca County will not be renewed after it expires on May 30, 2021.

Christopherson moved and Krause seconded to provide notice by publication of non-renewal of County Engineer. Motion carried unanimously.

Michael Johnson provided an administrative update regarding solar gardens, facilities, vaccine status and various management activities.

Human Resources announcements were shared.

Commissioner Reports were shared.

Having no further county board business, Krause moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:06 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

ADVANCED CORRECTIONAL HEALTHCARE INC	3,470.77
AMAZON CAPITAL SERVICES	1,840.89
ANCOM COMMUNICATIONS INC	116.00
APH STORES, INC.	405.42
AUTOMATED LOGIC CONTRACTING SERVICES INC	860.00
BAKER TILLY VIRCHOW KRAUSE LLP	375.00
BLAIR NELSON	34.50
BLUE EARTH CO	1,622.02
BOCKS SERVICE INC	352.00
BRITTON PLUMBING & HEATING LLC	552.71
BUDACH IMPLEMENT INC	15.81
C&D OIL SERVICES OF WASECA LLC	100.00
CDW GOVERNMENT INC	166.47
CHRISTENSEN TIRE & AUTO REPAIR	2,152.41
CIT INC	1,788.00
COLE PAPERS INC	30.00
COMMUNITY COMPLIANCE MONITORING	186.00
CONNORS PLUMBING & HTG INC	485.00
CONSOLIDATED COMMUNICATIONS OF MN CO	1,850.44
DEML FORD INC	1,684.89
DENNISON TECHNOLOGY GROUP	50.00
DRIESSEN WATER INC	55.00
DWIGHT E THOMPSON	535.00
EXPRESS CARE INC	185.97
FASTENAL CO	74.05
FIRST NATIONAL BANK OMAHA 7265	548.26

FIRST NATIONAL BANK 5529	82.64
FIRST NATIONAL BANK OMAHA 9296	1,334.15
FIRST NATIONAL BANK OMAHA 2173	490.00
FIRST NATIONAL BANK OMAHA 2905	252.00
FIRST NATIONAL BANK OMAHA 3150	845.66
FIRST NATIONAL BANK OMAHA 3979	225.00
FIRST NATIONAL BANK OMAHA 4404	395.00
FIRST NATIONAL BANK OMAHA 4986	374.74
FIRST NATIONAL BANK OMAHA 5348	145.72
FIRST NATIONAL BANK OMAHA 5640	309.45
FIRST NATIONAL BANK OMAHA 6742	17.55
FIRST NATIONAL BANK OMAHA 6755	27.93
FIRST NATIONAL BANK OMAHA 8006	53.11
FIRST NATIONAL BANK OMAHA 8263	1,204.13
FIRST NATIONAL BANK OMAHA 8264	908.47
FIRST STATE TIRE RECYCLING	6,325.81
FLEET PRIDE	444.32
GBERBA (GREATER BLUE EARTH BASIN ALLIA)	4,973.00
H&L MESABI INC	3,367.17
HAMMER & STAIN OF SO MN	888.00
HEARTSMART.COM	4,020.00
INNOVATIVE OFFICE SOLUTIONS LLC	408.87
INTERSTATE POWER SYSTEMS, INC	440.00
JANESVILLE HARDWARE LLC	94.48
JANESVILLE TILE SUPPLY	293.20
JOEL D EATON	380.00
LAMPERT YARDS INC	29.72
LESUEUR CO TREASURER	167.75
LINDA LARES	100.00
LITTLE FALLS MACHINE INC	2,084.22
LOFFLER	189.43
MACPZA (MN ASSOC OF CO P&Z ADMIN)	250.00
MATTHEW JIRELE	17.48
MAVERICK DRONE SYSTEMS LLC	15.00
MEI TOTAL ELEVATOR SOLUTIONS	391.40
MESSICK LAW PLLC	720.00
MID STATES ORGANIZED CRIME INFO CENTER	150.00
MIDWEST MONITORING & SURVEILLANCE	200.75
MIDWEST MOTOR SUPPLY CO INC	1,045.54
MN BUREAU OF CRIMINAL APPREHENSION	390.00
MN DEPUTY REGISTRARS ASSOC	330.00
MN SHERIFFS ASSOC	7,447.48
NAPA AUTO PARTS MPEC	153.92

NCH CORPORATION	134.28
NO WAIT INSIDE LLC	29.00
NORTH CENTRAL INTERNATIONAL INC	62.50
NUSS TRUCK GROUP INC	984.42
ONSOLVE INTERMEDIATE HOLDING COMPANY	14,050.00
OWATONNA METAL RECYCLING INC.	84.00
PATTON HOVERSTEN & BERG PA	1,630.00
PLUNKETT'S PEST CONTROL INC	96.75
POWERPLAN INC	1,263.81
REGENTS OF UNIVERSITY OF MN	150.00
RINKE-NOONAN ATTORNEYS AT LAW	705.00
RINKE-NOONAN ATTORNEYS AT LAW	200.00
RIVER BEND BUSINESS PRODUCTS	266.99
RONCO ENGINEERING SALES INC	1,984.80
RTVISION INC	2,407.00
RUSSELL GUSE	1,033.27
SAND CREEK EAP LLC	837.50
SEACHANGE PRINTING & MARKETING SERVICES	90.76
SEMREX	1,533.00
SMITHS MILL IMPLEMENT INC	57.97
SOUTH CENTRAL DRUG INVESTIGATION UNIT	11,500.00
SPORTSMAN STOP	6.59
STATE OF MN BUREAU OF CRIM APPREHEN CJIS	1,335.00
STEELE CO DETENTION CENTER	115.00
STREAMLINE COMMUNICATIONS LLC	480.00
THOMPSON SANITATION	20,029.52
TRIMIN SYSTEMS INC	25,385.00
ULINE	1,445.22
VOIANCE LANGUAGE SERVICES LLC	9.20
WASECA CO AUDITOR-TREASURER	504.85
WASECA HARDWARE LLC	420.39
WASECA HARDWARE LLC	155.36
WEST GROUP PAYMENT CTR	412.25
WEST GROUP PAYMENT CTR	84.71
WRIGHT & ASSOCIATES LLC	1,971.84

WASECA COUNTY BOARD OF COMMISSIONERS — JANUARY 22, 2021

The Waseca County Board of Commissioners met in an emergency session on Friday, January 22, 2021, via Zoom. Members present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator, and Tammy Spooner, Auditor-Treasurer.

Chair Malterer called the meeting to order at 9:00 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Michael Johnson, Administrator, presented an Amended Resolution 2020-46 to correct a clerical error on the budget. Nelson moved and Christopherson seconded to adopt Amended Resolution 2020-46. Motion carried 5-0 by roll call.

Amended Resolution # 2020-46
Correction of Clerical Error on Total Budget Number
2021 Waseca County Budget

WHEREAS, Minnesota Statutes 375A.06 provides that the County Administrator shall prepare and submit to the County Board a proposed annual budget including detailed estimates of revenues and expenditures and enforce the provisions of the budget when adopted by the County Board; and

WHEREAS, budget documents have been prepared and the County Board has met in regular sessions for the purpose of adopting a proposed budget for fiscal year 2021; and

WHEREAS, the County Board has come to the conclusion that the budget so prepared is adequate and meets Minnesota Statute provisions;

NOW, THEREFORE, BE IT RESOLVED by the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, does hereby adopt a budget of \$29,626,090.00 to be certified to the County Auditor/Treasurer. A copy of the budget summary statement is attached to this resolution.

BE IT FURTHER RESOLVED by the Waseca County Board of Commissioners in and for the County of Waseca, Minnesota, does hereby adopt a final tax levy of \$17,068,927.00 reflecting a 1.95% increase to be certified to the Waseca County Auditor/Treasurer as shown in the below table summary.

FUND	EXPENDITURES	NON-LEVY REVENUE	2021 NET TAX LEVY
General Fund	\$ 12,955,910	\$ (3,568,898)	\$ 9,387,012
Building	\$ 789,769	\$ -	\$ 789,769
Public Works	\$ 9,408,637	\$ (6,312,804)	\$ 3,095,833
Human Services	\$ 3,226,752	\$ -	\$ 3,226,752
Waste Management	\$ 1,032,455	\$ (1,032,455)	\$ -
Debt Service	\$ 1,035,989	\$ (466,428)	\$ 569,561
Special Revenue Fund	\$ 576,578	\$ (576,578)	\$ -
Ditch Authority	\$ 600,000	\$ (600,000)	\$ -
TOTAL	\$ 29,626,090	\$ (12,557,163)	\$ 17,068,927

Having no further county board business, Harguth moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 9:07 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – JANUARY 27, 2021

The Waseca County Board of Commissioners met in a work session on Wednesday, January 27, 2021, in the public meeting room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator and Tammy Spooner, Auditor-Treasurer.

Chair Malterer called the Work Session to order at 8:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Michael Johnson, Administrator, facilitated discussions regarding methodology for valuation practices for Guardian Energy.

The work session ended at 10:42 a.m.

