

WASECA COUNTY BOARD OF COMMISSIONERS — FEBRUARY 2, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, February 2, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. Members present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Brad Milbrath, Sheriff; Brian Zabel, Feedlot Officer; Lisa Kaczke, Waseca County News; Russ Guse, Ditch Inspector; and Joe Udermann, Assessor.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no public comment.

Harguth moved and Krause seconded to approve the Agenda with the addition of consideration of a COVID-19 Small Business Grant Program application. Motion carried unanimously.

Russ Guse, Ditch Inspector, discussed a solar farm project near County Ditch #45. Russ questioned how to proceed in dealing with easements for access and if changes should be made to the setbacks. Another option might be to reroute the tile. The Commissioners directed Mr. Guse to go through the normal process.

Nelson moved and Krause seconded to approve the Minutes for January 19, 2021 Works Session; January 19, 2021 Regular Meeting, with the correction to a ditch number and second to adjournment; January 22, 2021 Emergency Meeting; and January 27, 2021 Work Session. Motion carried unanimously.

Harguth moved and Christopherson seconded to approve the Consent Agenda. Motion carried unanimously.

- a. Approval of Bills
- b. Transfer \$6,602.09 from Fund 20-207-6241 - 911 Fund to 01-201-201-5860 Sheriff Office
- c. Eaton Goat Ranch LLC Feedlot Site Inspection Team Report

Tammy Spooner, Auditor-Treasurer, provided an overview on the tax system (written in the early 1980s) that is nearing “end of life”. In 2013 the vendor began a re-write of the program, they were not successful in the completion of that project. The group of counties represented by Minnesota Counties Computer Cooperative have entered into a contract (named Amendment #7) to maintain our support of the old tax system through 2023. Spooner shared that Michael Johnson, Judy Hiller, Joe Udermann and she had looked into replacement options and that Tyler Technologies, iasWorld, tax and CAMA system, would be the best fit for Waseca County. After discussions, Nelson moved and Harguth seconded to purchase the iasWorld software in the amount of \$278,400.00. Motion carried unanimously.

Nelson moved and Christopherson seconded to approve Amendment #7 for continued maintenance of both the current tax and CAMA system with Avenu and authorize the Board Chair and Auditor-Treasurer to sign the agreement. Motion carried unanimously.

Michael Johnson presented a resolution for engineer services and an employment agreement for interim department head for Waseca County Highway Department with Alan Forsberg thru April 30, 2021 with the ability to extend. Services will be based on hourly fees as a part time employee without benefits. Pursuant to Statute 163.07. Nelson moved and Krause seconded to approve the agreement. Motion carried unanimously.

Christopherson moved and Krause seconded to adopt Resolution #2021-5 approving the appointment. Motion carried unanimously.

**Resolution #2021-5
Appointment of Interim Department Head for County Engineer Services**

WHEREAS, the Waseca County Board of Commissioners have appointed Nathan Richman as County Engineer through May 30, 2021; and

WHEREAS, Nathan Richman cannot fulfill the capacity of County Engineer as communicated on January 12, 2021; and

WHEREAS, Minnesota Statute 163.07 requires that Minnesota Counties have a county highway engineer to have charge of the highway work and the forces employed thereon; and

WHEREAS, the Waseca County Board of Commissioners approved an employment agreement with Alan Forsberg as the interim department head of the Waseca County Highway Department; and

WHEREAS, Alan Forsberg is a registered highway engineer in the State of Minnesota pursuant to requirement in Minnesota Statute 163.07.

NOW, THEREFORE, BE IT RESOLVED, the Waseca County Board of Commissioners appoint Alan Forsberg as the interim Department Head of the County Highway Department to fulfill Engineer Services until April 30, 2021.

Michael Johnson, County Administrator, provided an administrative update on broadband, County Program Aid, online meetings, vaccinations and software.

Human Resources announcements were shared.

Michael Johnson presented a Small Business Grant application from Team Academy that was missed in October. There are adequate residual funds to cover the grant and he recommended payment of \$7,500.00 from Waseca County. Nelson moved and Harguth seconded to approve the payment of \$7,500.00 to Team Academy. Motion carried unanimously.

