



WASECA COUNTY BOARD OF COMMISSIONERS

July 6, 2021 · 9:30 a.m.

East Annex Public Meeting Room

300 North State Street – East Annex · Waseca, Minnesota 56093

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/550149597>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (646) 749-3122

- One-touch: <tel:+16467493122,,550149597#>

Access Code: 550-149-597

New to GoToMeeting? Get the app now and be ready when your first meeting starts:

<https://global.gotomeeting.com/install/550149597>

9:30 a.m.

1. Call to Order and Pledge of Allegiance

Public Comment

Those wishing to speak must state their name and address for the record after they reach the podium. Each person will have three (3) minutes to make his/her remarks. Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

2. Approval of Agenda

3. Ditch Authority

- a. JTCD #6
- b. JD #24
- c. CD #31
- d. Spray Quotes

4. Approval of County Board Minutes

- a. Waseca County Board of Commissioners Meeting June 1, 2021
- b. Waseca County Board of Commissioners Work Session June 7, 2021
- c. Waseca County Board of Commissioners Meeting June 15, 2021
- d. Waseca County Board of Commissioners Work Session June 15, 2021
- e. Waseca County Board of Commissioners Special Session June 22, 2021

5. Consent Agenda

- a. Approval of Bills
- b. Transfer of Funds
- c. First Half 2021 Appropriations
- d. Lakeshore Resident Aquatic Invasive Species Education
- e. Partial Release of Exclusive Agriculture Use Zone Restrictive Covenant; Harold and Marian G. Sexton (Martin H. Sexton – current owner)
- f. Residential Tax Abatement Schedule of Payment 2021 – Donahue

6. Public Works, Jim Kollar, Public Works Director/County Engineer

- a. Waseca County Fair
 - i. Temp Traffic Control Letter
 - ii. Equipment Assistance Letter
- b. CSAH 41 Grading – Contract 812103
 - i. 081-641-001 Bid Summary
- c. Sealcoat – Contract 812104
 - i. 812104 Bid Summary
- d. CSAH 2 Turn Lanes-Contract 812105
 - i. 081-602-002 Bid Summary
- e. Rural Intersection Lighting
 - i. 081-070-002 Bid Summary
 - ii. 081-070-002 Additional HSIP Letter
- f. County Ditch 33-CSAH 15 Culvert Replacement

7. Administration

- a. Administration Update
- b. Human Resources Announcements

8. Commissioner Reports

Lunch – Oscar's

Upcoming Board Events

July 6 – July 20, 2021

June 6, 2021, 9:30 a.m.

County Board Meeting

Board Room, East Annex

July 6, 2021, 1:30 p.m.

LeSueur-Waseca Community Health Board Mtg

Waterville Senior Center

July 12, 2021, 9 a.m.

MN Prairie Finance Committee Meeting

Virtual Meeting

July 16, 2021, 8:30 a.m.

County EDA Meeting

Board Room, East Annex

July 20, 2021, 3 p.m.

MN Prairie Joint Powers Board Meeting

Virtual Meeting

July 20, 2021, 9:30 a.m.

County Board Meeting

Board Room, East Annex

DITCH INSPECTION EMERGENCY REPAIRS

DATE 6/27/2021

COMMISSIONER'S DISTRICT Doug Christopherson

DITCH # JtCd#6

LOCATION (SECTION NUMBER AND LAND OWNER)

New Richland township section #28
Harley Klimmek

INSPECTION:

The crushed rock the landowner put on the driveway was buried during the culvert replacement project.

CORRECTION AND NATURE OF REPAIRS:

Provide one load of 1 1/2 inch rock to bring the driveway back to original pre project condition.

COST ESTIMATE: \$475.00

IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF THE CONTRACTOR:

H&H Excavating Inc.

SUBMITTED BY: *Russell Duse*
COUNTY COMMISSIONER OR DITCH INSPECTOR

REMARKS:

SUBMITTED TO THE COUNTY BOARD ON THE _____ DAY OF _____, 20____.

DITCH INSPECTION EMERGENCY REPAIRS

DATE 6/27/2021

COMMISSIONER'S DISTRICT Brian Harguth

DITCH # JD#24

LOCATION (SECTION NUMBER AND LAND OWNER)

Woodville township section #1
Peter Zimmerman

INSPECTION:

Beaver built a dam across the main channel

CORRECTION AND NATURE OF REPAIRS:

Trapped the beaver and remove the dam

COST ESTIMATE: \$825.00

IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF THE CONTRACTOR:

H&H Excavating Inc

SUBMITTED BY: *Russell Duse*

COUNTY COMMISSIONER OR DITCH INSPECTOR

REMARKS:

SUBMITTED TO THE COUNTY BOARD ON THE _____ DAY OF _____, 20____.

DITCH INSPECTION EMERGENCY REPAIRS

DATE 6/27/2021 COMMISSIONER'S DISTRICT DeMalterer

DITCH # CD#31

LOCATION (SECTION NUMBER AND LAND OWNER)

Janesville township section #29
Charlie Grams

INSPECTION:

Sediment and sticks from a beaver are plugging a surface culvert.

CORRECTION AND NATURE OF REPAIRS:

Remove sediment and beaver dam so the water can flow freely.

COST ESTIMATE: \$240.00

IF COST ESTIMATES WERE RECEIVED FROM A CONTRACTOR, LIST THE NAME OF THE CONTRACTOR:

Williams Farms/Jim Williams

SUBMITTED BY: *Russell Duro*
COUNTY COMMISSIONER OR DITCH INSPECTOR

REMARKS:

SUBMITTED TO THE COUNTY BOARD ON THE _____ DAY OF _____, 20____.



Professional Application Of Right-of-way
Industrial & Aquatic
Brush & Weed Control Products

P.O. Box 641
1108 230th Street
Algona, IA 50511
Office (515) 295-4114
Toll Free (888) 860-0040

Waseca County Ditch Inspector
Russ Guse
3215 403rd Ave.
Janesville, MN 56048

06/22/2021

Dear Sir,

The following is B & W Control Specialists quote for tree and brush control in the listed drainage ditches in Waseca County.

We will work on a time and materials basis not to exceed the amount quoted.

Ditch #	Cost
JC #1.....	\$6500.00
CD #30.....	\$5500.00
CD #29.....	\$3500.00
CD #31.....	\$5500.00
CD #44-18.....	\$4500.00
CD #35.....	\$2500.00
CD #38.....	\$5500.00
CD #45.....	\$7500.00
CD #50.....	\$3500.00
JD #51.....	\$7500.00
CD #22.....	\$1500.00
JD #24.....	\$6500.00
CD #26.....	\$2500.00
JD #6.....	\$5500.00
CD #47.....	\$8500.00
CD #43.....	\$3500.00
CD #36.....	\$2500.00

Please find attached a current rate schedule for 2021.

Sincerely,

Donald H. Reffer
B & W Control Specialists, Inc.



Professional Application Of Right-of-way
Industrial & Aquatic
Brush & Weed Control Products

P.O. Box 641
1108 230th Street
Algona, IA 50511
Office (515) 295-4114
Toll Free (888) 860-0040

2021 BRUSH/WEED CONTROL

PRODUCT	PRICE
Garlon 4 Ultra Pre-Mix.....	\$ 46.50/gal.
Polaris.....	\$ 96.00/qt.
Garlon 4 Ultra.....	\$ 72.50/gal.
Garlon 3A.....	\$ 65.75/gal.
Platoon.....	\$ 23.80/gal.
Method 240 SL.....	\$ 382.50/gal.
Opensight.....	\$ 105.00/lb
Milestone.....	\$ 332.50/gal.
Perspective.....	\$ 98.40/lb.
Aquaneat.....	\$ 35.00/gal.
Liberate Surfactant.....	\$ 30.00/gal.
Freeway Surfactant.....	\$ 70.00/gal.
High Vol. Water Mix.....	\$ 1.45/gal.
High Vol.Oil Mix-price varies due to oil cost/ currently..	\$14.35/gal.
AquaNeat.....	\$ 30.80/gal.
Rodeo.....	\$ 33.00/gal.
Ivod.....	\$ 25.15/gal.

Labor & Equipment per 2 man crew:

Brush & Ditchbank Weed Control.....	\$ 112.00/hr.
Channel Treatment.....	\$ 140.00/hr.

Waseca County Tax Abatement Program				
Pay Schedule for First Half 2021 Taxes				
City Tax Abatement Applications - 2021				First Half
<u>Name:</u>	<u>PID</u>	<u>Percent</u>	<u>Years</u>	<u>\$2,021</u>
City of Waseca Abatements		<u>Option</u>		<u>Payment</u>
1 Todd and Cathy Donahue	17.712.1900	50%	10	\$22.44
Approved by the County Board on:	<u>7/6/2021</u>		Total	\$22.44

Tamara J. Spooner, County Auditor / Treasurer

Notes:

Todd and Cathy Donahue's tax abatements will be reduced in 2021 due to the fact the value of the home did not reach full market value by January 1, 2020 (the date the Assessor's market values was set to determine 2021 taxes). The County's share of taxes for 2021 are \$89.75). The approved tax abatement is for 50% of the County's share of taxes for 2021 is \$44.88 ($\$89.75 \times 50\% = \44.88). The first half payment should be \$22.44

WASECA COUNTY BOARD OF COMMISSIONERS — JUNE 1, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, June 1, 2021 in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson, Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Melissa Sexton, Human Resources Manager; Rachel Cornelius, County Attorney; Jim Kollar, Public Works Director/County Engineer; Mark Leiferman, Planning & Zoning Administrator; Haley Byron, Water Specialist; Clinton Rogers, Janesville City Administrator; Leotta Lind, CEO of South Country Health Alliance; Scott Schufman, CFO of South Country Health Alliance and Tim Penny, President & CEO of Southern Minnesota Initiative Foundation.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no Public Comment.

Harguth moved and Krause seconded to approve the Agenda amended to add the formal appointment of Jim Kollar, Public Works Director/County Engineer. Motion carried unanimously.

Michael Johnson formally introduced James Kollar as the Waseca County Public Works Director/County Engineer. Tammy Spooner, Auditor-Treasurer administered the oath of office to Mr. Kollar for the term beginning June 1, 2021.

Krause moved and Christopherson seconded to approve the Consent Agenda. Motion carried unanimously.

- a. Approval of Bills
- b. Security Agreement with First National Bank of Waseca for Deposit of Public Funds
- c. Renewal of Liquor Licenses
 - Waseca Lakeside Club, LLC
 - New Richland Golf Association, dba/Riverview Golf Course
 - Half Pint Brewery, LLC
- d. Sign DNR 2021 Boat and Water Grant Contract in the amount of \$1,994.00.
- e. Sign DNR Grant Contract for the Purchase of Rope Throwing Bags in the amount of \$500.00.
- f. Partial Release of Exclusive Agriculture Use Zone Restrictive Covenant; Gordon and Emma C. Zimprich (Paul J. Zimprich Sr. - current owner)

Leota Linda, Executive Director, and Scott Schufman, CFO, presented an annual update for South Country Health Alliance. Information was also shared regarding the COVID-19 impact on the organization.

Tim Penny, President and CEO of Southern Minnesota Initiative Foundation, provided an update on the organization, as well as an overview of programs available to Waseca County citizens.

Michael Johnson, Administrator, requested to set a Public Hearing for Appointment of the Waseca County Auditor/Treasurer for Tuesday, July 6, 2021. Krause moved and Christopherson seconded to set the public hearing for July 6, 2021 at 9:30 a.m. Motion carried unanimously.

Melissa Sexton, Human Resources Manager, presented an early retirement program as an option to minimize some personnel expenses. Harguth moved and Nelson seconded to adopt Resolution #2021-25. Motion carried unanimously.

RESOLUTION #2021-25

WHEREAS, Waseca County is interested in reducing or minimizing expenses for the 2021 budget year; and

WHEREAS, Waseca County has the authority to offer employees an incentive for early retirement, either as the employer alone, or in conjunction with the exclusive representatives of employees; and

WHEREAS, Waseca County wishes to establish an Early Retirement Incentive Program as one strategy to maintain services and reduce salary expenditures in 2021;

NOW, THEREFORE, BE IT RESOLVED, that effective upon passage of this resolution, the Waseca County Board of Commissioners hereby establishes an Early Retirement Incentive Program that complies with all applicable laws and statutes; is available for a finite period of time to provide the known impact for inclusion in the 2022 budget; and provides for a monetary incentive in exchange for an Early Retirement Program Participation Agreement and Waiver of Rights by the participants;. The specifics of the Early Retirement Program are:

- a. Eligible employees are those with at least 10 years of Waseca County service immediately prior to retirement in a position of 20 hours per week or more, who qualify for a full or early retirement annuity from PERA; provided that they give written notice and sign the Early Retirement Incentive Program Participation Agreement and Waiver of Rights by August 1, 2021; do not rescind the Early Retirement Program Agreement and Waiver; and retire by September 30, 2021.
- b. A monetary incentive is a one-time severance payment to be deposited into a post-retirement health care savings plan (HCSP). Payment is equal to 100% of the County's monthly contribution for individual coverage, equal to one month for each year of service with Waseca County at the effective date of retirement; however this amount shall not equate to less than 12 months of coverage and shall not exceed to what equates to 24 months of coverage.

