



# WASECA COUNTY BOARD OF COMMISSIONERS

**May 18, 2021 · 9:30 a.m.**

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/550149597>

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**9:30 a.m.**

## **1. Call to Order and Pledge of Allegiance**

### **Public Comment**

*Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.*

## **2. Approval of Agenda**

### **3. Ditch Authority**

- a. CD #30
- b. CD #32
- c. CD #40

### **4. Approval of County Board Minutes**

- a. Waseca County Board of Commissioners Special Session April 27, 2021
- b. Waseca County Board of Commissioners Work Session Minutes May 4, 2021
- c. Waseca County Board of Commissioners Meeting Minutes May 4, 2021

### **5. Consent Agenda**

- a. Approval of Bills
- b. Transfer Between Funds
- c. April Electronic Funds Report
- d. Add Water and Electrical to Campsites 5 and 6
- e. Approve and Sign Grant Contract with the Waseca Lakes Association
- f. Initial Report on May 6, 2021 Waseca County Planning Commission Meeting

### **6. Public Hearing for Licensed Establishment Fees Resolution 2021-24**

**Sarah Berry, Public Health Director**

**7. Authorize Use of Public Works Equipment for Waseca County Free Fair  
Michael Johnson, Waseca County Administrator**

**8. Authorize Designation of Depositories to Auditor/Treasurer  
Michael Johnson, County Administrator**

**9. Administration**

- a. Administration Update
- b. Human Resources Announcements

**10. Commissioner Reports**

Lunch – Boathouse

## **Upcoming Board Events**

*May 18 – June 1, 2021*

**May 18, 2021, 9:30 a.m.**

**County Board Meeting**

Board Room, East Annex

**May 18, 2021, 2 p.m.**

**MN Prairie Finance Committee Meeting**

Virtual Meeting

**May 18, 2021, 3 p.m.**

**MN Prairie Joint Powers Board Meeting**

Virtual Meeting

**May 21, 2021, 8:30 a.m.**

**EDA Meeting**

Board Room, East Annex

**May 29, 2021, All Day**

**Waseca County Solid Waste Closed in**

**Observation of Memorial Day**

**May 31, 2021, All Day**

**Waseca County Offices Closed in**

**Observation of Memorial Day**

**June 1, 2021, 9:30 a.m.**

**County Board Meeting**

Board Room, East Annex

**DITCH INSPECTION  
EMERGENCY REPAIRS**

DATE 5/10/2021 COMMISSIONER'S DISTRICT Doug Christopherson

DITCH # CD#30

**LOCATION (SECTION NUMBER AND LAND OWNER)**

Alton township section #1  
Tim Donlen

**INSPECTION:**

24 inch Tile main collapsed  
The east branch also has tree roots growing in it and the water is flowing over the top of the ground

**CORRECTION AND NATURE OF REPAIRS:**

Replace about 1,000 feet of 24 inch tile main. This section has been repaired several times before and needs a more long term repair.  
Remove trees and tree roots from the east branch.

COST ESTIMATE: \$31,000.00

**IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF THE CONTRACTOR:**

Digger Enterprises Inc.

SUBMITTED BY: *Russell Duse*  
COUNTY COMMISSIONER OR DITCH INSPECTOR

**REMARKS:**

SUBMITTED TO THE COUNTY BOARD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

**DITCH INSPECTION  
EMERGENCY REPAIRS**

DATE 5/10/2021 COMMISSIONER'S DISTRICT Doug Christopherson

DITCH # CD# 32

**LOCATION (SECTION NUMBER AND LAND OWNER)**

New Richland township section 17  
Margaret Steward

**INSPECTION:**

Water standing in field. Looks like tree roots grown in the tile.

**CORRECTION AND NATURE OF REPAIRS:**

Remove trees and open up the tile (12inch) to let the water out and dry.  
Replace the tile with the tree roots in it. Pull out and pile trees back 100 feet so  
roots don't grow back in the tile and plug

COST ESTIMATE: \$3,300.00

**IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF  
THE CONTRACTOR:**

Jerry Schultz Schultz Excavating

SUBMITTED BY: *Russell Guro*  
COUNTY COMMISSIONER OR DITCH INSPECTOR

**REMARKS:**

SUBMITTED TO THE COUNTY BOARD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

# DITCH INSPECTION EMERGENCY REPAIRS

DATE 5/10/2021 COMMISSIONER'S DISTRICT Doug Christopherson

DITCH # Cd# 48

## LOCATION (SECTION NUMBER AND LAND OWNER)

Sections 15,22,27 New Richland township all landowners

## INSPECTION:

During the Ditch cleaning several areas were found that need surface water inlets to keep water from ponding or running over the top of the ditch bank causing sediment loading.  
One big County tile main also needs to be repaired.

## CORRECTION AND NATURE OF REPAIRS:

8 locations were found to place or replace surface water inlets.  
Replace tile main outlet with 40 to 60 feet of 24 inch dual wall pipe.  
Rip Rap will also be needed at the tile main outlet

COST ESTIMATE: \$21,100.00

IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF THE CONTRACTOR:

H&H Excavating

SUBMITTED BY: *Russell Guro*  
COUNTY COMMISSIONER OR DITCH INSPECTOR

## REMARKS:

Part of the cost estimate is also needed to offset the cost of reseeding the buffer with CRP grass mixes.

SUBMITTED TO THE COUNTY BOARD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

## WASECA COUNTY BOARD OF COMMISSIONERS — APRIL 27, 2021

The Waseca County Board of Commissioners met in special session on Tuesday, April 27, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

City Council members present were Mayor Roy Srp, Jeremy Conrath, Allan Rose, Mark Christiansen, Daren Arndt, John Mansfeld; and Ted Conrath.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Lee Mattson, Waseca City Manager; Ann Fitch, Waseca Chamber Executive Director; Mike Anderson, Assistant to the City Manager; and Melissa Sexton, Human Resources Manager.

Chair Malterer called the meeting to order at 6:00 p.m. Roll call was taken and the Pledge of Allegiance was recited.

Michael Johnson, Waseca County Administrator, welcomed everyone to the meeting.

Ann Fitch, Executive Director of Waseca Area Chamber, provided information regarding a competition to assist entrepreneurs in creating a new business. Ann requested that both the County Commissioners and City Council help in getting the word out and encouraging people to participate.

Lee Mattson, Waseca City Manager, gave an overview for 2021 with the following priorities for the City:

- Infrastructure – Road Projects
- ConAgra is continuing their construction at the new location.
- Long-term CIP Plan.
- The City continues to be committed to the 2030 Plan.

Michael Johnson, Waseca County Administrator, looked back on 2020 and forward to 2021, citing some of the many challenges and opportunities for local government:

- Technology Upgrades –Digitized Records
- Innovative solutions - Telework – Upgraded Phone System
- Upcoming New Property Tax and Appraisal System
- Grant Programs
- Upcoming American Rescue Plan
- Capital Improvement Plan
- Continue working with local internet providers for a broadband solution.
- Vaccination Program
- Purchased back portion of the East Annex building.
- Support agriculture and agricultural businesses, including ConAgra.

Michael Johnson shared that Waseca County continues to work with legislators that are working to help our communities. Mr. Johnson would like to move forward collaboratively between the county and the city for a stronger voice at the state level.

A brief discussion was held regarding American Rescue Plan Act (ARPA) and how to best make use of county and city allocations.

Mayor Srp expressed appreciation for the open communication and collaboration. The City Council left the meeting at 7:08 p.m.

Michael Johnson, Administrator, informed the Board that the Interim Engineer Agreement ends on April 30, 2021. Alan Forsberg has consented to extend the contract to May 31, 2021. Nelson moved and Harguth seconded to extend the Interim County Engineer Agreement to May 31, 2021. Motion carried unanimously.

Michael Johnson, Administrator, shared that the Public Works Director candidate rejected the offer of employment. Discussion was held regarding making an offer to Jim Kollar. Christopherson moved and Krause seconded to make an offer to Jim Kollar with the same terms as the prior candidate. Motion carried 3-2 by the following roll call: Christopherson - aye; Harguth – nay; Nelson - nay; Krause – aye; and Malterer – aye.

Having no further county board business, Harguth moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 7:26 p.m.

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DeAnne Malterer, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – MAY 4, 2021

The Waseca County Board of Commissioners met in a work session on Tuesday, May 4, 2021, in the public meeting room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Tammy Spooner, Auditor-Treasurer; Brian Tomford, Buildings & Grounds Director; and Rachel Cornelius, County Attorney.

Chair Malterer called the Work Session to order at 8:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Brian Tomford, Buildings & Grounds Director, communicated an issue with Buckthorn at Courthouse Park. A video from Goat Dispatch was shared. The goats graze and eat invasive weeds. This is a very efficient and effective method to eliminate Buckthorn.

Brian Tomford also shared, for consideration, ideas that he has for future improvements at Courthouse Park i.e. electricity and a well.

The work session ended at 9:23 a.m.

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DeAnne R. Malterer, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS — MAY 4, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, May 4, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Brian Tomford, Buildings & Grounds Director; Rachel Cornelius, County Attorney; Brad Milbrath, Sheriff; Dave Melchert; Josh Langr; Kelly Langr; Serena Frazier; Kari Gehring; Dawn Androli; Trevor Kanewischer; Andy Buckmeier; Joe Fliflet; Colton Larson; Phil Langr; Joan Langr; Dan Frenk; Amy Nelson; Lisa Dierks; and Mattea Dann. Sarah Berry, Public Health Director, was present via online platform.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no public comment.

Harguth moved and Krause seconded to approve the agenda amended to move Waseca County Lakes Promotion from the consent agenda to an action item. Motion carried unanimously.

Krause moved and Christopherson seconded to approve the minutes from April 6, 2021 Work Session; April 6, 2021 Commissioner Meeting; April 20, 2021 Work Session; April 20, 2021 Commissioner Meeting; and April 22/23, 2021 Special Session. Motion carried unanimously.

Harguth moved and Nelson seconded to approve the Consent Agenda with the removal of “item b”. Motion carried unanimously.

- a. Approval of Bills
- ~~b. Waseca County Lakes Promotion~~
- c. 2020 Emergency Management Performance Grant in the amount of \$19,289.00
- d. Approve and Sign Grant Contract with the Reeds Lake Association in the amount of \$3,850.00

Brad Milbrath, Sheriff, asked for a moment of silence in memory of Lemick Larson and Don Eustice, prior Waseca County Sheriffs who lost their lives in the line of duty. With it being National Police Week, Sheriff Milbrath presented the Sheriff’s Department awards for employee of the year to Josh Langr, Deputy, for 2020 and Dan Frenk, Dispatcher, for 2021.

Michael Johnson, Administrator, presented on behalf of Linda Karst, County Recorder, the item moved from the consent agenda. The County Recorder is requesting to purchase a LandShark Integration Module in the amount of \$3,240.00 and Lakes Promotion, fraud detection software in the amount of \$13,550.00. These purchases allow for property records to have built in fraud prevention and integration to GIS. Nelson moved and Christopherson seconded to approve the purchase totaling \$16,790.00. Motion carried unanimously.

Sarah Berry, Public Health Director, requested to set Public Hearing for Licensed Establishment Fees. The previously set hearing was not published properly in the newspaper. Christopherson moved and Harguth moved to set a Public Hearing for May 18, 2021 at 9:30 a.m. to set fees for Licensed Establishments. Motion carried unanimously.

