

WASECA COUNTY BOARD OF COMMISSIONERS — JULY 6, 2021

The Waseca County Board of Commissioners met in regular session on Tuesday, July 6, 2021, in the boardroom, 300 North State Street, Waseca, Minnesota. County Commissioners present were Chair DeAnne Malterer, Doug Christopherson Brian Harguth, Blair Nelson, and Brad Krause.

Others present were Michael Johnson, Administrator; Tammy Spooner, Auditor-Treasurer; Jim Kollar, Public Works Director/County Engineer; Brad Milbrath, Sheriff; Brian Zabel, Planning & Zoning Technician; and Russ Guse, Ditch Inspector.

Chair Malterer called the meeting to order at 9:30 a.m. Roll call was taken and the Pledge of Allegiance was recited.

There was no public comment.

Harguth moved and Nelson seconded to approve the agenda with the following changes: addition of Economic Development Tax Abatements to consent agenda; move County Ditch #33 discussion from Public Works to Ditch Authority. Motion carried unanimously.

Russ Guse, Ditch Inspector, presented a repair to Joint County Ditch #6 in Section #28 in New Richland Township to put back a driveway to original state which was damaged during a project. Christopherson moved and Krause seconded to approve the repair in the amount of \$475.00. Motion carried unanimously.

Russ Guse, Ditch Inspector, presented a repair to Judicial Ditch #24 to remove a beaver dam, from the main channel, in Section #1 of Woodville Township. Krause moved and Harguth seconded to approve the repair in the amount of \$825.00. Motion carried unanimously.

Russ Guse, Ditch Inspector, presented a repair to County Ditch #31 in Section #29 of Janesville Township to remove sediment and a beaver dam so the water can flow freely. Christopherson moved and Krause seconded to approve the repair in the amount of \$240.00. Motion carried unanimously.

Russ Guse, Ditch Inspector, presented spray quotes from B & W Control Specialists for the following ditches in the amounts not to exceed the listed maximum. Harguth moved and Christopherson seconded to approve the spraying quotes. Motion carried unanimously.

<u>Ditch #</u>	<u>Cost</u>
JC #1	\$6,500.00
CD #30	\$5,500.00
CD #29	\$3,500.00
CD #31	\$5,500.00
CD #44-18	\$4,500.00
CD #35	\$2,500.00
CD #38	\$5,500.00

CD #45	\$7,500.00
CD #50	\$3,500.00
CD #51	\$7,500.00
CD #22	\$1,500.00
JD #24	\$6,500.00
CD #26	\$2,500.00
JD #6	\$5,500.00
CD #47	\$8,500.00
CD #43	\$3,500.00
CD #36	\$2,500.00

Jim Kollar, Public Works Director/County Engineer, requested approval for a culvert replacement on County Road 15 at the crossing of County Ditch #33 at no cost to the ditch system. The full cost of the project will be covered with highway funds. Nelson moved and Krause seconded to approve the replacement of the culvert. Motion carried unanimously.

Christopherson moved and Krause seconded to approve the minutes from June 1, 2021 Commissioner Meeting; June 7, 2021 Work Session; June 15, 2021 Commissioner Meeting; June 15, 2021 Work Session; and June 22, 2021 Special Session. Motion carried unanimously.

Harguth moved and Nelson seconded to approve the Consent Agenda with the addition of the First Half Economic Development Tax Abatements. Motion carried unanimously.