BE IT FURTHER RESOLVED, that the Human Resources Director shall provide all employees who may be eligible for the Early Retirement Program with the plan description, a Participation Agreement and a Waiver; and advice to consult with an attorney and a financial planner regarding the impact of the program on their situations.

Haley Byron, Water Specialist, announced her upcoming maternity leave. Haley requested to enter into a Service Agreement with SWCD for Mark Schaezke to administer the MN Wetland Conservation Act during her leave. Brian Zabel will sit on behalf of the county as needed. Christopherson moved and Nelson seconded to approve the Service Agreement with Waseca Soil and Water Conservation District for services in the amount of \$66.94 per billable hour. Motion carried unanimously.

Mark Leiferman, Planning & Zoning Administrator, requested approval of a Conditional Use Permit for Transfer of Development Rights from Wendell & Ruth Armstrong in Section 7, Wilton Twp. to Calonett Venues LLC in Section 16, Woodville Twp. Staff dispensed with the formal reading of the criteria and the formal reading of conditions. Christopherson moved and Krause seconded to approve the Criteria as presented. Motion carried 4-1 by the following roll call: Christopherson-aye; Harguth-aye; Nelson-nay; Krause-aye; and Malterer-aye.

Harguth moved and Christopherson seconded to approve the Conditional Use Permit with Conditions for Transfer of Development Rights from Wendell & Ruth Armstrong to Calonett Venues LLC. Motion carried 4-1 by the following roll call: Christopherson-aye; Harguth-aye; Nelson-nay; Krause-aye; and Malterer-aye.

Mark Leiferman, Planning & Zoning Administrator, presented a Conditional Use Permit request from Bruce & Angela Quast to operate and maintain an animal crematorium on their site in Section 7 of Wilton Twp. Staff dispensed with the formal reading of the criteria reading and the formal reading of conditions. Nelson moved and Krause seconded to approve the Criteria. Motion carried unanimously.

Nelson moved and Krause seconded to approve the Conditional Use Permit, with conditions, for Quasts to operate a pet crematorium. Motion carried unanimously.

Mark Leiferman, Planning & Zoning Administrator, presented a request from Nickolas & Ashley Rehder (Ruby Ranch) to amend a Conditional Use Permit to allow for operation of a daycare facility in Section 18 of Freedom Twp. Staff dispensed with the formal reading of the criteria. The Commissioners requested that staff read the conditions. Harguth moved and Krause seconded to approve the Criteria. Motion carried unanimously.

Christopherson moved and Harguth seconded to approve the amendment to the Conditional Use Permit with conditions for Nickolas & Ashley Rehder. Motion carried unanimously.

Mark Leiferman, Planning & Zoning Administrator, presented a request to amend a Conditional Use Permit for Ulland Brothers to mine, excavate and stockpile sand and aggregate materials in Section 12 of Otisco Twp. Staff dispensed with formal reading of the criteria and formal reading of the conditions. Harguth moved and Krause seconded to approve the Criteria. Motion carried unanimously.

Krause moved and Harguth seconded to approve the amendment to the Conditional Use Permit with conditions for Ulland Brothers. Motion carried unanimously.

Mark Leiferman, Planning & Zoning Administrator, presented a request to amend a Conditional Use Permit for ConAgra Foods to remove a spray field area and add a screen house and spray field area in Section 13 of St. Mary Twp. Staff dispensed with the reading of criteria and the formal reading of conditions. Krause moved and Christopherson seconded to approve the Criteria. Motion carried unanimously.

Krause moved and Christopherson seconded to approve the amendment to the Conditional Use Permit with conditions for ConAgra Foods. Motion carried unanimously.

Michael Johnson, requested to enter into a Cooperative Lighting Agreement with the City of Waldorf and the State of Minnesota. Christopherson moved and Harguth seconded to adopt Resolution #2021-27 to enter into the Lighting Agreement with the City of Waldorf and the State of Minnesota. Motion carried unanimous.

**WASECA COUNTY
RESOLUTION #2021-27**

IT IS RESOLVED that Waseca County enter into MnDOT Agreement No. 1035530 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to Waseca County and from Waseca County to the City of Waldorf of the State's share of the costs of the Trunk Highway Lighting System construction and other associated construction to be performed upon, along, and adjacent to Trunk Highway No. 83 at County State Aid Highway No. 3 and No. 4. within the corporate City limits of Waldorf under State Project No. 8107-21 (T.H. 83=201).

IT IS FURTHER RESOLVED that the County Engineer and County Administrator are authorized to execute the Agreement and any amendments to the Agreement.

Michael Johnson, Administrator, provided an update on recent activities and shared the Human Resources Agenda.

Michael Johnson, Administrator, presented a revised Ditch Inspector Agreement geared toward a company to fulfill ditch inspector duties. No individuals have applied for the position as advertised. Christopherson moved and Krause seconded to approve the revised job description. Motion carried unanimously.

Commissioner Reports were shared.

Having no further county board business, Krause moved and Harguth seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:53 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	284.52
ADVANCED CORRECTIONAL HEALTHCARE INC	3,470.77
ALAN FORSBERG	691.04
ANCOM COMMUNICATIONS INC	8,698.20
ASSOC OF MN COUNTIES	75.00
AVENU INSIGHTS & ANALYTICS LLC	195.75
BAKER TILLY LLP	18,000.00
BOLTON & MENK INC	2,171.00
BOMGAARS SUPPLY	379.36
BOMGAARS SUPPLY	107.15
BOSS SUPPLY OF JANESVILLE INC	62.65
CDW GOVERNMENT INC	496.00
CENTRAL FIRE PROTECTION INC	429.85
COLLEEN HOWARD	200.00
COMMUNITY COMPLIANCE MONITORING	439.00
CONTINENTAL RESEARCH CORPORATION	1,287.14
CPS TECHNOLOGY SOLUTIONS INC	98.00
CURT KEYES	80.00
DAVE'S BODY SHOP	333.00
DENNISON TECHNOLOGY GROUP	35.00
DG INVESTMENT INTERMEDIATE HOLDINGS 2 INC	463.50
EMERGENCY AUTOMOTIVE TECHNOLOGIES, INC	723.64
FIRST STATE TIRE RECYCLING	2,772.49
FOUR SEASONS APPAREL & MORE LLC	56.00
FREEDOM TOWNSHIP	170.00
GFA	650.00
GODFATHER'S EXTERMINATING INC	45.00
GUARDIAN SUPPLY	425.00
HILLYARD INC	104.04
ICON ENTERPRISES, INC.	8,236.00
INNOVATIVE OFFICE SOLUTIONS LLC	236.46
INTERNET CONNECTIONS	1,800.00
JAMIE HARTER	9.65
JANE ROBERTA BLUHM	200.00
JOHN DEERE FINANCIAL	1,008.71
L & L STREET ROD & SPORTS TRUCK	3,308.90
LEAGUE OF MINNESOTA CITIES FINANCE DEPT	115.00
LESA HULLOPETER	100.00
LOCATORS & SUPPLIES INC	533.44

MIDWEST MOTOR SUPPLY CO INC	1,278.82
MINNESOTA TRUCK & EQUIPMENT REPAIR	503.24
MJB HANSEN FAMILY LP	1,271.24
MN COMM OF TRANSPORTATION	493.23
MN.IT SERVICES	1,300.00
M-R SIGN COMPANY INC	10,246.42
NAPA AUTO PARTS MPEC	241.27
NOW MICRO	3,868.00
NUTRIEN AG SOLUTIONS INC.	5,450.22
PAUL BORN	642.11
PEMBERTON LAW PLLP	120.00
REGENTS OF UNIVERSITY OF MINNESOTA	54,000.00
RIVER BEND BUSINESS PRODUCTS	930.73
RS EDEN	99.40
RUSSELL GUSE	473.14
SOUTHERN MINNESOTA INSPECTION CO LLC	464.90
SPORTSMAN STOP	18.77
STEELE CO HIGHWAY DEPT	1,507.86
STONEBROOKE ENGINEERING INC	29,507.29
SUBARCTIC MEDIA LLC	2,500.00
TECH TRONIX INC	50.00
THE ELECTRONIC CONNECTION	29.99
THE RETROFIT COMPANIES	445.52
THE SHOP LLC	95.00
THOMAS M CONDON	474.94
THOMSON REUTERS	496.96
TOPPERS PLUS INC	339.99
TRIMIN SYSTEMS INC	6,500.00
ULINE	1,560.09
WASECA CO AG SOCIETY	125.00
WASECA CO AG SOCIETY	50.00
WASECA COUNTY NEWS (SUBSCRIPTION)	63.25
ZIEGLER INC	2,907.34

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – JUNE 7, 2021

The Waseca County Board of Commissioners met in a work session on Monday, June 7, 2021, in the Commissioner Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Tammy Spooner, Auditor-Treasurer; Mark Leiferman, Planning & Zoning Administrator; and Haley Byron, Water Resource Specialist.

Chair Malterer called the Work Session to order at 7:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Mark Leiferman, Planning & Zoning Administrator, gave an overview of WRAPS (Wetland Restoration and Protection Strategy).

Haley Byron, Water Resource Specialist, provided information on the Wetland Act and Water Resources.

The work session ended at 10:26 a.m.

DeAnne R. Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS — JUNE 15, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, June 15, in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Jon Schiro, Court Services Director; Brad Milbrath, Sheriff; Mark Schaetzke, SWCD; Mark Leiferman, Planning & Zoning Director; Jennifer Novak, Assistant County Attorney; Jim Kollar, Public Works Director/County Engineer; and Michael Hecht.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

At Public Comment, Michael Hecht, 1114 Elm Ave E, Waseca, expressed that he doesn't want the Auditor-Treasurer to be an appointed position.

Harguth moved and Christopherson seconded to approve the agenda amended to move item 4 c. Riparian Protection Cost Share Program from the consent agenda to an action item; add discussion of Ben Srp property to be reviewed and/or voted on; and add discussion regarding purchase of a weed cutter. Motion carried unanimously.

Christopherson moved and Nelson seconded to approve the minutes from May 18, 2021 Commissioner Meeting; May 18, 2021 Work Session; and June 1, 2021 Work Session. Carried unanimously.

Krause moved and Harguth seconded to approve the consent agenda as amended. Motion carried unanimously.

a. Approval of Bills

b. Electronic Funds Transfer Report

~~c. Riparian Protection Cost Share Program~~

d. Residential Tax Abatement 2021

Brent and Julianna Brass	\$272.00
Jessica Royer and Chad Grunwald	\$416.00
Frank Wenzel	\$466.00
Joe and Kristi Nelson	\$224.00
Thomas and Jean Glaser	\$409.50
Gerald and Kristi Fennert	\$264.50
James and Mary Jo Boerboom	\$266.50
Charles and Linda Cone	\$264.36
Eric and Melanie Tedars	\$304.00
Alan and Barbara Wilker	\$224.50
Alan and Cathy Breitbarth	\$192.00
Todd and Cathy Donahue	\$409.50
Jonathan and Lyric Butler	\$851.46
Scott Kramer	\$337.50
Joshua and Megan Lynch	\$438.39

e. 2021 Tobacco License Renewals

Casey's General Store - Janesville
Casey's General Store - New Richland
New Richland Liquor Company
South End Bar & Grill LLC
Wagner Foods Inc.

Mark Leiferman, Planning & Zoning Administrator, provided information regarding the Riparian Protection Cost Share Program. Krause moved and Christopherson seconded to approve the Riparian Protection Cost Share Program. Motion carried unanimously.

Jon Schiro, Court Services Director, requested approval of Electronic Alcohol Monitoring Grant Agreement of \$9,000.00 per year for 2022 and 2023. Nelson moved and Harguth seconded to approve the Electronic Alcohol Monitoring Grant Agreement in the total amount of \$18,000.00. Motion carried unanimously.

Jim Kollar, Public Works Director/County Engineer, requested to advertise for bids for aggregate and culvert replacements. Nelson moved and Krause to approve advertising for bids on aggregate and culverts. Motion carried unanimously.

Jim Kollar, Public Works Director/County Engineer, requested approval of the final payment of \$31,678.86 to RAW Construction, LLC for culvert replacements on CSAH 4. Christopherson moved and Harguth seconded to approve the final payment in the amount of \$31,678.86 to RAW Construction, LLC. Motion carried unanimously.

Commissioner Nelson shared that he would like to look into purchasing a weed cutter to be used in county lakes. Weeds have become a real issued in all lakes this year. Research and further discussion will be required on this topic.