DeAnne R. Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

01/27/2021 16:00
5264aschauer

Waseca, MN
Vendor Warrant List Report

P 1
apwarrnt

DATE: 02/02/2021 CHECK RUN: C020221 AMOUNT: \$ 128,275.67

APPROVED BY: _____

01/27/2021 16:00
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 2
apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C020221 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
3653 A.H. HERMEL COMPANY		00000		EFT	01/27/2021	859798	
	1 25257000 6807			JailCntn	JailCanMis	274.19	
				Invoice Net		274.19	
				CHECK TOTAL			274.19
1904 AMERICAN LEGAL PUBLISH		00001		INV	01/27/2021	6067	
	1 01107000 6260			P&Z	ProTechSvc	450.00	
				Invoice Net		450.00	
				CHECK TOTAL			450.00
4088 ANCOM COMMUNICATIONS I		00000		INV	01/27/2021	99613	
	1 13340000 6260			HwyEqMt/Sh	ProTechSvc	616.50	
				Invoice Net		616.50	
				CHECK TOTAL			616.50
1548 ARNOLD'S SUPPLY AND KL		00000		INV	01/27/2021	638265	
	1 01111000 6410			CHBldgMtc	CstBldgSpp	50.00	
	2 01112000 6410			LEBldgMtc	CstBldgSpp	50.00	
	3 01115000 6410			EABldgMtc	CstBldgSpp	50.00	
	4 01116000 6410			ExtBldgMtc	CstBldgSpp	30.04	
	5 01117000 6410			HSPHBldgMt	CstBldgSpp	50.00	
				Invoice Net		230.04	
				CHECK TOTAL			230.04
70 ASSOC OF MN COUNTIES S		00000		INV	01/27/2021	56668	
	1 01065000 6260			HumnRsracs	ProTechSvc	4,900.00	
				Invoice Net		4,900.00	
70 ASSOC OF MN COUNTIES S		00000		INV	01/27/2021	56626	
	1 01062000 6243			CenSvcs	NACO	11,854.00	
				Invoice Net		11,854.00	
70 ASSOC OF MN COUNTIES S		00000		INV	01/27/2021	57531	
	1 01451451 6241			PHNrsng	CnfTrngRgD	1,166.00	
				Invoice Net		1,166.00	
				CHECK TOTAL			17,920.00
2455 ASSOC OF MN COUNTIES		00000		INV	01/27/2021	12100	
	1 01031000 6241			CoAdmn	CnfTrngRgD	771.00	
				Invoice Net		771.00	
2455 ASSOC OF MN COUNTIES		00000		INV	01/27/2021	2021 MNCITLA	
	1 01061061 6241			ITTechnlgy	CnfTrngRgD	1,770.00	
				Invoice Net		1,770.00	
				CHECK TOTAL			2,541.00
2779 BLUE EARTH CO		00000		INV	01/27/2021	17535	
	1 01061061 6262			ITTechnlgy	SftwrSpprt	16,684.00	
				Invoice Net		16,684.00	
2779 BLUE EARTH CO		00000		INV	01/27/2021	17525	

01/27/2021 16:00
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 3
| apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C020221 02/02/2021 DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 01061061 6262			ITTechnlgy	SftwrSpprt	7,644.00	
				Invoice Net		7,644.00	
				CHECK TOTAL		24,328.00	_____
6729	BLUE EARTH CO COURT AD	00000		INV	01/27/2021	2021-005	
	1 41610000 6270			Ditch	Repairs	10,897.92	
				Invoice Net		10,897.92	
				CHECK TOTAL		10,897.92	_____
807	BOB BARKER COMPANY INC	00000		INV	01/27/2021	WEB000701716	
	1 01201217 6803			ShrfBrdPrs	MiscExp	216.80	
				Invoice Net		216.80	
				CHECK TOTAL		216.80	_____
2366	BOMGAARS SUPPLY	00000		INV	01/27/2021	81-009-5 1/16/21	
	1 01111000 6310			CHBldgMtc	EqRepMtc	219.98	
	2 01119000 6590			Fleet	TlsEquip	413.95	
				Invoice Net		633.93	
				CHECK TOTAL		633.93	_____
2366	BOMGAARS SUPPLY	00000		INV	01/27/2021	81-007-9 1/16/21	
	1 13330000 6503			HwyMntnc	TrffcSgns	13.98	
	2 13340000 6590			HwyEqMt/Sh	TlsShpMat	65.96	
	3 13340000 6564			HwyEqMt/Sh	MchVehPrts	304.07	
				Invoice Net		384.01	
				CHECK TOTAL		384.01	_____
3477	COLE PAPERS INC	00000		INV	01/27/2021	9930881	
	1 01111000 6410			CHBldgMtc	CstBldgSpp	250.00	
	2 01112000 6410			LEBldgMtc	CstBldgSpp	250.00	
	3 01115000 6410			EABldMtc	CstBldgSpp	250.00	
	4 01116000 6410			ExtBldMtc	CstBldgSpp	58.62	
	5 01117000 6410			HSPHBldgMt	CstBldgSpp	250.00	
				Invoice Net		1,058.62	
3477	COLE PAPERS INC	00000		INV	01/27/2021	9930881-2	
	1 01062000 6403			CenSvcs	OffcSuppls	1,280.00	
				Invoice Net		1,280.00	
				CHECK TOTAL		2,338.62	_____
7775	CONSOLIDATED COMMUNICA	00000		EFT	01/27/2021	507-052-7447 1/15/21	
	1 13340000 6201			HwyEqMt/Sh	CelTelPhn	78.04	
				Invoice Net		78.04	
				CHECK TOTAL		78.04	_____
5818	CPS TECHNOLOGY SOLUTIO	00000		EFT	01/27/2021	379758	
	1 01061061 6310			ITTechnlgy	EqRepMtc	98.00	
				Invoice Net		98.00	

01/27/2021 16:00
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 4
apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C020221 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	98.00
8599	GINGER P DESIGNS			INV	01/27/2021	1/14/21 STMNT	
	1 01031000 6401	00000		CoAdmn	OffcSuppls	90.00	
				Invoice Net		90.00	
						CHECK TOTAL	90.00
4250	GS DIRECT INC			INV	01/27/2021	360373	
	1 13320000 6501	00000		HwyEng/Con	EngSurSppl	219.57	
				Invoice Net		219.57	
						CHECK TOTAL	219.57
4964	H&H EXCAVATING INC			INV	01/27/2021	10/12/20 STMNT 1	
	1 41610000 6270	00000		Ditch	Repairs	1,200.00	
				Invoice Net		1,200.00	
4964	H&H EXCAVATING INC			INV	01/27/2021	10/12/20 STMNT 2	
	1 41610000 6270	00000		Ditch	Repairs	2,245.00	
				Invoice Net		2,245.00	
						CHECK TOTAL	3,445.00
880	H&L MESABI INC			INV	01/27/2021	07639	
	1 13340000 6589	00000		HwyEqMt/Sh	CtEdSnwEqp	15,067.14	
				Invoice Net		15,067.14	
880	H&L MESABI INC			INV	01/27/2021	07644	
	1 13340000 6589	00000		HwyEqMt/Sh	CtEdSnwEqp	5,119.78	
				Invoice Net		5,119.78	
						CHECK TOTAL	20,186.92
1673	HOUSTON ENGINEERING IN			INV	01/27/2021	0051813	
	1 25102000 6260	00000		BootCreek	ProTechSvc	5,344.25	
				Invoice Net		5,344.25	
						CHECK TOTAL	5,344.25
235	INNOVATIVE OFFICE SOLU			INV	01/27/2021	IN3220707	
	1 01201229 6475	00000		OffSupShrf	AdmnOffSpl	20.18	
				Invoice Net		20.18	
235	INNOVATIVE OFFICE SOLU			INV	01/27/2021	IN3220459	
	1 01042000 6401	00000		LicBureau	OffcSuppls	15.30	
				Invoice Net		15.30	
235	INNOVATIVE OFFICE SOLU			INV	01/27/2021	IN3222459	
	1 01201229 6475	00000		OffSupShrf	AdmnOffSpl	4.49	
				Invoice Net		4.49	
235	INNOVATIVE OFFICE SOLU			INV	01/27/2021	IN3232550	
	1 01091000 6401	00000		Attrny	OffcSuppls	132.88	
				Invoice Net		132.88	
235	INNOVATIVE OFFICE SOLU			INV	01/27/2021	IN3224981	
	1 01041000 6401	00000		Aud-Treas	OffcSuppls	46.54	
				Invoice Net		46.54	

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| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C020221 02/02/2021 DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
235	INNOVATIVE OFFICE SOLU	00000		CRM	01/27/2021	SCN-104664	
	1 01041000 6401			Aud-Treas	OffcSuppls	-18.04	
				Invoice Net		-18.04	
235	INNOVATIVE OFFICE SOLU	00000		INV	01/27/2021	IN3238242	
	1 01031000 6401			CoAdmn	OffcSuppls	14.49	
	2 01065000 6401			HumnRsrcs	OffcSuppls	30.59	
				Invoice Net		45.08	
235	INNOVATIVE OFFICE SOLU	00000		INV	01/27/2021	IN3224111	
	1 01061061 6401			ITTechnlgy	OffcSuppls	164.31	
				Invoice Net		164.31	
				CHECK TOTAL			410.74
3028	INTERNET CONNECTIONS	00000		INV	01/27/2021	177945	
	1 01281000 6260			EmrgyMgmt	ProTechSvc	100.00	
				Invoice Net		100.00	
				CHECK TOTAL			100.00
1725	JAGUAR COMMUNICATIONS	00000		INV	01/27/2021	144088 1/1/21	
	1 01061061 6260			ITTechnlgy	ProTechSvc	250.00	
				Invoice Net		250.00	
				CHECK TOTAL			250.00
4687	JONES HAUGH & SMITH	00000		INV	01/27/2021	41528	
	1 41610000 6260			Ditch	ProTechSvc	10,242.80	
				Invoice Net		10,242.80	
4687	JONES HAUGH & SMITH	00000		INV	01/27/2021	41523	
	1 41610000 6260			Ditch	ProTechSvc	1,800.00	
				Invoice Net		1,800.00	
				CHECK TOTAL			12,042.80
719	LITTLE FALLS MACHINE I	00000		INV	01/27/2021	360304	
	1 13340000 6564			HwyEqMt/Sh	MchVehPrts	103.71	
				Invoice Net		103.71	
				CHECK TOTAL			103.71
4315	M-R SIGN COMPANY INC	00000		INV	01/27/2021	211121	
	1 13330000 6503			HwyMntnc	TrffcSgns	322.10	
				Invoice Net		322.10	
				CHECK TOTAL			322.10
5228	MACAI ATTN: GREG HENSE	00000		INV	01/27/2021	2021 STMNT	
	1 01107000 6241			P&Z	CnfTrngRgd	85.00	
				Invoice Net		85.00	
				CHECK TOTAL			85.00
4213	MARCO BUSINESS PRODUCT	00000		INV	01/27/2021	INV8342562	
	1 01061061 6262			ITTechnlgy	SftwrSpprt	2,332.00	
				Invoice Net		2,332.00	