a. Approval of Bills

b. Transfers of Funds

- \$346.91 from fund 25 to fund 01 for SHIP Grant
- \$36,240.12 from fund 01 to fund 25 CPO Reimbursement
- \$19,690.49 from fund 01 to fund 25 for DWI Court Reimbursement

c. First Half 2021 Appropriations

New Richland Ambulance	\$ 2,500.00
Historical Society	\$33,750.00
Southern MN Tourism Association	\$ 478.50
MN Agricultural Interpretive Center-Farm America	\$12,500.00
Tourism Advisory Committee (Fireworks-full pay July)	\$ 1,500.00
Waseca Art Council	\$ 6,500.00
Senior Citizens	\$ 2,500.00
Minnesota Valley Action Council	\$ 4,500.00
Open Door Health Center	\$ 250.00
Neighborhood Service Center	\$ 5,000.00
Waseca School District - Space Grant	\$ 3,500.00
Waseca School District - Therapeutic Program	\$25,000.00
Cannon River Watershed Partnership Program	\$ 250.00
Soil & Water Conservation District	\$52,837.50
Agricultural Society	\$23,887.50
Small Business Development Center	\$ 1,500.00
Southern MN Initiative Foundation	\$ 2,650.00

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| Janesville - Economic Development Assistance   | \$ 2,500.00 |
| New Richland - Economic Development Assistance | \$ 2,500.00 |
| Waldorf - Economic Development Assistance      | \$ 2,500.00 |
- d. Lakeshore Resident Aquatic Invasive Species Education in the amount of \$1,000.00
- e. Partial Release of Ag Restrictive Covenant; Sexton
- f. Donahue Residential Tax Abatement Schedule of Payment 2021 in the amount of \$22.44
- g. First Half Economic Development Tax Abatements
- |                      |            |
|----------------------|------------|
| DRP Properties       | \$2,071.00 |
| Winegar Inc.         | \$3,507.50 |
| Berry Family LLC     | \$6,322.50 |
| City of New Richland | \$1,758.22 |

Jim Kollar, Public Works Director/County Engineer, requested temporary traffic control measures near the fairgrounds and usage of equipment during the Waseca County Fair. Nelson moved and Krause seconded to approve the traffic control and usage of equipment for the fair. Motion carried unanimously.

Jim Kollar, Public Works Director/County Engineer, requested to award the CSAH 41 project to Borneke Construction, the lowest responsible bidder, using budgeted local option sales tax revenue to fund the project. Nelson moved and Harguth seconded to award the bid for the CSAH 41 project to Borneke Construction in the amount of \$497,057.00. Motion carried unanimously.

Jim Kollar, Public Works Director/County Engineer, requested awarding the bid for the application of seal coating to Asphalt Surface Technologies Corp., the lowest responsible bidder, for Contract #812104. Harguth moved and Christopherson seconded to award the bid to Asphalt Surface Technologies Corp. in the amount of \$86,322.27. Motion carried unanimously.

Jim Kollar, Public Works Director/County Engineer, requested to award the bid for CSAH 2, ConAgri expansion project, to Borneke Construction, the lowest responsible bidder. The project will be funded with Wheelage Tax proceeds. Nelson moved and Krause seconded to award the bid to Borneke Construction in the amount of \$479,130.01. Motion carried unanimously.

Jim Kollar, Public Works Director/County Engineer, requested to award the bid for a federally funded rural intersection lighting project to Cole Lighting, the only bidder on the project. The single bid was substantially over the estimate, but Mr. Kolar worked with the MnDOT and they are willing to fully fund the project in the amount of \$118,663.00. Christopherson moved and Nelson seconded to award the bid to Cole Lighting in the amount of \$118,663.00, with none of the costs being borne by Waseca County. Motion carried unanimously.

Michael Johnson, County Administrator, gave updates on the American Rescue Plan; the 2022 budget status; legislative priorities and provided HR Agenda.

Commissioner Reports were shared.

Having no further county board business, Nelson moved and Krause seconded the motion to adjourn the meeting. Motion carried unanimously and meeting adjourned at 10:42 a.m.