Ann Fitch, Waseca Area Chamber Executive Director, commented on the state program that many local restaurants and bars did not qualify for. Business owners are very appreciative of the assistance given by Waseca County and the City of Waseca,

which is administered by Ann Fitch. 38 businesses have taken advantage of the latest program.

Commissioner Nelson stated that due to the economic impact of COVID-19, he would like to look into suspending Public Health licensing fees again.

Commissioner Reports were shared.

Having no further county board business, Christopherson moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:25 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	274.19
AMERICAN LEGAL PUBLISHING	450.00
ANCOM COMMUNICATIONS INC	616.50
APG MEDIA OF SOUTHERN MN LLC	630.03
ARNOLD'S SUPPLY AND KLEENIT CO	230.04
ASSOC OF MN COUNTIES	2,541.00
ASSOC OF MN COUNTIES ST. PAUL	17,920.00
BLUE EARTH CO	24,328.00
BLUE EARTH CO COURT ADMINISTRATOR	10,897.92
BOB BARKER COMPANY INC	216.80
BOMGAARS SUPPLY	1,017.94
COLE PAPERS INC	2,338.62
CONSOLIDATED COMMUNICATIONS OF MN CO	78.04
CPS TECHNOLOGY SOLUTIONS INC	98.00
CURT KEYES	75.00
GINGER P DESIGNS	90.00
GS DIRECT INC	219.57
H&H EXCAVATING INC	3,445.00
H&L MESABI INC	20,186.92

HOUSTON ENGINEERING INC	5,344.25
INNOVATIVE OFFICE SOLUTIONS LLC	410.74
INTERNET CONNECTIONS	100.00
J SCOTT BRADEN LAW OFFICE	1,940.00
JAGUAR COMMUNICATIONS	250.00
JOHN DEERE FINANCIAL	2,957.82
JONES HAUGH & SMITH	12,042.80
LITTLE FALLS MACHINE INC	103.71
MACAI ATTN: GREG HENSEL	85.00
MADDEN, GALANTER, HANSEN LLP	1,647.30
MANTHE GARAGE DOORS LLC	281.50
MARCO BUSINESS PRODUCTS INC	2,332.00
MARK MUELLERLIELE	110.00
MEHA-ST CLOUD	40.00
MJB HANSEN FAMILY LP	1,219.78
MN COUNTIES COMPUTER COOP	74,484.00
MN COUNTIES HUMAN RES MGMT ASSOC	125.00
MN COUNTIES INTERGOVERNMENTAL TRUST	2,500.00
MN COUNTY ATTORNEY ASSOC	200.00
MN DEPT OF CORRECTIONS STS	18,134.32
MN.IT SERVICES	1,300.00
MONROE TOWMASTER LLC	144.70
M-R SIGN COMPANY INC	322.10
NAPA AUTO PARTS MPEC	66.48
NATIONAL WIC ASSOCIATION	50.00
NORTHLAND FARM SYSTEMS	19.45
RECOVERY TREK LLC	325.00
REGENTS OF UNIVERSITY OF MN	18,813.99
RIVER BEND BUSINESS PRODUCTS	244.61
RIVER VALLEY FORENSIC SERVICES PA	250.00
ROBERT DASCHNER DR	85.00
RS EDEN	82.15
RUPP ANDERSON SQUIRES & WALDSPURGER PA	2,320.00
SAM'S CENTURY FARM LLC	1,000.00
SMITH TOLLEFSON RAHRICK & CASS	2,730.00
SOCIETY FOR HUMAN RES MGMT	219.00
SPORTSMAN STOP	26.39
STONEBROOKE ENGINEERING INC	2,660.03
THOMAS A COWDIN	400.00
TRIMIN SYSTEMS INC	42,901.35
TYLER TECHNOLOGIES, INC	640.00

WALMART PYMT PROCESSING ATLANTA	31.25
WASECA CO AUDITOR-TREASURER	37,324.80
WASECA GLASS INC	415.00
WASECA, CITY OF	8,756.34