Michael Johnson, County Administrator, facilitated discussions regarding appointment of a new County Ditch Inspector. Chris Howard, H & H Excavation, was the only applicant for the position. Krause moved and Christopherson seconded to offer similar contracts to both Chris Howard and Russ Guse to run concurrently with Russ being the appointed Inspector and to mentor Chris so he is ready to take over at the end of the Russ's appointment. Motion carried unanimously,

Discussion was held regarding Ben Srp's property. Prior discussions have been held regarding the lot and correspondence from 2009 that it was buildable, with a caveat on the bottom that it would change with a code change. Nelson moved and Harguth seconded to forego the Transfer of Development Rights and allow to Srp to build on the lot, together with the necessary septic system, based on letter from 2009, prior to code change, and ignore the language on the end of the letter about code change. Further discussion was held and a brief recess was taken. The question was called and the motion failed 2-3 by the following roll call: Christopherson-nay; Harguth-aye; Nelson-aye; Krause-nay; and Malterer-nay.

Michael Johnson, County Administrator, provided an Administration update.

Commissioner Reports were shared.

Having no further county board business, Krause moved and Harguth seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:44 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	183.40
ALAN FORSBERG	82.88
ALVIN GRAMS	103.52
AMAZON CAPITAL SERVICES	63.75
ANCOM COMMUNICATIONS INC	650.77
APG MEDIA OF SOUTHERN MN LLC	384.68
APH STORES, INC.	579.40
ASSOC OF MN COUNTIES	129.00
BARBARA J. BUKER	247.30
BLUE EARTH CO	844.77
BOB BARKER COMPANY INC	755.68
BOCKS SERVICE INC	206.00
BORNEKE CONSTRUCTION INC	3,400.00
BUDACH IMPLEMENT INC	2.58
CAPITAL ONE	281.11
CDW GOVERNMENT INC	2,183.28
CHARLES VINCENT DAWLEY	1,500.00
CJ MASONRY	6,500.00
COMMUNITY COMPLIANCE MONITORING	493.00
DDA HUMAN RESOURCES INC	13,500.00
DEANNE MALTERER	37.02
DEML FORD INC	2,878.72
DONNELLY LAW FIRM PLLC	280.21
FIRST NATIONAL BANK 9655	1,408.20
FIRST NATIONAL BANK OMAHA 7265	798.40

FIRST NATIONAL BANK 4208	27.66
FIRST NATIONAL BANK 5529	12.20
FIRST NATIONAL BANK 8194	224.96
FIRST NATIONAL BANK OF OMAHA 2967	471.65
FIRST NATIONAL BANK OMAHA	409.96
FIRST NATIONAL BANK OMAHA 4669	185.00
FIRST NATIONAL BANK OMAHA 7462	2,283.01
FIRST NATIONAL BANK OMAHA 9296	13.96
FIRST NATIONAL BANK OMAHA 0710	65.00
FIRST NATIONAL BANK OMAHA 1325	6.63
FIRST NATIONAL BANK OMAHA 1957	88.12
FIRST NATIONAL BANK OMAHA 2173	43.40
FIRST NATIONAL BANK OMAHA 3979	1,004.35
FIRST NATIONAL BANK OMAHA 4404	189.00
FIRST NATIONAL BANK OMAHA 5215	1,599.99
FIRST NATIONAL BANK OMAHA 5640	952.77
FIRST NATIONAL BANK OMAHA 6072	13.95
FIRST NATIONAL BANK OMAHA 6171	999.00
FIRST NATIONAL BANK OMAHA 6742	160.68
FIRST NATIONAL BANK OMAHA 8006	83.40
FIRST NATIONAL BANK OMAHA 8263	100.82
FIRST NATIONAL BANK OMAHA 8264	154.55
GARY ARNOLD	100.00
GARY L. FISCHLER & ASSOCIATES PA	650.00
GILSON COMPANY INC	665.47
H&H EXCAVATING INC	5,230.00
HAWK ALARM SYSTEMS INC	7,096.11
HOWARD E NYHART CO INC	2,550.00
HY-VEE OWATONNA	793.20
INNOVATIVE OFFICE SOLUTIONS LLC	754.84
JANE ROBERTA BLUHM	300.00
JANE T HOFMEISTER	217.00
JANESVILLE HARDWARE LLC	8.47
JENNIFER NOVAK	252.00
JIM KOLLAR	48.08
JOBS PLUS INC	179.68
L & L STREET ROD & SPORTS TRUCK	3,389.90
LARKSTUR ENGINEERING & SUPPLY INC	436.91
LOCATORS & SUPPLIES INC	197.74
LOFFLER	358.50
MACHOVEC	485.38
MADDEN, GALANTER, HANSEN LLP	6,123.83
MARK BEHREND	1,379.30

MEI TOTAL ELEVATOR SOLUTIONS	430.55
MESSICK LAW PLLC	460.00
METRO FIBERNET LLC	250.00
MIDWEST MONITORING & SURVEILLANCE	466.39
MIDWEST SPECIAL INSTRUMENTS	35.00
MN ASSOC FOR CHILDREN'S MENTAL HEALTH	1,000.00
MN COUNTIES INTERGOVERNMENTAL TRUST	981.23
MN DEPT OF TRANSPORTATION	18,628.85
MN HIGHWAY SAFETY & RESEARCH CENTER	1,925.00
MN VALLEY TESTING LAB	114.60
MONROE TOWMASTER LLC	85.43
M-R SIGN COMPANY INC	321.05
NAPA AUTO PARTS MPEC	4,439.63
NEW RICHLAND FARM & HOME SUPPLY	29.98
NEW RICHLAND SPORTSMAN CLUB	3,000.00
NEWRICH FOODS	5.39
NORTH MEMORIAL AMBULANCE	1,722.00
NOW MICRO	426.00
NUSS TRUCK GROUP INC	895.25
PANTHEON COMPUTER SYSTEMS INC	129.99
PATTON HOVERSTEN & BERG PA	4,194.50
PENGUIN MANAGEMENT INC	3,276.00
POWERPLAN INC	45,769.16
QUILL CORPORATION	67.58
RAMY TURF PRODUCTS LLC	429.00
RAW CONSTRUCTION LLC	31,678.86
RDO EQUIPMENT CO INC-N MANKATO	511.06
RECOVERY TREK LLC	180.00
RINKE-NOONAN ATTORNEYS AT LAW	10,502.50
RIVER VALLEY FORENSIC SERVICES PA	250.00
ROBERT HANSEN	373.18
RS EDEN	131.60
RWV SIGNS INC	150.00
SNAP ON INCORPORATED	565.22
SPEE-DEE DELIVERY SERVICE	20.22
STEELE CO DETENTION CENTER	1,437.00
STREAMLINE COMMUNICATIONS LLC	1,132.00
THOMPSON SANITATION	25,213.68
THOMSON REUTERS	496.96
TRUCK CENTER COMPANIES	667.04
UNITED GROUP INC	66.72
WASECA ABSTRACT COMPANY	175.00
WASECA AREA CHAMBER OF COMMERCE	16.00

WASECA CO SOIL & WATER	1,452.20
WASECA GLASS INC	154.95
WASECA HARDWARE LLC	287.39
WASECA HARDWARE LLC	43.96
WASECA MOTOR CO	65.78
WASECA SAND & GRAVEL INC	1,260.00

WASECA COUNTY BOARD OF COMMISSIONERS

WORK SESSION – JUNE 15, 2021

The Waseca County Board of Commissioners met in a work session on Tuesday, June 15, 2021, in the Commissioner Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; Blair Nelson and Brad Krause.

Others present were Michael Johnson, County Administrator; Tammy Spooner, Auditor-Treasurer; and Fran Windschitl.

Chair Malterer called the Work Session to order at 8:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Michael Johnson, Administrator, introduced Fran Windschitl, Waseca County Interim Investment Officer. Mr. Windschitl provided his background information and investment management recommendations for Waseca County.

The work session ended at 9:29 a.m.

DeAnne R. Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

WASECA COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION – JUNE 22, 2021

The Waseca County Board of Commissioners met in a special session on Tuesday, June 22, 2021, in the Commissioner Room, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson; Brian Harguth; and Brad Krause. Commissioner Blair Nelson was absent.

Others present were Michael Johnson, County Administrator; Beth Weimert, Executive Assistant.

Chair Malterer called the special session to order at 8:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

Johnson suggested an amendment to the Resolution 2021-28 for the appointment of the Auditor/Treasurer position pursuant to Minn. Stat. §375A.1205. Motioned by Krause to amend the published date of Resolution 2021-28 to July 20, 2021, seconded by Harguth. Motion carried unanimously.

Discussion was held regarding approval of the appropriation for the Tourism Advisory Committee for July 4 fireworks. Motioned by Christopherson to approve the appropriation of \$1,500.00 for the Tourism Advisory Committee, seconded by Krause. Motion carried unanimously.

The special session ended at 8:41 a.m.

DeAnne R. Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Beth Weimert, Executive Assistant
Waseca County Administration



**Waseca County Board of Commissioners
Request for Board Action**

Insert Purpose/Action requested here.

Meeting Date: 07/06/21
Item Type: Consent Action
Department: Auditor-Treasurer
Contact: Amy Schauer
Contact Phone: 507-835-0612
Prepared by: Amy Schauer

Fiscal/FTE Impact:
 None
 Current budget
 New FTE(s) Requested
 Other
 Amendment Requested

PURPOSE/ACTION REQUESTED

Request approval of Transfer of Funds from Old Account in Fund 25455 to Updated Account in Fund 01451455

SUMMARY

Back in 2017, the SHIP grant moved from fund 25455 to 01451455. In 2018 an audit entry was done in the amount of 346.91 to allocate self insurance to the old 25455 account. It should have been completed in the 01451455 account.

RECOMMENDATION

Move the expenditure from the fund 25455 account and close the account and put it in the correct account of 01451455.

EXPLANATION OF FISCAL/FTE IMPACTS

The expense will increase in the amount of 346.91 in the 2021 budget.

Supporting Documents:

Attachment A:
Attachment B:

Previous Board Action(s):