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C020221 02/02/2021 DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	2,332.00
3203	MARK MUELLERLIELE					1/27/21 REIM	
	1 13330000 6260	00000		INV	01/27/2021	110.00	
				HwyMntnc	ProTechSvc	110.00	
				Invoice Net			
						CHECK TOTAL	110.00
3873	MEHA-ST CLOUD					06411	
	1 01451453 6241	00000		INV	01/27/2021	40.00	
				CmEnvrHlth	CnfTrngRgD	40.00	
				Invoice Net			
						CHECK TOTAL	40.00
1884	MN COUNTIES HUMAN RES					10043	
	1 01065000 6260	00000		INV	01/27/2021	125.00	
				HumnRsrscs	ProTechSvc	125.00	
				Invoice Net			
						CHECK TOTAL	125.00
1415	MN COUNTY ATTORNEY ASS					M104	
	1 01091000 6241	00000		INV	01/27/2021	200.00	
				Attrny	CnfTrngRgD	200.00	
				Invoice Net			
						CHECK TOTAL	200.00
633	MN DEPT OF CORRECTIONS					640762	
	1 01252000 6277	00000		EFT	01/27/2021	18,134.32	
				CrtSvcs	STS	18,134.32	
				Invoice Net			
						CHECK TOTAL	18,134.32
2797	NAPA AUTO PARTS MPEC					297679	
	1 01521000 6310	00000		INV	01/27/2021	7.49	
				CoParks	EqRepMtc	7.49	
				Invoice Net			
2797	NAPA AUTO PARTS MPEC					298134	
	1 01521000 6563	00000		INV	01/27/2021	58.99	
				CoParks	TrTbsBatt	58.99	
				Invoice Net			
						CHECK TOTAL	66.48
8303	NATIONAL WIC ASSOCIATI					RIUMZM4D7W	
	1 01451452 6241	00000		INV	01/27/2021	50.00	
				WIC	CnfTrngRgD	50.00	
				Invoice Net			
						CHECK TOTAL	50.00
4859	RECOVERY TREK LLC					3867001121	
	1 25252103 6213	00000		INV	01/27/2021	325.00	
				DrgCrtDWI	DrgTstgSvc	325.00	
				Invoice Net			
						CHECK TOTAL	325.00
1934	RIVER BEND BUSINESS PR					519377	
	1 01062000 6341	00000		INV	01/27/2021	39.01	
				CenSvcs	CopierMain	39.01	
				Invoice Net			

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C020221 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	01/27/2021	519379	
		CenSvcs		CopierMain		52.27	
		Invoice Net				52.27	
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	01/27/2021	519378	
		CenSvcs		CopierMain		45.79	
		Invoice Net				45.79	
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	01/27/2021	517117	
		CenSvcs		CopierMain		55.90	
		Invoice Net				55.90	
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	01/27/2021	514606	
		CenSvcs		CopierMain		42.14	
		Invoice Net				42.14	
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	01/27/2021	519376	
		CenSvcs		CopierMain		9.50	
		Invoice Net				9.50	
				CHECK TOTAL			244.61
2380 MJB HANSEN FAMILY LP	1 01062000 6341	00000		INV	01/27/2021	102249	
		CenSvcs		CopierMain		1,219.78	
		Invoice Net				1,219.78	
				CHECK TOTAL			1,219.78
8305 SAM'S CENTURY FARM LLC	1 13330000 6340	00000		INV	01/27/2021	2021 RENT	
		HwyMntnc		RntSvcAgrt		1,000.00	
		Invoice Net				1,000.00	
				CHECK TOTAL			1,000.00
1167 SOCIETY FOR HUMAN RES	1 01065000 6241	00000		INV	01/27/2021	2021 STMNT	
		HumnRsrscs		CnfTrngRgD		219.00	
		Invoice Net				219.00	
				CHECK TOTAL			219.00
4631 SPORTSMAN STOP	1 01451452 6480	00000		INV	01/27/2021	1/6/21 15	
		WIC		NonCapInv		26.39	
		Invoice Net				26.39	
				CHECK TOTAL			26.39
4916 THOMAS A COWDIN	1 41610000 6270	00000		INV	01/27/2021	444406	
		Ditch		Repairs		400.00	
		Invoice Net				400.00	
				CHECK TOTAL			400.00
2254 MONROE TOWMASTER LLC	1 13340000 6564	00000		INV	01/27/2021	434796	
		HwyEqMt/Sh		MchVehPrts		144.70	
		Invoice Net				144.70	
				CHECK TOTAL			144.70

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CASH ACCOUNT: 99000000 1001

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CHECK RUN: C020221 02/02/2021 DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
7346	WALMART PYMT PROCESSIN	00000		INV	01/27/2021	1100 1/16/21	
	1 13310000 6401			HwyAdmin	OffcSuppls	31.25	
				Invoice Net		31.25	
				CHECK TOTAL			31.25
=====							
64	INVOICES			CHECK RUN TOTAL		128,275.67	128,275.67
				CASH ACCOUNT BALANCE			9,810,704.47
=====							

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CHECK RUN SUMMARY

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CHECK RUN: C020221 02/02/2021

DUE DATE: 01/27/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
01 01031000	County Administrat	01-031-010-000-0000-0000-6241-	Conference/Trainig/Reg 771.00 2,364.00
01 01031000	County Administrat	01-031-010-000-0000-0000-6401-	Office Supplies 104.49 54.63
01 01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6401-	Office Supplies 28.50 2,181.14
01 01042000	License Bureau	01-042-010-000-0000-0000-6401-	Office Supplies 15.30 -457.18
01 01061061	IT Technology	01-061-010-061-0000-0000-6241-	Conference/Trainig/Reg 1,770.00 511.00
01 01061061	IT Technology	01-061-010-061-0000-0000-6260-	Prof & Tech Services 250.00 -6,659.97
01 01061061	IT Technology	01-061-010-061-0000-0000-6262-	Software Support 26,660.00 42,162.43
01 01061061	IT Technology	01-061-010-061-0000-0000-6310-	Equipment Repairs/Main 98.00 -1,266.00
01 01061061	IT Technology	01-061-010-061-0000-0000-6401-	Office Supplies 164.31 -3,742.69
01 01062000	Central Services	01-062-010-000-0000-0000-6243-	NACO 11,854.00 .00
01 01062000	Central Services	01-062-010-000-0000-0000-6341-	Copier Maintenance 1,464.39 -10,230.54
01 01062000	Central Services	01-062-010-000-0000-0000-6403-	Copier Supplies 1,280.00 681.00
01 01065000	Human Resources	01-065-010-000-0000-0000-6241-	Conference/Trainig/Reg 219.00 1,692.00
01 01065000	Human Resources	01-065-010-000-0000-0000-6260-	Prof & Tech Services 5,025.00 17,999.42
01 01065000	Human Resources	01-065-010-000-0000-0000-6401-	Office Supplies 30.59 -1,191.44
01 01091000	Attorney	01-091-010-000-0000-0000-6241-	Conference/Trainig/Reg 200.00 2,351.00
01 01091000	Attorney	01-091-010-000-0000-0000-6401-	Office Supplies 132.88 530.41
01 01107000	Planning and Zonin	01-107-010-000-0000-0000-6241-	Conference/Trainig/Reg 85.00 3,562.76
01 01107000	Planning and Zonin	01-107-010-000-0000-0000-6260-	Prof & Tech Services 450.00 12,718.89
01 01111000	Courthouse Buildin	01-111-010-000-0000-0000-6310-	Equipment Repairs/Main 219.98 6,285.14
01 01111000	Courthouse Buildin	01-111-010-000-0000-0000-6410-	Custodial & Building S 300.00 -163.75
01 01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6410-	Custodial/Building Sup 300.00 -811.04
01 01115000	East Annex Buildin	01-115-010-000-0000-0000-6410-	Custodial/Building Sup 300.00 -1,132.65
01 01116000	Extension Building	01-116-090-000-0000-0000-6410-	Custodial/Building Sup 88.66 -101.28
01 01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6410-	Custodial/Building Sup 300.00 -3,381.51
01 01119000	Fleet	01-119-010-000-0000-0000-6590-	Tools & Shop Equipment 413.95 2,810.92
01 01201217	Sheriff Board of P	01-201-020-217-0000-0000-6803-	Miscellaneous Expense 216.80 7,542.00
01 01201229	Office Supplies, S	01-201-020-229-0000-0000-6475-	Administrative Office 24.67 7,324.69
01 01252000	Court Services	01-252-020-000-0000-0000-6277-	Sentence To Serve 18,134.32 44.60
01 01281000	Emergency Manageme	01-281-020-000-0000-0000-6260-	Prof & Tech Services 100.00 400.00
01 01451451	Public Health Nurs	01-451-050-451-0000-0000-6241-	Conference/Trainig/Reg 1,166.00 -1,323.00
01 01451452	WIC	01-451-050-452-0000-0000-6241-	Conference/Trainig/Reg 50.00 225.00
01 01451452	WIC	01-451-050-452-0000-0000-6480-	Non-Capitalized Invent 26.39 .00
01 01451453	Comm Envirnmntal H	01-451-050-453-0000-0000-6241-	Conference/Trainig/Reg 40.00 246.02
01 01521000	County Parks	01-521-070-000-0000-0000-6310-	Equipment Repairs/Main 7.49 -1,129.15
01 01521000	County Parks	01-521-070-000-0000-0000-6563-	Tires Tubes & Batterie 58.99 993.00

FUND TOTAL 72,349.71

CASH ACCOUNT 99000000 1001 BALANCE 9,810,704.47

13 13310000	Highway Administra	13-310-030-000-0000-0000-6401-	Office Supplies 31.25 542.41
13 13320000	Hwy Engineering/Co	13-320-030-000-0000-0000-6501-	Engineering/Surveying 219.57 2,137.65
13 13330000	Highway Maintenanc	13-330-030-000-0000-0000-6260-	Prof & Tech Services 110.00 -19,991.91
13 13330000	Highway Maintenanc	13-330-030-000-0000-0000-6340-	Rentals & Service Agre 1,000.00 15,257.04
13 13330000	Highway Maintenanc	13-330-030-000-0000-0000-6503-	Traffic Signs 336.08 -3,492.51
13 13340000	Hwy Equipment Main	13-340-030-000-0000-0000-6201-	Cell/Telephone 78.04 -1,124.98
13 13340000	Hwy Equipment Main	13-340-030-000-0000-0000-6260-	Prof & Tech Services 616.50 -5,544.96
13 13340000	Hwy Equipment Main	13-340-030-000-0000-0000-6564-	Machinery/Vehicle Part 552.48 -3,045.95

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| Waseca, MN
| CHECK RUN SUMMARY

