



Waseca County Fee Schedule

January 1, 2025

Resolution# 2025-04

| General Fees (Collected by County Departments) | Current Fee | Tax |
|--|---|-----|
| Faxes | \$0.25/page | ** |
| Non-sufficient funds Check (NSF) | \$30 | |
| Solid Waste Management Fee (collected through property taxes) | \$12.50/unit | |
| Photocopies/Print Screen/Printouts | \$0.50/page | ** |
| Revenue Recapture Fee | \$25/claim | |
| Assessor Fees | | |
| Copy of GIS Map (color) | \$1.00 | ** |
| Copy of Tyler Property Record Card | \$2.00 | ** |
| Tax Estimate in Writing | \$15 | |
| Electronic Files of Parcel Data | \$.08 per parcel (full data pull only) | |
| Abatement Process | \$40/abatement/PIN#/year (No fee if abatement caused by | |
| Attorney Fees | | |
| Electronic reproduction through Karpel System | \$50/Case | |
| Paper reproduction on CD, DVD or USB | \$20 | |
| Probation Violation Discovery | 20 | |
| Photocopies/Print Screen/Printouts | \$0.50/page | |
| Court Services | | |
| Adult: Gross Misdemeanor | \$300 | |
| Adult: Misdemeanor | \$200 | |
| Adult: Transfer Out to Another County | \$75 | |
| Adult: Unsupervised/Administrative Probation | \$50 | |
| Adult: PSI Only (no probation supervision) | 100 | |
| Domestic Violence Assessment | \$25 | |
| Drug Test: Non-Waseca County Court Services Cases - Onsite Tests | \$20 | |
| Drug Test: Lab Confirmation (Non-Waseca County Court Services Cases) | \$25 | |
| Drug Test: Positive/Diluted/No Show | \$50 | |
| Juvenile: Diversion | \$25 | |
| Juvenile: Probation | \$50 | |
| Program: Cog Skills (\$50 reimbursement if paid up front and complete in 12 weeks) | \$200 | |
| Program: Cog Skills Termination Fee | \$50 | |
| Program: SCRAM | \$10/day | |
| Program: SCRAMx | \$11/day | |
| Program: STS Termination Fee | \$50 | |
| Economic Development/HRA Fees | | |
| Commercial Tax Abatement Request | \$300 | |
| Revolving Loan Fund Program | 1% of the amount requested (\$250.00 minimum) | |
| Extension Fees | | |
| Publications | \$0.05 - \$25.00 | ** |
| Registration for Meetings/Seminars | \$3.00 - \$25.00 (as advertised) | |
| GIS Fees | | |
| Custom Mapping | \$50 / Hour (Minimum One Hour) | |
| Printed Maps: | | |
| 8.5" x 11" | \$5 (Free for property owner) | |
| 11" x 17" | \$6 (Free for property owner) | |
| Plotter <= 24" x 36" | \$20 | |
| Plotter >= 24" x 36" | \$30 (Add \$5.00 per ft above 60") | |
| Add Aerial Imagery | \$10 | |
| County Zoning Map 24" x 36" | \$20 | |
| Digital Data: | | |
| Parcel Shapefile | \$1 /parcel | |
| Previous Years Aerial Orthoimagery | \$50 | |
| Current Aerial Imagery | \$500 (County) / \$50 (Township) | |
| Parks & Facilities Fees | | |
| Picnic Shelter Reservation Fee | \$40.00/day | ** |
| Camping Reservation Fee | \$15/\$20/\$30/web reservation | |
| Fire Wood 1/2 Wheel Barrow | \$5.00 Per 1/2 Wheel Barrow | |
| Planning & Zoning Fees | | |
| Public Hearing | | |
| Variance | \$500.00 | |
| Administrative Appeal (B.O.A.) | \$500.00 | |
| Conditional Use Permit | \$500.00 | |
| Rezone | \$500.00 | |
| Minor Subdivision | \$150.00 | |
| Subdivision (including both Preliminary & Final Plat) | 500.00 base | |
| + \$100.00 per parcel (10 parcels or less); | \$500.00 Base | |
| + \$50.00 per parcel (greater than 10 parcels) | | |
| Special Hearing/Meeting Request fee | \$500.00 | |
| Feedlot Site Team Hearing | \$500.00 | |
| Transfer of Development Right (TDR) | \$100.00 | |
| Amendment to Agricultural Covenant | \$100.00 | |