Sarah Berry, Public Health Director, requested approval of an amendment to the existing two-year (2020-2021) South Country Health Alliance Delegation Agreement. No substantial changes were made, only minor changes to the language. Nelson moved and Krause seconded to approve the amended agreement. Motion carried unanimously.

Ms. Berry also shared that Walmart Pharmacy and Thrifty White Pharmacy are both taking walk-in appointments for Covid vaccination. At this time, Public Health will not be holding large public clinics due to the availability of vaccine within the community.

Lisa Dierks, Extension Regional Director, introduced Mattea Dann, Support Staff for Waseca County Extension.

Amy Nelson, 4-H Educator, provided a 4-H program update for 2020-2021.

Lisa Dierks, Extension Regional Director, informed the board that the Memorandum of Understanding between the University of Minnesota and Waseca County expires this year. The agreement will be reviewed and brought to a future meeting.

Brian Tomford, Buildings & Grounds Director, went over the buckthorn issue at Courthouse Park that had been discussed at the Work Session earlier in the day. Additional information was obtained regarding the fencing. A two-layer fencing system is installed to keep adequate space between the electric fence and the public. Brian requested to proceed with hiring Goat Dispatch to take step one to get buckthorn under control. Nelson moved and Krause seconded to approve moving forward with the project in the estimated amount of \$11,500.00. Motion carried unanimously.

Michael Johnson, Administrator, provided an overview of the budget process and timeline for 2022.

Human Resources announcements were distributed.

Michael Johnson, Administrator, presented a temporary contract employment agreement for consulting services with Fran Windschitl to analyze our investment portfolio and create a long-term sustainable model. Krause moved to Harguth seconded to approve entering into the agreement with Mr. Windschitl. Motion carried unanimously.

Commissioner Reports were shared.

Having no further county board business, Krause moved and Harguth seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:26 a.m.

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DeAnne Malterer, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	\$ 235.89
ACCESS INFO MANAGEMENT OF MN INC	1,126.29
ADV CORRECTIONAL HEALTHCARE INC	3,150.01
AMAZON CAPITAL SERVICES	13.48
APG MEDIA OF SOUTHERN MN LLC	456.41
APH STORES, INC.	628.83
BARBARA J. BUKER	690.60
BLUE EARTH CO	4,778.21
BLUE EARTH CO HUMAN SERVICES	1,186.50
BOCKS SERVICE INC	24.00
BOLTON & MENK INC	2,000.00
BOLTON & MENK INC	1,072.50
BOMGAARS SUPPLY	301.70
BOMGAARS SUPPLY	277.47
BRITTON PLUMBING & HEATING LLC	1,418.14
COLE PAPERS INC	184.77
COMPUTER INFORMATION SYSTEMS INC	3,540.00
CPS TECHNOLOGY SOLUTIONS INC	98.00
CREATIVE AD SOLUTIONS INC	40.69
DORI PAPKE	32.40
EMERGENCY AUTOMOTIVE TECH, INC	1,259.01
FIRST STATE TIRE RECYCLING	2,450.19
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	24,453.20
INNOVATIVE OFFICE SOLUTIONS LLC	347.14
JONES HAUGH & SMITH	9,360.00

L & L STREET ROD & SPORTS TRUCK	1,225.00
LITTLE FALLS MACHINE INC	1,231.29
LOWER 48 TRANSPORT SERVICE INC	746.56
MACATFO (MN ASSOC CO AUDITORS,TREAS,FIN)	60.00
MEGAN KIRBY	17.36
METRO FURNITURE SOLUTIONS HENRICKSEN	2,160.00
MIDWEST MOTOR SUPPLY CO INC	5,006.30
MJB HANSEN FAMILY LP	1,271.24
MN HIGHWAY SAFETY & RESEARCH CENTER	1,650.00
MN.IT SERVICES	1,300.00
M-R SIGN COMPANY INC	137.75
NACCHO	260.00
PATTON HOVERSTEN & BERG PA	2,990.00
PEMBERTON,SORLIE,RUFER & KERCHNER PLLP	483.50
RAMSEY COUNTY	1,804.00
RINK SYSTEMS	380.00
RIVER BEND BUSINESS PRODUCTS	671.01
RIVER VALLEY FORENSIC SERVICES PA	1,250.00
SOUTH CENTRAL SERVICE COOP	2,136.16
SOUTHERN MINNESOTA INSPECTION CO LLC	1,754.15
STONEBROOKE ENGINEERING INC	8,023.88
STREAMLINE COMMUNICATIONS LLC	23,746.00
SWANSTON EQUIPMENT CORP	116.97
TEXAS REFINERY CORP	448.00
THE SHOP LLC	890.93
ULINE	2,731.55
WASECA CLARKS GROVE VET CLINIC LLP	459.89

05/12/2021 16:22  
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Waseca, MN  
Vendor Warrant List Report

P 1  
apwarrnt

DATE: 05/21/2021 CHECK RUN: C051821 AMOUNT: \$ 118,407.69

APPROVED BY: \_\_\_\_\_

05/12/2021 16:22  
5264aschauer

Waseca, MN  
PREPAID INVOICE LIST

P 2  
apwarrnt

CHECK RUN: C051821 05/21/2021

VENDOR	VENDOR NAME	R	INVOICE	PO	TYPE	DUE DATE	AMOUNT	CHECK COMMENT
CASH ACCOUNT: 99000000 1001			FNB Checking					
80	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	2,986.20	1131 GTM BUSINESS MAINT
287	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	15.97	1132 TRANSPORT FUEL
302	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	44.68	1133 PAPER SUPPLIES/POS
354	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	23.85	1134 POSTAGE REAL/EDL
424	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	1,961.92	1135 SHERIFFS CONF/ATV
428	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	96.73	1136 MSA TRNG/GAS/MEAL
1152	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	13.60	1137 DRUG TEST POSTAGE
1213	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	1,428.58	1138 MACATFO SUMMER CON
1481	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	48.72	1139 GAS/LUNCH
1960	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	250.00	1140 NACVSO APPEALS TRA
2065	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	825.00	1141 MOCIC CONFERENCE
2417	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	170.44	1142 GAS/HOTEL
3151	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	603.88	1143 ROOF MAT/HAMMER TA
3914	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	126.25	1144 HOTEL/GAS
3915	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	29.36	1145 FUEL FOR TRAINING
3919	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	604.20	1146 PASSPORT STAMPS
4874	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	51.50	1147 MN LEADERSHIP COUN
3455	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	119.74	1148 DESSICANT PACKS
634	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/12/2021	508.66	1149 REFUND GLARE SCREE
364	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	476.69	1150 WALKIE TALKIES & H
705	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	2,206.32	1151 INDEED ADVERTISING
570	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	635.24	1152 PLAQUES/SHERIFF CO
457	<a href="#">FIRST NATIONAL</a>	00000	<a href="#">4/21 STMNT</a>		DD	05/21/2021	737.48	1153 HOTEL/FUEL/SHERIFF
CASH ACCOUNT 99000000 1001							13,965.01	TOTAL

05/12/2021 16:22  
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Waseca, MN  
| DETAIL INVOICE LIST

P 3  
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

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			Invoice Net			198.47	
				CHECK TOTAL			198.47
<a href="#">404</a> <a href="#">ACCESS TONNA LOCK SERV</a>	00000			INV	05/12/2021	<a href="#">1264</a>	
1 <a href="#">01111000</a> <a href="#">6310</a>			CHBldgMtc	EqRepMtc		12.00	
			Invoice Net			12.00	
				CHECK TOTAL			12.00
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1 <a href="#">01451451</a> <a href="#">6401</a>			PHNrsng	OffcSuppls		56.94	
			Invoice Net			56.94	
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1 <a href="#">01451451</a> <a href="#">6401</a>			PHNrsng	OffcSuppls		17.98	
2 <a href="#">01451457</a> <a href="#">6430</a>			PHP	Mdc1Sppls		38.62	
3 <a href="#">01451457</a> <a href="#">6401</a>			PHP	OffcSuppls		7.00	
			Invoice Net			63.60	
				CHECK TOTAL			120.54
<a href="#">1143</a> <a href="#">APG MEDIA OF SOUTHERN</a>	00000			INV	05/12/2021	<a href="#">10710-0421</a>	
1 <a href="#">01041000</a> <a href="#">6240</a>			Aud-Treas	AdLgNtSub		12.66	
			Invoice Net			12.66	
<a href="#">1143</a> <a href="#">APG MEDIA OF SOUTHERN</a>	00000			INV	05/12/2021	<a href="#">10710-0421 2</a>	
1 <a href="#">01107000</a> <a href="#">6240</a>			P&Z	AdLgNt/Sub		99.90	
			Invoice Net			99.90	
				CHECK TOTAL			112.56
<a href="#">8332</a> <a href="#">AT SCENE, LLC</a>	00000			INV	05/12/2021	<a href="#">1201</a>	
1 <a href="#">01201229</a> <a href="#">6475</a>			OffSupShrf	AdmnOffSpl		4,250.00	
			Invoice Net			4,250.00	
				CHECK TOTAL			4,250.00
<a href="#">2809</a> <a href="#">BAKER TILLY LLP</a>	00000			EFT	05/12/2021	<a href="#">BT1809854</a>	
1 <a href="#">01062000</a> <a href="#">6267</a>			CenSvcs	StAudtng		1,640.00	
			Invoice Net			1,640.00	
				CHECK TOTAL			1,640.00
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1 <a href="#">01201223</a> <a href="#">6471</a>			ShrfEqRepM	Tires		24.00	
			Invoice Net			24.00	
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1 <a href="#">01201201</a> <a href="#">6340</a>			GenSheriff	RntSvcAgrt		197.00	
			Invoice Net			197.00	
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1 <a href="#">01201201</a> <a href="#">6340</a>			GenSheriff	RntSvcAgrt		170.00	
			Invoice Net			170.00	

05/12/2021 16:22  
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Waseca, MN  
| DETAIL INVOICE LIST