Resolution #

06/30/2021 13:54
5264aschauer

Waseca, MN
Vendor Warrant List Report

P 1
apwarrnt

DATE: 07/06/2021 CHECK RUN: C070621 AMOUNT: \$ 183,732.58

APPROVED BY: _____

06/30/2021 13:54
5264aschauer

Waseca, MN
DETAIL INVOICE LIST

P 2
apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
3653 A.H. HERMEL COMPANY	00000			EFT	06/30/2021	880479	
1 25257000 6807	JailCntn			JailCanMis		349.08	
	Invoice Net					349.08	
				CHECK TOTAL			349.08
4035 ADVANCED CORRECTIONAL	00000			EFT	06/30/2021	107766	
1 01201217 6268	ShrfBrdPrs			Medical		3,470.77	
	Invoice Net					3,470.77	
				CHECK TOTAL			3,470.77
4915 AMAZON CAPITAL SERVICE	00000			INV	06/30/2021	1XPG-M96K-4FKN	
1 01451451 6401	PHNrsng			OffcSuppls		34.56	
	Invoice Net					34.56	
4915 AMAZON CAPITAL SERVICE	00000			INV	06/30/2021	1LP4-9LHP-NT4D	
1 01451451 6401	PHNrsng			OffcSuppls		842.31	
	Invoice Net					842.31	
4915 AMAZON CAPITAL SERVICE	00000			INV	06/30/2021	1KRY-K7KR-FW69	
1 01451451 6401	PHNrsng			OffcSuppls		685.10	
	Invoice Net					685.10	
4915 AMAZON CAPITAL SERVICE	00000			INV	06/30/2021	1FYK-VWHP-LKMD	
1 01451451 6401	PHNrsng			OffcSuppls		171.99	
	Invoice Net					171.99	
				CHECK TOTAL			1,733.96
7771 BLAIR NELSON	00000			INV	06/30/2021	6/9/21 STMNT	
1 01002000 6334	Commssnrs			Mileage		64.96	
	Invoice Net					64.96	
7771 BLAIR NELSON	00000			INV	06/30/2021	6/16/21 STMNT	
1 01002000 6334	Commssnrs			Mileage		62.72	
	Invoice Net					62.72	
7771 BLAIR NELSON	00000			INV	06/30/2021	5/20/21 STMNT	
1 01002000 6334	Commssnrs			Mileage		15.12	
	Invoice Net					15.12	
				CHECK TOTAL			142.80
4943 BOLTON & MENK INC	00000			INV	06/30/2021	0270239	
1 13320000 6260	HwyEng/Con			ProTechSvc		1,708.00	
	Invoice Net					1,708.00	
				CHECK TOTAL			1,708.00
2366 BOMGAARS SUPPLY	00000			INV	06/30/2021	081-009-5 6/16/21	
1 01521000 6602	CoParks			GrndsImp		23.20	
	Invoice Net					23.20	
				CHECK TOTAL			23.20
2366 BOMGAARS SUPPLY	00000			INV	06/30/2021	081-007-9 6/16/21	
1 13340000 6590	HwyEqMt/Sh			TlsShpMat		185.43	
	Invoice Net					185.43	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 3
apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	185.43
1118 BOND TRUST SERVICES CO		00000		INV	06/30/2021	64441	
1 32836000 6260		GOARMR13A		ProTechSvc		475.00	
		Invoice Net				475.00	
						CHECK TOTAL	475.00
4469 BRITTON PLUMBING & HEA		00000		INV	06/30/2021	1000432	
1 01112000 6310		LEBldgMtc		EqRepMtc		124.84	
		Invoice Net				124.84	
						CHECK TOTAL	124.84
400 BUDACH IMPLEMENT INC		00000		INV	06/30/2021	203653	
1 01201229 6478		OffSupShrf		DepSppl		23.40	
		Invoice Net				23.40	
						CHECK TOTAL	23.40
8642 CAPITAL ONE		00000		INV	06/30/2021	1636178374	
1 13340000 6590		HwyEqMt/Sh		TlsShpMat		81.09	
		Invoice Net				81.09	
						CHECK TOTAL	81.09
4757 CINTAS		00000		INV	06/30/2021	5065937952	
1 01111000 6340		CHBldgMtc		RntSvcAgrt		208.05	
		Invoice Net				208.05	
4757 CINTAS		00000		INV	06/30/2021	5065937943	
1 01115000 6340		EABldMtc		RntSvcAgrt		69.73	
		Invoice Net				69.73	
						CHECK TOTAL	277.78
3477 COLE PAPERS INC		00000		INV	06/30/2021	9996416	
1 01111000 6410		CHBldgMtc		CstBldgSpp		62.16	
2 01112000 6410		LEBldgMtc		CstBldgSpp		62.16	
3 01115000 6410		EABldMtc		CstBldgSpp		62.16	
4 01116000 6410		ExtBldMtc		CstBldgSpp		62.16	
5 01117000 6410		HSPHBldgMt		CstBldgSpp		62.16	
		Invoice Net				310.80	
3477 COLE PAPERS INC		00000		INV	06/30/2021	9998184	
1 01062000 6403		CenSvcs		OffcSuppls		58.50	
2 01111000 6410		CHBldgMtc		CstBldgSpp		88.72	
3 01112000 6410		LEBldgMtc		CstBldgSpp		88.72	
4 01115000 6410		EABldMtc		CstBldgSpp		88.72	
5 01117000 6410		HSPHBldgMt		CstBldgSpp		88.72	
		Invoice Net				413.38	
						CHECK TOTAL	724.18
456 THIRTY YEAR VENTURES L		00000		INV	06/30/2021	50314	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 4
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 13330000 6559			HwyMntnc Invoice Net	MscRdMat	174.25 174.25	
						CHECK TOTAL	174.25
7099	CONNORS PLUMBING & HTG	00000		LEBldgMtc Invoice Net	INV 06/30/2021 EqRepMtc	174554 277.00 277.00	
	1 01112000 6310					CHECK TOTAL	277.00
2165	CONTINENTAL RESEARCH C	00000		HwyEqMt/Sh Invoice Net	INV 06/30/2021 TlsShpMat	0027131 285.99 285.99	
	1 13340000 6590					CHECK TOTAL	285.99
5818	CPS TECHNOLOGY SOLUTIO	00000		ITTechnlgy Invoice Net	EFT 06/30/2021 EqRepMtc	380447 98.00 98.00	
	1 01061061 6310					CHECK TOTAL	
5818	CPS TECHNOLOGY SOLUTIO	00000		ITTechnlgy Invoice Net	EFT 06/30/2021 EqRepMtc	380387 1,599.99 1,599.99	
	1 01061061 6310					CHECK TOTAL	1,697.99
989	CRYSTAL VALLEY COOP	00001		CoParks Invoice Net	INV 06/30/2021 NatGs/Prpn	2095/2094 439.02 439.02	
	1 01521000 6412					CHECK TOTAL	439.02
1155	DENNIS FUNERAL HOMES	00000		Coroner Invoice Net	INV 06/30/2021 ProTechSvc	6/8/21 STMNT 620.00 620.00	
	1 01211000 6260					CHECK TOTAL	620.00
8580	DENNISON TECHNOLOGY GR	00000		CARES Invoice Net	INV 06/30/2021 TelewrkSup	2-6703 6,804.44 6,804.44	
	1 25067000 6205					CHECK TOTAL	6,804.44
753	ELECTION SYSTEMS & SOF	00000		Electns Invoice Net	INV 06/30/2021 OffcSuppls	CD2004388 2,067.45 2,067.45	
	1 01063000 6401					CHECK TOTAL	2,067.45
8649	FATTY DADDY AUTO REPAI	00000		HwyEqMt/Sh Invoice Net	INV 06/30/2021 Vehicles	30423 2,475.19 2,475.19	
	1 13340000 6670					CHECK TOTAL	2,475.19

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 5
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
4603	FLEET PRIDE	00000		INV	06/30/2021	2/18/21-6/2/21 INV	
	1 13340000 6564			HwyEqMt/Sh	MchVehPrts	1,493.94	
	2 13340000 6590			HwyEqMt/Sh	TlsShpMat	146.99	
				Invoice Net		1,640.93	
				CHECK TOTAL			1,640.93
4497	FORCE AMERICA DISTRIBU	00000		INV	06/30/2021	001-1548026	
	1 13340000 6564			HwyEqMt/Sh	MchVehPrts	750.00	
				Invoice Net		750.00	
				CHECK TOTAL			750.00
8624	FOTH INFRASTRUCTURE &	00000		INV	06/30/2021	72823	
	1 13320000 6260			HwyEng/Con	ProTechSvc	7,299.50	
				Invoice Net		7,299.50	
				CHECK TOTAL			7,299.50
45	FREEBORN COUNTY COOP O	00000		INV	06/30/2021	18922	
	1 19391000 6602			TransStatn	GrndsImp	985.71	
				Invoice Net		985.71	
				CHECK TOTAL			985.71
8312	GUARDIAN SUPPLY	00000		INV	06/30/2021	9503	
	1 01201201 6461			GenSheriff	Uniforms	1,661.68	
				Invoice Net		1,661.68	
8312	GUARDIAN SUPPLY	00000		INV	06/30/2021	9504	
	1 01201201 6461			GenSheriff	Uniforms	1,711.68	
				Invoice Net		1,711.68	
				CHECK TOTAL			3,373.36
4964	H&H EXCAVATING INC	00000		INV	06/30/2021	5/22/21 STMNT 2	
	1 01062000 6260			CenSvcs	ProTechSvc	1,957.50	
				Invoice Net		1,957.50	
				CHECK TOTAL			1,957.50
3384	HANCOCK CONCRETE PRODU	00000		INV	06/30/2021	1742118	
	1 13330000 6559			HwyMntnc	MscRdMat	1,729.00	
				Invoice Net		1,729.00	
				CHECK TOTAL			1,729.00
2405	HILLYARD INC	00000		INV	06/30/2021	700467730	
	1 01111000 6310			CHBldgMtc	EqRepMtc	196.47	
				Invoice Net		196.47	
				CHECK TOTAL			196.47
4312	IFACS	00000		INV	06/30/2021	5270961	
	1 13340000 6590			HwyEqMt/Sh	TlsShpMat	676.46	
				Invoice Net		676.46	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 6
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
						CHECK TOTAL	676.46
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3370789	
	1 01041000 6401			Aud-Treas	OffcSuppls	23.77	
				Invoice Net		23.77	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3379594	
	1 01041000 6401			Aud-Treas	OffcSuppls	53.54	
				Invoice Net		53.54	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	CIN101584	
	1 01041000 6480			Aud-Treas	NonCapInv	723.00	
				Invoice Net		723.00	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3389474	
	1 01602000 6401			Extsn	OffcSuppls	74.24	
				Invoice Net		74.24	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3383781	
	1 01041000 6401			Aud-Treas	OffcSuppls	12.98	
				Invoice Net		12.98	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3376535	
	1 01061061 6401			ITTechnlgy	OffcSuppls	118.91	
				Invoice Net		118.91	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3383528	
	1 01061061 6401			ITTechnlgy	OffcSuppls	640.14	
				Invoice Net		640.14	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3371769	
	1 13310000 6401			HwyAdmin	OffcSuppls	13.90	
				Invoice Net		13.90	
235	INNOVATIVE OFFICE SOLU	00000		INV	06/30/2021	IN3371757	
	1 13310000 6401			HwyAdmin	OffcSuppls	142.24	
	2 13340000 6410			HwyEqMt/Sh	CstBldgSpp	183.02	
				Invoice Net		325.26	
				CHECK TOTAL		1,985.74	
3028	INTERNET CONNECTIONS	00000		INV	06/30/2021	178164	
	1 01281000 6260			EmrgyMgmt	ProTechSvc	250.00	
				Invoice Net		250.00	
				CHECK TOTAL		250.00	
206	JAMES BROTHERS CONSTRU	00000		INV	06/30/2021	31331	
	1 25451453 6260			SSTSupGrnt	ProTechSvc	16,000.00	
				Invoice Net		16,000.00	
				CHECK TOTAL		16,000.00	
985	JANE T HOFMEISTER	00000		INV	06/30/2021	6/21/21 STMT	
	1 01091000 6260			Attrny	ProTechSvc	24.50	
				Invoice Net		24.50	
				CHECK TOTAL		24.50	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 7
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
3408	JANESVILLE TILE SUPPLY 1 13330000 6504	00000		INV	06/30/2021	13223 190.31 HwyMntnc Culverts 190.31 Invoice Net	CHECK TOTAL 190.31
1972	JANESVILLE TIRE SERVIC 1 13340000 6563	00000		INV	06/30/2021	25301 440.00 HwyEqMt/Sh TrTbsBatt 440.00 Invoice Net	CHECK TOTAL 440.00
2075	JOE UDERMANN 1 01103000 6331	00000		INV	06/30/2021	6/18/21 REIM 20.00 Assr TxMeals 20.00 Invoice Net	CHECK TOTAL 20.00
8334	JOHN DEERE FINANCIAL 1 13340000 6564	00001		INV	06/30/2021	11113-63314 5/14/21 328.12 HwyEqMt/Sh MchVehPrts 328.12 Invoice Net	CHECK TOTAL 328.12
4687	JONES HAUGH & SMITH 1 41610000 6260	00000		INV	06/30/2021	41982 6,200.00 Ditch ProTechSvc 6,200.00 Invoice Net	
4687	JONES HAUGH & SMITH 1 41610000 6260	00000		INV	06/30/2021	41951 10,140.00 Ditch ProTechSvc 10,140.00 Invoice Net	
4687	JONES HAUGH & SMITH 1 13330000 6260	00000		INV	06/30/2021	41975 6,070.40 HwyMntnc ProTechSvc 6,070.40 Invoice Net	CHECK TOTAL 22,410.40
1410	L & L STREET ROD & SPO 1 01201201 6670	00000		INV	06/30/2021	3193 2,958.90 GenSheriff Vehicles 2,958.90 Invoice Net	
1410	L & L STREET ROD & SPO 1 01201201 6670	00000		INV	06/30/2021	3228 2,903.19 GenSheriff Vehicles 2,903.19 Invoice Net	CHECK TOTAL 5,862.09
1965	LAKESCAPES ENTERPRISES 1 25108000 6260	00000		INV	06/30/2021	6/15/21 STMNT 3,850.00 AquaInSpcs ProTechSvc 3,850.00 Invoice Net	
1965	LAKESCAPES ENTERPRISES 1 25108000 6260	00000		INV	06/30/2021	2021 EWM TREATMENT 5,000.00 AquaInSpcs ProTechSvc 5,000.00 Invoice Net	CHECK TOTAL 8,850.00