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CHECK RUN: C020221 02/02/2021

DUE DATE: 01/27/2021

FUND ORG	ACCOUNT		AMOUNT	AVLB BUDGET	
13	13340000 Hwy Equipment Main	13-340-030-000-0000-6589-	Cutting Edges - Snow E	20,186.92	-9,526.84
13	13340000 Hwy Equipment Main	13-340-030-000-0000-6590-	Tools & Shop Materials	65.96	-4,571.42
			FUND TOTAL	23,196.80	
CASH ACCOUNT 99000000 1001		BALANCE	9,810,704.47		
25	25102000 Boot Creek	25-102-090-000-0000-6260-	Professional & Technic	5,344.25	.00
25	25252103 Drug Court DWI Tra	25-252-020-103-0000-6213-	Drug Testing Services	325.00	6,029.31
25	25257000 Jail Canteen	25-257-020-000-0000-6807-	Jail Canteen Miscellan	274.19	1,775.06
			FUND TOTAL	5,943.44	
CASH ACCOUNT 99000000 1001		BALANCE	9,810,704.47		
41	41610000 Ditch	41-610-090-000-0000-6260-	Prof & Tech Services	12,042.80	-61,387.50
41	41610000 Ditch	41-610-090-000-0000-6270-	Repairs	14,742.92	99,326.81
			FUND TOTAL	26,785.72	
CASH ACCOUNT 99000000 1001		BALANCE	9,810,704.47		
			CHECK RUN SUMMARY TOTAL	128,275.67	
			GRAND TOTAL	128,275.67	

** END OF REPORT - Generated by Amy Schauer **

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Waseca, MN
Vendor Warrant List Report

P 1
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DATE: 02/02/2021 CHECK RUN: C200202 AMOUNT: \$ 202,813.76

APPROVED BY: _____

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Waseca, MN
| DETAIL INVOICE LIST

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| apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200202 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
1143 APG MEDIA OF SOUTHERN	1 01041000 6240	00000		INV	12/31/2020	10710-1220 91.43 91.43	
				Aud-Treas	AdLgNtSub		
				Invoice Net			
				CHECK TOTAL		91.43	_____
1143 APG MEDIA OF SOUTHERN	1 01041000 6240	00000		INV	12/31/2020	10710-1120 531.20 531.20	
				Aud-Treas	AdLgNtSub		
				Invoice Net			
1143 APG MEDIA OF SOUTHERN	1 01031000 6240	00000		INV	12/31/2020	10710-1220-2 7.40 7.40	
				CoAdmn	AdLgNt/Sub		
				Invoice Net			
				CHECK TOTAL		538.60	_____
1009 CURT KEYES	1 01062000 6111	00000		INV	12/31/2020	11/24/20 STMNT 75.00 75.00	
				CenSvcs	PerDiems		
				Invoice Net			
				CHECK TOTAL		75.00	_____
971 J SCOTT BRADEN LAW OFF	1 01014000 6260	00000		INV	12/31/2020	25065 1,784.00 1,784.00	
				CrtAdmnCo	ProTechSvc		
				Invoice Net			
971 J SCOTT BRADEN LAW OFF	1 01014000 6260	00000		INV	12/31/2020	25040 156.00 156.00	
				CrtAdmnCo	ProTechSvc		
				Invoice Net			
				CHECK TOTAL		1,940.00	_____
8334 JOHN DEERE FINANCIAL	1 13340000 6564	00001		INV	12/31/2020	111113-63314 12/20 2,957.82 2,957.82	
				HwyEqMt/Sh	MchVehPrts		
				Invoice Net			
				CHECK TOTAL		2,957.82	_____
3854 MADDEN, GALANTER, HANS	1 01065000 6260	00000		INV	12/31/2020	11/20 STMNT 90.00 90.00	
				HumnRsrscs	ProTechSvc		
				Invoice Net			
3854 MADDEN, GALANTER, HANS	1 01065000 6260	00000		INV	12/31/2020	12/20 STMNT 1,557.30 1,557.30	
				HumnRsrscs	ProTechSvc		
				Invoice Net			
				CHECK TOTAL		1,647.30	_____
4382 MANTHE GARAGE DOORS LL	1 01113000 6310	00000		INV	12/31/2020	628 281.50 281.50	
				StorBldMtc	EqRepMtc		
				Invoice Net			
				CHECK TOTAL		281.50	_____
2017 MN COUNTIES COMPUTER C	1 25067000 6260	00000		EFT	12/31/2020	2011021 74,484.00 74,484.00	
				CARES	ProTechSvc		
				Invoice Net			

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Waseca, MN
| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200202 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	74,484.00
559	MN COUNTIES INTERGOVER	00000		EFT	12/31/2020	1620	
	1 01062000 6350			CenSvcs	PrpLbilIns	2,500.00	
				Invoice Net		2,500.00	
						CHECK TOTAL	2,500.00
268	MN.IT SERVICES	00000		INV	12/31/2020	DV20120417	
	1 01061061 6260			ITTechnlgy	ProTechSvc	1,300.00	
				Invoice Net		1,300.00	
						CHECK TOTAL	1,300.00
3422	NORTHLAND FARM SYSTEMS	00000		INV	12/31/2020	12/31 STMNT	
	1 13340000 6564			HwyEqMt/Sh	MchVehPrts	19.45	
				Invoice Net		19.45	
						CHECK TOTAL	19.45
1953	REGENTS OF UNIVERSITY	00000		INV	12/31/2020	0300026232	
	1 01602000 6260			Extsn	ProTechSvc	18,813.99	
				Invoice Net		18,813.99	
						CHECK TOTAL	18,813.99
8316	RIVER VALLEY FORENSIC	00000		INV	12/31/2020	1364	
	1 01211000 6260			Coroner	ProTechSvc	250.00	
				Invoice Net		250.00	
						CHECK TOTAL	250.00
1862	ROBERT DASCHNER DR	00000		INV	12/31/2020	2063 1/11/21	
	1 13330000 6260			HwyMntnc	ProTechSvc	85.00	
				Invoice Net		85.00	
						CHECK TOTAL	85.00
1629	RS EDEN	00000		INV	12/31/2020	64306	
	1 01252000 6412			CrtSvcs	UATstng	82.15	
				Invoice Net		82.15	
						CHECK TOTAL	82.15
681	RUPP ANDERSON SQUIRES	00000		INV	12/31/2020	12171 11/30/20	
	1 01107000 6260			P&Z	ProTechSvc	2,320.00	
				Invoice Net		2,320.00	
						CHECK TOTAL	2,320.00
2589	SMITH TOLLEFSON RAHRIC	00000		INV	12/31/2020	1/10/21 STMNT	
	1 01014000 6261			CrtAdmnCo	CrtAptAtty	60.00	
				Invoice Net		60.00	
2589	SMITH TOLLEFSON RAHRIC	00000		INV	12/31/2020	19-14134 1/10/21	
	1 01014000 6261			CrtAdmnCo	CrtAptAtty	70.00	
				Invoice Net		70.00	

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Waseca, MN
| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200202 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	20-14447-01 1/10/21	
				CrtAdmnCo	CrtAptAtty	110.00	
				Invoice Net		110.00	
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	19-14154 1/10/21	
				CrtAdmnCo	CrtAptAtty	50.00	
				Invoice Net		50.00	
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	19-14286 1/10/21	
				CrtAdmnCo	CrtAptAtty	30.00	
				Invoice Net		30.00	
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	17-13597 1/10/21	
				CrtAdmnCo	CrtAptAtty	120.00	
				Invoice Net		120.00	
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	20-14458 1/10/21	
				CrtAdmnCo	CrtAptAtty	110.00	
				Invoice Net		110.00	
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	20-14520 1/10/21	
				CrtAdmnCo	CrtAptAtty	2,130.00	
				Invoice Net		2,130.00	
2589 SMITH TOLLEFSON RAHRIC	1 01014000 6261	00000		INV	12/31/2020	19-14277 1/10/21	
				CrtAdmnCo	CrtAptAtty	50.00	
				Invoice Net		50.00	
				CHECK TOTAL		2,730.00	_____
2594 STONEBROOKE ENGINEERIN	1 13320000 6260	00000		INV	12/31/2020	00663.35	
				HwyEng/Con	ProTechSvc	2,660.03	
				Invoice Net		2,660.03	
				CHECK TOTAL		2,660.03	_____
6711 TRIMIN SYSTEMS INC	1 25067000 6205	00000		INV	12/31/2020	050634	
				CARES	TelewrkSup	15,856.73	
				Invoice Net		15,856.73	
6711 TRIMIN SYSTEMS INC	1 25067000 6205	00000		INV	12/31/2020	050633	
				CARES	TelewrkSup	27,044.62	
				Invoice Net		27,044.62	
				CHECK TOTAL		42,901.35	_____
4728 TYLER TECHNOLOGIES, IN	1 01061061 6450	00000		INV	12/31/2020	045-326660	
				ITTechnlgy	SftwrUpgrd	640.00	
				Invoice Net		640.00	
				CHECK TOTAL		640.00	_____
3102 WASECA, CITY OF	1 01201201 6260	00000		INV	12/31/2020	2427	
				GenSheriff	ProTechSvc	8,756.34	
				Invoice Net		8,756.34	
				CHECK TOTAL		8,756.34	_____
2703 WASECA CO AUDITOR-TREA		00000		INV	12/31/2020	SPEC ASSMNT	

01/27/2021 15:58
5264aschauer

| Waseca, MN
| DETAIL INVOICE LIST

| P 5
| apwarrnt

CASH ACCOUNT: 99000000 1001

Cash

CHECK RUN: C200202 02/02/2021

DUE DATE: 01/27/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
1	01116000 6379			ExtBldMtc Invoice Net	Misc	37,324.80 37,324.80	
						CHECK TOTAL	37,324.80
2316	WASECA GLASS INC					2037	
1	13340000 6310			HwyEqMt/Sh Invoice Net	EqRepMtc	415.00 415.00	
						CHECK TOTAL	415.00
=====							
35	INVOICES					CHECK RUN TOTAL	202,813.76
						CASH ACCOUNT BALANCE	9,810,704.47
=====							