P 4  
apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	391.00
<a href="#">4624</a>	<a href="#">CDW GOVERNMENT INC</a>			CRM	05/12/2021	<a href="#">9027427</a>	
1	<a href="#">01061061 6401</a>	00000		ITTechnlgy	OffcSuppls	-307.31	
				Invoice Net		-307.31	
<a href="#">4624</a>	<a href="#">CDW GOVERNMENT INC</a>			INV	05/12/2021	<a href="#">9012722</a>	
1	<a href="#">01061061 6401</a>	00000		ITTechnlgy	OffcSuppls	73.58	
				Invoice Net		73.58	
<a href="#">4624</a>	<a href="#">CDW GOVERNMENT INC</a>			INV	05/12/2021	<a href="#">C245083</a>	
1	<a href="#">01061061 6480</a>	00000		ITTechnlgy	NonCapInv	2,022.80	
				Invoice Net		2,022.80	
						CHECK TOTAL	1,789.07
<a href="#">4186</a>	<a href="#">NCH CORPORATION</a>			INV	05/12/2021	<a href="#">7352596</a>	
1	<a href="#">13340000 6260</a>	00000		HwyEqMt/Sh	ProTechSvc	145.19	
				Invoice Net		145.19	
						CHECK TOTAL	145.19
<a href="#">308</a>	<a href="#">CHRISTENSEN TIRE &amp; AUT</a>			INV	05/12/2021	<a href="#">70576</a>	
1	<a href="#">13340000 6563</a>	00000		HwyEqMt/Sh	TrTbsBatt	250.00	
				Invoice Net		250.00	
						CHECK TOTAL	250.00
<a href="#">3477</a>	<a href="#">COLE PAPERS INC</a>			INV	05/12/2021	<a href="#">9978861</a>	
1	<a href="#">01111000 6410</a>	00000		CHBldgMtc	CstBldgSpp	425.00	
2	<a href="#">01112000 6410</a>			LEBldgMtc	CstBldgSpp	425.00	
3	<a href="#">01115000 6410</a>			EABldMtc	CstBldgSpp	425.00	
4	<a href="#">01116000 6410</a>			ExtBldMtc	CstBldgSpp	56.16	
5	<a href="#">01117000 6410</a>			HSPHBldgMt	CstBldgSpp	425.00	
				Invoice Net		1,756.16	
						CHECK TOTAL	1,756.16
<a href="#">8627</a>	<a href="#">CONCEPT SEATING</a>			INV	05/12/2021	<a href="#">1015434.31242158</a>	
1	<a href="#">25207000 6481</a>	00000		E911	E911Equip	3,810.00	
				Invoice Net		3,810.00	
						CHECK TOTAL	3,810.00
<a href="#">485</a>	<a href="#">CRYSTEEL TRUCK EQUIPME</a>			EFT	05/12/2021	<a href="#">29500 4/29/21</a>	
1	<a href="#">13340000 6670</a>	00000		HwyEqMt/Sh	Vehicles	13,993.00	
2	<a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	-149.08	
				Invoice Net		13,843.92	
						CHECK TOTAL	13,843.92
<a href="#">330</a>	<a href="#">DAVE'S BODY SHOP</a>			INV	05/12/2021	<a href="#">16226</a>	
1	<a href="#">01119000 6560</a>	00000		Fleet	AutoRep	585.72	
				Invoice Net		585.72	
						CHECK TOTAL	585.72

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">498 DEANNE MALTERER</a>		00000		EFT	05/12/2021	<a href="#">4/21 STMNT</a>	
1	<a href="#">01002000 6334</a>			Commsnrs	Mileage	46.14	
				Invoice Net		46.14	
				CHECK TOTAL		46.14	_____
<a href="#">420 DEML FORD INC</a>		00000		INV	05/12/2021	<a href="#">351505 4/30/21</a>	
1	<a href="#">01201223 6310</a>			ShrfEqRepM	SqRepMtc	1,514.67	
				Invoice Net		1,514.67	
<a href="#">420 DEML FORD INC</a>		00000		INV	05/12/2021	<a href="#">350660 4/30/21</a>	
1	<a href="#">13340000 6310</a>			HwyEqMt/Sh	EqRepMtc	603.45	
2	<a href="#">13340000 6564</a>			HwyEqMt/Sh	MchVehPrts	812.53	
				Invoice Net		1,415.98	
<a href="#">420 DEML FORD INC</a>		00000		INV	05/12/2021	<a href="#">145287</a>	
1	<a href="#">01121000 6310</a>			Vets Svcs	EqRepMtc	78.24	
				Invoice Net		78.24	
				CHECK TOTAL		3,008.89	_____
<a href="#">896 DONAHUE ELECTRIC LLC</a>		00000		INV	05/12/2021	<a href="#">16493</a>	
1	<a href="#">13340000 6611</a>			HwyEqMt/Sh	BldgImp	1,322.48	
				Invoice Net		1,322.48	
				CHECK TOTAL		1,322.48	_____
<a href="#">8629 DOTY &amp; SONS CONCRETE P</a>		00000		INV	05/12/2021	<a href="#">67342</a>	
1	<a href="#">25521000 6602</a>			CoParks	GrndsImp	2,012.00	
				Invoice Net		2,012.00	
				CHECK TOTAL		2,012.00	_____
<a href="#">347 DUANE RATHMANN</a>		00000		INV	05/21/2021	<a href="#">5/6/21 STMNT</a>	
1	<a href="#">01107000 6111</a>			P&Z	PerDiems	80.00	
2	<a href="#">01107000 6334</a>			P&Z	Mileage	1.12	
				Invoice Net		81.12	
				CHECK TOTAL		81.12	_____
<a href="#">8626 ELITE FORENSIC SERVICE</a>		00000		INV	05/12/2021	<a href="#">EFS-2021-14b</a>	
1	<a href="#">01014000 6260</a>			CrtAdmnCo	ProTechSvc	800.00	
				Invoice Net		800.00	
				CHECK TOTAL		800.00	_____
<a href="#">31 EXPRESS CARE INC</a>		00000		INV	05/12/2021	<a href="#">016148</a>	
1	<a href="#">01119000 6561</a>			Fleet	Oil&Grease	43.19	
				Invoice Net		43.19	
				CHECK TOTAL		43.19	_____
<a href="#">4570 FOUR SEASONS APPAREL &amp;</a>		00000		INV	05/12/2021	<a href="#">000235</a>	
1	<a href="#">01002000 6803</a>			Commsnrs	MiscExp	458.00	
				Invoice Net		458.00	
				CHECK TOTAL		458.00	_____

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CASH ACCOUNT: 99000000 1001

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CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01042000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3323739</a> 27.00 Invoice Net 27.00	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01031000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3330189</a> 33.36 CoAdmn OffcSuppls 33.36 Invoice Net 33.36	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01041000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3333759</a> 20.10 Aud-Treas OffcSuppls 20.10 Invoice Net 20.10	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01103000 6401</a>	00000		INV	05/19/2021	<a href="#">IN3343064</a> 62.98 Assr OffcSuppls 62.98 Invoice Net 62.98	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01107000 6401</a>	00000		INV	05/19/2021	<a href="#">IN3338908</a> 37.26 P&Z OffcSuppls 37.26 Invoice Net 37.26	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01061061 6401</a>	00000		INV	05/12/2021	<a href="#">IN3341386</a> 55.30 ITTechnlgy OffcSuppls 55.30 Invoice Net 55.30	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01061061 6401</a>	00000		INV	05/12/2021	<a href="#">IN3334205</a> 69.58 ITTechnlgy OffcSuppls 69.58 Invoice Net 69.58	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01061061 6401</a>	00000		INV	05/12/2021	<a href="#">IN3332641</a> 104.80 ITTechnlgy OffcSuppls 104.80 Invoice Net 104.80	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01061061 6401</a>	00000		INV	05/12/2021	<a href="#">IN3329589</a> 159.19 ITTechnlgy OffcSuppls 159.19 Invoice Net 159.19	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 25259000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3337234</a> 57.89 PermtCrry OffcSuppls 57.89 Invoice Net 57.89	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 25259000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3337266</a> 11.70 PermtCrry OffcSuppls 11.70 Invoice Net 11.70	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01041000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3337269</a> 12.98 Aud-Treas OffcSuppls 12.98 Invoice Net 12.98	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01041000 6401</a>	00000		INV	05/12/2021	<a href="#">IN3341682</a> 6.28 Aud-Treas OffcSuppls 6.28 Invoice Net 6.28	
235	<a href="#">INNOVATIVE OFFICE SOLU</a> <a href="#">1 01252000 6401</a>	00000		INV	05/21/2021	<a href="#">IN3335254</a> 23.18 CrtSvcs OffcSuppls 23.18 Invoice Net 23.18	
				CHECK TOTAL		681.60	
971	<a href="#">J SCOTT BRADEN LAW OFF</a> <a href="#">1 01014000 6260</a>	00000		INV	05/12/2021	<a href="#">26220</a> 634.00 CrtAdmnCo ProTechSvc 634.00 Invoice Net 634.00	

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	634.00
<a href="#">3153</a>	<a href="#">JARED KRASSIN</a>					<a href="#">WIRELESS WORLD</a>	
	1 <a href="#">13340000 6201</a>	00000		INV	05/12/2021	107.11	
				HwyEqMt/Sh	CelTelPhn	107.11	
				Invoice Net			
						CHECK TOTAL	107.11
<a href="#">2670</a>	<a href="#">JOBS PLUS INC</a>					<a href="#">4/21 STMNT</a>	
	1 <a href="#">01111000 6260</a>	00000		EFT	05/12/2021	202.14	
				CHBldgMtc	ProTechSvc	202.14	
				Invoice Net			
						CHECK TOTAL	202.14
<a href="#">2356</a>	<a href="#">JONES AND MAGNUS LLC</a>					<a href="#">1965902</a>	
	1 <a href="#">01014000 6261</a>	00000		INV	05/12/2021	510.00	
				CrtAdmnCo	CrtAptAtty	510.00	
				Invoice Net			
						CHECK TOTAL	510.00
<a href="#">1410</a>	<a href="#">L &amp; L STREET ROD &amp; SPO</a>					<a href="#">3186</a>	
	1 <a href="#">01201201 6670</a>	00000		INV	05/12/2021	2,958.90	
				GenSheriff	Vehicles	2,958.90	
				Invoice Net			
<a href="#">1410</a>	<a href="#">L &amp; L STREET ROD &amp; SPO</a>					<a href="#">3194</a>	
	1 <a href="#">01103000 6260</a>	00000		INV	05/19/2021	195.00	
				Assr	ProTechSvc	195.00	
				Invoice Net			
						CHECK TOTAL	3,153.90
<a href="#">719</a>	<a href="#">LITTLE FALLS MACHINE I</a>					<a href="#">361316</a>	
	1 <a href="#">13340000 6564</a>	00000		INV	05/12/2021	157.26	
				HwyEqMt/Sh	MchVehPrts	157.26	
				Invoice Net			
<a href="#">719</a>	<a href="#">LITTLE FALLS MACHINE I</a>					<a href="#">361346</a>	
	1 <a href="#">13340000 6564</a>	00000		INV	05/12/2021	85.35	
				HwyEqMt/Sh	MchVehPrts	85.35	
				Invoice Net			
<a href="#">719</a>	<a href="#">LITTLE FALLS MACHINE I</a>					<a href="#">361321</a>	
	1 <a href="#">13340000 6564</a>	00000		INV	05/12/2021	538.31	
				HwyEqMt/Sh	MchVehPrts	538.31	
				Invoice Net			
						CHECK TOTAL	780.92
<a href="#">2336</a>	<a href="#">LOFFLER</a>					<a href="#">3716437</a>	
	1 <a href="#">01062000 6341</a>	00001		INV	05/12/2021	739.88	
				CenSvcs	CopierMain	739.88	
				Invoice Net			
						CHECK TOTAL	739.88
<a href="#">4315</a>	<a href="#">M-R SIGN COMPANY INC</a>					<a href="#">211895</a>	
	1 <a href="#">13330000 6503</a>	00000		INV	05/12/2021	83.09	
				HwyMntnc	TrffcSgns	83.09	
				Invoice Net			
						CHECK TOTAL	83.09
<a href="#">4377</a>	<a href="#">MACVSO-GAYLORD</a>					<a href="#">2021</a>	
		00000		INV	05/12/2021		