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 8
apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
4177 LES TLOUGAN		00000		INV	06/30/2021	6/17/21 STMNT	
	1 01062000 6111			CenSvcs	PerDiems	480.00	
				Invoice Net		480.00	
				CHECK TOTAL			480.00
8650 MALTERER FARMS		00000		INV	06/30/2021	351	
	1 13330000 6504			HwyMntnc	Culverts	143.17	
				Invoice Net		143.17	
				CHECK TOTAL			143.17
8646 MAYO CLINIC		00000		INV	06/30/2021	0000075812	
	1 01014000 6260			CrtAdmnCo	ProTechSvc	250.00	
				Invoice Net		250.00	
				CHECK TOTAL			250.00
1287 MIDWEST MONITORING & S		00001		INV	06/30/2021	DT061421	
	1 25252000 6213			CrtSvcs	DrgTstgSvc	24,587.40	
				Invoice Net		24,587.40	
1287 MIDWEST MONITORING & S		00001		INV	06/30/2021	DTSW062821	
	1 25252000 6213			CrtSvcs	DrgTstgSvc	96.14	
				Invoice Net		96.14	
				CHECK TOTAL			24,683.54
4896 MINNESOTA TRUCK & EQUI		00000		INV	06/30/2021	2976	
	1 13340000 6310			HwyEqMt/Sh	EqRepMtc	157.50	
	2 13340000 6564			HwyEqMt/Sh	MchVehPrts	31.99	
				Invoice Net		189.49	
4896 MINNESOTA TRUCK & EQUI		00000		INV	06/30/2021	2975	
	1 13340000 6310			HwyEqMt/Sh	EqRepMtc	157.50	
	2 13340000 6564			HwyEqMt/Sh	MchVehPrts	31.99	
				Invoice Net		189.49	
				CHECK TOTAL			378.98
3311 MN COMM OF TRANSPORTAT		00000		INV	06/30/2021	P00013300	
	1 13320000 6260			HwyEng/Con	ProTechSvc	2,374.38	
				Invoice Net		2,374.38	
				CHECK TOTAL			2,374.38
2017 MN COUNTIES COMPUTER C		00000		EFT	06/30/2021	2106098	
	1 01103000 6241			Assr	CnfTrngRgD	45.00	
				Invoice Net		45.00	
2017 MN COUNTIES COMPUTER C		00000		EFT	06/30/2021	2106098-2	
	1 01061061 6241			ITTechnlgy	CnfTrngRgD	45.00	
				Invoice Net		45.00	
				CHECK TOTAL			90.00
210 MN STATE AUDITOR		00000		INV	06/30/2021	71203	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 9
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 01062000 6267			CenSvcs Invoice Net		1,178.00 1,178.00	
						CHECK TOTAL	1,178.00
6203 MN STATE BAR ASSOC	1 01091000 6241			00000 Attrny Invoice Net	INV 06/30/2021 CnfTrngRgD	3771 272.00 272.00	
						CHECK TOTAL	272.00
2707 MN VALLEY TESTING LAB	1 01107000 6260			00000 P&Z Invoice Net	INV 06/30/2021 ProTechSvc	1090401 114.60 114.60	
2707 MN VALLEY TESTING LAB	1 01107000 6260			00000 P&Z Invoice Net	INV 06/30/2021 ProTechSvc	1094537 114.60 114.60	
						CHECK TOTAL	229.20
268 MN.IT SERVICES	1 01061061 6260			00000 ITTechnlgy Invoice Net	INV 06/30/2021 ProTechSvc	DV21050412 1,300.00 1,300.00	
						CHECK TOTAL	1,300.00
3340 NORTH MEMORIAL AMBULAN	1 01201217 6268			00001 ShrfBrdPrs Invoice Net	INV 06/30/2021 Medical	2075691 6/18/21 1,722.00 1,722.00	
						CHECK TOTAL	1,722.00
3699 NUTRIEN AG SOLUTIONS I	1 13330000 6508			00000 HwyMntnc Invoice Net	INV 06/30/2021 WeedSpray	45592237 3,877.72 3,877.72	
						CHECK TOTAL	3,877.72
8651 OERTEL ARCHITECTS	1 13340000 6260			00000 HwyEqMt/Sh Invoice Net	INV 06/30/2021 ProTechSvc	21-08.1 2,900.00 2,900.00	
						CHECK TOTAL	2,900.00
185 OLSEN CHAIN & CABLE IN	1 13340000 6562			00000 HwyEqMt/Sh Invoice Net	INV 06/30/2021 OthAutoSup	670989 739.70 739.70	
						CHECK TOTAL	739.70
333 BARBARA J. BUKER	1 01451457 6480			00000 PHP Invoice Net	INV 06/30/2021 NonCapInv	171388 860.00 860.00	
333 BARBARA J. BUKER	1 01002000 6401			00000 Commssnrs Invoice Net	INV 06/30/2021 OffcSuppls	17417 97.80 97.80	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 10
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
333 BARBARA J. BUKER	1 01201229 6478	00000		INV	06/30/2021	17431	
				OffSupShrf	DepSppl	76.20	
				Invoice Net		76.20	
				CHECK TOTAL			1,034.00
4387 PREMIER BIOTECH	1 01252000 6413	00000		INV	06/30/2021	2177200	
				CrtSvcs	DrgTstSppl	684.21	
				Invoice Net		684.21	
				CHECK TOTAL			684.21
1293 PTS OF AMERICA, LLC	1 01201217 6571	00000		INV	06/30/2021	208148	
				ShrfBrdPrs	ExtrdnCsts	4,649.00	
				Invoice Net		4,649.00	
				CHECK TOTAL			4,649.00
4539 GUTTENBERG	1 01501000 6912	00000		INV	06/30/2021	24658	
				CulRecCele	AppCele	1,830.17	
				Invoice Net		1,830.17	
				CHECK TOTAL			1,830.17
2620 RDO EQUIPMENT CO	1 19391000 6564	00001		INV	06/30/2021	W1688304	
				TransStatn	MchVehPrts	1,540.28	
				Invoice Net		1,540.28	
				CHECK TOTAL			1,540.28
4859 RECOVERY TREK LLC	1 25252103 6213	00000		INV	06/30/2021	4087001121	
				DrgCrtDWI	DrgTstgSvc	360.95	
				Invoice Net		360.95	
				CHECK TOTAL			360.95
1953 REGENTS OF UNIVERSITY	1 01602000 6260	00000		INV	06/30/2021	0300027052	
				Extsn	ProTechSvc	18,814.00	
				Invoice Net		18,814.00	
				CHECK TOTAL			18,814.00
4574 RINKE-NOONAN ATTORNEYS	1 41610000 6260	00000		INV	06/30/2021	328433 COR	
				Ditch	ProTechSvc	162.50	
				Invoice Net		162.50	
				CHECK TOTAL			162.50
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	06/30/2021	525035	
				CenSvcs	CopierMain	58.10	
				Invoice Net		58.10	
1934 RIVER BEND BUSINESS PR	1 01062000 6341	00000		INV	06/30/2021	525034	
				CenSvcs	CopierMain	144.77	
				Invoice Net		144.77	
1934 RIVER BEND BUSINESS PR		00000		INV	06/30/2021	525215	

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 11
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
	1 01062000 6341			CenSvcs		9.43	
				Invoice Net		9.43	
1934	RIVER BEND BUSINESS PR	00000		INV	06/30/2021	525218	
	1 01062000 6341			CenSvcs		27.86	
				Invoice Net		27.86	
1934	RIVER BEND BUSINESS PR	00000		INV	06/30/2021	525214	
	1 01062000 6341			CenSvcs		72.58	
				Invoice Net		72.58	
1934	RIVER BEND BUSINESS PR	00000		INV	06/30/2021	525281	
	1 01062000 6341			CenSvcs		368.47	
				Invoice Net		368.47	
				CHECK TOTAL			681.21
2380	MJB HANSEN FAMILY LP	00000		INV	06/30/2021	103137	
	1 01062000 6341			CenSvcs		1,451.96	
				Invoice Net		1,451.96	
				CHECK TOTAL			1,451.96
4262	ROCKMOUNT RESEARCH & A	00000		INV	06/30/2021	1262592	
	1 13340000 6562			HwyEqMt/Sh	OthAutoSup	552.14	
				Invoice Net		552.14	
				CHECK TOTAL			552.14
4229	SOFTWARE.HARDWARE.INTE	00000		INV	06/30/2021	B13594857	
	1 01061061 6450			ITTechnlgy	SftwrUpgrd	5,000.00	
				Invoice Net		5,000.00	
				CHECK TOTAL			5,000.00
4694	SIRCHIE FINGERPRINT LA	00000		INV	06/30/2021	0501166-IN	
	1 01201229 6478			OffSupShrf	DepSppl	26.60	
				Invoice Net		26.60	
				CHECK TOTAL			26.60
4519	SNAP ON INCORPORATED	00000		INV	06/30/2021	ARV/48428796	
	1 13340000 6590			HwyEqMt/Sh	TlsShpMat	198.88	
				Invoice Net		198.88	
				CHECK TOTAL			198.88
2749	SPEE-DEE DELIVERY SERV	00000		INV	06/30/2021	4260701	
	1 01107000 6260			P&Z	ProTechSvc	10.14	
				Invoice Net		10.14	
				CHECK TOTAL			10.14
4631	SPORTSMAN STOP	00000		INV	06/30/2021	40 6/7/21	
	1 01521000 6566			CoParks	Gas	33.69	
				Invoice Net		33.69	
				CHECK TOTAL			33.69

06/30/2021 13:54
5264aschauer

Waseca, MN
| DETAIL INVOICE LIST

P 12
| apwarrnt

CASH ACCOUNT: 99000000 1001

FNB Checking

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

VENDOR	G/L ACCOUNTS	R	PO	TYPE	DUE DATE	INVOICE/AMOUNT	CHECK
4220 STEELE CO HIGHWAY DEPT	1 13320000 6260	00000		INV	06/30/2021	1775 6/21/21	
				HwyEng/Con	ProTechSvc	3,580.27	
				Invoice Net		3,580.27	
				CHECK TOTAL			3,580.27
1690 PUBLIC SAFETY EQUIPMEN	1 01201223 6472	00000		INV	06/30/2021	8265	
				ShrfEqRepM	EmLghts	476.00	
				Invoice Net		476.00	
				CHECK TOTAL			476.00
422 TERRANCE MCCLUNE	1 13340000 6260	00000		INV	06/30/2021	2039	
				HwyEqMt/Sh	ProTechSvc	1,800.00	
				Invoice Net		1,800.00	
				CHECK TOTAL			1,800.00
2254 MONROE TOWMASTER LLC	1 13340000 6564	00000		INV	06/30/2021	440101	
				HwyEqMt/Sh	MchVehPrts	235.14	
				Invoice Net		235.14	
				CHECK TOTAL			235.14
2934 ULINE	1 01201201 6410	00000		INV	06/30/2021	134987090	
				GenSheriff	CstBldgSpp	595.08	
				Invoice Net		595.08	
				CHECK TOTAL			595.08
3844 UNITED GROUP INC	1 25207000 6481	00000		INV	06/30/2021	95275	
				E911	E911Equip	66.72	
				Invoice Net		66.72	
				CHECK TOTAL			66.72
615 ZAHL EQUIPMENT SERVICE	1 13340000 6310	00000		INV	06/30/2021	0022981-IN	
				HwyEqMt/Sh	EqRepMtc	100.00	
				Invoice Net		100.00	
615 ZAHL EQUIPMENT SERVICE	1 13340000 6310	00000		INV	06/30/2021	0023041-IN	
				HwyEqMt/Sh	EqRepMtc	100.00	
				Invoice Net		100.00	
				CHECK TOTAL			200.00
=====							
113 INVOICES				CHECK RUN TOTAL		183,732.58	183,732.58
				CASH ACCOUNT BALANCE			15,279,843.69
=====							