| | |
|--|---------------------------------------|
| Notice to Initiate Expiration of an Agricultural Covenant | \$100.00 |
| Zoning Permit Fees | |
| Electronic Testing of Manure and Pesticide Application | \$25 |
| Residence (only, per each) | \$250 |
| Garage (only, per each) | \$50 |
| (I.E. Residence + attached or detached garage) | \$300 |
| Residential remodel/Addition | \$50 |
| (I.E. deck, porch, etc) | |
| Residential remodel/Addition; additional living area | \$50 |
| Foundation installment/replacement or repair (lifting of structure) | \$50 |
| Demolition Fee (to remove a structure) | \$50 |
| Feedlot, including liquid manure storage (Gestation, Farrowing, Nursery, Finishing Barn) | *\$24.50 X sq. ft. /\$1000*\$1.00 |
| Feedlot, not including liquid manure storage (Structure on slab or hoop barn) | *\$5.00 X sq. ft. /\$1000*\$1.00 |
| Agricultural Structure; Dairy Barns (Free stall or Tie stall) | *\$12.50 X sq. ft. area/\$1000*\$1.00 |
| Agricultural Structure; Standard Turkey Barns | *\$7.00 X sq. ft. area/\$1000*\$1.00 |
| Agricultural Structure (Grain bin, Machine shed, etc.) | \$50 flat fee |
| Land Alteration Permit | \$75 flat fee |
| SSTS Permit | \$250 flat fee |
| SSTS Operating Permit | \$90 flat fee |
| Flood Plain designation | \$25 flat fee |
| Land Research Projects | \$75 flat fee |
| Commercial Fees: | |
| Communication Tower | \$5.00/foot; \$600.00 Minimum |
| Communication Tower (Antenna) | \$500 |
| Billboard | \$500 |
| Solar Farm | \$600 |
| Buildings | *\$87 |
| Warehouses | *\$28 |
| Churches | *\$68 |
| *The above listed corresponding amount shall be multiplied by the floor area, divided by \$1000.00 *\$1.00 in addition to a base fee of \$150.00 | |
| Note: mixed-use structures shall be calculated on the square footage of each use and added together | |

Notice to Proceed

Non-permits, letter generated from Planning and Zoning to proceed. No cost to applicant with proper notification.
 I.E. re-shingling, re-roofing, window replacement, same size, window replacement – enlargement or made smaller, siding, foundation repair/replacement-no structural raising involved, accessory structure less than 100 square feet & less than 14 feet in height & meeting all ordinance requirements.

A phone call can be placed to Planning and Zoning for record purposes. Applicant shall furnish: First Name, Last Name, Address, City, State, Zip, Section, Township, phone number, project and proposed date of start and completion. A letter to proceed will be generated from the Planning and Zoning Office. Messages can be left 24 hours per day, 7 days per week.) A penalty of up to \$75.00 can be assessed for failure to notify.

PENALTY FEE - For a permit not applied for upon lapse of seven working days after the start of construction/operation will be double the normal fee.

NOTE: Fees for permits previously approved and not shown here will remain the same.

| Property Services & Elections Fee Schedule | Current Fee |
|--|---------------------------|
| Special Assessment Fees: | |
| Amortized Special Assess Set-up & One-time Maintenance Fee | \$50 Master + \$5/parcel |
| Delinquent Utility, Fire Calls & Other Incidentals | \$10/occurrence |
| Special Assessment Project Adjustments | \$20/parcel |
| Assessment Search | \$6/search |
| Solid Waste Fee Maintenance | \$3,000/year |
| Ditch Assessment | \$50 |
| Tax Increment Financing: | |
| TIF Setup | \$300 |
| TIF Annual Maintenance | \$150 |
| TIF Modification | \$200 |
| TIF - Knockdown (per parcel) | \$5 |
| Delinquent Processing: | |
| Delinquent Fee - Real Estate | \$25 |
| Delinquent Fee - Mobile Home | \$20 |
| Confession of Judgment | \$100 |
| Delinquent Tax List | \$30 |
| Revenue Recapture Fee | \$25 |
| Tax Forfeited Repurchase Fee | \$200 |
| Expiration of Redemption Admin fees and Costs | \$50.00 + Sheriff Service |
| Forfeited Tax Listing | \$5 |
| Annual Forfeited Maintenance Fee | \$200 |
| General Tax: | |
| Research Tax Records | \$20/hour |
| Abatement Fee - due to no Homestead Application | \$20 |
| Certification of Current Tax | \$6 |
| Certification of Delinquent Tax | \$6 |
| Duplicate Tax Statement - Escrow (per parcel) | \$6 |
| Tax Roll - Emailed | \$150 |
| Tax Roll - Printed - color (per page, per side) | \$0 |
| Tax Roll - Printed - B/W (per page, per side) | \$0 |
| Election Equipment Fee (per election) | \$500 |
| Poll Pad Fee (per poll pad, per election) | \$100 |
| Financial: | |
| Auditors Certificate | \$200 |
| Plat Book | \$25 |
| NSF or Returned Check | \$30 |