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 <a href="#">25123000</a> <a href="#">6803</a>			VtSv OpImp Invoice Net		250.00 250.00	
						CHECK TOTAL	250.00
<a href="#">2655</a>	<a href="#">MARK BEHREND</a>			00000	INV 05/12/2021	<a href="#">4/15/21-4/29/21</a> <a href="#">STMN</a>	
	1 <a href="#">41610000</a> <a href="#">6260</a>			Ditch		1,402.50	
	2 <a href="#">41610000</a> <a href="#">6334</a>			Ditch Invoice Net		39.20 1,441.70	
						CHECK TOTAL	1,441.70
<a href="#">3672</a>	<a href="#">MARK SOMMERS</a>			00000	INV 05/19/2021	<a href="#">5/6/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>			P&Z		80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>			P&Z Invoice Net		10.42 90.42	
						CHECK TOTAL	90.42
<a href="#">3890</a>	<a href="#">MARVIN PEARSON</a>			00000	INV 05/19/2021	<a href="#">5/6/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>			P&Z		80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>			P&Z Invoice Net		14.34 94.34	
						CHECK TOTAL	94.34
<a href="#">4591</a>	<a href="#">MATHESON</a>			00001	INV 05/12/2021	<a href="#">FO392</a> <a href="#">4/30/21</a>	
	1 <a href="#">13340000</a> <a href="#">6590</a>			HwyEqMt/Sh Invoice Net		30.00 30.00	
						CHECK TOTAL	30.00
<a href="#">2</a>	<a href="#">MEI TOTAL ELEVATOR SOL</a>			00000	EFT 05/12/2021	<a href="#">906550</a>	
	1 <a href="#">01111000</a> <a href="#">6340</a>			CHBldgMtc		RntSvcAgrt 143.52	
	2 <a href="#">01112000</a> <a href="#">6340</a>			LEBldgMtc		RntSvcAgrt 143.51	
	3 <a href="#">01117000</a> <a href="#">6340</a>			HSPHBldgMt Invoice Net		RntSvcAgrt 143.52 430.55	
						CHECK TOTAL	430.55
<a href="#">8593</a>	<a href="#">MESSICK LAW PLLC</a>			00000	INV 05/12/2021	<a href="#">773</a>	
	1 <a href="#">01014000</a> <a href="#">6261</a>			CrtAdmnCo Invoice Net		120.00 120.00	
<a href="#">8593</a>	<a href="#">MESSICK LAW PLLC</a>			00000	INV 05/12/2021	<a href="#">814</a>	
	1 <a href="#">01014000</a> <a href="#">6261</a>			CrtAdmnCo Invoice Net		280.00 280.00	
<a href="#">8593</a>	<a href="#">MESSICK LAW PLLC</a>			00000	INV 05/12/2021	<a href="#">769</a>	
	1 <a href="#">01014000</a> <a href="#">6261</a>			CrtAdmnCo Invoice Net		640.00 640.00	
<a href="#">8593</a>	<a href="#">MESSICK LAW PLLC</a>			00000	INV 05/12/2021	<a href="#">802</a>	
	1 <a href="#">01014000</a> <a href="#">6261</a>			CrtAdmnCo Invoice Net		420.00 420.00	
						CHECK TOTAL	1,460.00

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">8628</a>	<a href="#">METRO FIBERNET LLC</a> 1 <a href="#">01061061</a> <a href="#">6260</a>	00001		INV	05/12/2021	<a href="#">1682361</a> 250.00 250.00 Invoice Net	250.00
						CHECK TOTAL	250.00
<a href="#">1287</a>	<a href="#">MIDWEST MONITORING &amp; S</a> 1 <a href="#">25252000</a> <a href="#">6213</a>	00001		INV	05/12/2021	<a href="#">DT0421109</a> 5,542.62 5,542.62 Invoice Net	
<a href="#">1287</a>	<a href="#">MIDWEST MONITORING &amp; S</a> 1 <a href="#">25252000</a> <a href="#">6213</a>	00001		INV	05/21/2021	<a href="#">0421537</a> 207.00 207.00 Invoice Net	
						CHECK TOTAL	5,749.62
<a href="#">2017</a>	<a href="#">MN COUNTIES COMPUTER C</a> 1 <a href="#">01061061</a> <a href="#">6262</a>	00000		EFT	05/12/2021	<a href="#">2104141</a> 525.00 525.00 Invoice Net	
						CHECK TOTAL	525.00
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a> 1 <a href="#">01201223</a> <a href="#">6310</a>	00000		INV	05/12/2021	<a href="#">305437</a> 14.29 14.29 Invoice Net	
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a> 1 <a href="#">01521000</a> <a href="#">6563</a>	00000		INV	05/12/2021	<a href="#">305839</a> 91.99 91.99 Invoice Net	
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a> 1 <a href="#">01521000</a> <a href="#">6563</a>	00000		INV	05/12/2021	<a href="#">305837</a> 57.49 57.49 Invoice Net	
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a> 1 <a href="#">01521000</a> <a href="#">6563</a>	00000		INV	05/12/2021	<a href="#">305838</a> 4.99 4.99 Invoice Net	
<a href="#">2797</a>	<a href="#">NAPA AUTO PARTS MPEC</a> 1 <a href="#">13340000</a> <a href="#">6564</a> 2 <a href="#">13340000</a> <a href="#">6590</a>	00000		INV	05/12/2021	<a href="#">33090</a> <a href="#">4/31/21</a> 166.70 569.87 736.57 Invoice Net	905.33
						CHECK TOTAL	905.33
<a href="#">8386</a>	<a href="#">NO WAIT INSIDE LLC</a> 1 <a href="#">01061061</a> <a href="#">6262</a>	00001		INV	05/12/2021	<a href="#">1572</a> 29.00 29.00 Invoice Net	
						CHECK TOTAL	29.00
<a href="#">619</a>	<a href="#">OLYMPIC FIRE PROTECTIO</a> 1 <a href="#">13340000</a> <a href="#">6260</a>	00000		INV	05/12/2021	<a href="#">68312</a> 325.00 325.00 Invoice Net	
						CHECK TOTAL	325.00
<a href="#">333</a>	<a href="#">BARBARA J. BUKER</a>	00000		INV	05/19/2021	<a href="#">17357</a>	

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CASH ACCOUNT: 99000000 1001

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CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 <a href="#">01107000</a> <a href="#">6401</a>	P&Z		OfcSuppls		178.90	
		Invoice Net				178.90	
						CHECK TOTAL	178.90
<a href="#">8630</a>	<a href="#">TITAN ENERGY SYSTEMS I</a>	00001		INV	05/12/2021	<a href="#">210427-025</a>	
	1 <a href="#">13340000</a> <a href="#">6310</a>	HwyEqMt/Sh		EqRepMtc		1,493.01	
		Invoice Net				1,493.01	
						CHECK TOTAL	1,493.01
<a href="#">3415</a>	<a href="#">POWERPLAN INC</a>	00000		INV	05/12/2021	<a href="#">8850247600 4/26/21</a>	
	1 <a href="#">13340000</a> <a href="#">6310</a>	HwyEqMt/Sh		EqRepMtc		257.40	
	2 <a href="#">13340000</a> <a href="#">6564</a>	HwyEqMt/Sh		MchVehPrts		625.41	
		Invoice Net				882.81	
						CHECK TOTAL	882.81
<a href="#">1567</a>	<a href="#">MAIRS CHIROPRACTIC INC</a>	00000		INV	05/12/2021	<a href="#">97550 4/26/21</a>	
	1 <a href="#">13330000</a> <a href="#">6260</a>	HwyMntnc		ProTechSvc		84.00	
		Invoice Net				84.00	
						CHECK TOTAL	84.00
<a href="#">4680</a>	<a href="#">PROFESSIONAL DEVELOPME</a>	00001		INV	05/12/2021	<a href="#">INV-12156</a>	
	1 <a href="#">01065000</a> <a href="#">6241</a>	HumnRsrcls		CnfTrngRgD		1,545.00	
		Invoice Net				1,545.00	
						CHECK TOTAL	1,545.00
<a href="#">496</a>	<a href="#">RICHARD POSSIN</a>	00000		INV	05/12/2021	<a href="#">5/6/21 STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>	P&Z		PerDiems		80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>	P&Z		Mileage		16.24	
		Invoice Net				96.24	
						CHECK TOTAL	96.24
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	05/12/2021	<a href="#">522987</a>	
	1 <a href="#">01062000</a> <a href="#">6341</a>	CenSvcs		CopierMain		.39	
		Invoice Net				.39	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	05/12/2021	<a href="#">523473</a>	
	1 <a href="#">01062000</a> <a href="#">6341</a>	CenSvcs		CopierMain		48.15	
		Invoice Net				48.15	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	05/12/2021	<a href="#">523095</a>	
	1 <a href="#">01062000</a> <a href="#">6341</a>	CenSvcs		CopierMain		127.17	
		Invoice Net				127.17	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	05/12/2021	<a href="#">523081</a>	
	1 <a href="#">01062000</a> <a href="#">6341</a>	CenSvcs		CopierMain		60.41	
		Invoice Net				60.41	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	05/12/2021	<a href="#">523082</a>	
	1 <a href="#">01062000</a> <a href="#">6341</a>	CenSvcs		CopierMain		122.90	
		Invoice Net				122.90	
<a href="#">1934</a>	<a href="#">RIVER BEND BUSINESS PR</a>	00000		INV	05/12/2021	<a href="#">523223</a>	

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| DETAIL INVOICE LIST

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 <a href="#">01062000</a> <a href="#">6341</a>			CenSvcs Invoice Net		2.28 2.28	
						CHECK TOTAL	361.30
<a href="#">47</a>	<a href="#">ROBERT VOGELSANG</a>			00000	INV 05/12/2021	<a href="#">5/6/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>			P&Z	PerDiems	80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>			P&Z	Mileage	20.72	
				Invoice Net		100.72	
						CHECK TOTAL	100.72
<a href="#">2461</a>	<a href="#">RODNEY BORN</a>			00000	INV 05/19/2021	<a href="#">5/6/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>			P&Z	PerDiems	80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>			P&Z	Mileage	2.80	
				Invoice Net		82.80	
						CHECK TOTAL	82.80
<a href="#">138</a>	<a href="#">RUSSELL GUSE</a>			00000	INV 05/12/2021	<a href="#">1/6/21-1/21/21</a> <a href="#">STMNT</a>	
	1 <a href="#">41610000</a> <a href="#">6260</a>			Ditch	ProTechSvc	562.50	
	2 <a href="#">41610000</a> <a href="#">6334</a>			Ditch	Mileage	107.52	
				Invoice Net		670.02	
						CHECK TOTAL	670.02
<a href="#">848</a>	<a href="#">RUSSELL J FREDERICK</a>			00000	INV 05/12/2021	<a href="#">5/6/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>			P&Z	PerDiems	80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>			P&Z	Mileage	3.47	
				Invoice Net		83.47	
						CHECK TOTAL	83.47
<a href="#">4172</a>	<a href="#">SANCO EQUIPMENT LLC</a>			00000	INV 05/12/2021	<a href="#">SW2003072-1</a>	
	1 <a href="#">19393000</a> <a href="#">6310</a>			Recycling	EqRepMtc	797.81	
				Invoice Net		797.81	
						CHECK TOTAL	797.81
<a href="#">2668</a>	<a href="#">SOUTHERN MINNESOTA INS</a>			00000	INV 05/12/2021	<a href="#">17490</a>	
	1 <a href="#">13340000</a> <a href="#">6260</a>			HwyEqMt/Sh	ProTechSvc	1,221.02	
				Invoice Net		1,221.02	
						CHECK TOTAL	1,221.02
<a href="#">2241</a>	<a href="#">STEELE CO DETENTION CE</a>			00000	INV 05/12/2021	<a href="#">5/4/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01201217</a> <a href="#">6258</a>			ShrfBrdPrs	OtCoInmts	805.00	
				Invoice Net		805.00	
						CHECK TOTAL	805.00
<a href="#">4786</a>	<a href="#">STEPHANIE ROEMHILDT</a>			00000	INV 05/12/2021	<a href="#">5/6/21</a> <a href="#">STMNT</a>	
	1 <a href="#">01107000</a> <a href="#">6111</a>			P&Z	PerDiems	80.00	
	2 <a href="#">01107000</a> <a href="#">6334</a>			P&Z	Mileage	7.50	
				Invoice Net		87.50	

