

WASECA COUNTY BOARD OF COMMISSIONERS — MAY 4, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, May 4, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Brian Tomford, Buildings & Grounds Director; Rachel Cornelius, County Attorney; Brad Milbrath, Sheriff; Dave Melchert; Josh Langr; Kelly Langr; Serena Frazier; Kari Gehring; Dawn Androli; Trevor Kanewischer; Andy Buckmeier; Joe Fliflet; Colton Larson; Phil Langr; Joan Langr; Dan Frenk; Amy Nelson; Lisa Dierks; and Mattea Dann. Sarah Berry, Public Health Director, was present via online platform.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no public comment.

Harguth moved and Krause seconded to approve the agenda amended to move Waseca County Lakes Promotion from the consent agenda to an action item. Motion carried unanimously.

Krause moved and Christopherson seconded to approve the minutes from April 6, 2021 Work Session; April 6, 2021 Commissioner Meeting; April 20, 2021 Work Session; April 20, 2021 Commissioner Meeting; and April 22/23, 2021 Special Session. Motion carried unanimously.

Harguth moved and Nelson seconded to approve the Consent Agenda with the removal of “item b”. Motion carried unanimously.

- a. Approval of Bills
- b. Waseca County Lakes Promotion
- c. 2020 Emergency Management Performance Grant in the amount of \$19,289.00
- d. Approve and Sign Grant Contract with the Reeds Lake Association in the amount of \$3,850.00

Brad Milbrath, Sheriff, asked for a moment of silence in memory of Lemick Larson and Don Eustice, prior Waseca County Sheriffs who lost their lives in the line of duty. With it being National Police Week, Sheriff Milbrath presented the Sheriff’s Department awards for employee of the year to Josh Langr, Deputy, for 2020 and Dan Frenk, Dispatcher, for 2021.

Michael Johnson, Administrator, presented on behalf of Linda Karst, County Recorder, the item moved from the consent agenda. The County Recorder is requesting to purchase a LandShark Integration Module in the amount of \$3,240.00 and Lakes Promotion, fraud detection software in the amount of \$13,550.00. These purchases allow for property records to have built in fraud prevention and integration to GIS. Nelson

moved and Christopherson seconded to approve the purchase totaling \$16,790.00. Motion carried unanimously.

Sarah Berry, Public Health Director, requested to set Public Hearing for Licensed Establishment Fees. The previously set hearing was not published properly in the newspaper. Christopherson moved and Harguth moved to set a Public Hearing for May 18, 2021 at 9:30 a.m. to set fees for Licensed Establishments. Motion carried unanimously.

Sarah Berry, Public Health Director, requested approval of an amendment to the existing two-year (2020-2021) South Country Health Alliance Delegation Agreement. No substantial changes were made, only minor changes to the language. Nelson moved and Krause seconded to approve the amended agreement. Motion carried unanimously.

Ms. Berry also shared that Walmart Pharmacy and Thrifty White Pharmacy are both taking walk-in appointments for Covid vaccination. At this time, Public Health will not be holding large public clinics due to the availability of vaccine within the community.

Lisa Dierks, Extension Regional Director, introduced Mattea Dann, Support Staff for Waseca County Extension.

Amy Nelson, 4-H Educator, provided a 4-H program update for 2020-2021.

Lisa Dierks, Extension Regional Director, informed the board that the Memorandum of Understanding between the University of Minnesota and Waseca County expires this year. The agreement will be reviewed and brought to a future meeting.

Brian Tomford, Buildings & Grounds Director, went over the buckthorn issue at Courthouse Park that had been discussed at the Work Session earlier in the day. Additional information was obtained regarding the fencing. A two-layer fencing system is installed to keep adequate space between the electric fence and the public. Brian requested to proceed with hiring Goat Dispatch to take step one to get buckthorn under control. Nelson moved and Krause seconded to approve moving forward with the project in the estimated amount of \$11,500.00. Motion carried unanimously.

Michael Johnson, Administrator, provided an overview of the budget process and timeline for 2022.

Human Resources announcements were distributed.

Michael Johnson, Administrator, presented a temporary contract employment agreement for consulting services with Fran Windschitl to analyze our investment portfolio and create a long-term sustainable model. Krause moved to Harguth seconded to approve entering into the agreement with Mr. Windschitl. Motion carried unanimously.

Commissioner Reports were shared.

Having no further county board business, Krause moved and Harguth seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 11:26 a.m.

DeAnne Malterer, Chairperson
Waseca County Board of Commissioners

ATTEST:

Tamara J. Spooner, Clerk
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	\$ 235.89
ACCESS INFO MANAGEMENT OF MN INC	1,126.29
ADV CORRECTIONAL HEALTHCARE INC	3,150.01
AMAZON CAPITAL SERVICES	13.48
APG MEDIA OF SOUTHERN MN LLC	456.41
APH STORES, INC.	628.83
BARBARA J. BUKER	690.60
BLUE EARTH CO	4,778.21
BLUE EARTH CO HUMAN SERVICES	1,186.50
BOCKS SERVICE INC	24.00
BOLTON & MENK INC	2,000.00
BOLTON & MENK INC	1,072.50
BOMGAARS SUPPLY	301.70
BOMGAARS SUPPLY	277.47
BRITTON PLUMBING & HEATING LLC	1,418.14
COLE PAPERS INC	184.77
COMPUTER INFORMATION SYSTEMS INC	3,540.00
CPS TECHNOLOGY SOLUTIONS INC	98.00
CREATIVE AD SOLUTIONS INC	40.69
DORI PAPKE	32.40
EMERGENCY AUTOMOTIVE TECH, INC	1,259.01
FIRST STATE TIRE RECYCLING	2,450.19
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	24,453.20
INNOVATIVE OFFICE SOLUTIONS LLC	347.14
JONES HAUGH & SMITH	9,360.00

L & L STREET ROD & SPORTS TRUCK	1,225.00
LITTLE FALLS MACHINE INC	1,231.29
LOWER 48 TRANSPORT SERVICE INC	746.56
MACATFO (MN ASSOC CO AUDITORS,TREAS,FIN)	60.00
MEGAN KIRBY	17.36
METRO FURNITURE SOLUTIONS HENRICKSEN	2,160.00
MIDWEST MOTOR SUPPLY CO INC	5,006.30
MJB HANSEN FAMILY LP	1,271.24
MN HIGHWAY SAFETY & RESEARCH CENTER	1,650.00
MN.IT SERVICES	1,300.00
M-R SIGN COMPANY INC	137.75
NACCHO	260.00
PATTON HOVERSTEN & BERG PA	2,990.00
PEMBERTON,SORLIE,RUFER & KERCHNER PLLP	483.50
RAMSEY COUNTY	1,804.00
RINK SYSTEMS	380.00
RIVER BEND BUSINESS PRODUCTS	671.01
RIVER VALLEY FORENSIC SERVICES PA	1,250.00
SOUTH CENTRAL SERVICE COOP	2,136.16
SOUTHERN MINNESOTA INSPECTION CO LLC	1,754.15
STONEBROOKE ENGINEERING INC	8,023.88
STREAMLINE COMMUNICATIONS LLC	23,746.00
SWANSTON EQUIPMENT CORP	116.97
TEXAS REFINERY CORP	448.00
THE SHOP LLC	890.93
ULINE	2,731.55
WASECA CLARKS GROVE VET CLINIC LLP	459.89