01/27/2021 15:58
5264aschauer

| Waseca, MN
| CHECK RUN SUMMARY

| P 6
| apwarrnt

CHECK RUN: C200202 02/02/2021

DUE DATE: 01/27/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
01 01014000	Court Admin Waseca	1,940.00	-4,978.26
01 01014000	Court Admin Waseca	2,730.00	3,269.60
01 01031000	County Administrat	7.40	343.86
01 01041000	Auditor-Treasurer	622.63	2,742.92
01 01061061	IT Technology	1,300.00	-6,659.97
01 01061061	IT Technology	640.00	96,702.48
01 01062000	Central Services	75.00	-725.00
01 01062000	Central Services	2,500.00	-5,681.98
01 01065000	Human Resources	1,647.30	17,999.42
01 01107000	Planning and Zonin	2,320.00	12,718.89
01 01113000	Storage Building M	281.50	1,442.66
01 01116000	Extension Building	37,324.80	-37,324.80
01 01201201	General Sheriff	8,756.34	28,419.24
01 01211000	Coroner	250.00	-2,947.75
01 01252000	Court Services	82.15	574.05
01 01602000	Extension	18,813.99	.04
CASH ACCOUNT 99000000 1001 BALANCE 9,810,704.47		FUND TOTAL	79,291.11
13 13320000	Hwy Engineering/Co	2,660.03	297,333.84
13 13330000	Highway Maintenanc	85.00	-19,991.91
13 13340000	Hwy Equipment Main	415.00	4,818.00
13 13340000	Hwy Equipment Main	2,977.27	-3,045.95
CASH ACCOUNT 99000000 1001 BALANCE 9,810,704.47		FUND TOTAL	6,137.30
25 25067000	CARES	42,901.35	.00
25 25067000	CARES	74,484.00	.00
CASH ACCOUNT 99000000 1001 BALANCE 9,810,704.47		FUND TOTAL	117,385.35
=====		CHECK RUN SUMMARY TOTAL	202,813.76
=====		GRAND TOTAL	202,813.76
=====			

** END OF REPORT - Generated by Amy Schauer **



**Waseca County Board of Commissioners
Request for Board Action**

Tranferring monies from 911 fund

Meeting Date:	02/02/2021	Fiscal/FTE Impact:
Item Type:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> None
Department:	Waseca County Sheriff's Office	<input checked="" type="checkbox"/> Current budget
Contact:	Sheriff Milbrath	<input type="checkbox"/> New FTE(s) Requested
Contact Phone:	507-835-0510	<input type="checkbox"/> Other
Prepared by:	Sheriff Milbrath	<input type="checkbox"/> Amendment Requested

PURPOSE/ACTION REQUESTED

Transferring 911 monies to the 2021 Waseca County Sheriff's Office budget for the dispatcher being trained in.

SUMMARY

Under State Statute, when a new dispatcher is in training, their salary and benefits, along with the field training officer's salary and benefits, are an allowable expense under the 911 expenditures.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners tranfers funds from the 911 account into the 2021 Waseca County Sheriff's Office budget.

EXPLANATION OF FISCAL/FTE IMPACTS

The amount of reimbursement to the Waseca County Sheriff's Office budget was figured from November 14, 2020 through January 9, 2021. This is the period that newly hired part time dispatcher Brett Miller was in training with Field Training Officer Brandee Nelson. Waseca County Auditor's Office (Payroll Katie) figured in all the expenditures during this training period. The amount requested to transfer in to the 2021 Waseca County Sheriff's Office budget is \$6,602.09. See printout.

The funding would be taken from 20-207-6241 (7c) see statute allowing expenditure attached and transfered into 01-201-201-5860.

Dates: 11/14/2020 - 01/9/2021

Org. Unit: Dept # 201 - Sheriff

Employee Name	Employee Number	Rate of Pay	105 Regular Pay	Total Wages	PERA - Coord 7.5%	Soc Sec - 6.2 % (0% P/F)	Medicare - 1.45%	Total Wages w/Benefits
Nelson, Brandee L	1131	\$ 24.79	71.25	\$ 1,766.29	\$ 132.47	\$ 109.51	\$ 25.61	\$ 2,033.88
12/11/2020 Nelson, Brandee L	1131	\$ 25.41	46	\$ 1,168.86	\$ 87.66	\$ 72.47	\$ 16.95	\$ 1,345.94
				\$ -	\$ -	\$ -	\$ -	\$ -
Brett Miller	1075	\$ 23.61	117.25	\$ 2,768.27		\$ 171.63	\$ 40.14	\$ 3,222.27
	Totals		234.50	\$ 5,703.42	\$ 220.14	\$ 353.61	\$ 82.70	\$ 6,602.09
				Total Wages	PERA - Coord 7.5%	Soc Sec - 6.2 % (0% P/F)	Medicare - 1.45%	Total Wages w/Benefits

	Sub-total	Code	
7	Dispatcher public safety answering point equipment proficiency and operational skills	AX-007	20-207-6241
7a	Cost of vendor training on ANI/ALI, CAD/RMS, MAP, GIS applications	\$	
7b	Dispatcher training excluding CJDN and BCA training.	\$	Dispatcher salaries and benefits during training are not allowable expenses.
7c	FTO Training of new employee only	\$	This includes the salary and benefits of the in-house FTO for documented length of training.
7d	NENA, APCO Conference Training	\$	This does not include salary and benefits of the dispatcher during the conference but does include the expenses of attending the conference training.
	Sub-total 7	\$0.00	



Eaton Goat Ranch LLC Feedlot Site Inspection Team Report

Meeting Date:	February 2nd, 2021	Fiscal/FTE Impact:
Item Type:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input checked="" type="checkbox"/> None
Department:	Planning and Zoning Department	<input type="checkbox"/> Current budget
Contact:	Mark Leiferman, Planning and Zoning Administrator	<input type="checkbox"/> New FTE(s) Requested
Contact Phone:	(507) 835-0651	<input type="checkbox"/> Other
Prepared by:	Brian Zabel	<input type="checkbox"/> Amendment Requested

PURPOSE/ACTION REQUESTED

Similar to other Consent Agenda Items, Feedlot Site Inspection Team (FSIT) meeting reports are provided to the Commissioners for information and acknowledgement.

SUMMARY

The Waseca County Feedlot Site Inspection Team conducted an online public hearing on January 14th, 2021, at 2:25 pm for a new feedlot proposed by Isaac and Melissa Eaton. A public notice was mailed out to all landowners on record within one mile of the building site on December 30th, 2020. The site is located in the NE¼ of the NW ¼, Section 21, Otisco Township, Waseca County. A Site Team meeting was required for this proposal according to the Waseca County UDC, Article 6, Section 6.1 (e) (iv) as stated here:

The Feedlot Site Inspection Team shall be required to conduct a site inspection of any proposed new feedlot of over ten (10) animal units. Site inspection shall be conducted for any change in operation or when the animal units will increase by two hundred (200) animal units or greater within a two (2) year period. The Feedlot Officer shall establish a meeting date and time for an onsite inspection with the feedlot owner/operator within thirty (30) days of notification of the feedlot owner/operator's intent for any new construction or expansion when a site inspection is required. The County Feedlot Officer shall execute notification to the Feedlot Site Inspection Team. The Feedlot Officer shall, not later than ten days (10) days before the site inspection, provide notice by mail of the time and date of the site inspection to each property owner within one (1) mile of the proposed feedlot. A minimum of four (4) Feedlot Inspection Team members shall conduct the feedlot inspection.

RECOMMENDATION

Waseca County staff recommends the Waseca County Board of Commissioners move to approve the Consent Agenda.

EXPLANATION OF FISCAL/FTE IMPACTS

None.

Supporting Documents:

Attachment A: Eaton Goat Ranch LLC FSIT Recommendations

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed – No Recommendation
- Reviewed – Information Only
- Submitted at Commissioner Request

Reviewed By (if required):

- County Attorney's Office
- Risk Management
- Human Resources
- Information Technology
- Building and Grounds

County Administrator

Do not write above this line - Recorder, Auditor/Treasurer use only

Feedlot Site Inspection Team (FSIT) Recommendations

Proposed New Feedlot Waseca County, Minnesota

Date of FSIT Meeting: January 14th, 2021

Property Owner: Isaac A. and Melissa Eaton

Property Owners' Address: 15790 320th Ave. Waseca, MN 56093

Applicants: Isaac and Melissa Eaton, Operation Managers of Eaton Goat Ranch LLC

Applicants Address: 15790 320th Ave. Waseca, MN 56093

Feedlot Site Name: Eaton Goat Ranch LLC

Feedlot Facility Address: 14390 290th Ave. Waseca, MN 56093

Township Name: Otisco Township

Site Plan: See Attached Exhibit "A"

Parcel ID No.: 08.021.1050

Legal Description: Parcel ID No. 08.021.1050

All that part of the NW1/4 of Section 21, Township 106 North, Range 22 West, Waseca County, Minnesota, described as follows: Commencing at the northeast corner of the NW1/4 of said section 21; thence West on the north line of said NW1/4 a distance of 379.0 feet, to the point of beginning; thence West, on the north line of said NW1/4 a distance of 521.0 feet; thence South, on a line parallel with the east line of said NW1/4 a distance of 627.0 feet; thence East, on a line parallel with the north line of said NW1/4 a distance of 521.0 feet; thence North, on a line parallel with the east line of said NW1/4 a distance of 627.0 feet, to the north line of said NW1/4; subject to a highway easement on the north side thereof.

Feedlot Site Inspection Team (FSIT) Meeting Background

The Waseca County Feedlot Site Inspection Team (Site Team) held an online public meeting for the proposed Eaton Goat Ranch LLC new feedlot site construction on January 14th, 2021 at 2:25pm in the Waseca County East Annex Building large conference room. Site Team members were physically on site at approximately 1:15pm before the public meeting for an inspection and review of the site. Public notices were mailed out to all landowners on record within one mile of the building site, in Waseca County, and a notice was also sent to the Otisco Township Board members on December 30th, 2020. The site is located in the NW¼ of Section 21 in Otisco Township of Waseca County. A site team meeting was held for this feedlot proposal according to the Waseca County Unified Development Code, Article 6, Section 6.06 (e) because it is a proposed new feedlot site that is over ten animal units. The applicants were the only ones that attended the online public hearing.