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CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
<a href="#">4786</a> <a href="#">STEPHANIE ROEMHILDT</a>	00000			INV	05/12/2021	<a href="#">5/6/21 STMT 2</a>	
1 <a href="#">01107000</a> <a href="#">6111</a>				P&Z	PerDiems	80.00	
				Invoice Net		80.00	
				CHECK TOTAL			167.50
<a href="#">1324</a> <a href="#">STREAMLINE COMMUNICATI</a>	00000			INV	05/12/2021	<a href="#">1195</a>	
1 <a href="#">13340000</a> <a href="#">6611</a>				HwyEqMt/Sh	BldgImp	4,040.00	
				Invoice Net		4,040.00	
				CHECK TOTAL			4,040.00
<a href="#">4767</a> <a href="#">THOMPSON SANITATION</a>	00000			INV	05/12/2021	<a href="#">21464 4/30/21</a>	
1 <a href="#">19391000</a> <a href="#">6254</a>				TransStatn	RefRmvl	22,588.74	
				Invoice Net		22,588.74	
				CHECK TOTAL			22,588.74
<a href="#">8631</a> <a href="#">TRUCK CENTER COMPANIES</a>	00000			INV	05/12/2021	<a href="#">30031 4/30/21</a>	
1 <a href="#">13340000</a> <a href="#">6564</a>				HwyEqMt/Sh	MchVehPrts	135.37	
				Invoice Net		135.37	
				CHECK TOTAL			135.37
<a href="#">2934</a> <a href="#">ULINE</a>	00000			INV	05/12/2021	<a href="#">132889846</a>	
1 <a href="#">19393000</a> <a href="#">6465</a>				Recycling	ReplSupSvc	1,392.30	
				Invoice Net		1,392.30	
				CHECK TOTAL			1,392.30
<a href="#">3102</a> <a href="#">WASECA, CITY OF</a>	00000			INV	05/12/2021	<a href="#">2527</a>	
1 <a href="#">01201201</a> <a href="#">6260</a>				GenSheriff	ProTechSvc	11,815.72	
				Invoice Net		11,815.72	
				CHECK TOTAL			11,815.72
<a href="#">4541</a> <a href="#">WASECA HARDWARE LLC</a>	00000			INV	05/12/2021	<a href="#">900551 4/30/21</a>	
1 <a href="#">01116000</a> <a href="#">6410</a>				ExtBldMtc	CstBldgSpp	37.97	
2 <a href="#">01521000</a> <a href="#">6410</a>				CoParks	CstBldgSpp	19.60	
3 <a href="#">01521000</a> <a href="#">6590</a>				CoParks	TlsShpMat	119.85	
				Invoice Net		177.42	
				CHECK TOTAL			177.42
<a href="#">4541</a> <a href="#">WASECA HARDWARE LLC</a>	00000			INV	05/12/2021	<a href="#">900562 4/30/21</a>	
1 <a href="#">13340000</a> <a href="#">6590</a>				HwyEqMt/Sh	TlsShpMat	72.48	
				Invoice Net		72.48	
				CHECK TOTAL			72.48
<a href="#">304</a> <a href="#">WASECA SAND &amp; GRAVEL I</a>	00000			INV	05/12/2021	<a href="#">15368</a>	
1 <a href="#">25521000</a> <a href="#">6602</a>				CoParks	GrndsImp	501.00	
				Invoice Net		501.00	
				CHECK TOTAL			501.00

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CASH ACCOUNT: 99000000 1001      FNB Checking      CHECK RUN: C051821 05/21/2021      DUE DATE: 05/12/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
=====							
105	INVOICES			CHECK RUN TOTAL		104,442.68	104,442.68
				CASH ACCOUNT BALANCE			9,810,704.47
=====							

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CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
01	01002000	County Commissione	01-002-010-000-0000-0000-6334-	Mileage	46.14	2,913.30
01	01002000	County Commissione	01-002-010-000-0000-0000-6803-	Miscellaneous Expense	458.00	-143.04
01	01014000	Court Admin Waseca	01-014-010-000-0000-0000-6260-	Prof & Tech Services	1,434.00	-6,530.76
01	01014000	Court Admin Waseca	01-014-010-000-0000-0000-6261-	Court Appointed Attorn	1,970.00	3,139.60
01	01031000	County Administrat	01-031-010-000-0000-0000-6401-	Office Supplies	33.36	54.63
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6240-	Advertising/Legal Noti	12.66	2,742.92
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6401-	Office Supplies	39.36	2,181.14
01	01042000	License Bureau	01-042-010-000-0000-0000-6401-	Office Supplies	27.00	-457.18
01	01061061	IT Technology	01-061-010-061-0000-0000-6260-	Prof & Tech Services	250.00	-6,559.73
01	01061061	IT Technology	01-061-010-061-0000-0000-6262-	Software Support	554.00	40,143.02
01	01061061	IT Technology	01-061-010-061-0000-0000-6401-	Office Supplies	155.14	-3,742.69
01	01061061	IT Technology	01-061-010-061-0000-0000-6480-	Non-Capitalized Invent	2,022.80	-10,282.57
01	01062000	Central Services	01-062-010-000-0000-0000-6267-	State Auditing	1,640.00	3,702.00
01	01062000	Central Services	01-062-010-000-0000-0000-6341-	Copier Maintenance	1,101.18	-10,230.54
01	01065000	Human Resources	01-065-010-000-0000-0000-6241-	Conference/Trainig/Reg	1,545.00	1,746.75
01	01103000	Assessor	01-103-010-000-0000-0000-6260-	Prof & Tech Services	195.00	4,822.50
01	01103000	Assessor	01-103-010-000-0000-0000-6401-	Office Supplies	62.98	793.71
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6111-	Per Diems	720.00	-2,225.00
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6240-	Advertising/Legal Noti	99.90	1,405.40
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6334-	Mileage	76.61	1,036.20
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6401-	Office Supplies	216.16	439.19
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6260-	Prof & Tech Services	202.14	469.97
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6310-	Equipment Repairs/Main	12.00	6,285.14
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6340-	Rentals & Service Agre	143.52	138.20
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6410-	Custodial & Building S	425.00	-163.75
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6340-	Rentals & Service Agre	143.51	99.55
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6410-	Custodial/Building Sup	425.00	-811.04
01	01115000	East Annex Buildin	01-115-010-000-0000-0000-6410-	Custodial/Building Sup	425.00	-1,132.65
01	01116000	Extension Building	01-116-090-000-0000-0000-6410-	Custodial/Building Sup	94.13	-101.28
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6340-	Rentals & Service Agre	143.52	1,229.88
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6410-	Custodial/Building Sup	425.00	-3,381.51
01	01119000	Fleet	01-119-010-000-0000-0000-6560-	Automotive Repairs	585.72	3,000.00
01	01119000	Fleet	01-119-010-000-0000-0000-6561-	Oil & Grease	43.19	132.68
01	01121000	Veterans Services	01-121-010-000-0000-0000-6310-	Equipment Repairs/Main	78.24	-1,235.17
01	01201201	General Sheriff	01-201-020-201-0000-0000-6260-	Prof & Tech Services	11,815.72	22,069.24
01	01201201	General Sheriff	01-201-020-201-0000-0000-6340-	Rentals & Service Agre	367.00	11,970.68
01	01201201	General Sheriff	01-201-020-201-0000-0000-6670-	Vehicles	2,958.90	-256,453.90
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6258-	Out Of County Inmates	805.00	41,679.38
01	01201223	Sheriff Eqpmnt Rep	01-201-020-223-0000-0000-6310-	Squad Repairs/Maintena	1,528.96	3,652.63
01	01201223	Sheriff Eqpmnt Rep	01-201-020-223-0000-0000-6471-	Tires	24.00	-4,284.04
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6475-	Administrative Office	4,250.00	7,324.69
01	01252000	Court Services	01-252-020-000-0000-0000-6401-	Office Supplies	23.18	1,261.17
01	01451451	Public Health Nurs	01-451-050-451-0000-0000-6401-	Office Supplies	74.92	-5,197.98
01	01451457	PHP	01-451-050-457-0000-0000-6401-	Office Supplies	7.00	.00
01	01451457	PHP	01-451-050-457-0000-0000-6430-	Medical Supplies	38.62	.00
01	01521000	County Parks	01-521-070-000-0000-0000-6410-	Custodial/Building Sup	19.60	820.16
01	01521000	County Parks	01-521-070-000-0000-0000-6563-	Tires Tubes & Batterie	154.47	993.00
01	01521000	County Parks	01-521-070-000-0000-0000-6590-	Tools & Shop Materials	119.85	1,150.93

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CHECK RUN SUMMARY

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CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
		FUND TOTAL	37,992.48
CASH ACCOUNT 99000000 1001	BALANCE 9,810,704.47		
13 13330000 Highway Maintenanc	13-330-030-000-0000-0000-6260-	Prof & Tech Services	84.00 -19,991.91
13 13330000 Highway Maintenanc	13-330-030-000-0000-0000-6503-	Traffic Signs	83.09 -3,494.51
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6201-	Cell/Telephone	107.11 -1,124.98
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6260-	Prof & Tech Services	1,691.21 -5,544.96
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6310-	Equipment Repairs/Main	2,353.86 4,818.00
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6563-	Tires Tubes & Batterie	250.00 -3,557.41
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6564-	Machinery/Vehicle Part	2,371.85 -3,045.95
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6590-	Tools & Shop Materials	672.35 -4,571.42
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6611-	Building Improvements	5,362.48 30,601.81
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6670-	Vehicles	13,993.00 -229,806.00
		FUND TOTAL	26,968.95
CASH ACCOUNT 99000000 1001	BALANCE 9,810,704.47		
19 19391000 Transfer Station	19-391-040-000-0000-0000-6254-	Refuse Removal	22,588.74 -165,415.36
19 19393000 Recycling	19-393-040-000-0000-0000-6310-	Equipment Repairs/Main	797.81 3,000.00
19 19393000 Recycling	19-393-040-000-0000-0000-6465-	Replacement of Supplie	1,392.30 -9,965.43
		FUND TOTAL	24,778.85
CASH ACCOUNT 99000000 1001	BALANCE 9,810,704.47		
25 25123000 Vet's Svcs Operati	25-123-010-000-0000-0000-6803-	Miscellaneous Expense	250.00 -794.73
25 25207000 E911	25-207-020-000-0000-0000-6481-	Notify Emgncy Svcs Equ	3,810.00 -19,876.64
25 25252000 Court Services	25-252-020-000-0000-0000-6213-	Drug Testing Services	5,749.62 7,936.36
25 25257000 Jail Canteen	25-257-020-000-0000-0000-6807-	Jail Canteen Miscellan	198.47 1,275.06
25 25259000 Permit To Carry	25-259-020-000-0000-0000-6401-	Office Supplies	69.59 -5,388.04
25 25521000 County Parks	25-521-070-000-0000-0000-6602-	Grounds Improvements	2,513.00 .00
		FUND TOTAL	12,590.68
CASH ACCOUNT 99000000 1001	BALANCE 9,810,704.47		
41 41610000 Ditch	41-610-090-000-0000-0000-6260-	Prof & Tech Services	1,965.00 -61,387.50
41 41610000 Ditch	41-610-090-000-0000-0000-6334-	Mileage	146.72 -2,368.60
		FUND TOTAL	2,111.72
CASH ACCOUNT 99000000 1001	BALANCE 9,810,704.47		
		CHECK RUN SUMMARY TOTAL	104,442.68
		GRAND TOTAL	118,407.69

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CHECK RUN: C051821 05/21/2021

DUE DATE: 05/12/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
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\*\* END OF REPORT - Generated by Amy Schauer \*\*



**Waseca County Board of Commissioners  
Request for Board Action**

**Transfer Between Funds**

<b>Meeting Date:</b>	May 18, 2021	<b>Fiscal/FTE Impact:</b>	<input type="checkbox"/> None
<b>Item Type:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input checked="" type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
<b>Department:</b>	Auditor-Treasurer	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
<b>Contact:</b>	Tammy Spooner		
<b>Contact Phone:</b>	507-835-0616		
<b>Prepared by:</b>	Tammy Spooner		

**PURPOSE/ACTION REQUESTED**

Request approval of transfer of funds to close out 2020 Flex – Dependent Care.