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DeAnne Malterer, Chairperson  
Waseca County Board of Commissioners

ATTEST:

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Tamara J. Spooner, Clerk  
Waseca County Auditor/Treasurer

The following bills were audited and allowed:

A.H. HERMEL COMPANY	349.08
ADV CORRECTIONAL HEALTHCARE INC	3,470.77
AMAZON CAPITAL SERVICES	1,733.96
BARBARA J. BUKER	1,034.00
BLAIR NELSON	142.80
BOLTON & MENK INC	1,708.00
BOMGAARS SUPPLY	185.43
BOMGAARS SUPPLY	23.20
BOND TRUST SERVICES CORP	475.00
BRITTON PLUMBING & HEATING LLC	124.84
BUDACH IMPLEMENT INC	23.40
CAPITAL ONE	81.09
CINTAS	277.78
COLE PAPERS INC	724.18
CONNORS PLUMBING & HTG INC	277.00
CONTINENTAL RESEARCH CORPORATION	285.99
CPS TECHNOLOGY SOLUTIONS INC	1,697.99
CRYSTAL VALLEY COOP	439.02
DENNIS FUNERAL HOMES	620.00
DENNISON TECHNOLOGY GROUP	6,804.44
ELECTION SYSTEMS & SOFTWARE LLC	2,067.45
FATTY DADDY AUTO REPAIR	2,475.19

FLEET PRIDE	1,640.93
FORCE AMERICA DISTRIBUTING LLC	750.00
FOTH INFRASTRUCTURE & ENVIRONMENT LLC	7,299.50
FREEBORN COUNTY COOP OIL	985.71
GUARDIAN SUPPLY	3,373.36
GUTTENBERG	1,830.17
H&H EXCAVATING INC	1,957.50
HANCOCK CONCRETE PRODUCTS LLC	1,729.00
HILLYARD INC	196.47
IFACS	676.46
INNOVATIVE OFFICE SOLUTIONS LLC	1,985.74
INTERNET CONNECTIONS	250.00
JAMES BROTHERS CONSTRUCTION INC	16,000.00
JANE T HOFMEISTER	24.50
JANESVILLE TILE SUPPLY	190.31
JANESVILLE TIRE SERVICE	440.00
JOE UDERMANN	20.00
JOHN DEERE FINANCIAL	328.12
JONES HAUGH & SMITH	22,410.40
L & L STREET ROD & SPORTS TRUCK	5,862.09
LAKESCAPES ENTERPRISES LLC	8,850.00
LES TLOUGAN	480.00
MALTERER FARMS	143.17
MAYO CLINIC	250.00
MIDWEST MONITORING & SURVEILLANCE	24,683.54
MINNESOTA TRUCK & EQUIPMENT REPAIR	378.98
MJB HANSEN FAMILY LP	1,451.96
MN COMM OF TRANSPORTATION	2,374.38
MN COUNTIES COMPUTER COOP	90.00
MN STATE AUDITOR	1,178.00
MN STATE BAR ASSOC	272.00
MN VALLEY TESTING LAB	229.20
MN.IT SERVICES	1,300.00
MONROE TOWMASTER LLC	235.14
NORTH MEMORIAL AMBULANCE	1,722.00
NUTRIEN AG SOLUTIONS INC.	3,877.72
OERTEL ARCHITECTS	2,900.00
OLSEN CHAIN & CABLE INC	739.70
PREMIER BIOTECH	684.21
PTS OF AMERICA, LLC	4,649.00
PUBLIC SAFETY EQUIPMENT LLC	476.00

RDO EQUIPMENT CO	1,540.28
RECOVERY TREK LLC	360.95
REGENTS OF UNIVERSITY OF MN	18,814.00
RINKE-NOONAN ATTORNEYS AT LAW	162.50
RIVER BEND BUSINESS PRODUCTS	681.21
ROCKMOUNT RESEARCH & ALLOYS INC	552.14
SIRCHIE FINGERPRINT LAB	26.60
SNAP ON INCORPORATED	198.88
SOFTWARE.HARDWARE.INTEGRATION	5,000.00
SPEE-DEE DELIVERY SERVICE	10.14
SPORTSMAN STOP	33.69
STEELE CO HIGHWAY DEPT	3,580.27
TERRANCE MCCLUNE	1,800.00
THIRTY YEAR VENTURES LLC	174.25
ULINE	595.08
UNITED GROUP INC	66.72
ZAHL EQUIPMENT SERVICE INC	200.00