06/30/2021 13:54
5264aschauer

Waseca, MN
CHECK RUN SUMMARY

P 13
apwarrnt

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

FUND	ORG	ACCOUNT	AMOUNT	AVLB	BUDGET	
01	01002000	County Commissione	01-002-010-000-0000-0000-6334-	Mileage	142.80	4,724.93
01	01002000	County Commissione	01-002-010-000-0000-0000-6401-	Office Supplies	97.80	152.20
01	01014000	Court Admin Waseca	01-014-010-000-0000-0000-6260-	Prof & Tech Services	250.00	18,316.00
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6401-	Office Supplies	90.29	6,420.61
01	01041000	Auditor-Treasurer	01-041-010-000-0000-0000-6480-	Non-Capitalized Invent	723.00	277.00
01	01061061	IT Technology	01-061-010-061-0000-0000-6241-	Conference/Trainig/Reg	45.00	556.00
01	01061061	IT Technology	01-061-010-061-0000-0000-6260-	Prof & Tech Services	1,300.00	16,575.72
01	01061061	IT Technology	01-061-010-061-0000-0000-6310-	Equipment Repairs/Main	1,697.99	1,312.01
01	01061061	IT Technology	01-061-010-061-0000-0000-6401-	Office Supplies	759.05	4,248.85
01	01061061	IT Technology	01-061-010-061-0000-0000-6450-	Software & Upgrades	5,000.00	96,356.33
01	01062000	Central Services	01-062-010-000-0000-0000-6111-	Per Diems	480.00	980.00
01	01062000	Central Services	01-062-010-000-0000-0000-6260-	Prof & Tech Services	1,957.50	-1,003,610.80
01	01062000	Central Services	01-062-010-000-0000-0000-6267-	State Auditing	1,178.00	-25,753.00
01	01062000	Central Services	01-062-010-000-0000-0000-6341-	Copier Maintenance	2,133.17	633.59
01	01062000	Central Services	01-062-010-000-0000-0000-6403-	Copier Supplies	58.50	1,289.30
01	01063000	Elections	01-063-010-000-0000-0000-6401-	Office Supplies	2,067.45	24,065.05
01	01091000	Attorney	01-091-010-000-0000-0000-6241-	Conference/Trainig/Reg	272.00	4,741.00
01	01091000	Attorney	01-091-010-000-0000-0000-6260-	Prof & Tech Services	24.50	75,022.25
01	01103000	Assessor	01-103-010-000-0000-0000-6241-	Conference/Trainig/Reg	45.00	6,160.00
01	01103000	Assessor	01-103-010-000-0000-0000-6331-	Taxable Meals	20.00	480.00
01	01107000	Planning and Zonin	01-107-010-000-0000-0000-6260-	Prof & Tech Services	239.34	21,556.20
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6310-	Equipment Repairs/Main	196.47	2,951.56
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6340-	Rentals & Service Agre	208.05	3,214.75
01	01111000	Courthouse Buildin	01-111-010-000-0000-0000-6410-	Custodial & Building S	150.88	3,320.81
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6310-	Equipment Repairs/Main	401.84	3,107.92
01	01112000	Law Enforcement Bu	01-112-020-000-0000-0000-6410-	Custodial/Building Sup	150.88	1,775.23
01	01115000	East Annex Buildin	01-115-010-000-0000-0000-6340-	Rentals & Service Agre	69.73	1,099.01
01	01115000	East Annex Buildin	01-115-010-000-0000-0000-6410-	Custodial/Building Sup	150.88	1,309.22
01	01116000	Extension Building	01-116-090-000-0000-0000-6410-	Custodial/Building Sup	62.16	503.81
01	01117000	Hman Svcs/Pub Hlth	01-117-050-000-0000-0000-6410-	Custodial/Building Sup	150.88	6,454.48
01	01201201	General Sheriff	01-201-020-201-0000-0000-6410-	Custodial/Building Sup	595.08	9,390.97
01	01201201	General Sheriff	01-201-020-201-0000-0000-6461-	Uniform Expense	3,373.36	16,201.64
01	01201201	General Sheriff	01-201-020-201-0000-0000-6670-	Vehicles	5,862.09	-256,582.43
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6268-	Medical Costs	5,192.77	26,036.11
01	01201217	Sheriff Board of P	01-201-020-217-0000-0000-6571-	Extradition Costs	4,649.00	-649.00
01	01201223	Sheriff Eqpmnt Rep	01-201-020-223-0000-0000-6472-	Emergency Lights	476.00	3,134.00
01	01201229	Office Supplies, S	01-201-020-229-0000-0000-6478-	Deputies Supplies	126.20	23,501.06
01	01211000	Coroner	01-211-020-000-0000-0000-6260-	Prof & Tech Services	620.00	12,487.31
01	01252000	Court Services	01-252-020-000-0000-0000-6413-	Drug Testing Supplies	684.21	2,809.16
01	01281000	Emergency Manageme	01-281-020-000-0000-0000-6260-	Prof & Tech Services	250.00	665.00
01	01451451	Public Health Nurs	01-451-050-451-0000-0000-6401-	Office Supplies	1,733.96	3,011.87
01	01451457	PHP	01-451-050-457-0000-0000-6480-	Non-Capitalized Invent	860.00	.00
01	01501000	Cultre, Recrtns &	01-501-070-000-0000-0000-6912-	Appropriation-Celebrat	1,830.17	-255.17
01	01521000	County Parks	01-521-070-000-0000-0000-6412-	Natural Gas/Propane	439.02	330.69
01	01521000	County Parks	01-521-070-000-0000-0000-6566-	Gas	33.69	750.10
01	01521000	County Parks	01-521-070-000-0000-0000-6602-	Grounds Improvements	23.20	1,772.65
01	01602000	Extension	01-602-090-000-0000-0000-6260-	Prof & Tech Services	18,814.00	37,628.00
01	01602000	Extension	01-602-090-000-0000-0000-6401-	Office Supplies	74.24	830.75

06/30/2021 13:54
5264aschauer

| Waseca, MN
| CHECK RUN SUMMARY

| P 14
| apwarrnt

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
		FUND TOTAL	65,760.15
CASH ACCOUNT 99000000 1001	BALANCE 15,279,843.69		
13 13310000 Highway Administra	13-310-030-000-0000-0000-6401-	Office Supplies	156.14 -715.64
13 13320000 Hwy Engineering/Co	13-320-030-000-0000-0000-6260-	Prof & Tech Services	14,962.15 205,643.32
13 13330000 Highway Maintenanc	13-330-030-000-0000-0000-6260-	Prof & Tech Services	6,070.40 330,485.47
13 13330000 Highway Maintenanc	13-330-030-000-0000-0000-6504-	Culverts	333.48 5,666.52
13 13330000 Highway Maintenanc	13-330-030-000-0000-0000-6508-	Weed Spray	3,877.72 4,172.06
13 13330000 Highway Maintenanc	13-330-030-000-0000-0000-6559-	Other Misc Road Materi	1,903.25 7,503.75
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6260-	Prof & Tech Services	4,700.00 17,197.76
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6310-	Equipment Repairs/Main	515.00 -10,966.27
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6410-	Custodial/Building Sup	183.02 -1,183.99
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6562-	Other Auto Supplies	1,291.84 34,072.62
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6563-	Tires Tubes & Batterie	440.00 31,694.00
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6564-	Machinery/Vehicle Part	2,871.18 9,059.67
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6590-	Tools & Shop Materials	1,574.84 7,318.12
13 13340000 Hwy Equipment Main	13-340-030-000-0000-0000-6670-	Vehicles	2,475.19 179,453.35
		FUND TOTAL	41,354.21
CASH ACCOUNT 99000000 1001	BALANCE 15,279,843.69		
19 19391000 Transfer Station	19-391-040-000-0000-0000-6564-	Machinery/Vehicle Part	1,540.28 56,153.88
19 19391000 Transfer Station	19-391-040-000-0000-0000-6602-	Grounds Improvements	985.71 -23,337.51
		FUND TOTAL	2,525.99
CASH ACCOUNT 99000000 1001	BALANCE 15,279,843.69		
25 25067000 CARES	25-067-000-000-0000-0000-6205-	Telework Support	6,804.44 .00
25 25108000 Aquatic Invasive S	25-108-090-000-0000-0000-6260-	AIS Prof & Tech Servic	8,850.00 3,750.00
25 25207000 E911	25-207-020-000-0000-0000-6481-	Notify Emgncy Svcs Equ	66.72 -26,660.52
25 25252000 Court Services	25-252-020-000-0000-0000-6213-	Drug Testing Services	24,683.54 -35,460.90
25 25252103 Drug Court DWI Tra	25-252-020-103-0000-0000-6213-	Drug Testing Services	360.95 16,973.55
25 25257000 Jail Canteen	25-257-020-000-0000-0000-6807-	Jail Canteen Miscellan	349.08 -4,250.33
25 25451453 Pub Hlth SSTS Upgr	25-451-050-453-0000-0000-6260-	Prof & Tech Services	16,000.00 -16,000.00
		FUND TOTAL	57,114.73
CASH ACCOUNT 99000000 1001	BALANCE 15,279,843.69		
32 32836000 GO CAP Notes Armer	32-836-100-000-0000-0000-6260-	Prof & Tech Services	475.00 -475.00
		FUND TOTAL	475.00
CASH ACCOUNT 99000000 1001	BALANCE 15,279,843.69		
41 41610000 Ditch	41-610-090-000-0000-0000-6260-	Prof & Tech Services	16,502.50 -55,697.42

06/30/2021 13:54
5264aschauer

| Waseca, MN
| CHECK RUN SUMMARY

| P 15
| apwarrnt

CHECK RUN: C070621 07/06/2021

DUE DATE: 06/30/2021

FUND ORG	ACCOUNT	AMOUNT	AVLB BUDGET
CASH ACCOUNT 99000000 1001	BALANCE 15,279,843.69	FUND TOTAL 16,502.50	
===== CHECK RUN SUMMARY TOTAL		183,732.58	
===== GRAND TOTAL		183,732.58	

** END OF REPORT - Generated by Amy Schauer **



**Waseca County Board of Commissioners
Request for Board Action**

Approve the transfer of account funds.

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:
Item Type:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input checked="" type="checkbox"/> None
Department:	Court Services	<input type="checkbox"/> Current budget
Contact:	Jonathan J. Schiro	<input type="checkbox"/> New FTE(s) Requested
Contact Phone:	507-835-0554	<input type="checkbox"/> Other
Prepared by:	Jonathan J. Schiro	<input type="checkbox"/> Amendment Requested

PURPOSE/ACTION REQUESTED

Request approval of transferring of funds as listed:

01/19/2021 - \$36,240.12 from 01-252-000-0000-5330 to 25-252-000-0000-5330

01/22/2021 - \$19,690.49 from 01-252-000-0000-5330 to 25-252-103-0000-5330

SUMMARY

01/19/2021 - \$36,240.12 funds are currently in 01-252-000-0000-5330, which is for CPO Reimbursement. This amount should be placed in 25-252-000-0000-5330, Drug Court Reimbursement.

01/22/2021 - \$19,690.49 funds are currently in 01-252-000-0000-5330, which is for CPO Reimbursement. This amount should be placed in 25-252-103-0000-5330, DWI Court Reimbursement.

RECOMMENDATION

Request approval of transferring of funds as listed:

01/19/2021 - \$36,240.12 from 01-252-000-0000-5330 to 25-252-000-0000-5330

01/22/2021 - \$19,690.49 from 01-252-000-0000-5330 to 25-252-103-0000-5330

EXPLANATION OF FISCAL/FTE IMPACTS

No fiscal impact.

Supporting Documents:

Attachment A:
Attachment B:

Previous Board Action(s):

Resolution #

WASECA COUNTY
2021 First Half Agency Appropriations
(Per 2021 Budget, General Revenue Fund)

296	New Richland Ambulance	01.282.6910	\$2,500.00
696	Historical Society	01.501.6911	\$33,750.00
664	Southern MN Tourism Assoc.	01.501.6913	\$478.50
4515	Minn. Agricultural Interpretive Center – Farm America	01.501.6914	\$12,500.00
4566	Tourism Advisory Committee*	01.501.6919	\$1,500.00
479	Waseca Art Council	01.501.6923	\$6,500.00
630	Senior Citizens	01.501.6925	\$2,500.00
1375	Minnesota Valley Action Council	01.501.6926	\$4,500.00
1026	Open Door Health Center	01.501.6927	\$250.00
1358	Neighborhood Service Center	01.501.6928	\$5,000.00
4751	Waseca School District – Space Grant	01.501.6929	\$3,500.00
4752	Waseca School District – Therapeutic Program	01.501.6930	\$25,000.00
2781	Cannon River Watershed Partnership	01.601.6916	\$250.00
179	Soil & Water Conservation District	01.601.6917	\$52,837.50
379	Agricultural Society	01.601.6918	\$23,887.50
967	Small Business Development Center	01.701.6909	\$1,500.00
481	Southern MN Initiative Foundation	01.701.6925	\$2,650.00

Economic Development Assistance:

3100	Janesville	01.701.6910	\$2,500.00
3101	New Richland	01.701.6910	\$2,500.00
3106	Waldorf	01.701.6910	\$2,500.00

*Fireworks appropriation paid in full in July

Signature: _____

Date: _____



Lakeshore Resident Aquatic Invasive Species Education

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:
Item Type:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> None
Department:	Planning & Zoning	<input checked="" type="checkbox"/> Current budget
Contact:	Brian Zabel	<input type="checkbox"/> New FTE(s) Requested
Contact Phone:	(507)-835-0652	<input type="checkbox"/> Other
Prepared by:	Brian Zabel	<input type="checkbox"/> Amendment Requested

PURPOSE/ACTION REQUESTED

Informative update on the use of Waseca County Aquatic Invasive Species (AIS) funds.

SUMMARY

Le Sueur County has reached out to Waseca County and other Local Government Units (LGUs) across the state on collaborating and developing an AIS educational video targeting lakeshore residents and property owners. The video is centered on informing and teaching this audience the importance of drying their docks, boat lifts, swim rafts, and other water related equipment for at least 21 days before moving them to a different body of water, to reduce the spread of AIS. This project was developed as there are very limited resources about this particular topic. The video will be available to share on social media, websites, and at education and outreach events; any additional educational handout materials that are created from the pilot video will also be available to share. Waseca County has pledged \$1,000 towards the project and in total 19 LGUs have committed funds towards the project that will cost \$15,500.

RECOMMENDATION

Staff recommends approval of the consent agenda item authorizing \$1,000 of Waseca County AIS funds be paid to Le Sueur County for collaboration in the lakeshore resident AIS education video.

EXPLANATION OF FISCAL/FTE IMPACTS

Contribution will be withdrawn from Waseca County 2021 AIS funds.