**SUMMARY**

Transfer \$1,200.00 from Fund 89 to Fund 01 to close out 2020 Flex Dependent Care overage.

The balance of 2020 Flex Medical account was zero, no action is needed

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioners approve the transfer as requested.

**EXPLANATION OF FISCAL/FTE IMPACTS**

\$1,200.00 increase to Central Services revenue.

**Supporting Documents:**

Attachment A:  
Attachment B:

**Previous Board Action(s):**

Resolution #

# Waseca County Board of Commissioners

## Monthly Electronic Funds Transfer Report

April 2021

<b>Date</b>	<b>From Account</b>	<b>To Account</b>	<b>Amount</b>	<b>Description</b>
04/09/21	First National Bank	Roundbank	\$1,500,000.00	Cash to Cash
04/13/21	First National Bank	Wells Fargo Bank	\$200,000.00	Cash to Cash- (New Investment)
04/13/21	First National Bank	The Bank of New York	\$249,000.00	Cash to Cash- (New Investment)



**Waseca County Board of Commissioners  
Request for Board Action**

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**Add Water and Electric to Campsites 5 and 6**

<b>Meeting Date:</b>	May 18, 2021	<b>Fiscal/FTE Impact:</b>	<input type="checkbox"/> None
<b>Item Type:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
<b>Department:</b>	Building & Grounds	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
<b>Contact:</b>	Brian Tomford		
<b>Contact Phone:</b>	835-0629		
<b>Prepared by:</b>	Brian Tomford		

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**PURPOSE/ACTION REQUESTED**

To add water (Born Well Drilling) and electric (Xcel Energy) by campsites 5 & 6.

**SUMMARY**

Campers at this time have to get water from our main pavilion which is a distance from campsites. This will give a location to get potable water back in the camping areas. This water will not be designed to have running water in the cabin.

The power to this area will then be tapped into pavilion on campsite 6 and cabin on campsite 5 which is already equipped for it by a local contractor.

The water and electrical will be laid in the same trench and will not be designed to go any further from this point to keep the remaining campsites primitive.

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioners approve the addition of water and electrical to these locations.

**EXPLANATION OF FISCAL/FTE IMPACTS**

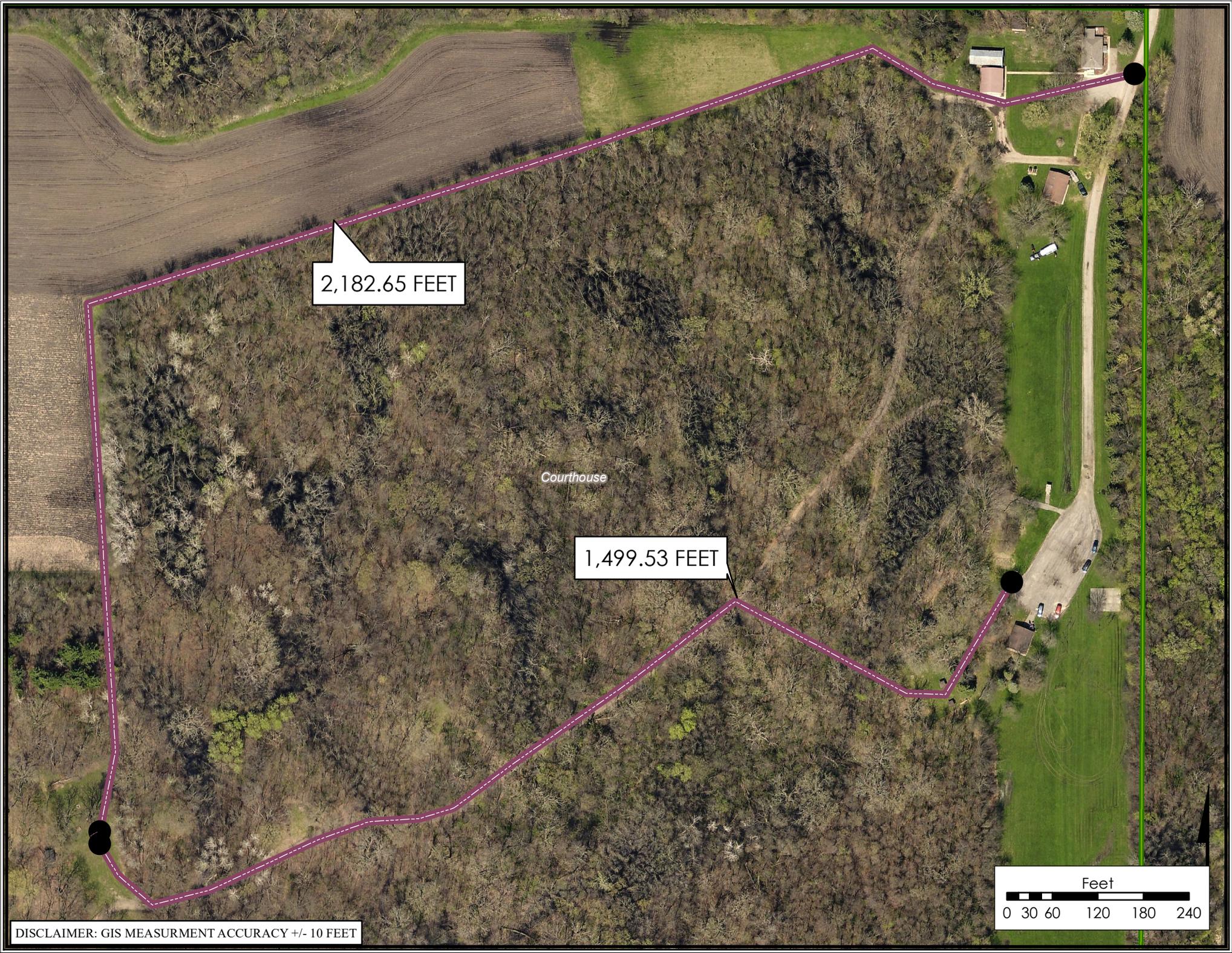
None.

**Supporting Documents:**

Attachment A:  
Attachment B:

**Previous Board Action(s):**

Resolution #



2,182.65 FEET

1,499.53 FEET

*Courthouse*



DISCLAIMER: GIS MEASUREMENT ACCURACY +/- 10 FEET

Well Drilling  
Well Sealing  
Water Systems  
Sales & Services

# BORN WELL DRILLING, INC.



1401 South State Street  
Waseca, MN 56093  
507-835-1740  
bornwelldrilling@gmail.com

## Well and Water System Estimate

5/11/2021

Waseca County  
Courthouse  
307 N State Street  
Waseca, MN 56093

Courthouse Park  
Brian Tomford  
507-521-1112

DESCRIPTION	QTY	COST	TOTAL
Estimate for Court House Park - Trench 1500' Water Line (Seasonal) & Water Service			
1 1/4 " 200lb Endo Pure Poly Pipe	1,500	1.80	2,700.00
1 1/4" Brass Insert Coupling	4	22.80	91.20
1 1/4" Brass Adaptor	2	21.00	42.00
#10-#20 SS Clamp	40	2.00	80.00
Riser Pipe & Faucets & Misc Fittings		100.00	100.00
8" x 2' Deep Trench	1,500	3.00	4,500.00

**Please Note:**

This is an estimate, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.

This Estimate does not include electrical work. Electrical work is the responsibility of the homeowner.

The prices in this estimate are honored for 60 days.

**Total for Estimated Materials and Labor**

**\$7,513.20**

Well Drilling  
Well Sealing  
Water Systems  
Sales & Services

# BORN WELL DRILLING, INC.



1401 South State Street  
Waseca, MN 56093  
507-835-1740  
bornwelldrilling@gmail.com

## Well and Water System Estimate

3/25/2021

Waseca County  
Courthouse  
307 N State Street  
Waseca, MN 56093

Courthouse Park  
Brian Tomford  
507-521-1112

DESCRIPTION	QTY	COST	TOTAL
Estimated Depth – 360'      Water Level 110' Courthouse Park			
Ft. Drilling 10" x 5" Well w/Heavy Well Drillers Steel Pipe	360	40.00	14,400.00
Cement Grout Job		2,500.00	2,500.00
Monitor Pitless Unit 6PS56BS4C0	1	1,200.00	1,200.00
6WTCL Pitless Monitor Cap	1	95.00	95.00
Sta-Rite 3/4HP, 10gpm, Submersible Pump (S10P4HS07)	1	1,284.00	1,284.00
Wire Heat Shrink Termination Kit	1	15.00	15.00
Electric Submersible Pump Cable 12-4	140	1.70	238.00
1 1/4" Schedule 80 PVC Pump Pipe	130	3.50	455.00
Brass Check Valve & 2" Galvanized Bushing		125.00	125.00
PL45 In Well Pressure Tank	1	1,035.00	1,035.00
Standard Tank Fittings & Accessories Package (All Brass)	1	140.00	140.00
1 1/4 " 200lb Endo Pure Poly Pipe	20	1.80	36.00
12-3 w/grd. UF Electric Wire	20	1.60	32.00
Pitless Fittings (All Brass) & Hydrant (Merrill)		500.00	500.00
Backhoe Work and Trenching Well to House		750.00	750.00
Labor to Install Pitless Unit, Water Pipes, Pump and Tank		1,050.00	1,050.00
Pentair Pentek Intellidrive PID-10	1	1,755.00	1,755.00
Certified Lab Water Test	1	150.00	150.00
Waseca County Well Permit	1	150.00	150.00

**Please Note:**

This is an estimate, not a contract for services. This estimate is for completing the job as described above. It is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started.

This Estimate does not include electrical work. Electrical work is the responsibility of the homeowner.

The prices in this estimate are honored for 60 days.