Feedlot Site Inspection Team Members present or represented were:

Planning and Zoning Feedlot Officer, Brian Zabel
Public and Environmental Health Specialist, Kimberly Shermo
District 1 County Commissioner, Doug Christopherson
Waseca Soil and Water Conservation District (SWCD) District Manager, Mark Schaeetzke
Highway Engineer: Absent
Otisco Township Officer: Absent

For this new feedlot construction, Waseca County will be responsible for the issuance of this report as well as a Waseca County Construction Short Form and Waseca County Zoning Permit. The new feedlot site will also have to register with the Minnesota Pollution Control Agency (MPCA) because the site is a new feedlot greater than 50 animal units and submit a notice of construction or expansion of an animal feedlot with less than 300 animal units form.

- One comment was received before the FSIT meeting via phone on 1/5/21 from Harlan Gekeler who lives at 29675 145th St. Waseca, MN just north of the proposed feedlot site. Harlan commented that he had “no problems with the project and glad that they are able to build and do their thing.”

Site Description

The site is approximately 5.5 miles south of the City of Waseca and 5.5 miles north of the City of New Richland. The site is located in an area that is surrounded primarily by agricultural farmland with rural farmsteads and small tracts containing single-family homes. The parcel containing the site has a PID of 08.021.1050 and is approximately 7.5 acres in size and located at the intersection of 290th Ave and 285th Ave

The approximate distances to the three closest residences are:

1. Helen R Bagne—2,640 feet (southeast on parcel 08.021.0400)
2. Janet Rudolph Trustee and Arlene M. Nelson Trustee—3,360 feet (northwest on parcel 08.017.0700)

3. Eric A. and Patti M Kalis—3,530 feet (south on parcel 08.021.0300)

Property Owner/Applicant Proposal

The applicants are proposing a new feedlot that will consist of converting a 40ft x 80ft section of the existing machine shed onsite into a total confinement barn to house 400 goats, as well as constructing three 40ft x 40ft total confinement barns, to each house 200 goats. All barns will be dirt floor with manure pack storage that will be cleaned out in approximately 6 week intervals.

The goats will be raised for meat production and will be grown onsite from approximately 30lbs up to 120lbs. Goats of this size have an animal unit (AU) equivalent of 0.15AU. After all construction, the site will have the capacity to house a total of 1,000 head of meat goats, for a total of 150AU. The site plan for the property and proposed barns is shown in Exhibit "A".

Findings of Fact

1. Zone: This site is located in the Agricultural Protection District. According to the Waseca County Unified Development Code Article 6, Section 8, the creation of a feedlot is a permitted use pursuant to the Feedlot Site Inspection Team process.
2. Setbacks/Standards: The immediate site setbacks that met and apply to this proposed feedlot include: a) road centerline: 300 feet; b) property line: 80 feet; c) well: 50 feet for feedlot and 100 feet for stockpile. Other setbacks that were also met for the site, but are not limited to, include: a) residence: 1,000 feet; b) water course: 300 feet c) wetland 300 feet.
3. Feedlot Permit: A construction short form and zoning permit will be issued by Waseca County for the construction of the feedlot facilities.
4. Access: An existing driveway serves the site from 290th Ave.
5. Topography: The topography of the barn placement location is relatively flat. The overall site gradually slopes southward.
6. Well: The current well in use will continue to serve the property and constructed feedlot facilities. The property also contains an additional well that was closed in 1948 according to the Waseca County Public Health Department records. The well is classified as unused/unsealed because proper documentation of the decommission process was not filed and recorded.
7. Septic: The applicants are not planning on installing bathroom/shower facilities in the barns.
8. Manure Management: Manure generated at the feedlot will be hauled and surface applied to agricultural crop fields as weather and field conditions allow. Onsite stockpiling of manure will take place when applications are not feasible. 285 acres are available for manure application on parcels 08.016.0400,

08.022.0900, and 08.021.1000. Approximately 62 acres are needed annually for application of manure generated onsite.

9. Aesthetics: Parcel 08.021.1050 contains a mature grove of trees that will act as a vegetative screening of the barns.
10. Mortality Management: Onsite rendering and offsite composting will be used for animal mortality management.

Concerns/Comments of the public and FSIT:

- Increased impervious surface from the addition of the proposed barns was discussed by the FSIT. Stormwater runoff from the barn's roofs and maintaining site cover vegetation were addressed with the applicant during the FSIT's onsite inspection.
- No comments or concerns were received during the public comment portion of the online public hearing.

Recommendations of the FIST

By consensus, the Feedlot Site Inspection Team agreed with the following recommendations for this site:

1. **Unused/Unsealed Well:** Feedlot and property owners shall voluntarily investigate the status of the unused/unsealed well onsite with a licensed well contractor to certify that the well was properly sealed or complete necessary steps for closure/sealing of the well.

General Conditions:

2. All standards and requirements of the Waseca County Unified Development Code including Specific Standards for Animal Agriculture ("Feedlot Ordinance") must be met.
3. In addition to the requirements of this development ordinance, all uses and development shall comply with all other applicable city, county, state, and federal regulations. This includes but is not limited to (i) Minnesota Pollution Control Agency Rules, Chapter 7020.0100 - 7020.1900, Rules for the Control of Pollution from Animal Feedlots, as amended from time to time, and (ii) Minnesota Statute 169.88 (Financial liability of owner and/or operator of a vehicle that damages public roads).
4. If a provision of this ordinance conflicts with any other provision of this ordinance, the Waseca County Unified Development Code, or with any other provision of law, the more restrictive provision shall apply, except as otherwise provided.
5. This document shall be recorded with the Waseca County Recorder at the property owner's expense.

Feedlot Officer Acknowledgement:

The Waseca County Feedlot Site Inspection Team recommends that this new feedlot, on the property owned by Isaac A. and Melissa Eaton, be allowed under the Waseca County Feedlot Site Inspection Team process based upon the conditions contained herein.

Brian R. Zabel, Waseca County Feedlot Officer

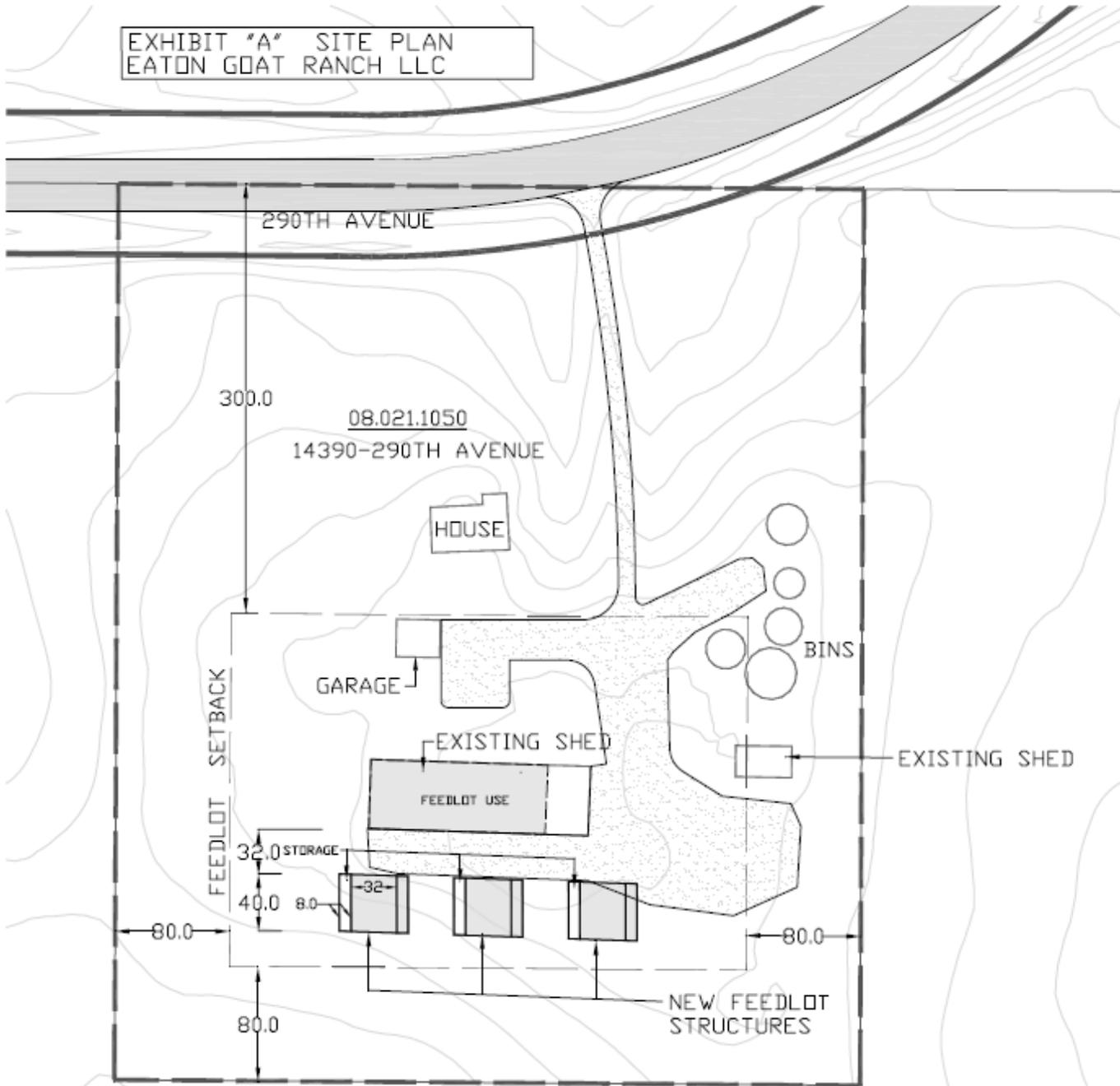
Date

STATE OF MINNESOTA)
) ss.
COUNTY OF WASECA)

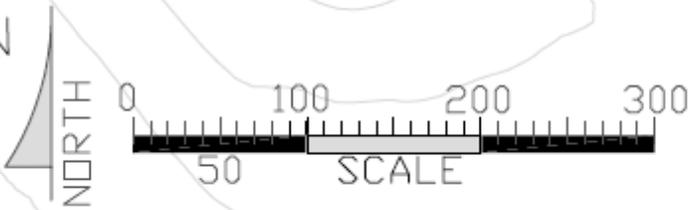
These Waseca County Feedlot Site Inspection Team Recommendations were acknowledged before me this _____ day of _____, 2021 by Brian R. Zabel, the Waseca County Feedlot Officer.