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed – No Recommendation
- Reviewed – Information Only
- Submitted at Commissioner Request

Reviewed By (if required):

- County Attorney's Office
- Risk Management
- Human Resources
- Information Technology
- Building and Grounds

County Administrator



Waseca County Board of Commissioners
Request for Board Action

**Partial Release of Exclusive Agricultural Use Zone Restrictive Covenant;
Harold and Marian G. Sexton (Martin H. Sexton – current owner)**

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:
Item Type:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> None
Department:	Planning and Zoning	<input type="checkbox"/> Current budget
Contact:	Mark Leiferman, Planning and Zoning Administrator	<input type="checkbox"/> New FTE(s) Requested
Contact Phone:	(507) 835-0651	<input type="checkbox"/> Other
Prepared by:	Maame Yorke	<input checked="" type="checkbox"/> Amendment Requested

PURPOSE/ACTION REQUESTED

Approval of the Waseca County Amendment to Exclusive Agricultural Use Zone Restrictive Covenant for Harold and Marian G. Sexton. The current owner is Martin H. Sexton.

SUMMARY

Staff has one amendment that have been requested from Exclusive Agricultural Use Zone Restrictive Covenant Agreements (hereinafter the “Ag Covenant”) that has been submitted for review by the County Board. The request is:

Owner	PID	Acres Removed (from Ag Covenant)	Acres Remaining (in Ag Covenant)
Harold and Marian G. Sexton (Martin H. Sexton – current owner)	06.010.0900	5.6	116.89
	06.011.1000		

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners review the Ag Covenant Amendments in substantially the form as appended to this memorandum and advise if there are any concerns regarding this requested amendment.

EXPLANATION OF FISCAL/FTE IMPACTS

Properties enrolled in the program receive a reduction in the real estate taxes paid equal to \$1.50 per acre per year. The amount of the reduction is reimbursed by the State of Minnesota.

Administrator's Comments:

- Recommend Action
- Do Not Recommend Action
- Reviewed – No Recommendation
- Reviewed – Information Only
- Submitted at Commissioner Request

Reviewed By (if required):

- County Attorney's Office
- Risk Management
- Human Resources
- Information Technology
- Building and Grounds

County Administrator

Waseca County Board

By: _____
DeAnne Malterer, Chairperson of the Waseca County Board

By: _____
Tammy Spooner, Clerk of the Waseca County Board

State of Minnesota)
) ss.
County of Waseca)

This Amendment of Exclusive Agricultural Use Zone Restrictive Covenant was acknowledged before me on _____, by Waseca County Board Chairperson DeAnne Malterer and Tammy Spooner, Clerk of the Waseca County Board of Waseca County, Minnesota.

(Seal, if any)

(Signature of notarial officer)

Title (and Rank): _____

My commission expires: _____
(Month/day/year)

Remainder of this page intentionally left black

Exhibit "A"

Property to be removed from
Exclusive Agricultural Use Zone Restrictive Covenant

That part of Government Lot 3 of Section 11, Township 108 North, Range 24 West, Waseca County, Minnesota, described as follows: Beginning at the Southeast Corner of Lot 1, SUESS SUBDIVISION, according to the recorded plat thereof; thence South 89 degrees 34 minutes 36 seconds East (bearings based on Waseca County Coordinate System NDA83, 1996 Adjustment) on the south line of said SUESS SUBDIVISION, a distance of 100.06 feet; thence South 14 degrees 36 minutes 51 seconds West, a distance of 502.87 feet; thence North 77 degrees 35 minutes 50 seconds West, a distance of 593 feet, more or less to the water's edge of Lake Elysian; thence Northeasterly along said shoreline, a distance of 175 feet, more or less to the south line of SUESS SUBDIVISION; thence South 89 degrees 34 minutes 36 seconds East on said south line, a distance of 410 feet, more or less to the point of beginning.

Said parcel contains 5.6 acres of land, more or less.

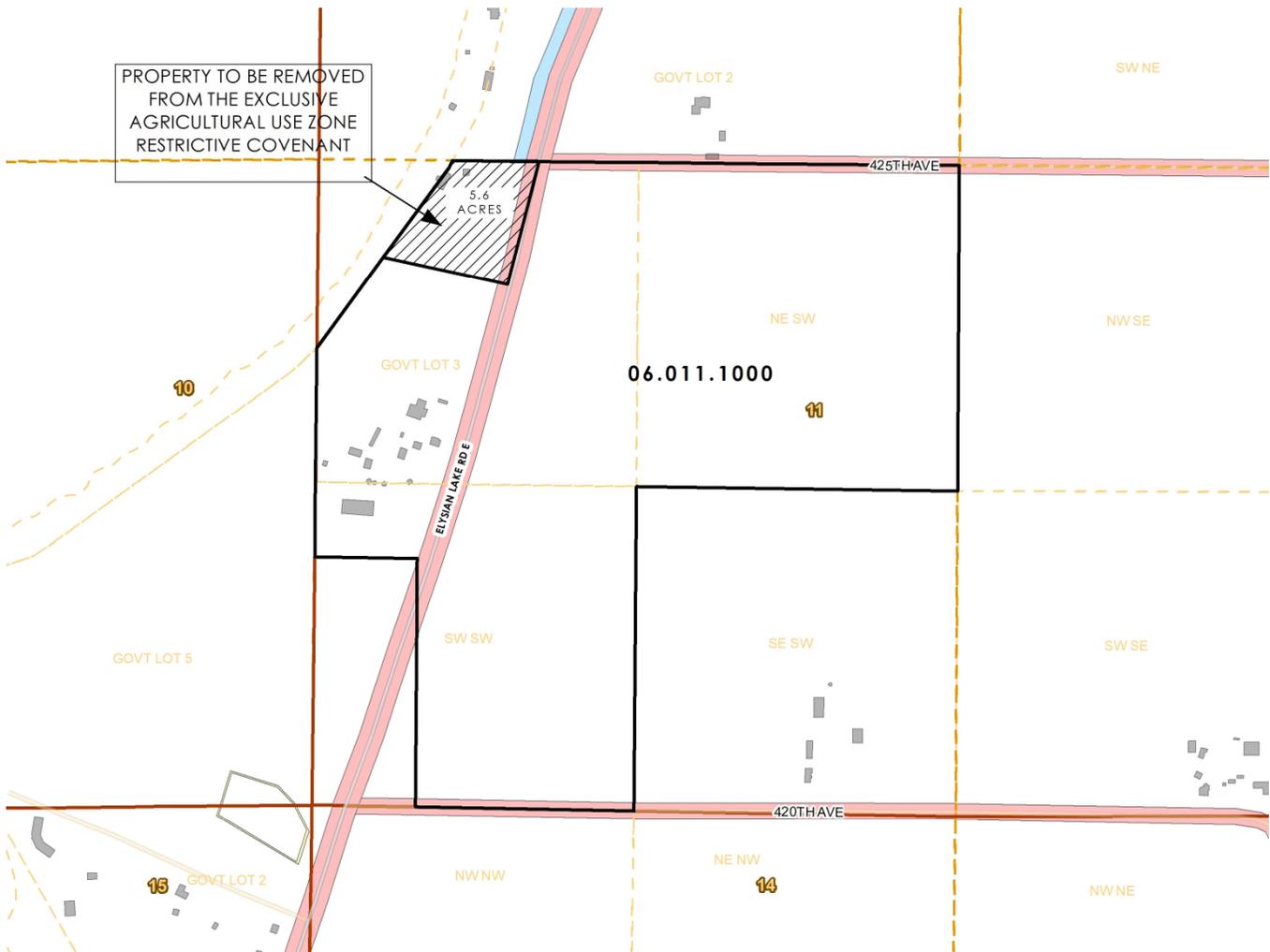


Exhibit "B"

Property to remain bound by the benefits and requirements of the
Exclusive Agricultural Use Zone Restrictive Covenant

The North Half of the Southwest Quarter (N1/2 of SW1/4) of Section Eleven (11), Township One Hundred Eight (108), Range Twenty-four (24), Containing 77 acres, more or less. All of the land which lies east of the County road running north and south on the Southwest Quarter of the Southwest Quarter (SW1/4 of SW1/4) of Section Eleven (11), Township One Hundred Eight (108), Range Twenty-four (24), containing Twenty-seven (27) acres more or less; Also the following land: Commencing at the northwest corner of the Southwest Quarter of the Southwest Quarter (SW1/4 of SW1/4) of Section 11, Township 108, Range 24, thence due East 610 feet to the center of the public highway, thence South 17.40. West 329.9 feet along the center of the highway, thence 89.07 west to the west line of Section 11, Township 108, Range 24, at a point 306.45 feet South of the point of beginning, thence continuing north 89.07 west 1109.55 feet to the meander line of Lake Elysian thence Northeasterly following said meander line to a point 594 feet north of the point of beginning, thence due South on the section line to the point of beginning, containing 14.50 acres of which 3.99 acres lies in the Southwest Quarter of the Southwest Quarter (SW1/4 of SW1/4) of Section 11, Township 108, Range 24, and 10.51 acres in the Southeast Quarter (SE1/4) of Section 10, Township 108, Range 24.

EXCEPT

That part of Government Lot 3 of Section 11, Township 108 North, Range 24 West, Waseca County, Minnesota, described as follows: Beginning at the Southeast Corner of Lot 1, SUESS SUBDIVISION, according to the recorded plat thereof; thence South 89 degrees 34 minutes 36 seconds East (bearings based on Waseca County Coordinate System NDA83, 1996 Adjustment) on the south line of said SUESS SUBDIVISION, a distance of 100.06 feet; thence South 14 degrees 36 minutes 51 seconds West, a distance of 502.87 feet; thence North 77 degrees 35 minutes 50 seconds West, a distance of 593 feet, more or less to the water's edge of Lake Elysian; thence Northeasterly along said shoreline, a distance of 175 feet, more or less to the south line of SUESS SUBDIVISION; thence South 89 degrees 34 minutes 36 seconds East on said south line, a distance of 410 feet, more or less to the point of beginning.

Said parcel contains 5.6 acres of land, more or less.



**Waseca County Board of Commissioners
Request for Board Action**

Waseca County Fair Temporary Traffic Control & Equipment Usage

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:	<input checked="" type="checkbox"/> None
Item Type:	<input checked="" type="checkbox"/> Consent <input type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Highway	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Jim Kollar		
Contact Phone:	507.835.0661		
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

Approve temporary traffic control measures for Waseca County Fair. Approve usage of Highway Department equipment during the Fair.

SUMMARY

The Waseca County Fair Board requests “No Parking” and “Stop” signs to be permitted along CSAH 13, per the June 16, 2021 letter. The Waseca County Fair Board requests the usage of equipment, operated by volunteer Highway Department employees, during the Fair for a number of tasks. These are annual requests of the County Board.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners approve the Fair Board’s requests for temporary traffic control measures and the temporary use of equipment.

EXPLANATION OF FISCAL/FTE IMPACTS

None

Supporting Documents:

Attachment A: Traffic Control Letter
Attachment B: Highway Dept Assistance Letter

Previous Board Action(s):

Resolution #



www.wasecacountyfreefair.com

P.O. BOX 227; WASECA, MN 56093

June 16, 2021

Re: Stop signs and No Parking signs for the fair

Dear City Council,

Please consider the following letter a request by the Waseca County Fair Board requesting your assistance in placing “No Parking” and “Stop” signs along the city streets around the fairgrounds for the week of July 14-18, 2021. We would like stop signs placed by Friday, July 9 to give local traffic time to adjust to the newly placed signs.

We would like “No Parking” signs placed along the streets in the following areas:

- 3rd Street NE from 7th Ave to 11th Ave NE
- 8th Ave NE from 3rd Street to 8th Street NE
- 7th Street NE from 8th Ave to 11th Ave NE **at the intersection of 6th Street**

We also ask that “Stop” signs be placed in the following locations:

- 3-Way “Stop” sign at 3rd Street & 8th Avenue NE
- 3-Way “Stop” sign at 4th Street & 8th Avenue NE
- 3-Way “Stop” sign at 7th Street & 8th Avenue NE
- 3-Way “Stop” sign at 7th Street & 9th Avenue NE

Our request comes with the safety and concern for the public and our guests who will be attending the Waseca County Free Fair July 14-18, 2021. This request will assist us by increasing safety for our many visitors during the week. Thank you in advance for your help in addressing this matter. Please contact me at 507-521-1728 if you have any questions.

Respectfully,

Mike Harguth

Mike Harguth
President
Waseca County Free Fair

cc. Waseca County Commissioners
Brad Milbrath- Waseca County Sheriff
Nathan Richman- Waseca Co Engineer
Tim Roessler-City of Waseca



wasecacountyfreefair.com

April 26, 2021

RE: Waseca County Highway Dept. Assistance for County Fair

Dear Waseca County Commissioners;

The Waseca County Free Fair's Board of Directors would like you to consider this letter as a request for the use of the County Highway Department equipment as has been done for many years in the past.