Licensing or Permits - ANNUALLY

| | |
|--------------------------------|-------|
| Auctioneer License | \$20 |
| Gambling License | \$20 |
| Fireworks Permit | \$250 |
| Precious Metal Dealers License | \$50 |
| Transient Merchant Permit | \$150 |
| Tobacco License | \$150 |

Liquor License - ANNUALLY

| | |
|--|--|
| Full Beer On Sale (County Issue) | \$450 |
| 3.2% Beer On/Off Sale | \$450 |
| Club License (State approved) | \$450 |
| Brewer On/Off Sale | \$100 |
| Sunday Sales (On Sale) | \$50 |
| Sunday Sales (Off Sale) | \$50 |
| Consumption and Display Permit (Ex: Bottle Club) | \$250.00 (payable to state of minnesota) |

Public Health Fees**Current Fee**

| | |
|--|--|
| Vaccine Administration fee for vaccines through Minnesota Vaccines for Children and UUAV Program | \$21.22 (sliding scale available) |
| CHW - Self Management Education 1 person | \$21.56/pp/30 min |
| CHW - Self Management Education 2-4 people | \$10.41/pp/30 min |
| CHW - Self Management Education 5-8 people | \$7.43/pp/30 min |
| CHW - Self Management Education More than 8 people | \$7.43/pp/30 min |
| Education - CarSeat (Free for Medicaid, MHCP Programs) | \$120 |
| Education - Lactation Consultation (Free for Medicaid, MHCP Programs) | \$120 |
| Education - Infant Safe Sleep (Free for Medicaid, MHCP Programs) | \$120 |
| Equipment - Commode bucket | \$7 |
| Equipment - Commode Splash Guard | \$7 |
| Day Care Consultation | By Contract |
| Equipment Rental - General | \$5/month (sliding scale available) |
| Equipment Rental (knee scooter) | \$10/month (sliding scale available) |
| Equipment Rental(wheel chairs) | \$5/day up to \$25 (sliding scale available) |
| Screenings (Depression, ASQ) | \$25 |
| Public Health Home Nurse Visit | \$200 |
| Flu Vaccine Administration | \$21 |
| Flu Vaccine - FluZone High Dose | \$73 |
| Flu Vaccine - FluBlok Quadrivalent | \$73 |
| Flu Vaccine - FluZone Quadrivalent | \$22 |
| Health Promotion - Blood Pressure Screenings | No Charge |
| Health Promotion - Ear / Hearing Assesment | No Charge |
| Health Promotion - Vision Assesment | No Charge |
| Health Promotion - Head Lice / Rash C heck | No Charge |
| Health Promotion - Pregnancy Testing | No Charge |
| Interpreter / .25 Hour | \$15 |
| Vaccine - Hepatitis B | \$45 |
| Mantoux Test (No charge if part of TB contact investigation) | \$35 |
| Medication Reconciliation CPT II Public Health Nursing Clinic | \$150 |
| Mother's Tent Rental | \$35 |
| Skilled Nursing - Injections | \$50.00 (per visit) |
| Vaccine - COVID | \$112 |
| Vaccine - Tentanus | \$35 |
| Vaccine Administration | \$21 |
| Water Well Construction | \$300 |
| Water Well Maintenance | \$200 |
| Water Well Sealing | \$50 |

Plan Review Fees - New Construction

| | |
|-----------------------------------|-------|
| Food | |
| Category 1 | \$400 |
| Category 2 | \$450 |
| Category 3 | \$500 |
| Additional Food | \$250 |
| Food Cart | \$250 |
| Mobile Food Unit | \$350 |
| Seasonal Temporary Food Stand | \$250 |
| Seasonal Permanent Food Stand | \$250 |
| HACCP | \$500 |
| Lodging | |
| Less than 25 units | \$375 |
| 25-99 units | \$400 |
| 100 or more units | \$500 |
| Cabins | |
| Less than 5 | \$350 |
| 5-9 | \$400 |
| 10 or more | \$450 |
| Manufactured Home Park | |
| 25-99 sites | \$400 |
| 100 or more | \$500 |
| Recreational Camping Area | |
| Less than 25 sites | \$375 |
| 25-99 sites | \$400 |
| 100 or more sites | \$500 |
| Special Event Camping Area | |
| Less than 25 | \$375 |
| 25-99 sites | \$400 |
| 100 or more | \$500 |
| Youth Camp | |

| | |
|------------------|-------|
| Up to 99 campers | \$375 |
| 100-199 campers | \$400 |
| 200 or more | \$500 |