Notary Public

EXHIBIT "A" SITE PLAN
EATON GOAT RANCH LLC



NE1/4 - NW1/4
SEC 21-T106N-R22W



DRAFTED BY:
Waseca County Planning and Zoning
300 N State St,
Waseca, MN 56093



**Waseca County Board of Commissioners
Request for Board Action**

MnCCC Tax / CAMA Software Agreement

Meeting Date:	February 2, 2021	Fiscal/FTE Impact:	<input type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Auditor/Treasurer	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Tammy Spooner		
Contact Phone:	(507) 835-0616		
Prepared by:	Tammy Spooner		

PURPOSE/ACTION REQUESTED

I am requesting ratification of Amendment No. 7 to Maintenance and Support Agreements for Property Tax and CAMA with MnCCC for services with Conduent / Avenu.

SUMMARY

In 2012, our vendor, Conduent / Avenu, began re-writing the Property Tax and CAMA programs. After 8+ years, our group with Minnesota Counties Computer Cooperative (MnCCC), has voted to discontinue extending the contract. We have been continuing support on the current system, which is a “green screen” program and we will need to continue the support while we search for another vendor and convert to new programs.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners ratify Amendment No. 7 for Maintenance and Support Agreement for Property Tax and Amendment No. 7 for Maintenance and Support Agreement for CAMA and authorize the Board Chair and County Auditor/Treasurer to sign the agreements.

EXPLANATION OF FISCAL/FTE IMPACTS

Ongoing support is in the 2021 IT Budget.

Supporting Documents:

Attachment A: Amendment #7 - Property Tax
Attachment B: Amendment #7 - CAMA

Previous Board Action(s):

Resolution #

Table 1

<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>
quarterly price	quarterly price	quarterly price	quarterly price
per county	per county	per county	per county
\$8,360	\$8,694	\$8,955	\$9,224

5. Notification of cancellation should be provided 12 months in advance per the original contract and should be done prior to May 15 of each year.
6. Avenu will continue to maintain a support staff to support this product and customers.
7. All terms and conditions of the Agreement, except as expressly amended herein, shall remain in full force and effect.

Optional Services

Upon written request, Avenu will provide MnCCC pricing for upgrade path to our legacy Tax solutions as part of this support and maintenance agreement. Avenu may propose any one of several modules and features listed below to meet the desired objectives for a property tax solution. Each of these may be purchased separately or as a fully integrated bundle with our CAMA solutions. Our proposed pricing includes implementation and support services required for each of the solutions including project management, data conversion, and training.

Clearview Property Tax Manager (PTM): Property Tax Billing, Collection, and Assessment Administration modules are intended to conform to each jurisdiction's business rules. The objective is to provide workflows and calculations that adapt to a County's administrative requirements. The Property Tax Billing and Collections modules are designed to provide end to end management of the entire Tax cycle, and together the modules provide tools and administer assessments for each jurisdiction.

Size	PTM
Small	\$8,709
Medium	\$10,398
Large	\$12,765

IN WITNESS WHEREOF, the undersigned authorized representatives of MCCC and Conduent have executed this Amendment.

MINNESOTA COUNTIES COMPUTER
COOPERATIVE

CONDUENT STATE & LOCAL
SOLUTIONS, INC.



11/24/20



10/7/20
Lisa C. Meredith
Executive Director



10/6/2020
JASON McCASLEN
MCCC BOARD CHAIR



10/6/2020
JASON McCASLEN
CAMA CHAIR



10/5/2020
Micki O'Keefe
TAC Chair

RATIFICATION STATEMENT

The Board of Commissioners of _____ County has ratified the Property Tax System Maintenance and Support Agreement Amendment between Minnesota Counties Computer Cooperative (MnCCC) and Avenu providing an extension for support for Property Tax System (PTS) January 1, 2021 through December 31, 2023.

This Agreement will be effective January 1, 2021 through December 31, 2023. Ratification of this agreement commits this County to meet the agreed upon terms set by both the amendment and the user group regarding notification for early departure as well as early departure fees set and approved by the MnCCC Property Tax User Group.

Signed: _____
County Board Chair

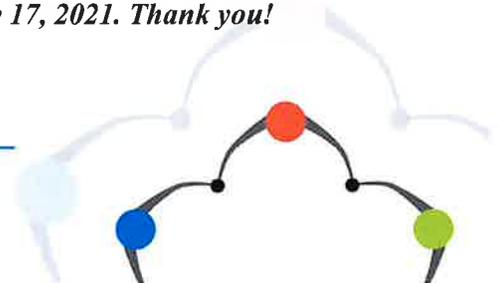
Date: _____

Attest: _____

Title: _____

Date: _____

Please return signed statement to MnCCC no later than February 17, 2021. Thank you!



**AMENDMENT NO. 7
TO
MAINTENANCE AND SUPPORT AGREEMENT - CAMA**

This Amendment No. 7 to Maintenance and Support Agreement (this "Amendment") is made and entered into by and between the Minnesota Counties Computer Cooperative ("MCCC") and Conduent State and Local Solutions, Inc. ("Conduent") successor in interest to Conduent State & Local Solutions, Inc., referred to individually as "Party" or collectively as "Parties." In consideration of the mutual obligations set forth herein, the Parties mutually agree to amend the Agreement as follows:

1. This Amendment shall be effective on June __, 2020 (the "Amendment Effective Date").
2. Article 2, Term of Agreement, is deleted in its entirety and replaced with the following:

The term of this Agreement shall commence on June __, 2020 (the "Effective Date"), and will continue through December 31, 2023. This Agreement can be extended for additional years based on mutually agreed to pricing terms negotiated by the Parties.

3. As of the Amendment Effective Date, Article 3, Maintenance and Support Services to be Provided by ACS is deleted in its entirety and replaced with the following:

Beginning on June __, 2020, and continuing through the term of this Agreement, Conduent will furnish MCCC and the members of the CamaUSA User Group with the services set forth in Exhibit A - Statement of Work, attached hereto and made part hereof.

Withdrawal of Counties shall be addressed as follows: It is the intent of the parties that all of the Initial Participating Counties ("IPC's") will continue to receive maintenance and support hereunder for the three year term at the per County rates set forth in Table 1. There are twenty-six (26) initial Participating Counties IPCs under this Agreement. The parties acknowledge and agree that ~~nineteen~~ ~~fourteen~~ (194) Counties is the "Minimum Participating Threshold" ("MPT") under this Agreement. To the extent the total number of participating Counties falls below the IPC but remains at or above the MPT, the quarterly rate will be adjusted on a per county basis for which the price will be subject to a pro rata reduction for each withdrawn county down to the MPT. If the total number of participating Counties falls below the MPT, the total price paid by MCCC shall remain equal to the MPT price. For the avoidance of doubt, the parties acknowledge and agree that under no circumstances will the per county rate comprising the total price paid by MCCC drop below the MPT. The price to MCCC upon the withdrawal, termination or removal, of any County or Counties between the IPC and MPT shall be adjusted per Table 1. The withdrawal, termination, or removal of an MCCC member County covered by this Agreement shall be confirmed in writing and shall not be a basis for reduction or modification of the total three-year price payable by MCCC.

MCCC acknowledges and agrees that each member of the Conduent CamaUSA User Group who ratifies this Agreement will be bound by the general terms and conditions specified herein, including but not limited to the service provision terms contained in Exhibit A.

4. As of the Amendment Effective Date, in Exhibit B of the Agreement, Applicable Charges, the section titled "CamaUSA Support" is deleted in its entirety and replaced with the following:

CamaUSA Support

For Scott and Chisago Counties MCCC shall pay Conduent the quarterly maintenance & support fees set forth below:

IN WITNESS WHEREOF, the undersigned authorized representatives of MCCC and Conduent have executed this Amendment.

MINNESOTA COUNTIES COMPUTER
COOPERATIVE

CONDUENT STATE & LOCAL
SOLUTIONS, INC.



JASON McCASLEN
CAMA CHAIR



JASON McCASLEN
MCCC BOARD CHAIR



Lisa C. Meredith
MCCC Executive Director
12/29/2020

RATIFICATION STATEMENT

The Board of Commissioners of _____ County has ratified the CamaUSA Maintenance and Support Agreement Amendment between Minnesota Counties Computer Cooperative (MnCCC) and Avenu providing an extension for support for CamaUSA January 1, 2021 through December 31, 2023.

This Agreement will be effective January 1, 2021 through December 31, 2023. Ratification of this agreement commits this County to meet the agreed upon terms set by both the amendment and the user group regarding notification for early departure as well as early departure fees set and approved by the MnCCC CAMA User Group.

Signed: _____
County Board Chair

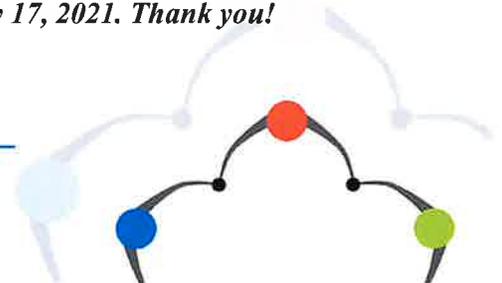
Date: _____

Attest: _____

Title: _____

Date: _____

Please return signed statement to MnCCC no later than February 17, 2021. Thank you!





**Waseca County Board of Commissioners
Request for Board Action**

Property Tax and CAMA Systems

Meeting Date:	February 2, 2021	Fiscal/FTE Impact:	<input type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Auditor-Treasurer	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Tammy Spooner		
Contact Phone:	(507) 835-0616		
Prepared by:	Tammy Spooner		

PURPOSE/ACTION REQUESTED

Request for authorization to move forward with the purchase of new Property Tax and CAMA Systems.

SUMMARY

The current Property Tax and CAMA systems are obsolete and will no longer be supported as of December 2023. We are looking at a minimum implementation time of 18 months for a new program.

Michael Johnson, Administrator; Joe Udermann, Assessor; Judy Hiller, IT Director and I have looked at the options available and have concluded that iasWorld would best fit our needs.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners approve the purchase of Property Tax and CAMA in the amount of \$278,400.00.