**Total for Estimated Materials and Labor**

**\$25,910.00**



Waseca County Board of Commissioners  
Request for Board Action

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Local Aquatic Invasive Species Prevention Aid Grant Awards

<b>Meeting Date:</b>	May 18, 2021	<b>Fiscal/FTE Impact:</b>
<b>Item Type:</b>	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> None
<b>Department:</b>	Planning and Zoning	<input checked="" type="checkbox"/> Current budget
<b>Contact:</b>	Byron, Haley	<input type="checkbox"/> New FTE(s) Requested
<b>Contact Phone:</b>	(507) 835-0615	<input type="checkbox"/> Other
<b>Prepared by:</b>	Byron, Haley	<input type="checkbox"/> Amendment Requested

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**PURPOSE/ACTION REQUESTED**

Approve and sign grant contract with the Waseca Lakes Association

**SUMMARY**

At the December 1, 2020 Board of the Commissioners meeting the *2021 Waseca County Aquatic Invasive Species Prevention Plan*, including the projected budget for 2021 was approved. This included \$10,000 for the Waseca County Local AIS Prevention Aid Grant program. The 2021 request for proposals to complete actions outlined in the AIS plan was published on the County website and sent to lake associations. Waseca Lakes Association was selected to receive an award for \$5,000 for the chemical treatment of aquatic invasive plants in Clear Lake.

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioner approves the contract with Waseca Lakes Association.

**EXPLANATION OF FISCAL/FTE IMPACTS**

The \$5,000 is from the Planning and Zoning Aquatic Invasive Species fund (annual allocations granted by the Minnesota Department of Natural Resources)

# Grant Agreement

THIS AGREEMENT, made this 18<sup>th</sup> day of May, 2021 between Waseca County, a political subdivision of the State of Minnesota (hereinafter the “County”) and Waseca Lakes Association, a 501(c) 3 non-profit organization (hereafter the “Association”).

## WITNESSETH

WHEREAS, the County has received Local Aquatic Invasive Species Prevention Aid and was delegated authority by the Minnesota Department of Natural Resources (DNR) to administer services to prevent the spread of aquatic invasive species (AIS) throughout Waseca County; and

WHEREAS, the County wishes to enter into an agreement with the Association to prevent the introduction or limit the spread of AIS at all access sites within the county in accordance with MN Statutes 477A.19 and the 2021 Waseca County AIS Prevention Plan; and

WHEREAS, the Association affirms that it has the training, experience, and knowledge to undertake the project proposed in its application for funding.

NOW, THEREFORE, in consideration of the mutual understandings and agreements set forth herein, the County and the Association agree as follows:

1. This agreement will be considered effective May 18, 2021 and will continue through December 31, 2021, following submittal all of: fiscal distributions, timeline and detail of actions implemented, and a report summarizing entities involved and success indicators, unless sooner completed or terminated as provided herein.
2. The Association will provide services consistent with the submitted 2021 Waseca County Local AIS Prevention Aid Grant Application, as indicated in Attachment A to this agreement, at the locations approved by the County and local MN DNR AIS Specialist.
3. The Association will be responsible for project costs in excess of the award granted by the County, and completion of the project as described in 2 above.
4. The Association will provide all personnel needed to complete the project and activities under this agreement. The Association will appoint a person responsible for the overall administration of services and communication with the County.
5. The County will review payment requests using the appropriate contract performance measurements for the Association’s application and this Agreement, and will process such requests in a timely manner. Payment will be made directly to the Association’s contractor following submittal of an invoice,

spray log, map of area sprayed, and copy of DNR lake survey and permit to the County.

6. The total amount of funding available to the Association under this agreement will not exceed \$5,000. The County will only reimburse the Association's contractor for eligible expenses following the submittal of documents outlined in 5 above. The County agrees to pay invoices within thirty (30) days of receipt of the completion of services or receipt of the appropriate documents, whichever is later.
7. Association's bonds, records, documents, papers, accounting procedures and practices, and other evidence relevant to this agreement are subject to the examination, duplication, transcription and audit by the County and either the Legislative or State Auditor, pursuant to MN. Statute 16C.05, subd. 5. The Association agrees to maintain such evidence for a period of six (6) years from the date of services or payment were last provided or made or longer if any audit in process required a longer retention period.
8. To the fullest extent permitted by law, the Association shall indemnify and hold harmless the County and its officers, employees, and agents from and against claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from a performance of the work/services under this Agreement, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the work itself), but only to the extent caused by the negligent acts or omissions of the Association, a subcontractor, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.
9. The Association agrees to provide a Certificate of Insurance with Waseca County listed as an additional named insured protecting the County for any hazard or peril associated with this execution of the Plan within ten (10) days of execution of this Agreement and prior to commencement of any work under this Agreement.
10. If the Association fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute a default. Unless the Association's default is excused by the County, the County may upon written notice immediately terminate this Agreement in its entirety.
11. The Association shall abide by all Federal, State and local laws, statutes, ordinances, rule and regulations now in effect or hereinafter adopted pertaining to this Agreement or the facilities, programs and staff for which the Association is responsible. This Agreement may not be terminated without cause by the County upon thirty (30) days advance written notice to the Association.

This agreement is the final expression of the agreement of the parties and the complete exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings, or agreements. There are no representations, warranties, or stipulations either oral or written not herein contained.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Duane Rathmann, President  
Waseca Lakes Association

Dated: \_\_\_\_\_

\_\_\_\_\_  
Doug Christopherson, Chair  
Waseca County Board of Commissioners

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mark Leiferman, Administrator  
Waseca County Planning and Zoning



## **2021 WASECA COUNTY LOCAL AQUATIC INVASIVE SPECIES PREVENTION AID GRANT REQUEST FOR PROPOSALS**

### **GRANT OVERVIEW**

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Waseca County is currently offering \$10,000 to cities, lake associations, schools, non-profit organizations, and/or other management agencies within the County for implementation of actions supporting the *2021 Waseca County Aquatic Invasive Species Prevention Plan*. All requests for proposals will be reviewed and awarded by County staff and/or Waseca County Board of Commissioners.

**Available Funds: \$10,000**

**Deadline: 4:30pm Friday, March 26<sup>th</sup>**

### **ELIGIBLE ACTIVITIES**

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Actions eligible for funding must prevent the introduction or limit the spread of aquatic invasive species. This includes but is not limited to:

- Expenses related to hosting AIS outreach events
- Training and conferences
- Educational materials
- Watercraft Inspections
- Mechanical, biological, and chemical treatments of AIS
- Research/studies
- Advertising

If a project starts before a grant agreement is executed with the County the grant funds will be forfeited.

### **CONTACT INFORMATION**

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For additional information about the grant and aquatic invasive species prevention please contact:

**Haley Byron**

Water Resource Specialist

Waseca County Planning and Zoning

300 North State St.

Waseca, MN 56093

(507) 835-0615

haley.byron@co.waseca.mn.us

**Aquatic Invasive Species Information:**

2021 Waseca County AIS Prevention Plan - <https://www.co.waseca.mn.us/353/Aquatic-Invasive-Species>

# WASECA COUNTY LOCAL AIS PREVENTION AID GRANT APPLICATION



APPLICANT INFORMATION	
Organization Name: Waseca Lakes Association	
Primary Contact Person: Duane Rathmann	Email Address: Rathmann9@mchsi.com
Mailing Address: 604 9 <sup>th</sup> Street NE, Waseca, MN 56093	Phone Number: 507 461-2392
FUNDING REQUEST	
Funds Requested from Waseca County's Local AIS Prevention Aid	\$ 5000.00
Organizational Match (no match required)	\$ 5000.00
Total Project Cost	\$ 20,000
GOAL ADDRESSED IN 2021 WASECA COUNTY AQUATIC INVASIVE SPECIES PREVENTION PLAN <i>check all that apply</i>	
<input type="checkbox"/> Increase understanding of AIS Associated Risks and Spreading Pathways <input type="checkbox"/> Develop and Implement Activities that Address Identified Pathways <input checked="" type="checkbox"/> Increase Awareness of Participation in Prevention and Management Activities <input checked="" type="checkbox"/> Broaden Knowledge of the Participation in Early Detection and Rapid Response Activities <input type="checkbox"/> Increase County Enforcement Resources <input checked="" type="checkbox"/> Increase Available Resources and Leverage Partnerships	
PROJECT INFORMATION	
Water Body: Clear Lake	Water Body ID(s): 81001401
Project Description – what it is, what it will accomplish, and who will be involved: <ol style="list-style-type: none"> <li>1. Newsletter to lakeshore owners April 1 outlining EWM issue and management options.</li> <li>2. WLA will continue to treat selected high density areas of Curlyleaf Pondweed. These lakewide treatments cannot treat within 150 ft of shore. We have applied for a permit of 30 acres for 2021.</li> <li>3. Will address the Eurasian Water Milfoil surge in Clear Lake in 2020 and options for 2021.                             <ol style="list-style-type: none"> <li>a. WLA will notify all lakeshore owners on options for EWM management in 2021 for near shore management.</li> <li>b. Individual land owners must contract with private applicator for any treatment within 150 ft of shore.</li> </ol> </li> </ol>	
Points learned from talking Carli Wagner, DNR AIS specialist from the Mankato office. <ol style="list-style-type: none"> <li>1. Secchi readings on Clear Lake in 2020 were the best (clearest water) that we have seen in the 15 years I have been monitoring water clarity. Carli verified that Eurasian watermilfoil in particular responds to clearer water. Most southern MN lakes do not have heavy EWM infestations due to poorer water clarity.</li> <li>2. Annual treatment can be effective, but expectations should be the infestations will be slowly reduced over time, not eliminated.</li> <li>3. Individual landowners can work through the MN DNR Aquatic Plant Program, where they can obtain a permit to have their near shore water treated in mid-June to early July when EWM is emerged.</li> </ol>	

Will this project require federal, state, or local permits? If yes, please explain:

Yes, for the WLA lakewide treatments, we have applied for a permit from the DNR for 30 acres each of curlyleaf pondweed and 30 acres of Eurasian watermilfoil treatments.

If individual landowners wish to address their near shore issues, they will work through the MN DNR plant management program.

Timeline/Budget:

AIS treatment as allowed and advised by Carli Wagner of the DNR. We are assuming CLP will be an early Spring treatment and EWM will be a mid summer treatment.

We are hoping to combine funding from county, city, DNR, and WLA budget to do as much as we can in 2021. If we treat 30 acres of both weeds, we are assuming the total cost will be around \$20,000.

**APPLICATION SIGNATURE**

Applicant Name:

Duane Rathmann

Applicant Signature:



Date: 03/08/2021

**SUBMITTAL INFORMATION**

Due: Friday, March 26, 2021 by 4:30pm

**Applications must be submitted to:**  
Waseca County Planning and Zoning  
ATTEN: Water Resource Specialist  
300 North State  
Waseca, MN 56093

or, emailed in PDF format to:  
haley.byron@co.waseca.mn.us



Waseca County Board of Commissioners  
Request for Board Action

Public Hearing for Licensed Establishment Fees

<b>Meeting Date:</b>	May 18, 2021	<b>Fiscal/FTE Impact:</b>	<input type="checkbox"/> None
<b>Item Type:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
<b>Department:</b>	Public Health	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
<b>Contact:</b>	Sarah Berry		
<b>Contact Phone:</b>	507-835-0656		
<b>Prepared by:</b>	Sarah Berry		

**PURPOSE/ACTION REQUESTED**

Conduct a Public Hearing regarding the adjustment of fees for establishments licensed through our delegations from the Minnesota Department of Health to reflect the motion passed by the Community Health Board.

**SUMMARY**

At the April 6, 2021 Le Sueur – Waseca Community Health Board meeting, a motion was passed to reduce the license fees for the time period 6/1/21 – 5/31/22 to 75% of the annual fee. A public hearing is scheduled and has been publicly posted since 4/22/21 as required to make this change.