The fair board has requested the use of Waseca County Highway Department equipment in the past for use throughout the year, although mostly at fair time, to assist in grounds maintenance and repair, along with preparing for the county fair in July. This equipment is typically used for grading, hauling material (manure disposal, rock, etc.) and some pay loader/backhoe and other work. This equipment is operated by County Highway personnel that agree to volunteer their time in operating such equipment on the employee's own time or at the direction of the County Engineer. The Waseca County Engineer, Nathan Richman, has been great to work with in the past, but the fair board also seeks your approval so we can maintain this good relationship.

The Waseca County Free Fair's Board of Directors greatly appreciates everything you all do every year to make the fair such a success. We could not do what we do without your help! We thank you in advance for your consideration in this matter. If you should have any questions about this request, please call me anytime at 507-521-1728. We look forward to seeing you at the fair, July 14-18, 2021.

Respectfully,

Mike Harguth
President
Waseca County Free Fair

Cc: Nathan Richman

PO Box 227 Waseca, MN 56093



**Waseca County Board of Commissioners
Request for Board Action**

Contract 812103 Award

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:	<input type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action		<input checked="" type="checkbox"/> Current budget
Department:	Highway		<input type="checkbox"/> New FTE(s) Requested
Contact:	Jim Kollar		<input type="checkbox"/> Other
Contact Phone:	507.835.0661		<input type="checkbox"/> Amendment Requested
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

Contract 812103 Award for CSAH 41 Grading (SAP 081-641-001)

SUMMARY

The Department opened bids for the CSAH 41 (120th St) grading project, along the U of MN properties, on June 17, 2021. Five bids were received and Borneke Construction, Inc. is the low responsible bidder with a bid price of \$497,057.00. The bid is 20% under the Engineer's Estimate of \$624,677.50. Bituminous pavement will be placed in 2022, under separate contract. This project is proposed to funded with Local Option Sales Tax monies.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners award Contract 812103 to Borneke Construction, Inc. in the amount of \$497,057.00.

EXPLANATION OF FISCAL/FTE IMPACTS

2021 Budget – Local Option Sales Tax

Supporting Documents:

Attachment A: 081-641-001BidSum

Attachment B:

Previous Board Action(s):

Resolution #

Report Date: 6/17/2021**Contract Name:** CSAH 41 Grading**Contract Number:** 812103

Bid Abstract Summary

Records 1-6 of 6

Bid Name	Total Amount	Percent Over/Under Estimate
Engineer's Estimate	\$624,677.50	
Borneke Construction, Inc.	\$497,057.00	20.43% UNDER
The Mathiowetz Construction Co.	\$510,227.42	18.32% UNDER
Brunz Construction Co. Inc.	\$553,954.75	11.32% UNDER
James Bros. Construction, Inc	\$588,539.51	5.79% UNDER
Dirt Merchant, Inc.	\$642,281.90	2.82% OVER



**Waseca County Board of Commissioners
Request for Board Action**

Contract 812104 Award

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:	<input type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Highway	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Jim Kollar		
Contact Phone:	507.835.0661		
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

Contract 812104 Award for Bituminous Sealcoat

SUMMARY

The Department opened bids for the application of Bituminous Sealcoat on various county roads, on June 14, 2021. Two bids were received and Asphalt Surface Technologies Corp. is the low responsible bidder with a bid price of \$86,322.27. The bid is 27% under the Engineer's Estimate of \$118,011.35. This project is proposed to funded with Maintenance monies.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners award Contract 812104 to Asphalt Surface Technologies Corp. in the amount of \$86,322.27.

EXPLANATION OF FISCAL/FTE IMPACTS

2021 Budget – Hwy Maintenance

Supporting Documents:
Attachment A: c812104BidSum
Attachment B:

Previous Board Action(s):
Resolution #

Report Date: 6/15/2021
Contract Name: 2021 SEAL COAT
Contract Number: 81214

Bid Abstract Summary

Records 1-3 of 3

Bid Name	Total Amount	Percent Over/Under Estimate
Engineer's Estimate	\$118,011.35	
Asphalt Surface Technologies Corp.	\$86,322.27	26.85% UNDER
Allied Blacktop Co.	\$112,789.88	4.42% UNDER

The application has updated ✕

[Click here to find out what's new](#)



**Waseca County Board of Commissioners
Request for Board Action**

Contract 812105 Award

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:	<input type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input checked="" type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Highway	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Jim Kollar		
Contact Phone:	507.835.0661		
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

Contract 812105 Award for CSAH 2 Turn Lane Construction (SAP 081-602-020)

SUMMARY

The Department opened bids for the construction of three turn lanes on CSAH 2 (Brown Ave) to serve the Conagra expansion on June 7, 2021. Three bids were received and Borneke Construction, Inc. is the low responsible bidder with a bid price of \$479,130.01. The bid is 45% over the Engineer's Estimate of \$331,621.65. This project is proposed to be funded with Wheelage Tax monies.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners award Contract 812105 to Borneke Construction, Inc. in the amount of \$479,130.01.

EXPLANATION OF FISCAL/FTE IMPACTS

2021 Budget – Wheelage Tax

Supporting Documents:

Attachment A: 081-602-002BidSum

Attachment B:

Previous Board Action(s):

Resolution #

Report Date: 6/7/2021**Contract Name:** CSAH 2 (Brown Ave) Turn Lanes**Contract Number:** 812105

Bid Abstract Summary			Records 1-4 of 4
Bid Name	Total Amount	Percent Over/Under Estimate	
Engineer's Estimate	\$331,621.65		
Borneke Construction, Inc.	\$479,130.01	44.48% OVER	
James Bros. Construction, Inc	\$494,989.84	49.26% OVER	
Heselton Construction, LLC	\$506,954.92	52.87% OVER	



**Waseca County Board of Commissioners
Request for Board Action**

Contract 812107 Award

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:	<input checked="" type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Highway	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Jim Kollar		
Contact Phone:	507.835.0661		
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

Contract 812107 Award for Rural Intersection Lighting

SUMMARY

The Department opened bids for a federally funded rural intersection lighting project on June 3, 2021. Cole's Electric is the apparent low and only bidder with a bid price of \$118,663.00. The bid is 239% the Engineer's Estimate of \$49,600. \$42,000 of Federal HSIP funds were initially authorized for the project, which includes intersection lighting at CSAH 2/CSAH 3 and Old 14/CSAH 27. After analysis and justification to SALT, MnDOT D7 has approved additional HSIP funds, in the amount of \$76,663, to cover 100% of the project cost.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners award Contract 812107 to Cole's Electric in the amount of \$118,663.00.

EXPLANATION OF FISCAL/FTE IMPACTS

None – Federal Highway Safety Improvement Program (HSIP) funds have been allocated for 100% of project cost.

Supporting Documents:

Attachment A: 081-070-002BidSum

Attachment B: 081-070-002Additional HSIP letter

Previous Board Action(s):

Resolution #

Date: 6/3/2021
Project: 2021 Rural Intersection Lighting
Contract No. 812107

BID SUMMARY		
Bidder	Total Amount	% Over/Under Estimate
Engineer's Estimate	\$49,600	
Cole's Electric, Inc.	\$118,663.00	239.24%

Date: June 22, 2021

Mr. Jim Kollar, Waseca County Engineer
1495 Firth St SE, PO Box 487
Waseca, MN 56093-0487

RE: Additional HSIP for SP 081-070-002

Dear Mr. Kollar:

The above referenced project has a low bid of \$118,663.00, which is \$76,663.00 over the \$42,000.00 HSIP previously authorized for the total project. The county's justification for the variance is acceptable. Another project in District 7, SP 072-070-009 in Sibley County had a letting where the low bid was under the estimated HSIP funds. We will be able to Waseca County an additional \$76,663.00 (100% HSIP) to cover the difference if the county decides to award the project.

Please contact me if you have any questions or additional comments by telephone at 507-381-2563 or by e-mail at lisa.bigham@state.mn.us

Sincerely,

Lisa Bigham
District State Aid Engineer

cc: Project File



**Waseca County Board of Commissioners
Request for Board Action**

County Ditch 33-CSAH 15 Culvert Replacment

Meeting Date:	July 6, 2021	Fiscal/FTE Impact:	<input checked="" type="checkbox"/> None
Item Type:	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Action	<input type="checkbox"/> Current budget	<input type="checkbox"/> New FTE(s) Requested
Department:	Highway	<input type="checkbox"/> Other	<input type="checkbox"/> Amendment Requested
Contact:	Jim Kollar		
Contact Phone:	507.835.0661		
Prepared by:	Jim Kollar		

PURPOSE/ACTION REQUESTED

County Ditch Authority approval for replacement of culvert on CSAH 15, crossing CD 33.

SUMMARY

The Department requests County Ditch Authority approval for the replacement of a 48” RC pipe on CSAH 15 over County Ditch 33. Culvert replacement is programmed as part of the CSAH 15 culvert replacement project, currently advertising, in advance of 2023 federal-aid pavement rehabilitation project. Replacement is proposed at no cost to the ditch system and will be funded with Wheelage Tax monies.

RECOMMENDATION

Waseca County staff recommends that the Waseca County Board of Commissioners/Ditch Authority approve of the culvert replacement over CD 33 on CSAH 15..

EXPLANATION OF FISCAL/FTE IMPACTS

2021 Highway Budget

Supporting Documents:

Attachment A:
Attachment B:

Previous Board Action(s):

Resolution #



Human Resource Announcements
July 6, 2021

1. PERSONNEL ACTIONS

New Hires / Promotions / Demotions / Transfers

<i>Name</i>	<i>Position / Department</i>	<i>Grade</i>	<i>Start Date</i>
Larce Jorgenson	Property Records Supervisor	8	06/07/2021
Jared Krassin (Promotion)	Hwy Maintenance Supervisor	10	06/19/2021
Nicole Logsdon	Watercraft Inspector	NA	06/21/2021
Ashley Killday	PH Community Coordinator	8	07/26/2021

Resignations / Retirements / Terminations

<i>Name</i>	<i>Position / Department</i>	<i>Years of Service</i>	<i>End Date</i>
Nick Madsen	PH Business Manager	2	06/04/2021
Jim Wobschall	Dispatcher (.35 FTE)	12	06/06/2021
Jesse Jennings	Assistant County Attorney	2	06/14/2021

2. STAFFING

County Positions

<i>Open Position</i>	<i>FTE</i>	<i>Department</i>	<i>Status</i>
Community Health Worker – Family Services	.60	Public Health	Accepting applications / Interviewing
PH Health Nurse	1.0	Public Health	Accepting applications/ Interviewing
PH Business Manager	1.0	Public Health	Accepting applications/ Interviewing
Assistant County Engineer	1.0	Public Works	Reevaluating Job Desc.
Hwy Maintenance Forman	1.0	Public Works	Reevaluating Job Desc.
Hwy Maintenance Worker / Sign Technician	1.0	Public Works	Accepting Applications
Deputy	1.0	Sheriff's Office	Accepting Applications
Assistant County Attorney	1.0	Attorney's Office	Accepting Applications

Independent Contractor

<i>Open Contracts</i>	<i>Status</i>
Courthouse Park Caretaker	Filled pending background
County Ditch Inspector	Filled

3. UPCOMING EVENTS

Tuesday, August 17th	Employee Picnic <i>Hosted by Department Heads & Board of Commissioners</i>	11:30am to 1:30pm
Thursday, September 2nd	Pizza Farm Get Together	Starting at 5:00 pm

4. WASECA COUNTY STAFF ANNIVERSARIES

June Anniversaries

<i>Name</i>	<i>Position</i>	<i>Years of Service</i>
Joseph Udermann	Assessor	5 Years
Cory Harmening	Network Database Administrator	2 Years
Tammie Bramer	Sw & Recycling Supervisor	2 Years
Parker Harris	Cs Senior Agent	3 Years
Dawn Androli	Admin Asst - Sheriff	7 Years
Tiffany Stenzel	Public Health Nurse 4 Yr	8 Years
Cristin Borneke	Deputy Auditor/Treasurer	9 Years
Bridget Southwick	Admin Clerk Vet Services	11 Years
Kari Kopischke	Dispatcher	22 Years
Jay Dulas	Deputy	22 Years
Doris Papke	Deputy Auditor/Treasurer	23 Years
Steven Kahnke	Veterans Van Driver	31 Years

July Anniversaries

<i>Name</i>	<i>Position</i>	<i>Years of Service</i>
Robert Kubat	Dispatcher	23 Years
Terry Hartmann	Correctional Officer	16 Years
Bruce Johnson	Hwy Maint Worker	15 Years
Leah Kaiser	Engineer Tech	13 Years
Nicole Sommers	Cs Senior Agent	7 Years
Travis Swanberg	GIS Coordinator	4 Years
Scott Wolfe	Deputy	3 Years
Beth Weimert	Executive Assistant	3 Years
Mary Stangler	Dep Aud/Payroll Support	1 year