EXPLANATION OF FISCAL/FTE IMPACTS

The Land Records Management System Special Revenue Fund (25-061-1001) has adequate funds to cover the purchase.

Supporting Documents:

Attachment A:
Attachment B:

Previous Board Action(s):

Resolution #

QUOTE

Client: Waseca County, MN
Date: 1/27/21
Summary: iasWorld Products & Services

Description

The following is a quote for Tyler iasWorld products and services. This quote is valid for 90 days from the date above.

iasWorld CAMA and Tax Billing & Collection

One-Time Costs		
Implementation Services		\$257,600
Annual-Costs		
SaaS – Maintenance		\$ 66,482
Travel Expense		
Billed as incurred		\$ 20,800

Software as a Service (SaaS)

Tyler is proposing to host iasWorld through Software as a Service (SaaS). There are no server acquisition, upgrade, or maintenance issues. No specialized skills are required such as UNIX, or NT Server administration. It establishes a flat fee, for which it is easy to budget and plan.

Features

- **System Administration:** Tyler's iasWorld performs daily administrative tasks. We address the installation, upgrade, support and file maintenance of the Tyler iasWorld application and database servers, operating system, database and application files.
- **Security Administration:** Tyler's iasWorld provides secure data transmission paths from each client workstation to the iasWorld servers. User IDs, passwords, and application access rights for the VPN (Virtual Private Network) and the iasWorld application are administered by iasWorld with the client's final approval.
- **Hardware Performance Maintenance:** iasWorld supplies and maintains all necessary hardware required to provide workstation access to the iasWorld application at standard industry performance levels. All repairs, upgrades, and replacements to server hardware are the responsibility of iasWorld.
- **Disaster Recovery & Fault Tolerance:** iasWorld backs up all systems & data files and stores them in a secure off-site location. We have fully redundant telecommunications access, electrical power, and required hardware to provide access to the Tyler iasWorld application in the event of a disaster or component failure.

Benefits

- **Easy Budgeting:** The lease is a set fee, flattening the peaks and valleys associated with the acquisition of software and services. Leasing dramatically lowers initial costs. It provides a consistent quarterly or annual fee that can be easily budgeted for the duration of the agreement.
- **No Secondary Operational Fees:** No additional fees, such as maintenance and support are required.
- **IT Management Reports:** Tyler's iasWorld monthly management reports containing detailed information regarding access, usage, performance and availability for all hosted applications.

Computer Assisted Mass Appraisal (CAMA)

The Computer Assisted Mass Appraisal solution provided in iasWorld is responsible for the maintenance of property characteristics from which appraised value estimates are developed. iasWorld supports three primary approaches to value – cost, sales comparison (regression and comparable sales) and income – using valuation tables and algorithms that offer the best flexibility and ease of use. The market valuation functionality within iasWorld includes constrained regression modeling and market valuation driven by comparable sales. Having this feature as an integral part of the CAMA module allows the Jurisdiction to

work on multiple models while cleaning up sales, without the need to re-extract the sales file to import into a third party modeling tool. The model building and valuation testing, using different comparable selection criteria, can occur easily over a longer period of time. This allows for better, more refined market models. iasWorld supports the classification of properties, land and improvements for the purpose of determining the assessed values used in the calculation of taxes.

Assessment Administration (AA)

The Assessment Administration solution provides transactions for a jurisdiction to maintain the data necessary to track the elements needed for efficient property administration for properties maintained in iasWorld. These elements include information regarding ownership, mailing address, legal description, property classification, exemptions, and appraised and/or assessed values. The transactions may include information on real estate or personal property in addition to other type of property, such as manufactured homes and livestock. Assessment Administration transactions also support various business functions associated with the administration of property including the production of the assessment roll, real estate transfer, and property sales. The data elements maintained in the Assessment Administration solution eventually form the core elements consumed in the extension and collection of tax information.

Tax Billing & Collection (TB&C)

The primary purpose of the Tax Billing & Collections function is to extend, collect and distribute property taxes and all related charges. In iasWorld extends property taxes and secondary charges based (i.e., calculated) on rates maintained in the application and property valuation maintained using the Assessment Administration function of the application. This calculation can occur by means of a batch processing or through online processing. After extension, the calculated tax amounts are available for collection.

Using TB&C, users can accept and post a number of different means payments, such as directly to parcels through online payment processing or payments accepted through third party cashier applications. Additionally, the application accepts payments from a number of mass payment processes such as lock box payments and mortgage company payments. Once iasWorld accepts payments, the application allows for the organization and distribution of the payment funds received, as well as allocation of the funds to taxing authorities. The application refers to this process as tax settlement and disbursement processing.

iasWorld Delinquent Tax

The iasWorld Delinquent Tax™ add-on feature provides complementary capabilities for jurisdictions using the Tax Billing & Collections function. This separately licensed feature allows clients to administer delinquent accounts, including the ability to perform the following.

- Initiate a qualifying parcel on a delinquent contract program.
- Monitor the payment process of the delinquent plan.
- Calculate and apply unapplied penalty and interest charges to selected parcels when a contract is in default.
- Query all delinquent information.
- Generate delinquent coupons and tax billings for delinquent plans.
- Record all delinquent parcels that qualify for bankruptcy.
- Record all delinquent parcels that are in foreclosure.

The following pages illustrate the added capabilities for managing payment processes, calculation of interest, bankruptcy and foreclosure within the iasWorld Delinquent Tax feature.

iasWorld Public Access

iasWorld Public Access™ is an online gateway to property and tax data. It provides you with the tools you need to extend the access of your iasWorld system data to a citizen-facing website. Because there are many degrees of standards and accessibility to public records, you have the flexibility to choose the level of data you want to expose. You can share data on an existing website or, alternatively, build a new or expanded online presence using the inherent, modern tools and content management system functions in Public Access. iasWorld Public Access provides the following features:

- Add the ability to search and display your iasWorld data on a newly built website or on an existing website using today's most current tools — all displayed with your jurisdiction's established look and brand.
- Create modern, data-rich access using modern HTML5 technology that supports today's most current browsers, including Internet Explorer®, Chrome, Firefox™ and Safari.
- Download data files and reports, such as mailing addresses, parcel summary reports, property record cards, assessment notices, tax bills and more.
- Create search forms that allow for single or multiple criteria on real and personal property searches.
- Configure how you want your search results to display for basic property details, building photos and sketches, map book pages, links to other sites using dynamic URLs and more.
- Apply virtually any design theme to your public access site with comprehensive customization capabilities — using existing and new web assets.
- Deploy in a way that best suits your needs today and over the long term — available as a traditional on-premise or cloud-based solution.
- Incorporate and share data from your key systems, such aerial imagery and GIS information, for an easily accessible and interactive online experience.

- Keep content fresh and engaging using the most widely adopted content management system functions.
- Support pass-through payment of fees and taxes using dynamically generated URLs that can be configured to pass pertinent information on to the payment vendor's secure Web site.

Assumptions

- Included: CAMA, AA, TB&C, Delinquent Tax, Public Access
- 18-month implementation, 30% resourcing (PM, CAMA IC, AA IC, TAX IC)
- Minnesota standard configuration (no minimal changes)
- The County will work with Tyler to change their business processes to match what other Minnesota iasWorld counties are already doing
- Mini Fit/Gap will be in place to understand the county's current processes (20 days = 1 week of whole team)
- The County will be converted from software Tyler already written scripts for
- Travel billed separately
- No product modifications included
- No custom reports included
- No custom integrations included (the county can use up to 3 existing standard ones)
- No workflows included
- 2 months post-live support
- 30 days of training (2 weeks, partial team)
- 20 days of go-live support (1 week of whole team)

(Optional) iasWorld SmartFile

- The iasWorld® SmartFile solution extends the value of iasWorld by allowing for the direct capture of data and electronic attachments from your constituents. This electronic filing solution not only provides an easy and efficient way for taxpayers to communicate with your office, but also greatly reduces the re-entry of paper submissions. Some common examples of information or processes that can leverage this solution are homestead applications, ownership address changes, exemptions, personal property filings, and mailing address change submissions.
- 3 basic existing MN Smart-filings included
- Optional Services cost would be \$10,000 per filing or (\$30,000) for all 3 existing MN filings
- Annual SaaS for SmartFile would be \$4,875

(Optional) iasWorld Field Mobile

- iasWorld has an integrated solution that is a field specific, Windows app, called iasWorld Field Mobile. Field Mobile is a powerful tool for collecting, reviewing, and updating data. This Windows Store App can run on a wide variety of Windows tablets, laptops, and hybrids. Field review tasks are initiated and assigned from the Property Review Workflow in iasWorld, then downloaded to Field Mobile by the assigned users for offline use. The data entry forms are highly configurable to provide the information needed while still being easy to use.
- Downloaded data includes current sketches and photos. Photos can be captured and associated to parcels right on the device and uploaded back to iasWorld with the rest of the updates, eliminating any correlation of photos to parcels back in the office. Sketches are available for visual reference, as well as adding or editing. Maps are integrated throughout Field Mobile using Esri's ArcGIS Runtime, providing real time location when GPS is available.
- Optional Services cost would be \$32,200.
- Annual SaaS for Field Mobile would be \$7,600.

(Optional) Tyler Cashiering

Tyler Cashiering streamlines cash management by creating a single point of entry for data from multiple applications. Cashiering features a versatile, easy-to-navigate interface developed in the Microsoft® .NET platform. This scalable application has a familiar Microsoft Windows® look and feel and was designed with user experience in mind. Tyler Cashiering allows for a wide range of customization based on payment type—and it integrates with local resources such as OCR and handheld bar code scanners, printers, validators and MICR devices, making it an essential addition to any agency's collection process. Other benefits include:

- On-screen running batch and transaction totals displays
- Unlimited, user-defined tender types.
- Various user permission and controls over POS actions – such as voids, cash drawer opening, and more.
- Robust reporting on batch totals, user activity, and overall collection totals/trends
- Compliant with PCI/PA-DSS security standards
- Full Check-21 compliance which allows for creation of an electronic cash letter containing images of checks to be submitted to a bank in lieu of a traditional deposit with paper checks.
- Standard interface to other Tyler products and may be configured to connect to third party modules as well.
- Support for EMV chip credit card processing
- Optional Services cost would be \$29,500.
- Annual SaaS for Tyler Cashiering would be \$10,500.