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioner hear the concerns of the public, and taking their comments into consideration, act on the proposal at the close of the hearing.

**EXPLANATION OF FISCAL/FTE IMPACTS**

As proposed, it would result in a reduction of revenue for 2021 from an estimate of \$45,286 to \$33,964. An estimated loss of \$11,322.

**Supporting Documents:**

Attachment A:  
Attachment B:

**Previous Board Action(s):**

Resolution #

**RESOLUTION # 2021-24**

**WHEREAS**, Ordinance 104, the Food and Beverage Ordinance, Ordinance 100, the Lodging Ordinance, Ordinance 103, the Public Swimming Pool Ordinance, Ordinance 101, the Youth Camp Ordinance, and Ordinance 102, the Mobile Home Park/Recreational Camping Area Ordinance, provide for the licensing of food service establishments, lodging establishments, and mobile home parks and recreational camping areas; and

**WHEREAS**, Ordinance 104, Ordinance 100, Ordinance 103, Ordinance 101, and Ordinance 102 all provide that the County Board of Commissioners shall, by resolution, establish the license fees and penalty fees of such establishments; and

**WHEREAS**, the Le Sueur-Waseca Community Health Board passed a motion to implement the Minnesota Department of Health fee schedule and any subsequent adjustments, with the exception of adjustments made during the COVID-19 Emergency of 2020.

**THEREFORE BE IT RESOLVED**, that the annual fees shall be charged at 75% as per Minnesota Statute 157.16, effective for the license period ending May 31, 2022; and shall return to 100% as per Minnesota Statute 157.16, effective for licenses effective June 1, 2022 or later

**BE IT FURTHER RESOLVED**, that the following procedures shall apply to food service establishments, beverage service establishments, lodging establishments, and mobile home parks/recreational camping areas:

- a) License category definitions shall follow those of the Minnesota Department of Health.
- b) The license period shall run from June 1 through May 31 of the following year, with the exception of licenses for Board and Lodging facilities who also hold Housing with Services Licenses. These licenses are extended to July 31, 2021 until the State of Minnesota assumes licensure of these facilities under Minnesota Statute 144G.
- c) A late fee shall be added when application is made and license fee paid on or after June 1 or after the first date of opening.
- d) The license fee for a new operator purchasing an establishment previously licensed in this license year is one-half the annual license fee, plus any penalty that may be required.
- e) The license fee for operators opening on or after March 1 is one-half the appropriate license fee, plus any penalty fee that may be required. In no case shall the fee be reduced lower than one-half the regular annual fee.
- f) A re-inspection fee equal to the base fee shall be assessed for each subsequent inspection to establishments which are deemed necessary to visit a third or fourth time in less than 12 months due to a failure to comply with corrective orders issued during previous inspections.
- g) As the Minnesota Department of Health Food, Beverage and Lodging and Mobile Home Park and Recreational Camping Area fee schedules are revised, so shall the corresponding Waseca County fees.

**PASSED AND APPROVED THIS 18<sup>TH</sup> DAY OF MAY 2021**

Waseca County Board of Commissioners

By: \_\_\_\_\_, Board Chair

ATTEST:

\_\_\_\_\_  
Tamara J. Spooner  
Waseca County Auditor-Treasurer

May 13, 2021

**Administrator's Comments:**

- Recommend Action
- Do Not Recommend Action
- Reviewed – No Recommendation
- Reviewed – Information Only
- Submitted at Commissioner Request

**Reviewed By (if required):**

- County Attorney's Office
- Risk Management
- Human Resources
- Information Technology
- Building and Grounds

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County Administrator



**Waseca County Board of Commissioners  
Request for Board Action**

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**Assistance of Waseca County Free Fair from Public Works**

<b>Meeting Date:</b>	May 04, 2021	<b>Fiscal/FTE Impact:</b>
<b>Item Type:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> None
<b>Department:</b>	Administration	<input type="checkbox"/> Current budget
<b>Contact:</b>	Johnson, Michael	<input type="checkbox"/> New FTE(s) Requested
<b>Contact Phone:</b>	(507) 835-0631	<input type="checkbox"/> Other
<b>Prepared by:</b>	Johnson, Michael	<input type="checkbox"/> Amendment Requested
		<b>Board Goals:</b>

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**PURPOSE/ACTION REQUESTED**

The Waseca County Fair Board has requested the use of Waseca County Public Works equipment and volunteer labor at certain points throughout the year and predominately during the fair in July.

**SUMMARY**

The Waseca County Fair Board has requested the use of Waseca County Public Works equipment in the past for use throughout the year, although mostly at fair time, to assist in grounds maintenance and repair, along with preparing for the county fair in July.

This equipment is typically used for grading, hauling material (manure disposal, rock, etc.) and some pay loader/backhoe and other work. This equipment is operated by County Public Works personnel that agree to volunteer their time in operating such equipment on the employee's own time or at the direction of the County Public Works.

The Waseca County Engineer has been very helpful and accommodating in the past, but the fair board also seeks County Board approval to maintain this good relationship.

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioners authorize temporary use of Public Works equipment and/or volunteer operators to assist with the Waseca County Free Fair.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

**Resolution # 2021-22**

**Authorized Use of Public Works Equipment to Assist Waseca County Free Fair**

**WHEREAS**, the Waseca County Free Fair has requested and received assistance from the Waseca County Board of Commissioners in the past; and

**WHEREAS**, the Waseca County Board of Commissioners considers the Waseca County Free Fair to be an essential community service; and

**WHEREAS**, the Waseca County Free Fair does not have access to adequate equipment to meet the demands of the work needing to be done in preparation for the Waseca County Free Fair; and

**WHEREAS**, any work being done or requested would be subject to the approval and discretion of the Waseca County Public Works Director.

**NOW, THEREFORE, BE IT RESOLVED.** The Waseca County Board of Commissioners hereby authorize a continued relationship with the Waseca County Free Fair by allowing intermittent use of Public Works equipment by volunteer Public Works staff.

Dated this 4<sup>th</sup> day of May, 2021.

Waseca County Board of Commissioners

\_\_\_\_\_  
By: \_\_\_\_\_, Board Chair

ATTEST:

\_\_\_\_\_  
Tamara J. Spooner  
Waseca County Auditor-Treasurer



wasecacountyfreefair.com

April 26, 2021

RE: Waseca County Highway Dept. Assistance for County Fair

Dear Waseca County Commissioners;

The Waseca County Free Fair's Board of Directors would like you to consider this letter as a request for the use of the County Highway Department equipment as has been done for many years in the past.

The fair board has requested the use of Waseca County Highway Department equipment in the past for use throughout the year, although mostly at fair time, to assist in grounds maintenance and repair, along with preparing for the county fair in July. This equipment is typically used for grading, hauling material (manure disposal, rock, etc.) and some pay loader/backhoe and other work. This equipment is operated by County Highway personnel that agree to volunteer their time in operating such equipment on the employee's own time or at the direction of the County Engineer. The Waseca County Engineer, Nathan Richman, has been great to work with in the past, but the fair board also seeks your approval so we can maintain this good relationship.

The Waseca County Free Fair's Board of Directors greatly appreciates everything you all do every year to make the fair such a success. We could not do what we do without your help! We thank you in advance for your consideration in this matter. If you should have any questions about this request, please call me anytime at 507-521-1728. We look forward to seeing you at the fair, July 14-18, 2021.

Respectfully,

Mike Harguth  
President  
Waseca County Free Fair

Cc: Nathan Richman

PO Box 227 Waseca, MN 56093



**Waseca County Board of Commissioners  
Request for Board Action**

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**Authorize Designation of Depositories to Auditor/Treasurer**

<b>Meeting Date:</b>	May 18, 2021	<b>Fiscal/FTE Impact:</b>
<b>Item Type:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> None
<b>Department:</b>	Administration	<input type="checkbox"/> Current budget
<b>Contact:</b>	Johnson, Michael	<input type="checkbox"/> New FTE(s) Requested
<b>Contact Phone:</b>	(507) 835-0631	<input type="checkbox"/> Other
<b>Prepared by:</b>	Johnson, Michael	<input type="checkbox"/> Amendment Requested
		Board Goals:

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**PURPOSE/ACTION REQUESTED**

Authorize the Auditor/Treasurer to designate depositories for County Funds for the purpose of investments.

**SUMMARY**

On May 4, 2021, the Waseca County Board of Commissioners authorized an agreement with Fran Windschitl to assist on an interim basis with the management of the investment portfolio for Waseca County.

Mr. Windschitl will do much of the communication with financial institutions that are advantageous for the County to invest in. Mr. Windschitl will make recommendations to the Auditor/Treasurer based upon those communications. After review, the Auditor/Treasurer would be authorized to designate depositories for the funds of the County.

**RECOMMENDATION**

Waseca County staff recommends that the Waseca County Board of Commissioners authorize the Auditor/Treasurer to designate depositories on behalf of Waseca County.

**EXPLANATION OF FISCAL/FTE IMPACTS**

None.

**Resolution #2021-23**

**Granting Annual Authority to the Auditor/Treasurer to Designate Depositories and Authorize others to Conduct Banking Transactions**

I, Tammy Spooner, County Auditor/Treasurer, do hereby certify that I am the Clerk to the Board of Waseca County, a county government organized under the laws of the State of Minnesota, Federal Tax I.D. Number 41-6005917, and that the following is a true, complete and correct copy of resolutions duly adopted by the Board of Directors of this entity as of May 18, 2021, and that said resolutions are in full force and effect and have not been rescinded or modified.

**THEREFORE BE IT RESOLVED**, pursuant to Minnesota Statute 118A.02 the Auditor/Treasurer is hereby authorized to designate depositories for the funds of the County and any officer or other person named below is hereby authorized to open or cause to be opened an account or accounts on behalf of and in the name of the County with the Bank according to the Bank's "Terms and Conditions of Deposit Accounts" and any modifications or amendments thereto, and to execute and enter into any other agreement with the Bank for the deposit, withdrawal or transfer of any funds from or to said account(s).

**BE IT FURTHER RESOLVED**, that any officer or person hereinafter named is hereby authorized for and on behalf of the county to endorse in the name of the county and to cash, negotiate or deposit in such account(s) any money, checks, drafts, orders, notes and any other instruments for the payment of money held by or payable to the county.

**BE IT FURTHER RESOLVED**, that any checks, drafts, orders or any other withdrawal order including any withdrawal and/or transfer of funds requested to be made by electronic (Minnesota Statute 471.38 subds. 3 and 3a) or similar means and any and all other directions and instructions of any character with respect to funds of the County with the Bank may be signed or initiated with a signature by any one of the following or by any person purporting to be authorized by the following:

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

And the Bank is hereby fully authorized to pay and charge to any such account(s) of the County any Item, so signed or initiated, including those payable to the individual order of the person signing them or to the Bank or to any other person or corporation, which are applied in payment of any indebtedness owing to the Bank from the person or persons who signed same.

**I FURTHER CERTIFY** that the Board of Directors of Waseca County has full power and lawful authority to adopt the foregoing resolution and to confer the powers therein granted to the person's named.

**IN WITNESS WHEREOF**, I have hereunto subscribed my name, dated this 18<sup>th</sup> day of May 2021.

Dated this 18<sup>th</sup> day of May, 2021.

Waseca County Board of Commissioners

By: \_\_\_\_\_, Board Chair

ATTEST:

\_\_\_\_\_  
Tamara J. Spooner  
Waseca County Auditor-Treasurer