Plan Review Fees - Remodel

Food

| | |
|-------------------------------|-------|
| Category 1 | \$300 |
| Category 2 | \$350 |
| Category 3 | \$400 |
| Additional Food | \$250 |
| Food Cart | \$250 |
| Mobile Food Unit | \$250 |
| Seasonal Temporary Food Stand | \$250 |
| Seasonal Permanent Food Stand | \$250 |
| HACCP | \$0 |

Lodging

| | |
|--------------------|-------|
| Less than 25 units | \$250 |
| 25-99 units | \$300 |
| 100 or more units | \$450 |

Cabins

| | |
|-------------|-------|
| Less than 5 | \$250 |
| 5-9 | \$350 |
| 10 or more | \$400 |

Manufactured Home Park

| | |
|-------------|-------|
| 25-99 sites | \$300 |
| 100 or more | \$450 |

Recreational Camping Area

| | |
|--------------------|-------|
| Less than 25 sites | \$250 |
| 25-99 sites | \$300 |
| 100 or more sites | \$450 |

Special Event Camping Area

| | |
|--------------|-------|
| Less than 25 | \$250 |
| 25-99 sites | \$300 |
| 100 or more | \$500 |

Youth Camp

| | |
|------------------|-------|
| Up to 99 campers | \$250 |
| 100-199 campers | \$300 |
| 200 or more | \$450 |

Food and Beverage Service Establishments

| | |
|-----------------------------|-------|
| Base Fee | \$165 |
| Category 1 | \$110 |
| Category 2 | \$245 |
| Category 3 | \$385 |
| Additional Food Service | \$175 |
| HACCP Verification | \$175 |
| Special Event (NO BASE FEE) | \$55 |
| Food Cart | \$85 |
| Additional Inspection | \$250 |
| Public Pool | \$355 |
| Additional Pool | \$200 |
| Spa | \$200 |
| Additional Spa | \$110 |
| Lodging Unit | \$11 |
| Manufactured Home Park Site | \$5 |

Recreational Camping Area (RCA)

| | |
|--------------------------------|-------|
| RCA Base Fee 24 sites or less | \$55 |
| RCA Base Fee 25-99 Sites | \$230 |
| RCA Base Fee 100 or more sites | \$330 |
| RCA site | \$5 |
| Special Event RCA base fee | \$150 |
| Special Event RCA site | \$1 |

Youth Camps

| | |
|---------------------|-------|
| Up to 99 Campers | \$325 |
| 100-199 Campers | \$550 |
| 200 or More Campers | \$750 |

Other Fees

| | |
|-------------------------------|----------|
| Individual Water and/or Sewer | \$60 |
| Reinspection fee | Base fee |

Late Fees

| | |
|-----------------------------|-------|
| Temporary Food and Beverage | \$60 |
| Special Event RCA | \$360 |
| All others up to 30 days | \$120 |
| All others after 31 days | \$360 |

Recorder Fees

| | Current Fee |
|---------------------------|-------------|
| Recording fee | \$46 |
| Plat Recording fee | \$56 |
| Residue Certificate | \$40 |
| Exchange Certificate | \$20 |
| Registered Land Survey | \$56 |
| CIC Plat | \$56 |
| Copies per page | \$1 |
| Certified Copies | \$10 |
| LandShark Set up fee | \$50 |
| LandShark Monthly fee | \$50 |
| Passport Execution fee | \$35 |
| Passport Photo | \$15 |
| Passport additional photo | \$10 |
| Well Certificate | \$54 |

| | |
|----------------------------|------|
| State tax lien release | \$30 |
| Federal Tax liens | \$46 |
| Federal Tax liens releases | \$46 |

| Sheriff Fees | Current Fee |
|--|--|
| Board of Out-of-County Inmates | \$75.00/day |
| Fingerprinting | Nonresident \$25/person Waseca County Resident \$10 |
| Huber Law (Out-of-County Commitments) | \$70/day |
| Huber Law (waseca County Commitments) | \$25/day |
| Medical Co-Pay | \$20each |
| Civil Process (Posting Sale Notice) three notice | \$75 |
| Civil Process (Certificate of Sale) | \$75 |
| Civil Process (Sheriff Sale) | \$75 |
| Commission of Execution after levy | \$0.05 |
| Civil Process (Mortgage Redemption) foreclosure | \$250 |
| Civil Process (Deputy time when special service is required) | \$85.00/hour |
| Civil Process (Legal not found) | \$75.00 |
| Civil Process (Fee for Service – up to 4 attempts) | \$75.00/person |
| Minnesota Attorneys will be billed, Out of State Attorneys and individuals need to pay in advance | |
| Permit to Carry Handgun (nonrefundable 5 year permit) | \$100 for new, renewal \$75 , LAWE, retired LAWE, and Vets \$25 |
| Permit to carry new card issues for address change or damage or lost | \$10 |
| Special event staffing (traffic or security details) | \$85/hour for licensed/full-time staff (minimum 2 hours) including squad car |
| Burning Permits | Sheriff's Office issues these per County Ordinance, no fee |
| Vehicle Storage | \$5/day (Max of \$300) |
| 1 CD with photos and reports | \$5 |

| Solid Waste Fees | Current Fee |
|--|--|
| Refuse/Garbage & Demolition Debris | |
| 55 Gallon can or barrel | \$3 |
| Kitchen bag =13-20 gal size | \$1 |
| Large bag=30-33 gal size | \$2 |
| Van, pickup or small trailer - ½ load | \$20 |
| ¾ load | \$30 |
| Full load | \$40 |
| Private or Commercial Large Truck or Trailer Loads (weight determined by scale) | \$100.00/ton + SW Tax (\$5.00 Minimum) |
| Bulky Items (Per item and by weight, when scaling) | |
| Mattress/Box Spring | \$25 |
| Couch | \$20 |
| Sectional | \$30 |
| Love Seat | \$10 |
| Recliner | \$10 |
| Other Accepted Items & Materials | |
| Concrete/Asphalt | \$5.00/ton |
| Oil filters | \$1.00/each |
| Car and Pick-up Truck Tires | \$5/each, max 10 tires. [Greater than 10 tires, By Weight Only] \$385.00/ton |
| Commercial Truck Tires | [By Weight Only] \$385.00/ton |
| Tractor Tires | [By Weight Only] \$385.00/ton |
| Skid Loader or Tractor Tracks | [By Weight Only] \$385.00/ton |
| TV's, Computer Monitors (any size) | \$20.00/each |
| Small Electronics - CPU, Desktop Faxes, Copiers & Printers, tablets | \$15.00/each |
| Large Electronics - Copiers (industrial/office) | \$25.00/each |
| Residential Appliances (A/C, Furnace, Dehumidifier, Water Softener, Refrigerator, Freezer, Washer, Dryer, Stove, Microwave, etc) | \$20.00/each |
| Commercial Appliances (Fridges, Stoves, Freezers, Fryers) | \$25.00/each |

Demolition & Construction Materials such as: doors, windows, sheetrock, boards, siding, shingles, tar paper, flooring materials, insulation materials, and other materials used in construction/destruction of structures, except that carpet and backing is MSW. Demolition charged at \$100/ton - no SW Tax added.

| Yard Waste (Leaves, Grass Clippings, Brush, Branches) | |
|--|-----------|
| Loose brush and branches - pick up load or small trailer | \$5 |
| Loose brush and branches - large trailer | \$20 |
| Loose brush and branches - dump truck | \$40 |
| Chipped brush, leaves or yard-waste compost | No Charge |

Household Hazardous Waste (HHW)
 HHW is free to residents of Waseca County. HHW accepted May through September. Commercial and non-Waseca County hazardous waste is not accepted.

| Other | |
|--|---|
| License Fee – Hauler | \$10.00/vehicle annually |
| Cleanup Fee – load disposed of in wrong location | \$100.00/occurrence or hour, whichever is greater |
| A Non-Residential charge of twice (2x) the regular fee will be assessed for non-hazardous wastes disposed of at the Waseca County facility. | |

| Collection of Fees Current Fee | |
|--|--|
| Collection (In the event that Waseca County must pursue collection efforts for payment of past-due fee payments) | Invoiced fee amount plus the cost of collection activity |

| Veteran Services | |
|-------------------------|-----------------------------------|
| Memorial Plaque | \$200 per plaque-KIA/MIA are free |